



TOWN OF AUBURN DELIBERATIVE SESSION OF 2017 TOWN MEETING

AUBURN VILLAGE SCHOOL

Saturday February 4, 2017

9:00 A.M.

Snow Date: Saturday February 11, 2017



TOWN OF AUBURN

Dear Fellow Residents of Auburn:

As we head towards the Town of Auburn's seventh experience with the Official Ballot Voting process that is commonly known as SB2, we are providing this advance copy of the meeting warrant and budget overview.

The Deliberative Session of the annual Town Meeting will be held on **Saturday, February 4th** beginning at **9:00 A.M.** at the **Auburn Village School**.

At the deliberative session the voters in attendance will be presented with the 11 articles appearing on the enclosed warrant. Articles #3 through #11 will be reviewed, discussed and possibly amended at this meeting. Once completed, the warrant with any changes approved by the Deliberative Session, will then be included on the ballot for the voters' consideration at the second portion of Town Meeting to be held on the second Tuesday in March.

Articles #1 and #2 are the only articles that will not be discussed at the Deliberative Session. The proposed zoning amendments have already been subject to a public hearing held by the Planning Board on January 18th. State statutes require these proposals, after the Planning Board's public hearing, go directly onto the ballot for the voters decision in March.

The enclosed Town Meeting warrant and the proposed budget for Auburn for 2017 will be the topics to be discussed at the Deliberative Session of Town Meeting on February 4th, and we encourage you to spend a few minutes reading this material. Should you have any questions regarding your town government after reviewing this information that can be answered in advance, we urge you to contact any one of us or Town Administrator Bill Herman (483-5052, ext. 111).

Please bring this material with you to the Deliberative Session.

Important decisions regarding the level or type of service your town government delivers to you will be made through this process. We encourage residents to take an active interest in their town by attending the Deliberative Session of Town Meeting on February 4th and help to make these important decisions.

We look forward to seeing you at the Deliberative Session of our Annual Town Meeting on **Saturday, February 4th** at **9:00 A.M.** at the **Auburn Village School**.

Please take part in this important part of the process.
Every opinion and every vote counts!

Sincerely,

James F. Headd, Chairman
Richard W. Eaton, Vice Chairman
Dale W. Phillips, Selectman
AUBURN BOARD OF SELECTMEN

TOWN WARRANT STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of Auburn, in the County of Rockingham in said State, qualified to vote in Town affairs:

You are hereby notified that the **First Session** of the annual Town Meeting will be held in the gymnasium of the Auburn Village School in Auburn, New Hampshire, on **Saturday, February 4, 2017**, at **9:00 a.m.**, for the explanation, discussion and debate of each Warrant Article, and to transact all business other than voting by official ballot. Warrant articles may be amended at this session per RSA 40:13, IV, subject to the following limitations:

- a) Warrant Articles whose wording is prescribed by law shall not be amended.
- b) Warrant Articles that are amended shall be placed on the official ballot for final vote on the main motion as amended.

You are hereby notified that the **Second Session** of the annual Town Meeting will be held in the gymnasium of the Auburn Village School in Auburn, New Hampshire, on **Tuesday, March 14, 2017**, beginning at **7:00 a.m.** and ending at **7:00 p.m.** to elect officers of the Town by official ballot, to vote on questions required by law to be inserted on said official ballot and to vote on all Warrant Articles as accepted or amended by the First Session.

First: To bring your ballots for:

Selectman for three years
Town Clerk for three years
Tax Collector for three years
Treasurer for three years
Supervisor of the Checklist for one year
Library Trustee for three years
Cemetery Trustee for three years
Trustee of the Trust Funds for three years
Police Commission for three years
Planning Board for three years
Planning Board for one year

Second: To see if the Town will vote to adopt the following amendments to the existing Town Zoning Ordinance as proposed and recommended by the Auburn Planning Board, in conformance with NH RSA 675:1, et seq., and include the following: **(The full text of the proposed regulations is posted and available for inspection at the Town Hall and on the Town of Auburn web site – www.auburnnh.us)**

Are you in favor of the adoption of Amendment No 1 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows:

Amend Article 2.02 Definitions, Words and Terms, by deleting current (28) Dwelling Unit, Accessory in its entirety and replace with the following language to comply with NH RSA 674:72, Accessory Dwelling Units.

(28). Dwelling Unit, Accessory:

Residential living unit that is within or attached to a single family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking and sanitation on the same parcel of land as the principal dwelling unit it accompanies.

Accessory Dwelling Units shall be permitted by Special Exception as governed under Article 14.14 of the Auburn Zoning Ordinance in all zoning districts that permit single family detached dwellings.

A Special Exception shall be required for construction and or change of occupancy for creation of an accessory dwelling unit.

The Accessory Dwelling Unit shall meet the following requirements:

- (a). An accessory dwelling unit shall have no more than two bedrooms, and shall not exceed 750 (seven hundred fifty) square feet in living area and shall be attached to a single family dwelling. Attached means sharing a common habitable space wall.
- (b). An interior door shall be provided between the principal dwelling and the accessory dwelling unit, but it shall not be required that it remain unlocked. The accessory dwelling unit shall have door with direct access to the exterior, or common space to hallway to exterior door.
- (c). The accessory dwelling unit shall have interconnecting smoke/carbon monoxide/heat detectors with the principal dwelling unit.
- (d). There shall be adequate provisions for water supply and sewage disposal for the accessory dwelling unit in accord with NH RSA 485-A:38, but separate systems shall not be required for the principal and accessory dwelling units.
- (e). An accessory dwelling unit shall meet all zoning setbacks and all applicable building codes. There shall be adequate parking to accommodate an accessory dwelling unit.
- (f). The property owner must occupy one of the dwelling units as his/her principal place of residence.
- (g). Only one accessory dwelling unit shall be permitted for any single family dwelling.
- (h). Detached Accessory Dwelling Units are not permitted.

Amend Article 4.05 “R” Rural District

Delete (t) Accessory Dwelling Unit from (2) Permitted Uses in R District

Add (h) Accessory Dwelling Unit to (3) Uses Permitted by Special Exception in R District

Amend Article 4.06 “R-1, Residential-One and R-2 Residential Two Zoning District

Delete (n) Accessory Dwelling Unit from (2) Permitted Uses in R-1 District

Add (o) Accessory Dwelling Unit to (3) Uses Permitted by Special Exception in R-1 District

Delete (s) Accessory Dwelling Unit from (4) Permitted Uses in R-2 District

Add (i) Accessory Dwelling Unit to (5) Uses Permitted by Special Exception in R-2 District

Amend Article 4.07 C-1 Commercial One District and C-2 Commercial Two District

Delete (u) Accessory Dwelling Unit to Commercial Establishment from (4) Uses Permitted in C-2 District

Adjust Appendix A, Zoning Matrix of Uses and Districts Accordingly.

Renumber all sections as required due to amendments.

Are you in favor of the adoption of Amendment No 2 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows:

Amend Article 2.02 Definitions, Words and Terms, by deleting current (3) “Agricultural Use” in its entirety and replacing with the following language:

(3) Agriculture, Farm, Farming as defined in NH RSA 21:34-a. and as may be further amended

A single family detached dwelling shall be a permitted accessory use.

- a) Agritourism and marketing as defined under NH RSA 21:34-a (b) (5) shall require a Special Exception in accordance with Article 14.14 of the Auburn Zoning Ordinance and be subject to Site Plan Review through the Auburn Planning Board.
- b) Farm Roadside Stand: shall remain an agricultural operation and not be considered commercial (Agritourism), provided that at least 35 percent of the product sales in dollar volume is attributable to products produced on the farm or farms of the stand owner. The floor area of the Farm Roadside Stand shall not exceed one hundred fifty (150) square feet.

Amend Article 4.05 “R” Rural District

Rename (a) Non-Commercial Agriculture to Agriculture in (2) Permitted Uses in R District

Delete (b) Commercial Agriculture –Forestry Only from (2) Permitted uses in R District

Delete (c) Commercial Agriculture from (2) Permitted uses in R District

Rename (d) Produce Stand to Farm Roadside Stand in (2) Permitted Uses in Rural District.

Add (h) Agritourism to (3.) Uses Permitted by Special Exception

Amend Article 4.06 “R-1, Residential-One and R-2 Residential Two Zoning District

Delete (g) Commercial Agriculture – forestry only from (2) Permitted Uses in R-1 District

Rename (i) Non-Commercial Agriculture to Agriculture in (2) Permitted uses in R-1 District

Rename (g) Commercial Agriculture to Agritourism in (3) Uses permitted by Special Exception in R-1 District.

Rename (h) Produce Stand to Farm Roadside Stand in (3) Uses permitted by Special Exception in R-1 District

Rename (g) Non-Commercial Agriculture to Agriculture in (4) Uses Permitted in R-2 zoning District

Delete (h) Commercial Agriculture from (4) Uses Permitted in R-2 District

Rename (i) Produce Stand to Farm Roadside Stand in (4) Uses Permitted in R-2 District

Rename (a) Commercial Agriculture to Agritourism in (5) Uses Permitted by Special Exception in R-2 District.

Amend Article 4.07 C-1 Commercial One District and C-2 Commercial Two District

Delete (q) Commercial Agriculture from (2) uses permitted in the C-1 District

Rename (r) Produce Stand to Farm Roadside Stand in (2) Uses permitted in C-1 District

Rename (a) Commercial Agriculture to Agritourism in (3), Uses Permitted by Special Exception in C-1 District.

Rename (p) Commercial Agriculture to Agritourism in (4) Uses Permitted in C-2 District

Rename (q) Produce Stand to Farm Roadside Stand in (4) Uses Permitted in C-2 District

Rename (h) Non-Commercial Agriculture to Agriculture in (5) Uses Permitted by Special Exception in C-2 District.

Amend 4.08 “V” Village Center District

Rename (a)(i) Commercial Agriculture to Agritourism in (3) Permitted Uses in V District.

Amend 4.09 “I” Industrial District

Delete Commercial Agriculture from (2) Permitted Uses in I District

Adjust Appendix A, Zoning Matrix of Uses and Districts Accordingly.

Renumber all sections as required due to amendments.

Are you in favor of the adoption of Amendment No 3 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows:

Amend Article 13.01 **Building Permits Required** as authorized by NH RSA 674:51 III (d) and enact a provision authorizing the governing body to establish fees, to be charged for building permits, inspections, and for any certificate of occupancy.

Amend Article 13.01 **Building Permits Required** to read: No building shall be erected, constructed, reconstructed, altered or repaired without a building permit issued by the Building Inspector. The Building Inspector is authorized to charge and collect for the Town, the fees for building permits, inspections and certificates of occupancy. The Auburn Board of Selectmen shall be authorized to establish a fee schedule and amend as necessary following required statutory public hearing process.

Are you in favor of the adoption of Amendment No 4 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows:

Amend Article 13.06 In-Ground Pools to expand pool barrier requirements to be consistent with NH State Building Code.

Re-name Article 13.06 Swimming Pool Barrier Requirements

Amend Article 13.06 to read:

All swimming pools installed within the Town of Auburn shall comply with applicable state building codes and amendments under NH RSA 155-A. All pools shall have barrier requirements in place prior to final inspection and issuance of certificate of completion.

Third: To see if the Town will vote to approve the cost items for year two of a three-year collective bargaining agreement which resulted from negotiations between the Auburn Board of Selectmen, the Auburn Police Commission and the Auburn Police Union, Local 216 and which represents an estimated increase of \$9,167 over FY 2016 salaries, fringe benefits and other cost items at the current staffing level for the ensuing year; and further to raise and appropriate the sum of Nine thousand one hundred and sixty-seven dollars (**\$9,167**), such sum representing the negotiated increase over 2016 salaries, fringe benefits and other cost items at the current staffing levels.

(Recommended by the Board of Selectmen)

(Recommended by the Budget Committee)

Fourth: To see if the Town will vote to raise and appropriate the sum of Thirty-four thousand six hundred and seventy-five dollars (**\$34,675**) to implement a mosquito control program to include the integration of various methods of reducing mosquito vector species of West Nile Virus and Eastern Equine Encephalitis.

(Recommended by the Board of Selectmen)

(Not Recommended by the Budget Committee)

Fifth: To see if the Town will vote to raise and appropriate the sum of Forty-two thousand dollars (**\$42,000**) to be placed into the Town Buildings Rehabilitation Capital Reserve Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2016 with no additional amount to be raised by taxation in 2017.

(Recommended by the Board of Selectmen)

(Recommended by the Budget Committee)

Sixth: To see if the Town will vote to raise and appropriate the sum of Thirteen thousand dollars (**\$13,000**) to be placed into the Accrued Benefits Expendable Trust Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2016 with no additional amount to be raised by taxation in 2017.

(Recommended by the Board of Selectmen)

(Recommended by the Budget Committee)

Seventh: To see if the Town will vote to raise and appropriate the sum of Fifteen thousand five hundred dollars (**\$15,500**) to purchase a Radar Message Sign for the Auburn Police Department; and to authorize the Board of Selectmen to accept Seven thousand seven hundred and fifty dollars (\$7,750) received through New Hampshire Department of Safety, Office of Highway Safety grant, with the balance of \$7,750 to be raised by taxes.

(Recommended by the Board of Selectmen)

(Recommended by the Budget Committee)

Eighth: To see if the Town will vote to establish a Storage Garage Capital Reserve Fund under the provisions of RSA Chapter 35 for the purpose of designing and constructing a storage garage for Town departments on the property of the Safety Complex; to raise and appropriate the sum of One hundred forty-one thousand dollars (**\$141,000**) to be placed in this fund to come from the undesignated fund balance (surplus) as of December 31, 2016, and to designate the Board of Selectmen as agents to expend. There will be no additional amount to be raised by taxation in 2017.

(Recommended by the Board of Selectmen)

(Not Recommended by the Budget Committee)

Ninth: To see if the Town will vote to raise and appropriate the sum of Four thousand nine hundred dollars (**\$4,900**) to be placed into the Cemetery Maintenance Expendable Trust Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2016 with no additional amount to be raised by taxation in 2017.

(Recommended by the Board of Selectmen)

(Recommended by the Budget Committee)

Tenth: To see if the Town will vote to adopt the provisions of an All Veterans' Tax Credit authorized by RSA 72:28-b in the amount of \$500 that shall be subtracted each year from the property tax on qualifying veteran's residential property. A person shall qualify for the All Veterans' Tax Credit if the person is a resident of New Hampshire who has served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from service; or is the spouse or surviving spouse of such resident. A person shall not qualify for the All Veterans' Tax Credit if that person receives a tax credit based upon their veteran status pursuant to RSA 72:28 or RSA 72:35.

Eleventh: To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$5,219,573**? Should this article be defeated, the default budget shall be **\$5,199,808**, which is the same as last year with certain adjustments required by previous action of the Town of Auburn or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in any other warrant article.

(Recommended by the Board of Selectmen)

(Recommended by the Budget Committee)

Twelfth: To transact any other business that may legally come before the Town Meeting.

Given under our hands and seals this 23rd day of January 2017.

James F. Headd, Chairman

Richard W. Eaton, Selectman

Dale W. Phillips, Selectman

Auburn Board of Selectmen

TOWN OF AUBURN
2017 PROPOSED BUDGET and 2017 DEFAULT BUDGET

Department	Budgeted 2016	Expended 2016	Proposed 2017	Default Budget
Executive	251,513.00	227,535.00	259,728.00	253,146.00
Election, Registration & Vital Statistics	90,487.00	83,765.00	81,977.00	80,032.00
Financial Administration	98,441.00	87,662.00	97,767.00	97,480.00
Legal Expenditures	65,000.00	18,353.00	57,000.00	65,000.00
Personnel Administration	385,078.00	361,796.00	394,312.00	393,241.00
Planning & Zoning	70,101.00	20,839.00	33,751.00	41,151.00
General Government Buildings	80,085.00	59,316.00	137,586.00	134,764.00
Cemeteries	30,450.00	21,526.00	36,323.00	30,450.00
Insurance	102,525.00	92,406.00	109,571.00	109,571.00
Advertising & Regional Associations	8,121.00	8,121.00	8,583.00	8,583.00
Other General Government	105,473.00	87,636.00	120,514.00	106,946.00
Police	1,136,862.00	1,000,763.00	1,152,412.00	1,156,425.00
Ambulance	76,269.00	72,802.00	80,083.00	80,083.00
Fire	429,690.00	352,816.00	416,238.00	417,756.00
Building Inspection	65,171.00	57,086.00	66,057.00	65,615.00
Emergency Management	1,951.00	1,257.00	701.00	701.00
Other Public Safety - Town Details	1,000.00	1,084.00	1,000.00	1,000.00
Highways & Streets	935,464.00	661,586.00	943,006.00	935,464.00
Street Lighting	13,500.00	11,709.00	13,500.00	13,500.00
Solid Waste Disposal	11,925.00	12,058.00	11,500.00	11,925.00
Health Administration	2,550.00	1,101.00	2,596.00	2,550.00
Animal & Pest Control	19,988.00	17,987.00	19,830.00	19,670.00
Health Agencies & Hospitals	5,614.00	5,614.00	5,800.00	5,614.00
Direct Assistance	21,935.00	8,655.00	16,969.00	21,935.00
Intergovernmental Welfare Payments	4,471.00	4,471.00	4,471.00	4,471.00
Parks & Recreation	96,764.00	96,143.00	89,438.00	106,894.00
Library	143,975.00	132,788.00	156,544.00	153,888.00
Patriotic Purposes	6,500.00	6,899.00	6,650.00	6,500.00
Conservation Commission	2,753.00	692.00	2,767.00	2,753.00
Principle - Bonds & Notes	1.00	0.00	1.00	1.00
Interest - Bonds & Notes	1.00	0.00	1.00	1.00
Tax Anticipation Note Interest	1.00	0.00	1.00	1.00
Machinery, Vehicles & Equipment	72,696.00	72,696.00	72,696.00	72,696.00
Road Reconstruction	800,000.00	815,189.00	800,000.00	800,000.00
Recreation Improvements	41,500.00	59,189.00	20,200.00	0.00
TOTAL OPERATING BUDGET	\$5,177,855.00	\$4,461,540.00	\$5,219,573.00	\$5,199,807.00

TOWN OF AUBURN DELIBERATIVE SESSION OF 2017 TOWN MEETING

AUBURN VILLAGE SCHOOL

Saturday February 4, 2017

9:00 A.M



TOWN OF AUBURN
P.O. Box 309
Auburn, NH 03032

Presorted Standard
U.S. POSTAGE
PAID
Auburn, NH 03032

CARRIER ROUTE PRE SORT
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