

**Town of Auburn
BUDGET COMMITTEE
Town Hall
October 19, 2017**

7:00 PM

Election of Committee Chair and Vice Chair

Approval of Meeting Minutes

- Meeting of April 20, 2017

2017 Tax Rate Presentation

Budget Presentations:

- | | |
|---|---------|
| ▪ Animal Control (Jarlene Cornett) | 7:10 PM |
| ▪ Highway and Streets (Mike Dross) | 7:20 PM |
| ▪ Executive Department (Bill Herman) | 7:50 PM |
| ▪ Legal Expenditures (Bill Herman) | 8:00 PM |
| ▪ Government Buildings & Maintenance (Adele Frisella) | 8:10 PM |
| ▪ Advertising and Regional Associations (Bill Herman) | 8:20 PM |
| ▪ Solid Waste (Bill Herman) | 8:30 PM |

Other Business:

Adjourn:

Note: "Any person with a disability who wishes to attend this public meeting and needs to be provided a reasonable accommodation in order to participate, please call the Town Hall (603) 483-5052, or contact the Committee Secretary so that arrangements can be made."

Auburn Budget Committee Meeting
April 20, 2017
Auburn Town Hall

Members Present: Mary Beth Lufkin, Vice Chair; David Wesche, Dan Carpenter, Kevin Downing, Keith Leclair and James Headd

Members Absent: Peter Miles, Chair; and Paula Marzloff

Others Present: Town Administrator Bill Herman

Meeting called to order at 7:05 pm

Oath of Office

Jim Headd administered the oath of office to newly appointment Budget Committee member Kevin Downing and re-appointed member Dan Carpenter. The two individuals had been appointed to three-year terms through March 2020 by Town Moderator James Tillery.

Approval of Meeting Minutes

David Wesche moved to accept the minutes of the January 12, 2017 meeting as printed. Seconded by Dan Carpenter. A vote was taken, all were in favor, the motion carried unanimously.

Auburn School District Budget

Keith Leclair advised the Budget Committee the School District have had a couple of large unanticipated expenses that may cause the School Board to over expend the current FY 2016-2017 approved budget by the end of the fiscal year on June 30, 2017. The expenses being watched include:

- Regular Education – High School Tuition is looking at an increase from \$2,846,452 to \$2,957,984 (\$111,532 increase)
- Special Education Tuition and Services is looking at an increase from \$1,551,197 to \$1,724,196 (an increase of \$172,999).

Mr. Leclair explained the high school tuition item is due to an increase in the number of students attending Pinkerton above what had been anticipated when the budget was put together both in actual enrollment as well as the Distance Learning program Auburn has with Pinkerton. In the area of Special Education, Mr. Leclair indicated this also is the result of having more students enrolled in these programs than had been anticipated.

Mr. Leclair indicated the best estimates the Board has at present is that the School District will have a balance of about \$100,000 in its undesignated fund balance from funds unspent in other areas of the budget which could be put towards this expenses. In addition, the School District has approximately \$149,933 available in a Special Education Trust Fund that could also be used for this purpose. He indicated in order to be able to potentially expend beyond the approved budget, the School Board needs to identify their need; identify sources of revenue to cover the costs; seek the approval of the Budget Committee, and then petition the Commissioner of the NH Department of Education for approval.

Mary Beth Lufkin asked how this might impact the new budget to commence July 1st. Mr. Leclair indicated it will impact the School District as these students moved into the school district after the budget process for the FY 2017-2018 budget was completed in January 2017. The School Board is going to have to deal with that during the course of the upcoming year.

David Wesche moved to approve the Auburn School Board's application to the Commissioner of Education for an over-expenditure of the FY 2016-2017 budget up to, but not to exceed, funds available through the Special Education Trust Fund. And to further authorize the Vice Chair of the Budget Committee to sign the application to the Commissioner of Education on behalf of the Budget Committee. Seconded by Dan Carpenter. A vote was taken; all were in favor, the motion carried unanimously.

Adjourn

David Wesche moved to adjourn the meeting at 7:15 PM. Seconded by Dan Carpenter. A vote was taken; all were in agreement, the motion carried unanimously.

The meeting adjourned at 7:15 PM.



Tax Rate Breakdown Auburn

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$2,748,440	\$672,981,470	\$4.09
County	\$734,269	\$672,981,470	\$1.09
Local Education	\$9,147,577	\$672,981,470	\$13.59
State Education	\$1,584,249	\$664,988,770	\$2.38
Total	\$14,214,535		\$21.15

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$14,214,535
War Service Credits	(\$165,000)
Village District Tax Effort	
Total Property Tax Commitment	\$14,049,535

Stephan Hamilton
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

10/6/2017

Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$5,288,640	
Net Revenues (Not Including Fund Balance)		(\$2,691,934)
Fund Balance Voted Surplus		(\$59,900)
Fund Balance to Reduce Taxes		\$0
War Service Credits	\$165,000	
Special Adjustment	\$0	
Actual Overlay Used	\$46,634	
Net Required Local Tax Effort	\$2,748,440	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$734,269	
Net Required County Tax Effort	\$734,269	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$12,887,848	
Net Cooperative School Appropriations		
Net Education Grant		(\$2,156,022)
Locally Retained State Education Tax		(\$1,584,249)
Net Required Local Education Tax Effort	\$9,147,577	
State Education Tax	\$1,584,249	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$1,584,249	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$672,981,470	\$654,335,959
Total Assessment Valuation without Utilities	\$664,988,770	\$646,343,259

Village (MS-1V)

Description	Current Year
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Auburn

Tax Commitment Verification

2017 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$14,049,535
1/2% Amount	\$70,248
Acceptable High	\$14,119,783
Acceptable Low	\$13,979,287

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2017 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:

Date:

Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Auburn	Total Tax Rate	Semi-Annual Tax Rate
Total 2017 Tax Rate	\$21.15	\$10.58

Associated Villages

No associated Villages to report

Fund Balance Retention

Enterprise Funds and Current Year Bonds

\$0

General Fund Operating Expenses

\$16,754,735

Final Overlay

\$46,634

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices* (4.1), pg. 17.

[2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2017 Fund Balance Retention Guidelines: Auburn	
Description	Amount
Current Amount Retained (12.29%)	\$2,059,976
17% Retained <i>(Maximum Recommended)</i>	\$2,848,305
10% Retained	\$1,675,474
8% Retained	\$1,340,379
5% Retained <i>(Minimum Recommended)</i>	\$837,737

2017 RSA 198:4-b II School Fund Balance Retention Guidelines: Auburn

If a school district has adopted RSA 198:4-b II by a vote of the legislative body, the school district may retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment pursuant to RSA 198:5, for the purpose of having funds on hand to use as a revenue source for emergency expenditures and overexpenditures under RSA 32:11, or to be used as a revenue source to reduce the tax rate. This retained fund balance is not cumulative. The maximum allowed fund balance retention has been calculated as:

	Net Assessment	2.5% of Net Assessment
Local School	\$10,731,826	\$268,296

2018 PROPOSED ANIMAL CONTROL OFFICER TOWN OF AUBURN

		1	2	3	4	5	6	7	8	9
		Expended	Expended	Expended	Budgeted	Expended YTD	Dept/Comm	% Chg	BOS	Budget Comm
		2014	2015	2016	2017	2017	Request	17/18	Approved	Approved
							2018		2018	2018
		As of December	As of December	As of December	As of December	As of October				
Animal & Pest Control										
1	01-4414-2-250-1	Animal Control Mileage	825.01	925.81	707.94	600.00	581.19	600.00	600.00	_____
	Narrative for Column # 8									
	BOS approved 10/2/2017.									
2	01-4414-3-370-1	Animal Control Medical	0.00	0.00	0.00	200.00	0.00	200.00	200.00	_____
	Narrative for Column # 8									
	BOS approved 10/2/2017.									
3	01-4414-3-390-1	Animal Control Veterinarian Charges	0.00	161.50	322.00	300.00	65.00	300.00	300.00	_____
	Narrative for Column # 8									
	BOS approved 10/2/2017.									
4	01-4414-3-390-2	Animal Control Boarding	450.00	390.00	400.00	300.00	210.00	300.00	300.00	_____
	Narrative for Column # 8									
	BOS approved 10/2/2017.									
5	01-4414-3-395-1	Animal Control Communications	353.33	242.68	427.64	0.00	0.00	0.00	0.00	_____
	Narrative for Column # 6									
	Moved to account #01-4194-5-510-3									
6	01-4414-6-645-1	Animal Control Education	250.00	200.00	250.00	250.00	150.00	250.00	250.00	_____
	Narrative for Column # 8									
	BOS approved 10/2/2017.									
7	01-4414-6-645-2	Animal Control Dues	40.00	0.00	0.00	40.00	40.00	40.00	40.00	_____
	Narrative for Column # 8									
	BOS approved 10/2/2017.									
8	01-4414-6-660-1	Animal Control Miscellaneous	417.99	588.70	658.25	750.00	574.05	750.00	750.00	_____
	Narrative for Column # 8									
	BOS approved 10/2/2017.									
Grand Total:		2,336.33	2,508.69	2,765.83	2,440.00	1,620.24	2,440.00	0%	2,440.00	0.00
		1983.00	2266.01	2338.19						

2018 PROPOSED HIGHWAYS & ROADS

TOWN OF AUBURN

		1	2	3	4	5	6	7	8	9
		Expended	Expended	Expended	Budgeted	Expended YTD	Dept/Comm	% Chg	BOS	Budget Comm
		2014	2015	2016	2017	2017	Request	17/18	Approved	Approved
		As of December	As of December	As of December	As of December	As of October	2018		2018	2018
Highways & Streets										
1	01-4312-3-385-1 Highway Shimming	110,271.22	81,259.88	120,087.79	130,000.00	99,806.47	130,000.00		130,000.00	_____
	Narrative for Column # 8									
	BOS approved 10/16/2017.									
2	01-4312-3-385-2 Highway Spr/Summer Storms	13,662.50	0.00	5,604.25	8,500.00	0.00	8,500.00		8,500.00	_____
	Narrative for Column # 8									
	BOS approved 10/16/2017.									
3	01-4312-3-385-3 Highways Summer Subcontractor	156,108.00	118,545.00	148,494.00	138,000.00	176,594.53	138,000.00		138,000.00	_____
	Narrative for Column # 8									
	BOS approved 10/16/2017.									
4	01-4312-3-385-4 Highway Road Striping	16,264.75	16,757.50	16,830.10	20,000.00	425.00	20,000.00		20,000.00	_____
	Narrative for Column # 8									
	BOS approved 10/16/2017.									
5	01-4312-3-385-5 Highway Tree/Brush Cutting	31,320.00	33,811.00	32,295.00	42,000.00	36,640.00	42,000.00		42,000.00	_____
	Narrative for Column # 8									
	BOS approved 10/16/2017.									
6	01-4312-3-385-6 Highway Crack Sealing	2,000.00	0.00	0.00	1.00	0.00	1.00		1.00	_____
	Narrative for Column # 8									
	BOS approved 10/16/2017.									
7	01-4312-3-385-7 Highway Cold Patch	7,653.75	5,813.00	4,643.75	5,000.00	1,725.00	5,000.00		5,000.00	_____
	Narrative for Column # 8									
	BOS approved 10/16/2017.									
8	01-4312-3-385-8 Highway Summer Gravel/Bankrun	14,258.11	23,031.74	25,991.97	1.00	38,703.41	1.00		1.00	_____
	Narrative for Column # 8									
	BOS approved 10/16/2017.									
9	01-4312-3-385-9 Highway Summer Misc Supplies	1,207.50	3,951.69	2,351.67	3,000.00	1,271.80	3,000.00		3,000.00	_____
	Narrative for Column # 8									
	BOS approved 10/16/2017.									
10	01-4312-3-386-3 Highway Winter Subcontractor	349,779.50	423,838.38	312,206.50	382,000.00	352,077.59	382,000.00		382,000.00	_____
	Narrative for Column # 8									
	BOS approved 10/16/2017.									
11	01-4312-3-386-4 Highway Winter Salt	196,497.00	153,532.79	139,806.82	170,000.00	112,922.28	170,000.00		170,000.00	_____
	Narrative for Column # 8									
	BOS approved 10/16/2017.									
12	01-4312-3-386-5 Highway Winter Sand	130,383.83	9,711.73	0.00	5,000.00	0.00	5,000.00		5,000.00	_____
	Narrative for Column # 8									
	BOS approved 10/16/2017.									
13	01-4312-3-386-6 Highway Winter Repairs	4,639.42	6,195.33	8,424.40	8,000.00	5,321.54	8,000.00		8,000.00	_____

2018 PROPOSED HIGHWAYS & ROADS

TOWN OF AUBURN

	1 Expended 2014 As of December	2 Expended 2015 As of December	3 Expended 2016 As of December	4 Budgeted 2017 As of December	5 Expended YTD 2017 As of October	6 Dept/Comm Request 2018	7 % Chg 17/18	8 BOS Approved 2018	9 Budget Comm Approved 2018
<i>Narrative for Column # 8</i> BOS approved 10/16/2017.									
14 01-4312-3-387-2 Highway Bridge & Culvert	2,232.50	560.20	6,058.85	5,000.00	6,725.80	5,000.00		5,000.00	_____
<i>Narrative for Column # 8</i> BOS approved 10/16/2017.									
15 01-4312-3-387-4 Highway Guardrails, Gates, Etc.	976.00	1,338.00	250.47	1,000.00	0.00	1,000.00		1,000.00	_____
<i>Narrative for Column # 8</i> BOS approved 10/16/2017.									
16 01-4312-3-388-1 Highway Signs & Safety Equipment	2,368.20	3,827.55	988.32	3,500.00	4,019.65	3,500.00		3,500.00	_____
<i>Narrative for Column # 8</i> BOS approved 10/16/2017.									
17 01-4312-3-390-0 Highway Catch Basin Maintenance	4,290.00	9,070.00	2,100.00	5,000.00	560.00	5,000.00		5,000.00	_____
<i>Narrative for Column # 8</i> BOS approved 10/16/2017.									
18 01-4312-3-390-2 Highway Storm Water Maintenance	2,228.50	21,258.75	27,408.50	15,000.00	14,749.02	15,000.00		15,000.00	_____
<i>Narrative for Column # 8</i> BOS approved 10/17/2016.									
Highways & Streets Total	1,046,140.78	912,502.54	853,542.39	941,002.00	851,542.09	941,002.00	0%	941,002.00	0.00
Grand Total:	1,046,140.78	912,502.54	853,542.39	941,002.00	851,542.09	941,002.00	0%	941,002.00	0.00

2018 PROPOSED EXECUTIVE DEPARTMENT TOWN OF AUBURN

	1 Expended 2014 As of December	2 Expended 2015 As of December	3 Expended 2016 As of December	4 Budgeted 2017 As of December	5 Expended YTD 2017 As of October	6 Dept/Comm Request 2018	7 % Chg 17/18	8 BOS Approved 2018	9 Budget Comm Approved 2018
General Fund									
Executive Department									
1 01-4130-2-250-1 Selectmen Expenses	3,750.00	3,750.00	3,750.00	3,750.00	2,812.50	3,750.00		3,750.00	_____
Narrative for Column # 8 BOS approved 9/25/2017.									
2 01-4130-6-620-1 Town Report	2,217.41	2,250.00	1,172.09	2,000.00	2,043.07	2,000.00		2,000.00	_____
Narrative for Column # 8 BOS approved 9/25/2017.									
3 01-4130-6-660-2 Voter Guide	3,919.10	4,100.00	3,289.96	3,700.00	3,700.00	3,700.00		3,700.00	_____
Narrative for Column # 6 Deliberative Session mailer (printing & postage) \$1,300; March Voting Day mailer (printing & postage) \$2,400. Narrative for Column # 8 BOS approved 9/25/2017.									
Executive Department Total	9,886.51	10,100.00	8,212.05	9,450.00	8,555.57	9,450.00	0%	9,450.00	0.00
Grand Total:	9,886.51	10,100.00	8,212.05	9,450.00	8,555.57	9,450.00	0%	9,450.00	0.00

2018 PROPOSED LEGAL EXPENDITURES

TOWN OF AUBURN

	1	2	3	4	5	6	7	8	9
	Expended	Expended	Expended	Budgeted	Expended YTD	Dept/Comm	% Chg	BOS	Budget Comm
	2014	2015	2016	2017	2017	Request	17/18	Approved	Approved
	As of December	As of December	As of December	As of December	As of October	2018		2018	2018
General Fund									
Legal Expenditures									
1 01-4153-3-350-1 Legal Expenditures	114,274.95	50,557.37	15,942.87	50,000.00	19,491.10	35,000.00	-30%	35,000.00	_____
Narrative for Column # 8									
BOS approved 9/25/2017.									
2 01-4153-3-350-2 Labor Relations	12,567.15	9,962.00	4,862.85	7,000.00	5,985.51	7,000.00		7,000.00	_____
Narrative for Column # 8									
BOS approved 9/25/2017.									
Legal Expenditures Total	126,842.10	60,519.37	20,805.72	57,000.00	25,476.61	42,000.00	-26%	42,000.00	0.00
Grand Total:	126,842.10	60,519.37	20,805.72	57,000.00	25,476.61	42,000.00	-26%	42,000.00	0.00

2018 Government Buildings Maintenance

Acct #	Description	Expended 2014	Expended 2015	Expended 2016	Budgeted 2017	Expended YTD 2017	Dept/Comm 2018	% Chg 17/18	BOS 2018	Budget 2018
01-4194-5-510-1	Town Hall Telephone/Internet	4,519.33	4,520.87	4,464.50	5,000	3,503.93	5,100	2.00%	5,100	
01-4194-5-510-2	Highway Telephone/Internet	957.20	1,262.28	1,112.82	1,200	736.75	1,200	0.00%	1,200	
01-4194-5-510-3	PD/ACO Telephone/Internet	9,116.63	9,195.33	8,693.42	10,050	6,692.17	10,250	1.99%	10,250	
01-4194-5-510-4	FD/OEM Telephone/Internet	8,013.11	7,379.03	6,568.87	6,800	4,969.14	6,900	1.47%	6,900	
01-4194-5-510-5	P & R Telephone/Internet	-	455.19	751.12	600	(13.23)	600	0.00%	600	
01-4194-5-520-1	Town Hall Electric***	4,329.21	4,814.57	3,653.04	4,000	2,914.00	4,000	0.00%	4,000	
01-4194-5-520-2	Highway Electric	2,575.39	2,464.82	2,036.97	2,300	1,775.24	2,800	21.74%	2,800	
01-4194-5-520-3	Safety Complex Electric	12,065.92	12,982.06	11,051.82	12,000	7,702.18	13,500	12.50%	13,500	
01-4194-5-520-4	Pingree Hill Electric	2,249.64	2,267.79	2,271.66	2,300	2,223.40	2,200	-4.35%	2,200	
01-4194-5-520-5	P & R Electric	1,875.40	2,360.74	2,232.95	2,500	1,054.00	2,000	-20.00%	2,000	
01-4194-5-530-1	Town Hall Heating***	5,550.07	2,693.05	2,186.91	5,500	1,133.68	4,500	-18.18%	4,500	
01-4194-5-530-2	Highway Heating	11,917.16	9,858.00	6,340.81	8,500	3,629.83	8,000	-5.88%	8,000	
01-4194-5-530-3	Safety Complex Heating	18,246.96	10,051.59	6,948.34	13,000	5,019.01	12,000	-7.69%	12,000	
01-4194-5-530-4	Pingree Hill Heating	5,117.96	2,097.74	1,220.53	3,000	1,531.14	3,000	0.00%	3,000	
01-4194-5-550-1	Repairs & Maintenance	8,676.19	6,418.31	7,759.66	5,900	1,915.82	5,900	0.00%	5,900	
01-4194-5-550-2	Municipal Property Mowing	27,809.96	28,986.00	25,991.00	28,000	16,271.00	28,000	0.00%	28,000	
01-4194-5-560-1	Plant Costs	1,259.50	1,654.11	1,856.00	4,810	3,135.11	4,810	0.00%	4,810	
01-4194-6-660-1	Bottled Water	199.81	276.48	273.59	300	186.48	300	0.00%	300	
01-4194-6-660-2	Janitorial Supplies	367.03	362.93	126.04	400	421.96	500	25.00%	500	
	Government Buildings & Maint	124,846.47	110,100.89	95,540.05	116,160	64,801.61	115,560	0.00%	115,560	-

2018 PROPOSED GOVERNMENT BUILDINGS & MAINTENANCE

TOWN OF AUBURN

		1 Expended 2014 As of December	2 Expended 2015 As of December	3 Expended 2016 As of December	4 Budgeted 2017 As of December	5 Expended YTD 2017 As of October	6 Dept/Comm Request 2018	7 % Chg 17/18	8 BOS Approved 2018	9 Budget Comm Approved 2018	
Government Buildings & Mainten											
1	01-4194-5-510-1	Town Hall Telephone/Internet	0.00	0.00	0.00	5,000.00	3,543.93	5,100.00	2%	5,100.00	_____
	Narrative for Column # 6										
	Increase from Comcast										
	Narrative for Column # 8										
	BOS approved 9/25/2017.										
2	01-4194-5-510-2	Highway Telephone/Internet	0.00	0.00	0.00	1,200.00	792.08	1,200.00		1,200.00	_____
	Narrative for Column # 8										
	BOS approved 9/25/2017.										
3	01-4194-5-510-3	PD/ACO Telephone/Internet	0.00	0.00	0.00	10,050.00	7,392.13	10,250.00	2%	10,250.00	_____
	Narrative for Column # 6										
	Added 1 AirCard										
	Narrative for Column # 8										
	BOS approved 9/25/2017.										
4	01-4194-5-510-4	FD/OEM Telephone/Internet	0.00	0.00	0.00	6,800.00	5,610.34	6,900.00	1%	6,900.00	_____
	Narrative for Column # 8										
	BOS approved 9/25/2017.										
5	01-4194-5-510-5	P & R Telephone/Internet	0.00	0.00	0.00	600.00	-13.23	600.00		600.00	_____
	Narrative for Column # 8										
	BOS approved 9/25/2017.										
6	01-4194-5-520-1	Town Hall Electric	8,015.94	8,225.55	6,500.90	4,000.00	3,178.88	4,000.00		4,000.00	_____
	Narrative for Column # 8										
	BOS approved 9/25/2017.										
7	01-4194-5-520-2	Highway Electric	0.00	0.00	0.00	2,300.00	1,840.26	2,800.00	22%	2,800.00	_____
	Narrative for Column # 8										
	BOS approved 9/25/2017.										
8	01-4194-5-520-3	Safety Complex Electric	0.00	0.00	0.00	12,000.00	9,552.44	13,500.00	13%	13,500.00	_____
	Narrative for Column # 8										
	BOS approved 9/25/2017.										
9	01-4194-5-520-4	Pingree Hill Electric	0.00	0.00	0.00	2,300.00	1,425.79	2,200.00	-4%	2,200.00	_____
	Narrative for Column # 8										
	BOS approved 9/25/2017.										
10	01-4194-5-520-5	P & R Electric	0.00	0.00	0.00	2,500.00	1,302.00	2,000.00	-20%	2,000.00	_____
	Narrative for Column # 8										
	BOS approved 9/25/2017.										
11	01-4194-5-530-1	Town Hall Heating	23,388.76	16,596.70	10,417.56	5,500.00	1,133.68	4,500.00	-18%	4,500.00	_____
	Narrative for Column # 8										
	BOS approved 9/25/2017.										
12	01-4194-5-530-2	Highway Heating	0.00	0.00	0.00	8,500.00	3,629.83	8,000.00	-6%	8,000.00	_____

2018 PROPOSED GOVERNMENT BUILDINGS & MAINTENANCE

TOWN OF AUBURN

		1	2	3	4	5	6	7	8	9	
		Expended	Expended	Expended	Budgeted	Expended YTD	Dept/Comm	% Chg	BOS	Budget Comm	
		2014	2015	2016	2017	2017	Request	17/18	Approved	Approved	
							2018		2018	2018	
		As of December	As of December	As of December	As of December	As of October					
<hr/>											
Narrative for Column # 8											
BOS approved 9/25/2017.											
13	01-4194-5-530-3	Safety Complex Heating	0.00	0.00	0.00	13,000.00	5,188.87	12,000.00	-8%	12,000.00	_____
Narrative for Column # 8											
BOS approved 9/25/2017.											
14	01-4194-5-530-4	Pingree Hill Heating	0.00	0.00	0.00	3,000.00	1,531.14	3,000.00		3,000.00	_____
Narrative for Column # 8											
BOS approved 9/25/2017.											
15	01-4194-5-550-1	Repairs & Maintenance	8,676.19	6,418.31	7,759.66	5,900.00	2,163.51	5,900.00		5,900.00	_____
Narrative for Column # 6											
TH Furnance clean/repair \$1,000; Highway Furnance clean/repair \$500; TH Generator clean/repair \$500; Smoke Detectors service \$250; Fire Extinguishers service \$150; Fix lighting & electrical \$2,000; Misc. \$1,500.											
Narrative for Column # 8											
BOS approved 9/25/2017.											
16	01-4194-5-550-2	Municipal Property Mowing	27,809.96	28,986.00	25,991.00	28,000.00	19,403.00	28,000.00		28,000.00	_____
Narrative for Column # 8											
BOS approved 9/25/2017.											
17	01-4194-5-560-1	Plant Costs	1,259.50	1,654.11	1,856.00	4,810.00	3,634.11	4,810.00		4,810.00	_____
Narrative for Column # 6											
Trash \$300; Lift \$600; TH Fire Alarm monitoring \$450; Prunning \$400; Storage Units \$2,760; Misc. \$300.											
Narrative for Column # 8											
BOS approved 9/25/2017.											
18	01-4194-6-660-1	Bottled Water	199.81	276.48	273.59	300.00	209.30	300.00		300.00	_____
Narrative for Column # 8											
BOS approved 9/25/2017.											
19	01-4194-6-660-2	Janitorial Supplies	367.03	362.93	126.04	400.00	435.51	500.00	25%	500.00	_____
Narrative for Column # 8											
BOS approved 9/25/2017.											
20	10-4194-9-920-0	Building Repairs	-38,853.87	0.00	58,252.87	0.00	0.00	_____		_____	_____
Grand Total:			30,863.32	62,520.08	111,177.62	116,160.00	71,953.57	115,560.00	-1%	115,560.00	0.00

2018 PROPOSED ADVERTISING & REGIONAL ASSOCIATIONS

TOWN OF AUBURN

		1	2	3	4	5	6	7	8	9	
		Expended	Expended	Expended	Budgeted	Expended YTD	Dept/Comm	% Chg	BOS	Budget Comm	
		2014	2015	2016	2017	2017	Request	17/18	Approved	Approved	
							2018		2018	2018	
		As of December	As of December	As of December	As of December	As of October					
General Fund											
Advertising & Regional Assoc											
1	01-4197-0-001-1	NH Municipal Association	4,646.86	4,651.00	4,831.00	5,049.00	5,049.00	5,269.00	4%	5,265.00	_____
	Narrative for Column # 6										
	Attached.										
	Narrative for Column # 8										
	BOS approved 9/25/2017.										
2	01-4197-0-001-2	Southern NH Planning	3,158.83	3,215.51	3,268.44	3,534.00	3,534.48	3,560.00	1%	3,560.00	_____
	Narrative for Column # 6										
	Attached.										
	Narrative for Column # 8										
	BOS approved 9/25/2017.										
Advertising & Regional Assoc Total		7,805.69	7,866.51	8,099.44	8,583.00	8,583.48	8,829.00	3%	8,825.00	0.00	
Grand Total:		7,805.69	7,866.51	8,099.44	8,583.00	8,583.48	8,829.00	3%	8,825.00	0.00	

2018 PROPOSED SOLID WASTE TOWN OF AUBURN

	1 Expended 2014 As of December	2 Expended 2015 As of December	3 Expended 2016 As of December	4 Budgeted 2017 As of December	5 Expended YTD 2017 As of October	6 Dept/Comm Request 2018	7 % Chg 17/18	8 BOS Approved 2018	9 Budget Comm Approved 2018
General Fund									
Solid Waste Disposal									
1 01-4324-3-390-1 Solid Waste Hazardous	5,126.10	4,651.50	7,557.66	6,500.00	451.50	6,500.00		6,500.00	
<i>Narrative for Column # 6</i> E-Waste Collection Day - \$4,000; Household Hazardous Waste Day - \$2,000; Shred Day - \$500. <i>Narrative for Column # 8</i> BOS approved 9/25/2017.									
2 01-4324-5-390-0 Landfill Monitoring	10,259.75	9,000.00	4,300.00	4,500.00	9,100.00	10,000.00	122%	10,000.00	
<i>Narrative for Column # 6</i> Budget estimate based on known ground water sampling and data submission in April 2018 - \$3,100, and anticipated additional sampling and/or monitoring well to be requested by DES. <i>Narrative for Column # 8</i> BOS approved 9/25/2017.									
3 01-4324-5-390-1 Roadside PickUp Container	150.00	200.00	200.00	500.00	0.00	300.00	-40%	300.00	
<i>Narrative for Column # 8</i> BOS approved 9/25/2017.									
Solid Waste Disposal Total	15,535.85	13,851.50	12,057.66	11,500.00	9,551.50	16,800.00	46%	16,800.00	0.00
Grand Total:	15,535.85	13,851.50	12,057.66	11,500.00	9,551.50	16,800.00	46%	16,800.00	0.00