

STATE OF NEW HAMPSHIRE  
OFFICE OF THE GOVERNOR  
HIGHWAY SAFETY AGENCY  
78 REGIONAL DRIVE, BUILDING 2  
CONCORD, N.H. 03301-8530

Margaret Wood Hassan  
GOVERNOR

TDD Access: Relay NH 1-800-735-2964  
603-271-2131  
FAX 603-271-3790

Peter M. Thomson  
COORDINATOR

March 23, 2015

RECEIVED

MAR 27 2015

AUBURN POLICE

Chief Edward G. Picard  
Auburn Police Department  
P.O. Box 339  
Auburn, NH 03032

Dear Chief Picard:

Please be advised that your application for federal funds for Highway Safety Project #304-15A-021 entitled "Auburn Join the NH Clique Seat Belt Campaign" has been officially approved by this Office, and will be reimbursed to the extent described in the approved project application. You will note the effective date is **May 18, 2015**.

The law up to age 18 has been in effect since August 18, 1997, and has been a primary law since January 1, 2000. This is primarily an enforcement issue, not an educational issue.

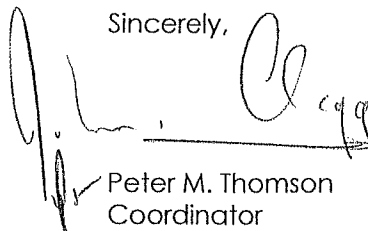
Reimbursement will be made after payment in full has been made in accordance with the signed contract. Requests for reimbursement are to be made within 30 days following each enforcement blitz. Requests will consist of a letter signed by you along with copies of the completed "Overtime Selective Traffic Enforcement Program Report" (HS-200) and the "Overtime Reimbursement Form" (HS-20). A copy of the "Procedure for Reimbursement of Federal Highway Safety Funds for Municipal Projects" is enclosed along with a questionnaire entitled "Project and Audit Information" which is to be completed and returned to the Agency.

Also find enclosed a final report form for your use in reporting the final results of this contract. The information is required for our reports to the National Highway Traffic Safety Administration to demonstrate the overall effectiveness of the State's Highway Safety program. Please return a report to us as soon as possible after the end of the project period.

We ask that you pay special attention to the audit report requirement appearing on the enclosed project addendum - HS-4(a).

Your cooperation will expedite the processing of reimbursements. If you have any questions concerning any aspects of this project, please let me know at once so that we may complete the project in an orderly fashion.

Sincerely,



Peter M. Thomson  
Coordinator

/tjd

Enclosures

cc: James Headd, Chairman, Board of Selectmen



# CONTRACTUAL AGREEMENT FOR HIGHWAY SAFETY PROJECT GRANT

State of New Hampshire  
Highway Safety Agency  
78 Regional Drive, Building 2  
Concord, NH 03301

## For HSA Use Only

|                |                |
|----------------|----------------|
| Date Received  | Project Number |
| March 20, 2015 | #304-15A-021   |
| Date Approved  | PSP and Task # |
| March 23, 2015 | 15-01, 01      |

### Part I

|   |  |
|---|--|
| <b>1. Project Title</b><br><br>Auburn "Join the NH Clique" Seat Belt Campaign | <b>2. Type of Application (Check One)</b><br><input checked="" type="checkbox"/> Initial<br><input type="checkbox"/> Revision<br><input type="checkbox"/> Continuation |
|---|--|

|   |  |
|---|--|
| <b>3. Applicant</b>   |  |
| <b>A. Name of Agency and Address</b><br>Auburn Police Department<br>P. O. Box 339<br>Auburn, NH 03032 | <b>B. Government Unit (Check One)</b><br><input type="checkbox"/> State<br><input checked="" type="checkbox"/> City/Town<br><input type="checkbox"/> County<br><input type="checkbox"/> Other (specify): |
| <b>4. Contract Period</b><br><br>Start Date: May 18, 2015<br>Termination Date: May 31, 2015           | <b>5. Functional Area</b><br>CFDA #20.600 State & Community Highway Safety<br>Funding Source National Highway Traffic Safety Administration<br>OP - Occupant Protection                                  |

### 6. Description of Project (Describe in detail in Schedule A)

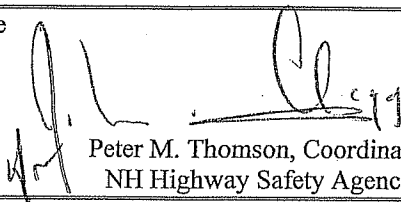
| BUDGET AND PERSONNEL DATA   |            |
|---|------------|
| <b>a. Personnel Services OVERTIME SEAT BELT ENFORCEMENT CAMPAIGN</b><br>"JOIN THE NH CLIQUE" (May18-May 31, 2015)<br>Salary: 1 officer x 6 patrols x 6 hours/patrol x \$42.23/hour* | \$1,520.28 |
| Payroll-related Deductions: \$1,520.28 x 30 percent   | 456.08     |
| *See Proposed Solution (page 2) for exact patrol dates & explanation of pay rates   |            |
| <b>Total</b>  | \$1,976.36 |
|   | \$1,976.36 |

### Part II

**7. Acceptance of Conditions.** It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grants which have been furnished (or will be furnished upon request) to the applicant.

|                               |   |  |  |  |
|-------------------------------|---|--|--|--|
| <b>A. Project Director</b>    |   |  |  |  |
| 1) Name<br>Edward G. Picard   | 2) Title<br>Chief, Auburn Police Department     | 3) Address<br>P O Box 339<br>Auburn, NH 03032  |  |  |
| 4) Signature<br>              |   | 5) Telephone Number<br>483-2134                |  |  |
| <b>B. Authorized Official</b> |   |  |  |  |
| 1) Name<br>Russell Sullivan   | 2) Title<br>Chairman, Auburn Board of Selectman | 3) Address<br>P.O. Box 309<br>Auburn, NH 03032 |  |  |
| 4) Signature<br>              |   | 5) Telephone Number<br>483-5052                |  |  |

Part III (For HSA Use Only)

|  |   |
|--|---|
| 1. Approval Date<br><br>March 23, 2015                       | 2. Signature & Title<br><br>Peter M. Thomson, Coordinator<br>NH Highway Safety Agency |
| 3. Federal Funds Obligated by this Agreement:<br>\$ 1,976.36 |   |

Part IV

SCHEDULE A  
GENERAL PROJECT INFORMATION

Description of Project

**STATEMENT OF PROBLEM/NEED:** New Hampshire has a primary Child Passenger Restraint law (RSA 265:107-a) that requires all children up to the age of 18 to wear a seat belt. In addition the law also requires that all children up to the age of 7 or 57 inches or more in height to be restrained and properly secured in an approved child passenger safety seat. The law up to age 18 has been in effect since August 18, 1997, (17-1/2 years) and has been a primary law since January 1, 2000 (15 years). This is primarily an enforcement issue.

The state's initial annual seat belt use survey of 3,000 vehicles was conducted in 1984 and revealed that 16.06 percent of New Hampshire drivers were voluntarily buckling up. The latest NHTSA-approved annual survey conducted in 2014 indicates that 70.4 percent of all drivers and outboard front seat passengers are buckling up. The state's first child restraint survey conducted in 1989 revealed that 69.84 percent of the 1,500 vehicles surveyed were in compliance with the law. This figure increased to 94.2 percent in 2005.

The most current, 2013 data shows that 56 out 92 (60.87%) fatalities were unrestrained. This data clearly demonstrates the need to increase seat belt usage by all vehicle occupants, and one of the most effective means of accomplishing this goal is through enforcement. Although lack of a seat belt law for those 18 years of age and older is an impediment to increasing adult usage, enforcement of the child passenger restraint law (coupled with an aggressive public information campaign) will have a positive effect on adult drivers. An aggressive, statewide campaign utilizing enforcement patrols needs to be conducted during the 2015 National "Click It or Ticket" Seat Belt Enforcement Mobilization.

**PROPOSED SOLUTION:** Auburn Police Department will enforce, through the issuance of summonses, the state's Child Passenger Restraint law for all drivers and passengers up to the age of 18 and encourage motor vehicle operators and passengers 18 years of age and older to wear their seat belts. This will be accomplished by hiring an off-duty officer to work overtime, stationary, seat belt enforcement patrols in either six, one-man 6-hour patrols or six, two-man 3-hour patrols ( preferred), during daylight hours during the enforcement period. Total patrol hours not to exceed 36. These "Buckle Up! It's the Law Up to 18/Click It or Ticket" patrols will be conducted during the following enforcement period: **May 18-May 31, 2015.**

Although the focus of these patrols is to enforce the state's Child Passenger Restraint law, adherence to all traffic laws will be monitored and enforced. **It is understood that these stationary patrols will be conducted on an overtime basis and officers will be paid at their overtime (1.5) rate for work exceeding their normal 40 hours per week. Part-time officers will be paid at their normal hourly rate.**

**ANTICIPATED RESULTS:** As a result of the "Buckle Up! It's the Law Up to 18/Click It or Ticket" seat belt enforcement patrols, there will be an increase in the number of summonses issued for failure to obey the Child Passenger Restraint law. Drivers will also be educated about the life-saving value of child safety seats and seat belts. Aware that the seat belt law is being strictly enforced, driving habits of the motoring public will be positively modified. These overtime patrols will be highly publicized by the NH Highway Safety Agency prior to being conducted, as will be the results of the statewide enforcement and educational campaign.

**ADDITIONAL PROJECT CONDITIONS:** It is agreed that the "Overtime Selective Traffic Enforcement Program Report"(HS-200), the "Overtime Payroll Reimbursement Form (HS-20) and a letter requesting reimbursement for enforcement activity from May 18-May 31, 2015 will be submitted to the NH Highway Safety Agency no later than **June 15, 2015.**

The recipient of these funds is encouraged to provide programs to encourage the use of safety belts by all drivers and passengers in motor vehicles (23 U.S.C. 1200.11 (a)(d)) and to adopt and enforce seat belt use policies for employees operating company-owned, rented, or personally-owned vehicles when performing official business.

See attached Addenda for additional project information that is hereby made a part of this contractual agreement.