

**Town of Auburn**  
**Cemetery Trustees**  
**September 17, 2020**

**1:00 PM**

**Trustees Present:** Donald Dollard, James Thompson, Michael Mozer

Mr. Thompson called the meeting to order at 1:01 pm

**Adopt Revised Rules and Regulations:** Mr. Thompson discussed the need to revise the existing rules and regulations. The only change was to omit the Fee Schedule from the Rules and Regulations and provide a separate document for fees. Mr. Dollard made a motion to accept the change to the Rules and Regulations, Mr. Mozer seconded the motion. With all in favor, the motion passed unanimously.

The revised Rules and Regulation and Fee Schedule will be added to the website.

**Consider Manchester Water Works Proposal for Additional Land for Village Cemetery:**

A discussion ensued about the possible expansion of the Auburn Village Cemetery by approximately 2 acres. The land behind the cemetery is currently owned by Manchester Water Works (MWW). MWW previously advised the Town of Auburn that they are in general support of the proposed expansion. MWW proposed a perpetual easement to the Town for the exclusive use as a cemetery and no other purpose. Mr. Thompson asked if the trustees were in favor of the perpetual easement with MWW. All were in favor, Mr. Thompson indicated he would discuss the next steps with the Board of Selectmen.

**Develop 2021 Budget Request:** Mr. Thompson presented the proposed budget to the trustees. The trustees discussed each of the line items in the proposed 2021 budget. Based upon bids from previous years, some costs were adjusted, and the final budget request was \$34,150. This request will be presented to the Board of Selectmen for approval.

**Other Business:** Mr. Dollard discussed the need for loaming in Section 4 of the Longmeadow Cemetery. At a later date, the trustees will meet on-site to discuss the exact needs.

Mr. Dollard indicated that a few of the rungs on the wooden fence at the village cemetery have broken and will need to be replaced before winter.

**Adjourn:** Mr. Dollard motioned to adjourn the meeting at 1:52 pm. Mr. Mozer seconded the motion with all in favor.

Respectfully submitted,

*Michael J Mozer*