

Auburn Budget Committee Meeting  
November 29, 2018  
6:30 PM

Members Present: Peter Miles, Chairman; Mary Beth Lufkin, Vice Chair; David Wesche, Dan Carpenter, Kevin Downing, Paula Marzloff, and Keith Leclair

Others Present: School Board Member Alan Villeneuve; Superintendent of Schools Charles Littlefield, Business Administrator Karen Lessard, AVS Principal Lori Collins, Director of Student Services Deena Jensen, Maintenance Director Scott Dube and Nancy Hoijer, Recording Secretary

The Chairman called the meeting to order at 6:36 PM and attendees introduced themselves around the table.

***Approval of Meeting Minutes – November 15, 2018***

***Mr. Wesche moved to approve the minutes of November 15, 2018 as written. Mr. Villeneuve seconded the motion, with all in favor, the motion passed unanimously.***

***Budget Presentation – Auburn School District – FY 2019-2020***

Chairman Miles asked for representatives of the Auburn School District to provide an overview of the proposed budget and highlights the Budget Committee should be aware of.

Superintendent. Littlefield indicated a \$1.5 million increase of 11%, \$1,532,738 with \$1,494,445 in non-discretionary drivers.

High School tuition has an increase of \$297,262 with nine additional students and a six percent increase in tuition to Pinkerton Academy over last year. Mr. Leclair asked how big is the class size? Freshmen are the same, large sophomore and junior class, approximately 900 students. Superintendent Littlefield stated at the Board of Trustees Fall Dinner the Trustees indicated their spending budget was up 1.7%. Met with headmaster. Asked him to do an assessment of where that number came from? Mr. Villeneuve stated this was his 12<sup>th</sup> budget season and the School Board has cut the most ever, twice as much and added a teacher and a half into the program. The Board expected Pinkerton to come back with a four percent increase in tuition. Mr. Villeneuve stated he questioned the tuition increase with new teachers and less students. Pinkerton is purchasing the Daley properties. There is no communication as to what drives their budget and they don't have to account to us. Mrs. Lufkin asked if there was anything in the contract about expenditures over \$750,000 without Committee approval

to prevent exorbitant increases? Mr. Villeneuve responded no. Superintendent Littlefield added Manchester's tuition is still higher than Pinkerton. Mr. Leclair stated the cost per student K-12 is \$13,925 and wondered if the appointment of the new headmaster would change anything.

There are additional personnel costs, 1.5 staff added to Kindergarten and one first grade teacher plus 3.5 paras, three SPED and .5 for Kindergarten. Four personnel are eligible for retirement stipends, totaling \$115,596 which is a cumulative savings overall. SPED tuition increased \$201,645 with a decrease in contracted services of \$125,490. Mr. Leclair asked K-12? – yes.

Health Insurance with *School Care* next year, reflects no increase, dental also no increase.

Mrs. Marzloff asked about student/teacher ratios. Mr. Villeneuve stated the ratio would be 1:20 for first grade and don't want to go there with 53 students now, and 60 expected next year.

Mr. Leclair asked if construction costs increased above bond? Mr. Villeneuve responded none. It is \$14.3 million and they will spend \$14.3 million. The only uncertain expenses would be how far they can go with other renovations. There will be more operating costs with the addition/renovation for heat, electrical and those are included.

Mrs. Lufkin asked what's new and exciting. Principal Collins advised the School will focus on their science STEM program to make it hands on and focus on skills. Socio-emotional learning will be implemented into the guidance curriculum. Principal Collins advised the School sees a need to support children's mental health and teach them how to handle scenarios. Mr. Villeneuve added that guidance hours will be increased from 50-60% with a person three days per week. Mr. Villeneuve reminded that next year will be a challenge to transition into the new building.

Mr. Leclair indicated the \$15,337,547.87 proposed operating budget being recommended by the School Board represents an 11% increase over the current budget, which is generally the rate of inflation once the construction bond and Pinkerton tuition increase are factored..

### ***Regular Education (Account #1100)***

#### ***#5112 Teachers' Salaries***

Requesting \$2,357,104.20, an increase of \$138,356.88 from 2018.

#### ***#5114 Paraprofessional***

Requesting \$52,004.29, an increase of \$7,380.10 from 2018.

*#5120 Substitute Salaries*

Requesting \$37,500.00, a decrease of \$2,500.00 from 2018.

*#5122 Health Insurance Buyout*

Requesting \$3,800.00, a decrease of \$450.00 from 2018.

*#5211 Health Insurance*

Requesting \$748,900.96, an increase of \$54,496.96 from 2018.

*#5212 Dental Insurance*

Requesting \$17,201.11, an increase of \$1,638.07 from 2018.

*#5213 Life Insurance*

Requesting \$3,243.69, an increase of \$181.00 from 2018.

*#5214 Disability Insurance*

Requesting \$5,908.22, an increase of \$265.06 from 2018.

*#5220 FICA*

Requesting \$187,456.31, an increase of \$10,922.95 from 2018.

*#5232 NHRS Professional*

Requesting \$415,007.49, an increase of \$49,450.59 from 2018.

*#5240 Tuition Reimbursement*

Requesting \$30,000, level funded from 2018.

*#5241 Workshop Reimbursement Professional*

Requesting \$12,480, level funded from 2018.

*#5242 Workshop Reimbursement Support*

Requesting \$0, a decrease of \$200.00 from 2018.

*#5250 Unemployment Insurance*

Requesting \$3,225, a decrease of \$1,395 from 2018.

*#5260 Worker's Compensation*

Requesting \$8,544.90, a decrease of \$1,358.37 from 2018.

Superintendent Littlefield advised Teacher's Salaries reflect a percentage increase per contract which is less than the 2% range, and not all Collective Bargaining Agreement. There is an addition of 1.5 teachers also. Mr. Leclair indicated 2% is \$138,000. Superintendent Littlefield reminded next year is a bargaining year.

Mr. Leclair asked about Health Insurance - \$55,000. There will be one new teacher and the half-timer did not have benefits.

***Mrs. Lufkin moved to approve Section 1100 Regular Education Lines 5109-5260. Mr. Villeneuve seconded the motion. With all in favor the motion passed unanimously.***

***#5339 Student Team Building***

Requesting \$2,600, level funded from 2018.

Mr. Villeneuve advised this included *Adventure Lore*. Mr. Leclair asked about *Enterprise City*, it doesn't exist anymore and was not replaced.

***Mr. Leclair moved to approve Section 1100 Regular Education Line 5339. Mr. Wesche seconded the motion, with all in favor the motion passed unanimously.***

***Regular Education Repairs and Supplies***

***#5431 Regular Education Repairs***

Requesting \$0.00 level from 2018.

***#5610 Regular Education Supplies***

Requesting \$27,500, a decrease of \$2,704.64 from 2018.

***Mr. Villeneuve moved to approve Regular Education Repairs and Supplies at \$27,500. Mrs. Marzloff seconded the motion with all in favor the motion passed unanimously.***

***Regular Education Supplies (#5610)***

***#1100- 1111001:***

***#106 Foreign Language Supplies***

Requested \$352.36, an increase of \$2.36 from 2018.

***#108 Art Supplies***

Requested \$7,000, an increase of \$2,329.76 from 2018.

***#115 Language Art Supplies***

Requested \$4,134.25, a decrease of \$53.54 from 2018.

***#118 Health Supplies***

Requested \$1,149.93, an increase of \$1,149.93 from 2018.

***#120 Tech Ed Supplies***

Requested \$4,340.13, an increase of \$575.90 from 2018.

*#123 Math Supplies*

Requested \$3,834.55, a decrease of \$721.67 from 2018.

*#124 Music Supplies*

Requested \$3,045.28, a decrease of \$600.69 from 2018.

*#125 Phys Ed Supplies*

Requested \$1,405.93, a decrease of \$447.64 from 2018.

*#127 Reading Supplies*

Requested \$71.30, a decrease of \$96.09 from 2018.

*#129 Science Supplies*

Requested \$9,291.98, a decrease of \$1,107.62 from 2018.

*#133 Tech Integration Supplies*

Requested \$277.37, an increase of \$173.27 from 2018.

*#Drama Supplies*

Requested \$2,191, an increase of \$2,191 from 2018.

Art Supplies. Principal Collins advised the kiln will be up and running and will need clay and glazing supplies.

Drama. Mr. Downing asked about Drama. Principal Collins explained the 8<sup>th</sup> Grade all takes part in a play at the end of their school year and these expenses include licenses and scripts.

***Mrs. Lufkin moved to approve the remaining Regular Education Supplies line items. Mr. Downing seconded the motion, with all in favor the motion passed unanimously.***

*#5641 Textbooks*

*Foreign Language Textbooks*

Requesting \$0, a decrease of \$265.95 from 2018.

*Language Arts Textbooks*

Requesting \$121.45, an increase of \$121.45 from 2018.

*Math Textbooks*

Requesting \$0.00, level from 2018.

*Reading Textbooks*

Requesting \$0.00, level from 2018.

*Science Textbooks*

Requesting \$0.00, level from 2018.

*Social Studies Textbooks*

Requesting \$0.00, level from 2018.

*Tech Integration Textbooks*

Requesting \$0.00, level from 2018.

Mr. Carpenter asked if the School has not purchased any in 3-4 years. Mr. Villeneuve advised the expense is coming for Language Arts which will be spread out over two years. Science were purchased last year.

***Mr. Leclair moved to approve #5641, Textbooks. Mr. Wesche seconded the motion, with all in favor, the motion carried unanimously.***

*#5643 Information Access Fees*

*Regular Education*

Requesting \$5,704.30, a decrease of \$569.70 from 2018.

*Language Arts*

Requesting \$1,800 an increase of \$1,800 from 2018.

*Tech Ed*

Requesting \$0.00, a decrease of \$100 from 2018

*Math*

Requesting \$6,039.55, an increase of \$6,039.55 from 2018.

*Science*

Requesting \$3,350.40, an increase of \$3,350.40 from 2018.

*Tech Integration*

Requesting \$611.00, an increase of \$60.00 from 2018.

Mr. Villeneuve advised these expenses are for school-wide licensing and access fees which reflect an electronic data use rather than purchasing of books.

***Mrs. Lufkin moved to approve Line 5643, Information Access Fees. Mr. Villeneuve seconded the motion, with all in favor, the motion carried unanimously.***

*#5645 Practice Books:*

*Language Arts Practice Books*

Requesting \$875.27, a decrease of \$1,821.21 from 2018.

*Math Practice Books*

Requesting \$11,867.70, an increase of \$910.95 from 2018.

*Reading Practice Books*

Requesting \$13,810.43, an increase of \$2,704.13 from 2018.

Mr. Leclair asked if students write in these workbooks? – Yes.

***Mrs. Lufkin moved to approve Lines 5645, Practice Books. Mrs. Marzloff seconded the motion, with all in favor, the motion passed unanimously.***

*Line #5737 Replacement Furniture:*

*Regular Education*

Requesting \$11,974.97, an increase of \$2,976.47 from 2018.

*Reading*

Requesting \$13,810.43, an increase of \$2,704.13 from 2018.

Mr. Villeneuve advised the School replaces some furniture every year.

***Mrs. Marzloff moved to approve Lines #5737, Replacement Furniture. Mr. Carpenter seconded the motion, with all in favor, the motion passed unanimously.***

*Line #5739 Other Equipment:*

*Art*

Requesting \$0.00, a decrease of \$2,189.64 from 2018.

*Music*

Requesting \$1,790, a decrease of \$4,318 from 2018. ***Approved \$3,249.82***

Mr. Leclair asked if this included new stands, benches – yes, and risers and concert bass drum. The xylophone, which was \$1,500 had been cut. Principal Collins stated she supported the xylophone.

Most of the Committee did not wish to see the Xylophone cut from the music budget and voted to increase the request to \$3,249.82.

***Mrs. Lufkin moved to approve Lines #5739, Other Equipment at a total of \$3,249.82. Mr. Carpenter seconded the motion. Voting in favor were: Mrs. Lufkin, Mr. Carpenter, Mrs. Marzloff, Chairman Miles, Mr. Downing, Mr. Wesche and Mr. Villeneuve. Opposed were: Mr. Leclair. Approved 7:1, motion carried.***

***Special Education (SPED) (Account #1200)***

*Line #5810 Dues and Fees*

*Regular Education*

Requesting \$0.00 level from 2018

*Tech Ed*

Requesting \$99.00, an increase of \$99.00 from 2018.

*Music*

Requesting \$436.14, an increase of \$43.86 from 2018.

***Mr. Villeneuve moved to approve Lines #5810, Dues & Fees. Mr. Downing seconded the motion, with all in favor, the motion passed unanimously.***

*Line #5561-5563 Tuition*

*Regular Education High School Tuition Other*

Requesting \$25,270.00, a decrease of \$12,078 from 2018.

*Regular Education High School Tuition Public*

Requesting \$3,386,170.00, an increase of \$309,340.00 from 2018.

***Mrs. Lufkin moved to approve Lines #5561-5563, Tuition. Mrs. Marzloff seconded the motion, with all in favor, the motion passed unanimously.***

*Lines #1200, SPED*

*Administration/Other*

Requesting \$82,618.98 an increase of \$1,619.98 from 2018.

*Teacher*

Requesting \$267,558, an increase of \$11,096 from 2018.

*Para*

Requesting \$181,486.32 an increase of \$42,306.24 from 2018.

*Secretarial*

Requesting \$30,397.50, an increase of \$598.50 from 2018.

*Health Insurance Buyout*

Requesting \$0.00

*Health Insurance*

Requesting \$147,860.42, a decrease of \$2,554.78 from 2018.



*Dental*

Requesting \$495,355, an increase of \$86.83 from 2018.

*Life*

Requesting \$839.03, an increase of \$74.87 from 2018.

*Disability*

Requesting \$923.23, a decrease of \$26.97 from 2018.

*FICA*

Requesting \$42,997.65, an increase of \$4,254.95 from 2018.

*NHRS Support*

Requesting \$3,395.40, an increase of \$4.27 from 2018.

*NHRS Professional*

Requesting \$62,331.51, an increase of \$3,748.27 from 2018.

*Tuition Reimbursement*

Requesting \$0.00, a decrease of \$4,400 from 2018.

*Workshop Reimbursement Professional*

Requesting \$800.00 level from 2018.

*Unemployment Insurance*

Requesting \$1,725.00, a decrease of 475.00 from 2018.

*Workers Compensation*

Requesting \$2,210.08, a decrease of \$375.92 from 2018.

*High School Professional Ed*

Requesting \$213,950, a decrease of \$63,250 from 2018.

*Other Professional Services*

Requesting \$80,000, a decrease of \$56,900 from 2018.

*Tutoring*

Requesting \$5,000, level from 2018.

*Medicaid Services Provider*

Requesting \$12,963, level from 2018.

*Telephone*

Requesting \$360, level from 2018.

*Postage*

Requesting \$200, level from 2018.

*Tuition Other LEAs*

Requesting \$0.00

*High School Tuition Public*

Requesting \$1,298,637, a decrease of \$129,903 from 2018.

*Tuition to Private School*

Requesting \$13,800, a decrease of \$47,200 from 2018.

*Middle Tuition Private*

Requesting \$105,700, a decrease of \$4,300 from 2018.

*High School Private*

Requesting \$608,500, an increase of \$98,880 from 2018.

*Mileage Reimbursement*

Requesting \$3,185, level funded from 2018.

*Supplies*

Requesting \$950, level from 2018.

*Textbooks*

Requesting \$1,072, an increase of \$325 from 2018.

*Information Access Fees*

Requesting \$0, a decrease of \$1,500 from 2018.

*Practice Books*

Requesting \$843, an increase of \$72 from 2018.

*Software*

Requesting \$0, a decrease of \$449 from 2018.

*New Furniture*

Requesting \$0

*Other Equipment*

Requesting \$175.96, a decrease of \$3,205.04 from 2018.

*Dues & Fees*

Requesting \$875.00, level funded from 2018.

Mr. Leclair asked how many students are going out of district? K-8 has one student, six are High School. Have had to pay Pre-School SPED services because the school doesn't have Pre-K.

***Mr. Leclair moved to approve Lines 1200 Special Education. Mr. Wesche seconded the motion. With all in favor, the motion passed unanimously.***

***Extended School Year (ESY Elementary) (Account #1230)***

The proposed budget for Extended School Year, \$63,559.42 reflects an increase of \$29,098.38 from 2018.

Mr. Villeneuve stated the Extended School Year provides more services for at-risk kids. Mr. Villeneuve added it prevents services from becoming more expensive at Pinkerton. Mr. Leclair asked if there were data to support that?

***Mrs. Lufkin moved to approve ESY Elementary (Account #1230). Mr. Wesche seconded the motion. With all in favor, the motion passed unanimously.***

***English Language Learners (ELL) (Account #1260)***

The proposed budget for English Language Learners, \$18,172.05 represents an increase of \$5,261.72 from 2018.

***Mr. Downing moved to approve ELL (Account #1260). Mrs. Lufkin seconded the motion. With all in favor, the motion passed unanimously.***

***Adv Learner Tuition Public (Account #1270)***

The proposed budget for Adv Learner Tuition Public, \$19,364.28 represents an increase of \$3.60 from 2018.

Mr. Leclair asked if the students were identified or average? – average. This line was not adjusted to include the 6% high school tuition increase.

***Mrs. Lufkin moved to approve Adv Learner Tuition Public (Account #1270). Mrs. Marzloff seconded the motion. With all in favor, the motion passed unanimously. Co-Curricular Activities (Account #1410)***

The proposed budget for Co-Curricular Activities, \$25,758.25 reflects an increase of \$706.40 from 2018.

***Mrs. Lufkin moved to approve Co-Curricular Activities (Account #1410) at \$25,758.25. Mrs. Marzloff seconded the motion. With all in favor, the motion passed unanimously.***

### ***Athletics (Account #1420)***

The proposed budget for Athletics, which totaled \$37,614.89 in the printed budget, is an increase of \$2,912.69 from 2018.

Fields. Mr. Villeneuve stated that the field will not be available, and an archeological study will be done at the top of the hill. It was discussed whether it would be cheaper to light the field they have. Mr. Leclair explained that lights were never put in because it was used by the Little League only.

Mr. Leclair asked if the school was adding a sport? Principal Collins advised the School added Field Hockey which was a club two years ago that did very well. Mrs. Lufkin asked where they play? Principal Collins advised they will practice at the Safety Complex Field. Principal Collins advised that with sports difficult to get into at Pinkerton, having experience with Field Hockey at this level would make the transition less difficult. Mr. Villeneuve asked about Title 9 and whether there would be an equal amount of sports offered to both boys and girls. Mr. Wesche asked if boys could try out for Field Hockey. – Yes.

***Mrs. Marzloff moved to approve Athletics (Account #1420) at \$37,614.89. Mr. Leclair seconded the motion. With all in favor the motion passed unanimously.***

The Chairman called a recess to the meeting at 9:00 PM. The meeting resumed as 9:15 PM.

### ***Summer School (Account #1430)***

The proposed budget for Summer School, which totaled \$9,608.75 in the printed budget, is an increase of \$33.00 from 2018.

***Mrs. Lufkin moved to approve Summer School (Account #1430) at \$9,608.75. Mr. Villeneuve seconded the motion. With all in favor the motion passed unanimously.***

### ***Summer Enrichment (Account #1490)***

The proposed budget for Summer Enrichment, which totaled \$0.00 in the printed budget has been moved to another line item.

### ***Guidance (Account #2120)***

The proposed budget for Guidance, which totaled \$173,873.45 in the printed budget, is an increase of \$29,932.56 from 2018.

***Mrs. Lufkin moved to approve Guidance (Account #2120) at \$173,873.45. Mrs. Marzloff seconded the motion. With all in favor, the motion passed unanimously.***

***Nurse (Account #2130)***

The proposed budget for Health, which totaled \$128,414.37 in the printed budget, is a decrease of \$34,075.65 from 2018.

***Mrs. Lufkin moved to approve Nurse (Account #2130) at \$128,414.37. Mr. Leclair seconded the motion. With all in favor, the motion passed unanimously.***

***Psych Services (Account #2140)***

The proposed budget for Psych Services, which totaled \$80,077 in the printed budget, is a decrease of \$385 from 2018.

***Mr. Wesche moved to approve Psych Services (Account #2140) at \$80,077. Mrs. Lufkin seconded the motion. With all in favor, the motion passed unanimously.***

***Speech Services (Account #2150)***

The proposed budget for Speech Services, which totaled \$185,882.20 in the printed budget, is a decrease of \$26,785.69 from 2018.

***Mrs. Lufkin moved to approve Speech Services (Account #2150) at \$185,882.20. Mr. Wesche seconded the motion. With all in favor, the motion passed unanimously.***

***Therapy Services (Account #2160)***

The proposed budget for Therapy Services, which totaled \$160,334.40 in the printed budget, is an increase of \$34,680.66 from 2018.

***Mr. Leclair moved to approve Therapy Services (Account #2160) at \$160,334.40. Mrs. Lufkin seconded the motion. With all in favor, the motion passed unanimously.***

***Other Support Services (Account #2190)***

The proposed budget for Other Support Services, which totaled \$1,800 in the printed budget, is a decrease of \$2,124 from 2018.

***Mr. Wesche moved to approve Other Support Services (Account #2190) at \$1,800. Mr. Downing seconded the motion. With all in favor, the motion passed unanimously.***

### ***Staff Development (Account #2210)***

The proposed budget for Staff Development, which totaled \$128,857.23 in the printed budget, is an increase of \$1,885.18 from 2018.

***Mr. Wesche moved to approve Staff Development (Account #2210) at \$128,857.23. Mrs. Lufkin seconded the motion. With all in favor, the motion passed unanimously.***

### ***Media (Account #2220)***

The proposed budget for Media (Library), which totaled \$128,322.32 in the printed budget, is a decrease of \$5,000.14 from 2018.

***Mrs. Lufkin moved to approve Media (Account #2220) at \$128,322.32. Mr. Carpenter seconded the motion. With all in favor, the motion passed unanimously.***

### ***School Board Services (Account #2310)***

The proposed budget for School Board Services, which totaled \$43,101.06 in the printed budget, is an increase of \$10,092.41 from 2018.

Mr. Villeneuve stated that stipends should be looked at as the amount has not increased and is not equal compared with others who do an equal amount of work. Superintendent Littlefield advised the procedure should be to have the School Board initiate the process and then vote. This Board affects the new Board coming in, in March. "You don't want to jeopardize your budget and should wait until the Board votes to raise it first and come back." Mr. Leclair suggested increasing by same amount as Town employees, for example, who get COLA – 4.5% and have it continuously tied in. Mr. Villeneuve stated that \$500 for the first year would seem appropriate.

Mrs. Lufkin asked about the \$6,100 first line. Negotiations drove the increase for legal next year.

***Mrs. Lufkin moved to approve School Board Services (Account #2310) at \$43,101.06. Mr. Wesche seconded the motion. With all in favor, the motion passed unanimously.***

### ***SAU Services (Account #2320)***

The proposed budget for SAU Services, which totaled \$299,886 in the printed budget, is a decrease of \$45.00 from 2018.

***Mr. Villeneuve moved to approve SAU Services (Account #2320) at \$299,886. Mr. Downing seconded the motion. With all in favor, the motion passed unanimously.***

### ***Principal Services (Account #2410)***

The proposed budget for Principal Services, which totaled \$458,710.43 in the printed budget, is an increase of \$34,024.53 from 2018.

The increase in telephone services is for fiber optic internet in anticipation of expansion with new school. Mr. Leclair asked if there were issues. Superintendent Littlefield advised there were issues when multiple students were being tested at once.

***Mrs. Lufkin moved to approve Principal Services (Account #2410) in the amount of \$458,710.43. Mrs. Marzloff seconded the motion. With all in favor, the motion passed unanimously.***

### ***#2600 Maintenance***

#### ***Line #5260 Workers Compensation***

Requested \$3,884.12, a decrease of \$1,468.39 from 2018.

***Mrs. Lufkin moved to approve Line #5260, Worker's Compensation in the amount of \$3,884.12. Mr. Villeneuve seconded the motion. With all in favor, the motion passed unanimously.***

#### ***Line #5360 Contracted Services***

Requesting \$2,478, level funded from 2018.

#### ***Line #5431 Repairs Equipment***

Requesting \$400, a decrease of \$160 from 2018.

#### ***Line #5432 Repairs Buildings***

Requesting \$13,500, level funded from 2018.

***Mr. Leclair moved to approve Line #5360, Contracted Services, in the amount of \$2,478; Line #5431, Repairs Equipment, in the amount of \$400; and Line #5432, Repairs Buildings, in the amount of \$13,500. Mrs. Lufkin seconded the motion. With all in favor, the motion passed unanimously.***

#### ***Line #5433 Repairs Grounds***

Requesting \$8,750, a decrease of \$2,986 from 2018.

Mr. Villeneuve stated the LED for baseball field was removed.

***Mrs. Lufkin moved to approve Line #5433, Repairs Grounds, in the amount of \$8,750. Mr. Villeneuve seconded the motion. With all in favor, the motion passed unanimously.***

*Line #5434 Building Improvements*

Requesting \$35,000, a decrease of \$70,000 from 2018. **Approved \$32,500.**

Plans include remodeling at the Media Center which can take funds from contingency fund. Other plans include ceiling tiles, sprinkler heads, electric outlets, painting, inspections and drain-cleaning. Mrs. Marzloff asked if code compliant. Mr. Villeneuve advised there was not the same code for commercial.

Mrs. Lufkin referenced the Safety Report which was last updated three years ago. The School is continuing to address safety issues and has engaged a security consultant for the renovation which will have State grant funds available to work with.

Mr. Dube advised there is a buffer of \$15,000 for baseboard heat or lighting. Mr. Wesche recommended decreasing by that amount to \$32,500.00.

**Mr. Wesche moved to approve Line #5433 Building Improvements in the amount of \$32,500. Mrs. Lufkin seconded the motion. Voting in favor were: Chairman Miles, Mr. Downing, Mr. Wesche, Mrs. Marzloff, and Mr. Leclair. Opposed were: Mr. Villeneuve and Mr. Carpenter. Approved: 5-2, motion carried.**

*#5435 Sec & Safety Equipment*

Requesting \$4,000, a decrease of \$7,000 from 2018.

*#5437 Garbage Removal*

Requesting \$7,980, level funded from 2018.

*#5438 Grounds Maintenance*

Requesting \$3,920, level funded from 2018.

*#5439 Life/Safety Repairs*

Requesting \$5,750, a decrease of \$10,788 from 2018.

*#5521 Property/Liability*

Requesting \$25,903, an increase of \$1,784.57 from 2018.

*#5580 Mileage Reimbursement*

Requesting \$750, level funded from 2018.

*#5610 Maintenance Supplies*

Requesting \$18,650, level funded from 2018.

*#5612 Maintenance Supplies*

Requesting \$9,000, level funded from 2018.

*#5621 Propane*

Requesting \$56,880, an increase of \$9,280 from 2018.



**#5622 Electricity**

Requesting \$63,250, an increase of \$8,250 from 2018.

**#5735 Replacement Equipment**

Requesting \$2,000, level funded from 2018.

Mr. Dube advised with the new renovation the School would be getting rid of inefficient portables and good insulation in addition. Mr. Dube stated there was a 20% increase in propane and 15% increase in electric.

***Mrs. Lufkin moved to approve Lines #5435, 5437, 5438, 5439, 5521, 5580, 5610, 5612, 5621, 5622, and 5735. Mr. Wesche seconded the motion. With all in favor, the motion passed unanimously.***

***Transportation (Account #2700)***

The proposed budget for Transportation, which totaled \$803,053.55 in the printed budget, is an increase of \$19,787.15 from 2018.

***Mr. Villeneuve moved to approve Transportation (Account #2700) at \$803,053.55. Mrs. Lufkin seconded the motion. With all in favor, the motion passed unanimously.***

***Evaluation Services (Account #2814)***

The proposed budget for Evaluation Services, which totaled \$1.00 in the printed budget, was level funded from 2018.

***Mr. Wesche moved to approve Evaluation Services (Account #2814) at \$1.00. Mrs. Lufkin seconded the motion. With all in favor, the motion passed unanimously.***

***Pre-Employment Physicals (Account #2835)***

The proposed budget for Pre-Employment Physicals, which totaled \$250 in the printed budget, is level funded with the current budget of \$250.

***Mr. Leclair moved to approve Pre-Employment Physicals (Account #2835) at \$250. Mrs. Lufkin seconded the motion. With all in favor, the motion passed unanimously.***

***IT Services (Account #2840)***

The proposed budget for IT Services, which totaled \$189,954.88 in the printed budget, is an increase of \$4,263.66 from 2018.

Mrs. Lufkin asked if salary was down \$10,000 – is a new person.

Mrs. Lufkin asked about \$12,000 for new computers – 130-100 Chromebooks, 15 teacher laptops \$750.

***Mrs. Lufkin moved to approve IT Services (Account #2840) at \$189,954.88. Mrs. Marzloff seconded the motion. With all in favor, the motion passed unanimously.***

***Wage Pool Paraprofessional (Account #2900)***

The proposed budget for Wage Pool, which totaled \$29,269.35 in the printed budget, is an increase of \$4,667.88 from 2018.

***Mrs. Lufkin moved to approve Wage Pool Paraprofessional (Account #2900) at \$29,269.35. Mr. Villeneuve seconded the motion. With all in favor, the motion passed unanimously.***

***Buildings***

***#3300 Use of Facility***

Requesting \$1.00, level funded from 2018.

***#4100 Site Acquisition***

Requesting \$1.00, level funded from 2018.

***#4300 Architecture & Engineering***

Requesting \$1.00, level funded from 2018.

***#5221 Food Service Transfer Fund Transfers***

Requesting \$1.00, level funded from 2018.

***#5230 Capital Projects Fund Transfers***

Requesting \$1.00, level funded from 2018.

***#5252 Expendable Fund Transfers***

Requesting \$1.00, level funded from 2018.

***#5110 Principal of Debt***

Requesting \$606,000, an increase of \$606,000 from 2018.

***#5120 Debt Service Interest***

Requesting \$569,325.50, an increase of \$211,825.50 from 2018.

***Mr. Villeneuve moved to approve Use of Facility (Account #3300), Site Acquisition (Account #4100), Architecture & Engineering (Account #4300), Food Service Transfer Fund Transfers (Account #5221), Capital Projects Fund Transfers***

***(Account #5230), Expendable Fund Transfers (Account #5252), Principal of Debt (Account #5110) and Debt Service Interest (Account #5120). Mrs. Lufkin seconded the motion. With all in favor, the motion passed unanimously.***

The revised bottom line of the Auburn School District budget is \$15,336,507.69.

***Other Business***

Auburn Capital Improvement Plan Update – 2019-2024 - Tabled

***Adjourn***

***Mrs. Lufkin moved to adjourn the meeting at 8:53 PM. Mr. Carpenter seconded the motion. With all in favor, the motion passed unanimously.***

The meeting adjourned at 8:53 PM.

**Next Meeting: Thursday, December 6, 2018 – 7:00 PM.**

Respectfully submitted,

Nancy Hoijer,  
Recording Secretary