

**Town of Auburn  
BUDGET COMMITTEE  
Town Hall  
December 6, 2018**

**7:00 PM**

**Approval of Meeting Minutes**

- Meeting of December 6, 2018

**Budget Presentations:**

- Fire Department – Tower Lease (Mike Williams / Bill Herman) 7:05 PM
- Emergency Management - Everbridge (Mike Williams / Bill Herman) 7:10 PM
- Griffin Public Library (Library Trustees & Kathy Growney) 7:15 PM
- Parks and Recreation (P&R Commission & Amy Lachance) 7:30 PM
- Recreation Improvements (P&R Commission & Amy Lachance) 7:45 PM
- Financial Administration – Audit (Adele Frisella) 8:00 PM
- Executive Department (Adele Frisella / Bill Herman) 8:05 PM
- General Government Buildings (Adele Frisella / Bill Herman) 8:10 PM
- Other General Government (Adele Frisella / Bill Herman) 8:20 PM
- Health Officer (Bill Herman) 8:30 PM
- Other Public Safety – Town Details (Bill Herman) 8:35 PM

**Other Business:**

**Next Meeting: Thursday, January 10, 2019  
Warrant Articles and Public Hearing**

**Adjourn:**

Note: "Any person with a disability who wishes to attend this public meeting and needs to be provided a reasonable accommodation in order to participate, please call the Town Hall (603) 483-5052, or contact the Committee Secretary so that arrangements can be made."

Auburn Budget Committee Meeting  
December 6, 2018  
Auburn Town Hall

Members Present: Peter Miles, Chairman; Kevin Downing, David Wesche, Paula Marzloff, Dan Carpenter, and James Headd

Others Present: Town Clerk Kathy Sylvia, Tax Collector Susan Jenkins, Police Lt. Ray Pelton, Detective Sergeant Chip Chabot, Finance Director Adele Frisella and Town Administrator Bill Herman

Meeting called to order at 7:05 pm

***Approval of Meeting Minutes***

**David Wesche moved to accept the minutes of the November 29, 2018 meeting as presented. Seconded by Paula Marzloff. A vote was taken; five were in favor and one (James Headd) abstained. The motion carried.**

***Town Clerk***

*Election Personnel*

Requesting \$3,000, a reduction of \$5,000 from 2018. Year to date expended \$6,300

*Records Preservation*

Requesting \$4,000, level funded from 2018. Year to date expended \$0

*Town Clerk Dues & Conferences*

Requesting \$3,000, an increase of \$1,000 from 2018. Year to date expended \$1,801.35

*Law Books*

Requesting \$1,100, an increase of \$400 from 2018. Year to date expended \$119.45

*Election Expenses*

Requesting \$3,000, a reduction of \$5,000 from 2018. Year to date expended \$6,178.86

*Dog Tags*

Requesting \$500, level funded from 2018. Year to date expended \$417.56

Town Clerk Kathy Sylvia noted the main reduction is due to the fact in 2019 there will only be local elections in March, while 2018 there were three elections including local elections in March, State Primary Election in September and State General Election in November.

**David Wesche moved to approve Town Clerk's budget at a total of \$14,600 as presented, seconded by Paula Marzloff. A vote was taken; all were in favor, the motion carried unanimously.**

### ***Supervisors of the Checklist***

#### *Checklist Supervisors*

Requesting \$950, a reduction of \$2,250 from 2018. Year to date expended \$883.02

Mrs. Jenkins reported the reduction was due to there will only be local March elections in 2019 versus three elections having been held in 2018. She also indicated she included some hours for Supervisors training which will occur in 2019 as a result of changes in election law which will affect the Supervisors of the Checklist.

**Paula Marzloff moved to approve Checklist Supervisors budget proposal totaling \$950, seconded by David Wesche. A vote was taken; all were in favor, the motion carried unanimously.**

### ***Tax Collector***

#### *Deed Research*

Requesting \$550, an increase of \$50 from 2018. Year to date expended \$528

#### *Tax Bill Printing*

Requesting \$3,050, an increase of \$50 from 2018. Year to date expended \$2,274.56

#### *Tax Collector Education*

Requesting \$1,000, a reduction of \$100 from 2018. Year to date expended \$946.25

**David Wesche moved to approve Tax Collector budget proposal totaling \$4,600 as presented. Seconded by Kevin Downing. A vote was taken, all were in favor, the motion carried unanimously.**

### ***Police Department***

#### *Computer Services*

Requesting \$23,100, a reduction of \$400 from 2018. Year to date expended \$22,593.51

Lt. Pelton and Detective Sergeant Chabot were present and explained the department's request and how they worked with the Police Commissioners and the Board of

Selectmen to address some identified needs through unexpended funds from the 2018 budget which enabled the department to reduce its original budget request of \$30,000.

**Dan Carpenter moved to approve Computer Services at \$23,100 as presented, seconded by Kevin Downing. A vote was taken; all were in favor, the motion carried unanimously.**

### ***Assessing***

#### ***Annual Assessing Update***

Requesting \$34,000, a reduction of \$52,400 from 2018. Year to date expended \$73,109.90

Town Administrator Herman explained this line item covers the annual assessing work required to maintain and update the Town's property valuations, and noted the Board of Selectmen had just approved a new five year contract with the Town's assessing firm, Avitar Associates. He indicated it also included \$6,000 for the Town's anticipated expenses associated with the appeal of property assessments statewide by Eversource. The major reduction in this line item in 2018 was the year of a revaluation, while 2019 returns to the normal annual work.

**David Wesche moved to approve Annual Assessing Update at \$34,000, seconded by Paula Marzloff. A vote was taken; all were in favor, the motion carried unanimously.**

### ***Insurance***

#### ***Municipal Property Liability***

Requesting \$71,375, an increase of \$661 from 2018. Year to date expended \$71,609

#### ***Unemployment Compensation***

Requesting \$1,191, level funded from 2018. Year to date expended \$1,191

#### ***Workers' Compensation***

Requesting \$43,373, an increase of \$3,213 from 2018. Year to date expended \$40,160

#### ***Insurance Retention (Claims)***

Requesting \$3,000, level funded from 2018. Year to date expended \$1,526.50

Finance Director Frisella explained the various coverages and amounts to the Committee members.

**Kevin Downing moved to approve Insurance totaling \$118,939, seconded by David Wesche. A vote was taken; all were in favor, the motion carried unanimously.**

## ***Wages and Salaries***

### *Wages and Salaries Proposal*

Requesting \$2,078,074, an overall increase of \$131,486 from 2018 budget amount.  
Year to date expended \$1,609,382

Town Administrator Herman explained the Joint Personnel Board including the Board of Selectmen, Library Trustees and Police Commissioners met in mid-November to discuss options for 2019 wages and salaries that included the potential of no increases; a Cost of Living Adjustment (COLA); a step increase, or the combination of a COLA and a step increase. Their determination was to budget for a COLA of 2.5% to be effective April 1<sup>st</sup> and a step increase based on a positive job performance review to be effective as of the employee's anniversary date of employment. That was the recommendation being passed to the Budget Committee.

Mr. Herman explained the Personnel Policy defines how a potential COLA would be calculated, which is to average the COLA to be issued to Social Security recipients (2.8% in 2019) and the region's Consumer Price Index for the year (2.2%). The average of these two numbers is 2.5%

The Committee reviewed the spreadsheet of information provided by Finance Director Frisella which included the default budget amount of \$2,041,260 that represents all current wage and salary rates without any increase. The total amount reflecting only a 2.5% COLA was \$2,066,959 and the cost of providing only a step increase is \$2,053,358.

The Committee members asked questions concerning various items and positions including the Finance Assistant, Parks & Recreation Coordinator, Fire Chief, call fire personnel, and NH Retirement System.

Dan Carpenter noted it is hard to tackle this all at once, noting it was approximately half of the entire budget.

Jim Headd noted there had been unanimous agreement among the Joint Personnel Board members that providing a COLA and step increase for 2019 was the appropriate action to take to maintain the staff currently serving the Town and to remain competitive in the marketplace.

David Wesche asked if the COLA and step provision would be what comes forward as part of the tentative agreement for a new contract with the Auburn Police Union. Mr. Herman indicated the Town and Union have reached a tentative three-year agreement, the first year of which provides something different to the full-time positions, but does provide a COLA and step to the part-time officers. Years Two and Three provides the traditional COLA and step for all positions.

David Wesche expressed his thought that the most important thing an employer can do is to pay their people appropriately.

**David Wesche moved to approve the Joint Personnel Board's recommendation of a 2.5% COLA and step increases for Town employees at a total cost of \$2,078,074, seconded by Kevin Downing. A vote was taken; all were in favor, the motion carried unanimously.**

### ***Personnel Administration***

#### *Health Insurance*

Requesting \$285,092, a reduction of \$32,954 from 2018. Year to date expended \$268,395.02

#### *Dental Insurance*

Requesting \$16,396, an increase of \$2,060 from 2018. Year to date expended \$14,334.50

#### *Disability Insurance*

Requesting \$8,457, an increase of \$519 from 2018. Year to date expended \$6,113.42

#### *Life Insurance*

Requesting \$2,841, an increase of \$69 from 2018. Year to date expended \$2,732.16

Town Administrator Herman noted the main item in this account was health insurance, and the budget reduction is due to the Board of Selectmen making a decision to change insurance plans in 2018. The health insurance year runs July 1<sup>st</sup> to June 30<sup>th</sup>, so the 2019 budget provides the full year's advantage of the cost savings that began July 1<sup>st</sup>. Finance Director Frisella responded to questions committee members had concerning various insurance offerings.

**David Wesche moved to approve Personal Administration for Health Insurance, Dental Insurance, Disability Insurance and Life Insurance at a total of \$312,787, seconded by Paula Marzloff. A vote was taken; all were in favor, the motion carried unanimously.**

#### *Longevity Pay*

Requesting \$10,900, an increase of \$300 from 2018. Year to date expended \$0

Town Administrator Herman noted longevity pay is a provision included in both the Auburn Personnel Policy and the Auburn Police Union Collective Bargaining Agreement. Based on current personnel and the expectation they are all here on December 1<sup>st</sup>, 2019, there would be 28 individuals who would be eligible for some amount of longevity pay. He had provided the Board a breakdown of the numbers of employees eligible which totaled an expense of \$10,900. He noted these are annual

payments, but are not included in the employees' base pay moving forward. They are treated as separate payments.

**David Wesche moved to approve the Personnel Administration – Longevity Pay proposal totaling \$10,900, seconded by Paula Marzloff. A vote was taken; all were in favor, the motion carried unanimously.**

### ***Other Business***

Mr. Herman noted the Budget Committee had caught up to the budget work completed by the Board of Selectmen. The Selectmen should be completing their work on the operating budget at their next meeting on December 17<sup>th</sup>, so there would be no business for the Budget Committee to conduct on December 13<sup>th</sup>. The next meeting of the Budget Committee will be scheduled for December 20<sup>th</sup>.

### ***Adjourn***

**Paula Marzloff moved to adjourn the meeting at 7:48 PM. Seconded by Jim Headd. A vote was taken; all were in agreement, the motion carried unanimously.**

The meeting adjourned at 7:48 PM.

# BUDGET COMPARISON -- FY '18 and FY '19 RUNNING TOTAL

<u>Department</u>	<u>2018 Budget</u>	<u>2019 Proposed*</u>	<u>2019 Selectmen</u>	<u>2019 Bud Com</u>	<u>Difference</u>
Executive	268,768	273,283	279,500	269,475	
Election & Registration	95,810	87,510	89,647	89,647	(6,163)
Financial Administration	160,833	114,186	107,854	94,854	
Legal Expense	42,000	42,500	36,000	36,000	(6,000)
Personnel Administration	433,853	404,401	406,379	406,379	(27,474)
Planning & Zoning	37,651	49,151	41,651	39,651	(2,000)
General Government Buildings	127,443	138,368	139,230	22,970	
Cemeteries	25,280	21,550	33,960	33,960	8,680
Insurance	115,065	119,700	118,939	118,939	3,874
Regional Associations	8,829	9,313	9,313	9,313	484
Other General Government	113,213	129,278	115,439	1	
Police	1,209,875	1,262,349	1,281,096	1,281,096	
Ambulance	83,896	84,738	84,735	84,735	839
Fire	416,943	437,349	476,190	474,248	57,305
Building Inspection	69,864	70,575	72,518	72,518	2,654
Emergency Management	8,427	7,503	7,503		
Other Public Safety (Details)	1,000	1,000	1,000		
Highways & Streets	942,865	1,002,917	997,997	997,997	55,132
Bridges	0	0	0	0	0
Street Lighting	13,500	18,000	18,000	18,000	4,500
Solid Waste	18,800	22,700	22,401	22,401	3,601
Health Officer	2,564	2,664	2,739	2,284	
Animal Control	20,471	20,755	21,266	21,266	795
Health Agencies	5,875	5,875	5,875	5,875	0
Public Assistance	19,521	17,000	17,001	17,001	(2,520)
Intergovernmental Welfare	4,471	4,471	4,471	4,471	0
Parks & Recreation	111,171	132,822	125,867	50,342	
Library	169,272	181,762	183,305	135,466	
Patriotic Purposes	6,650	6,500	6,500	6,500	(150)
Conservation Commission	2,351	2,351	2,971	2,571	
Debt Service	3	3	3	3	0
<u>Capital Outlay</u>					
Fire Truck	72,696	120,910	120,910	120,910	48,214
Road Reconstruction	700,000	700,000	650,000	650,000	(50,000)
Recreation Improvement	20,200	350,690	136,000		
TOTAL	\$5,329,160	\$5,842,174	\$5,616,260	\$5,088,873	\$91,771
Special Warrant Articles					
Collective Bargaining Agreement	13,865	0	46,052		
AFD Rescue Vehicle	100,000	0	0		
Land Acquisition / Library	200,000	0	0		
Multi-Use Path / Town Share	0	180,832	0		
Town Buildings CRF	0	0			
Town Property CRF	0	0			
GRAND TOTAL	\$5,643,025	\$6,023,006	\$5,662,312	\$5,088,873	\$91,771

As of December 7, 2018 Budget Committee Meeting  
As of December 17, 2018 Board of Selectmen's Meeting  
As of November 19, 2018 Joint Personel Board Meeting

\* Does not reflect any wage adjustments at this point.



# 2019 PROPOSED FIRE TOWN OF AUBURN

	1 Expended 2015 As of December	2 Expended 2016 As of December	3 Expended 2017 As of December	4 Budgeted 2018 As of December	5 Expended YTD 2018 As of December	6 Dept/Comm Request 2019	7 % Chg 18/19	8 BOS Approved 2019	9 Budget Comm Approved 2019
<b>General Fund</b>									
<b>Fire Department</b>									
1 01-4220-3-390-5 Derry Dispatch	41,674.00	43,757.00	45,944.50	48,242.00	48,241.50	53,830.00	112%	53,830.00	51,888.00
Narrative for Column # 6									
THIS LINE REPRESENTS ALL ASSOCIATED DISPATCHING FEES FOR DERRY FIRE TO DISPATCH AUBURN FIRE DEPARTMENT ON ALL EMERGENCY AND NON-EMERGENCY INCIDENTS. THIS LINE REFLECTS A \$3,646.00 INCREASE DUE TO CONTRACTUAL OBLIGATIONS. DISPATCH \$51,888.00 BROADCAST IMPROVEMENT \$1,942.00									
Narrative for Column # 8									
BOS approved 10/22/2018. IMPROVEMENT 12/17/2018.									
Narrative for Column # 9									
Budget Committee approved 11/15/2018.									
<b>Fire Department Total</b>	<b>41,674.00</b>	<b>43,757.00</b>	<b>45,944.50</b>	<b>48,242.00</b>	<b>48,241.50</b>	<b>53,830.00</b>	<b>112%</b>	<b>53,830.00</b>	<b>51,888.00</b>
<b>Grand Total:</b>	<b>41,674.00</b>	<b>43,757.00</b>	<b>45,944.50</b>	<b>48,242.00</b>	<b>48,241.50</b>	<b>53,830.00</b>	<b>112%</b>	<b>53,830.00</b>	<b>51,888.00</b>

## AGREEMENT ON TOWER LICENSE FEES, COSTS, AND MAINTENANCE

Agreement made this 19<sup>th</sup> day of November, 2018, by and between the Town of Chester, New Hampshire, the Town of Derry, New Hampshire, and the Town of Auburn, New Hampshire as follows:

WHEREAS, the Town of Chester has agreed to an amendment of its Tower License Agreement with SBA Towers II, LLC to install new equipment on the tower; and

WHEREAS, the amended Tower Lease Agreement substantially increases the annual license fee that must be paid by the Town of Chester; and

WHEREAS, the Town of Derry through its fire department has agreed to fund the costs for the new equipment, installing it on the tower, and maintaining it; and

WHEREAS, the Town of Derry and Town of Auburn are willing to each pay one-third of the annual license fee.

NOW, THEREFORE, the Town of Chester, the Town of Derry, and the Town of Auburn agree as follows:

1. The Town of Derry shall purchase and pay for the new equipment and for its installation on the SBA Towers II, LLC tower located at 132 Derry Road, Chester, New Hampshire. The new equipment is described in Schedule 1-A of the December, 2018 Amendment to Tower License Agreement and shall be owned by the Town Of Derry.

2. The Town of Derry shall assume all maintenance and repair responsibility for the new equipment.

3. The Town of Derry and Town of Auburn shall each pay the Town of Chester one-third of the \$5,826.00 annual license fee including any escalations.

4. This Agreement shall remain in effect for the duration of the Town of Chester's Tower License Agreement with SBA Towers II, LLC or any of its successors or assigns.

TOWN OF CHESTER,  
NEW HAMPSHIRE

By: \_\_\_\_\_

Its duly authorized : \_\_\_\_\_

Date: \_\_\_\_\_

TOWN OF DERRY,  
NEW HAMPSHIRE

By:  \_\_\_\_\_

Its duly authorized: \_\_\_\_\_

Date: 12/6/18 \_\_\_\_\_

TOWN OF AUBURN,  
NEW HAMPSHIRE

By: \_\_\_\_\_

Its duly authorized : \_\_\_\_\_

Date: \_\_\_\_\_

# 2019 PROPOSED EMERGENCY MANAGEMENT TOWN OF AUBURN

	1 Expended 2015  As of December	2 Expended 2016  As of December	3 Expended 2017  As of December	4 Budgeted 2018  As of December	5 Expended YTD 2018  As of December	6 Dept/Comm Request 2019	7 % Chg 18/19	8 BOS Approved 2019	9 Budget Comm Approved 2019
<b>General Fund</b>									
<b>Emergency Management</b>									
1 01-4290-3-395-1 OEM Public Media	0.00	0.00	0.00	8,100.00	8,100.00	7,500.00	93%	7,500.00	0.00
Narrative for Column # 8									
BOS approved 10/22/2018.									
<b>Emergency Management Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,100.00</b>	<b>8,100.00</b>	<b>7,500.00</b>	<b>93%</b>	<b>7,500.00</b>	<b>0.00</b>
<b>Grand Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,100.00</b>	<b>8,100.00</b>	<b>7,500.00</b>	<b>93%</b>	<b>7,500.00</b>	<b>0.00</b>



155 North Lake Avenue, Suite 900  
Pasadena, CA 91101 USA

tel: +1-818-230-9700  
fax: +1-818-230-9505

www.everbridge.com

## Quotation

**Prepared for:**

Ed Gannon  
Auburn NH Emergency Services  
47 Chester Road  
Auburn NH 03032  
United States  
Ph: (603) 483-8141 x113  
Fax:  
Email: chief@auburnnhfire.org

**Quote #:** Q-06670  
**Date:** 8/9/2017  
**Expires On:** 12/29/2017  
**Confidential**

**Salesperson:** Ivan Hardin  
**Phone:**  
**Email:** ivan.hardin@everbridge.com

**Contract Summary Information:**

Contract Period: 36 Months

**Contact Summary:**

Household Count:	1,912
Employee Count:	

**Year 1**

QTY	DESCRIPTION	PRICE
1	Mass Notification Pro	USD 7,500.00
Year 1 TOTAL:		USD 7,500.00

**Year 2**

QTY	DESCRIPTION	PRICE
1	Mass Notification Pro	USD 7,500.00
Year 2 TOTAL:		USD 7,500.00

**Year 3**

QTY	DESCRIPTION	PRICE
1	Mass Notification Pro	USD 7,500.00
Year 3 TOTAL:		USD 7,500.00

**Pricing Summary:**

Year One Fees:	USD 7,500.00
One-time Implementation and Setup Fees:	USD 600.00
Professional Services:	USD 0.00
<b>Total Year One Fees Due:</b>	<b>USD 8,100.00</b>

**Ongoing Fees:**

Year Two Fees:	USD 7,500.00
Year Three Fees:	USD 7,500.00

## Terms & Conditions

1. Additional rates apply for all international calls.
2. This Quote and the Service(s) provided are subject to the Everbridge, Inc. Core Platform Service Agreement ("Service Agreement") current as of the date of Client's signature below.  
Please visit <https://www.everbridge.com/wp-content/uploads/2017/02/SLG-Master-Services-Agreement-v6-lkd-01.29.17-FINAL.pdf> to view the Service Agreement in its entirety.
3. If you are purchasing any of our Secure Messaging products for healthcare, those Service(s) are subject to our Business Associate Agreement. Please visit <http://www.everbridge.com/Business-Associate-Form-lkd-v1-7.7.15.pdf> to review the Business Associate Agreement in its entirety.
4. By signing this Quote you represent that you read, understand and agree to the terms of the Service Agreement, and the Business Associate Agreement if applicable, and are authorized on behalf of the Client to execute the Quote and bind Client to the agreement(s).
5. Subject to sales taxes where applicable.
6. Except for currency designation, the supplemental notes below, if any, supplied in this Quote are for informational purposes and not intended to be legally binding or override the language of the Service Agreement.

(\*Year One Fees are the total of the first year annual subscription fees and any one-time fees, i.e., Professional Services.)

### Supplemental Notes:

Everbridge is providing a promotional period of service free of charge (through March 21st, 2018) in addition to the quote contract period (March 22nd, 2017 through March 21st, 2020) and the Contract Start is effective upon signature. Everbridge shall invoice at the close of the promotional period, not before March 21st, 2018, for year one fees on the quote. All subsequent periods will be billed annually in advance.

Authorized by Everbridge:

Signature:



Date:

12/27/17

Name (Print):

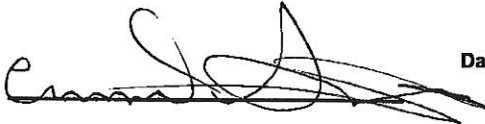
Phillip E. Huff

Title:

VP - Controller

To accept this quote, sign, date and return:

Signature:



Date:

12-21-2017

Name (Print):

EDWARD D GANNON

Title:

Chief of Department

155 North Lake Avenue, Suite 900  
Pasadena, CA 91101 USA  
Tel: +1-818-230-9700  
Fax: +1-818-230-9505

THANK YOU FOR YOUR BUSINESS!



# 2019 PROPOSED LIBRARY TOWN OF AUBURN

		1	2	3	4	5	6	7	8	9
		Expended	Expended	Expended	Budgeted	Expended YTD	Dept/Comm	% Chg	BOS	Budget Comm
		2015	2016	2017	2018	2018	Request	18/19	Approved	Approved
							2019		2019	2019
		As of December	As of December	As of December	As of December	As of December				
<b>Library</b>										
1 01-4550-3-340-0	Library Operating Expenses	36,929.80	37,181.00	38,404.00	44,081.00	44,081.00	49,450.00	112%	47,859.00	
Narrative for Column # 6										
Budget Recommendations										
Narrative for Column # 8										
Budget Committee approved 12/17/2018.										
<b>Grand Total:</b>		<b>36,929.80</b>	<b>37,181.00</b>	<b>38,404.00</b>	<b>44,081.00</b>	<b>44,081.00</b>	<b>49,450.00</b>	<b>112%</b>	<b>47,859.00</b>	<b>0.00</b>



## 2019 Budget Recommendations (August 14, 2018)

<u>Lending Materials</u>	FY 2016	FY 2017	FY 2018	FY 2019
	\$12,900	\$13,051	\$14,000	\$15,300

Requesting an additional \$1,000 increase to subscribe to HOOPLA Digital in response to patron requests. In addition, we would like to add a new service of streaming educational movies (Kanopy) as requested by patrons funded at \$300.

<u>Programs</u>	FY 2016	FY 2017	FY 2018	FY 2019
	\$1,000	\$1,000	\$1,000	\$1,150

The increase would cover the addition of the MPLC 2019 Movie License (\$150) (library.mplc.org).

<u>Computer Systems</u>	FY 2016	FY 2017	FY 2018	FY 2019
	\$5,700	\$5,700	\$6,960	\$6,950

<u>Equipment/Furnishings</u>	FY 2016	FY 2017	FY 2018	FY 2019
	\$1.00	\$1552.85	\$3,521	\$7,000

Outdoor sign repair – \$3,000

Replacement air conditioning unite – estimate of \$4,000 as quote not yet received.

<u>Maintenance</u>	FY 2016	FY 2017	FY 2018	FY 2019
	\$6,500	\$6,500	\$6,900	7,250

We have a quote of \$342 to merge the fire alarm and burglar alarm systems from SJL. Prior to proceeding, we will check with the new Fire Chief.

<u>Supplies</u>	FY 2016	FY 2017	FY 2018	FY 2019
	\$1,800	\$1,600	\$1,800	\$1,900


As our numbers continue to grow, I would like to increase this line by \$100.

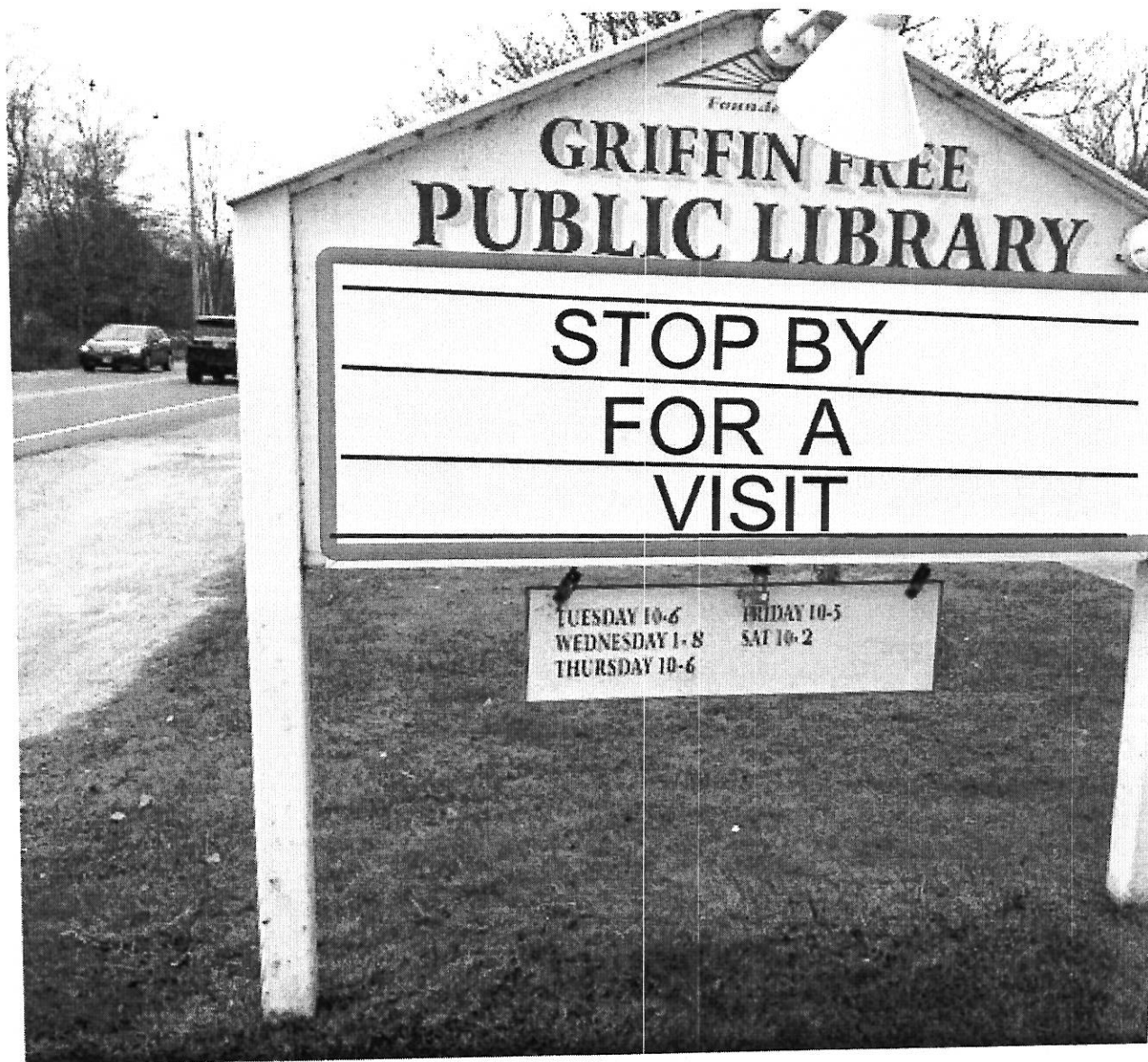
<b><u>Training/Professional Journals</u></b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
	<b>\$ 2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>

This line pays for professional journals used in the selection of resources and for conference attendance and professional development opportunities for library staff.

<b><u>Utilities</u></b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
	<b>\$7,280</b>	<b>\$7,000</b>	<b>\$7,900</b>	<b>\$7,900</b>

<b><u>Overall</u></b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
	<b>\$37,181</b>	<b>\$38,403.85</b>	<b>\$44,081</b>	<b>\$49,450</b>

		NO. 0984	
TO Griffin Free Library Auburn, NH		DATE 11/30/2018 CUSTOMER VIA Kathy Growney	
QUANTITY		PRICE	AMOUNT
2	Replace complete read-a-board unit w/ hinged door. New Lexan faces with all installation.	\$ 586.	\$ 1172.
			\$ 1172.
<i>Thank You</i>			



		1 Expended 2015  As of December	2 Expended 2016  As of December	3 Expended 2017  As of December	4 Budgeted 2018  As of December	5 Expended YTD 2018  As of December	6 Dept/Comm Request 2019	7 % Chg 18/19	8 BOS Approved 2019	9 Budget Comm Approved 2019
<b>General Fund</b>										
<b>Parks &amp; Recreation</b>										
1	<b>01-4520-0-001-1</b>	Recreation Senior Trips	10,586.71	8,808.67	6,587.95	7,000.00	6,124.12	7,000.00	100%	7,000.00
	Narrative for Column # 6									
	SPRING SENIOR TRIP									
	FALL SENIOR TRIP									
	Narrative for Column # 8									
	BOS approved 10/15/2018.									
2	<b>01-4520-0-001-2</b>	Recreation Family Events	12,376.64	14,949.36	13,552.42	16,150.00	15,158.28	16,150.00	100%	15,350.00
	Narrative for Column # 6									
	OLD HOME DAY \$10,750									
	2 CONCERTS IN THE PARK \$2,800									
	COFFEE HOUSE CONCERT \$800									
	WINTER CARNIVAL \$1,800 - BOS changed to \$1,000									
	REVENUE FROM OLD HOME DAY WILL COME BACK TO GERNEAL FUND - FEES VENDORS PAY FOR TABLE AND BOTH SPACE.									
	Narrative for Column # 8									
	BOS approved 10/15/2018.									
3	<b>01-4520-0-001-3</b>	Recreation Basketball Program	0.00	0.00	447.92	1,200.00	828.55	600.00	50%	600.00
	Narrative for Column # 6									
	REPLACE 4 RIMS									
	Narrative for Column # 8									
	BOS approved 10/15/2018.									
4	<b>01-4520-0-001-4</b>	Recreation Ski Program	2,601.50	2,655.92	2,799.76	2,800.00	2,658.55	2,800.00	100%	2,800.00
	Narrative for Column # 6									
	BUSING									
	Narrative for Column # 8									
	BOS approved 10/15/2018.									
5	<b>01-4520-0-001-6</b>	Recreation Community Service Award	0.00	400.00	187.98	250.00	207.30	250.00	100%	250.00
	Narrative for Column # 6									
	AWARD AND GIFT \$250.00									
	Narrative for Column # 8									
	BOS approved 10/15/2018.									
6	<b>01-4520-0-001-7</b>	Recreation Soccer Program	1,531.70	1,010.00	825.45	1,900.00	1,899.29	1,950.00	103%	1,950.00
	Narrative for Column # 6									
	GOAL ANCHORS/SANDBAGS \$300									
	FIELD STRIPING PAINT \$1,300									
	NETS FOR LARGE GOALS \$350									
	Narrative for Column # 8									
	BOS approved 10/15/2018.									
7	<b>01-4520-0-001-8</b>	Recreation Senior Dinners	985.95	1,159.28	1,429.38	1,800.00	1,651.77	1,800.00	100%	1,800.00
	Narrative for Column # 6									
	JANUARY DINNER \$1,000									
	AUGUST BBQ \$800									
	Narrative for Column # 8									
	BOS approved 10/15/2018									

		1	2	3	4	5	6	7	8	9
		Expended	Expended	Expended	Budgeted	Expended YTD	Dept/Comm	% Chg	BOS	Budget Comm
		2015	2016	2017	2018	2018	Request	18/19	Approved	Approved
							2019		2019	2019
		As of December	As of December	As of December	As of December	As of December				
8	01-4520-1-120-1	Recreation Secretary Salary	10,876.09	3,627.77	12,034.24	14,911.00	15,866.87	0.00	0.00	
9	01-4520-1-120-2	Recreation Maintenance Worker	17,852.16	25,802.07	23,510.24	27,785.00	24,436.63	0.00	0.00	
	Narrative for Column # 6									
10	01-4520-2-250-1	Recreational Mileage Reimbursement	365.17	1,196.58	2,108.38	1,200.00	2,373.89	1,800.00	150%	1,800.00
	Narrative for Column # 8									
	BOS approved 10/15/2018.									
11	01-4520-3-360-1	Recreation Playground & Parks	926.27	4,210.89	2,289.10	3,000.00	1,628.28	3,000.00	100%	3,000.00
	Narrative for Column # 6									
	BUG SPRAY									
	SWING HARDWARE									
	NUTS & BOLTS									
	PRESSURE WASH BENCHES AT FIELDS									
	PAINT ELECTRICAL PANEL BACKBOARD									
	REPAINT PARK BENCHES AT CIRCLE OF FUN & BICENTENNIAL PARK									
	Narrative for Column # 8									
	BOS approved 10/15/2018.									
12	01-4520-5-520-1	Recreation Electricity	2,360.74	2,232.95	0.00	0.00	0.00	0.00	0.00	
13	01-4520-5-550-0	Recreation General Maintenance	9,127.02	21,985.71	7,417.75	20,175.00	19,444.77	27,275.00	135%	27,275.00
	Narrative for Column # 6									
	KID CUSHION- CIRCLE OF FUN \$1000									
	CUT TREE OVERHANG AT APPLE TREE PARK \$3000 (FOR CONTRACTING SERVICE, IF DONE BY TOWN PERSONNEL, DONE THROUGH WAGE LINES AND THIS AMOUNT NOT TO BE USED FOR SOMETHING ELSE)									
	PICNIC TABLES (10) \$2000									
	SPRINKLER HEAD REPAIRS & WINTERIZING \$650									
	FERTILIZER TREATMENTS AT WAYNE EDDOWS & SAFETY COMPLEX FIELDS \$5525									
	REGARDING PARKING LOT AT WAYNE EDDOWS \$1500									
	GRAVEL FOR PARKING LOT AT SAFETY COMPLEX FIELD \$1000									
	20X45 APRON AT CIRCLE OF FUN \$2200 (PAVING)									
	MAINTENANCE VEHICLE (USED) \$10000									
	CLUBHOUSE REPAIRS/PAINT \$400									
	Narrative for Column # 8									
	BOS APPROVED 10/15/2018.									
14	01-4520-5-550-4	Recreation Ice Rink	150.00	1,183.57	2,502.65	1,800.00	1,865.28	13,000.00	722%	4,000.00
	Narrative for Column # 6									
	REPAIR ICE RINK									
	Narrative for Column # 8									
	BOS approved 12/17/2018.									
15	01-4520-5-560-1	Recreation Trash Removal	0.00	0.00	170.25	600.00	191.84	600.00	100%	600.00
	Narrative for Column # 6									
	DUMPSTERS									
	NEW CONTAINERS									
	Narrative for Column # 8									
	BOS approved 10/15/2018.									
16	01-4520-5-560-2	Recreation Chemical Toilets	5,188.58	6,223.85	5,380.66	5,400.00	6,224.55	5,400.00	100%	5,400.00
	Narrative for Column # 8									
	BOS approved 10/15/2018									

# 2019 PROPOSED PARKS & RECREATION TOWN OF AUBURN

		1 Expended 2015  As of December	2 Expended 2016  As of December	3 Expended 2017  As of December	4 Budgeted 2018  As of December	5 Expended YTD 2018  As of December	6 Dept/Comm Request 2019	7 % Chg 18/19	8 BOS Approved 2019	9 Budget Comm Approved 2019
17 01-4520-5-610-0	Recreation Tools	0.00	0.00	0.00	5,000.00	5,415.90	5,000.00	100%	3,500.00	
Narrative for Column # 8 BOS approved 10/15/2018.										
18 01-4520-6-670-0	Recreation Office Supplies	455.19	751.12	144.39	200.00	92.07	200.00	100%	200.00	
Narrative for Column # 8 BOS approved 10/15/2018.										
19 01-4520-9-940-1	Recreation Improvements	38,574.25	0.00	0.00	0.00	0.00	0.00		<u>0</u>	<u>0</u>
Narrative for Column # 6										
Parks & Recreation Total		113,957.97	96,197.74	81,388.52	111,171.00	106,067.94	86,825.00	78%	75,525.00	0.00
Grand Total:		113,957.97	96,197.74	81,388.52	111,171.00	106,067.94	86,825.00	78%	75,525.00	0.00
		2522972	6676790	4584204	6847500	6576444				

# 2019 LAND & LAND IMPROVEMENTS

## TOWN OF AUBURN

	1 Expended 2015  As of December	2 Expended 2016  As of December	3 Expended 2017  As of December	4 Budgeted 2018  As of December	5 Expended YTD 2018  As of December	6 Dept/Comm Request 2019	7 % Chg 18/19	8 BOS Approved 2019	9 Budget Comm Approved 2019
<b>General Fund</b>									
<b>Land &amp; Improvements</b>									
1 01-4901-3-910-3 Recreation Improvements	0.00	59,189.36	23,922.93	20,000.00	9,343.20	350,000.00	1,750%	136,000.00	
<i>Narrative for Column # 6</i> COMPLETE PHASE 1&2 WAYNE EDDOWS (PENDING 50% FUNDING FROM LWCF GRANT) \$157,990 MAINTENANCE STORAGE BUILDING \$110,000 MAJORS LIGHT UPGRADE \$30,000 FENCE AT SAFETY COMPLEX \$1,500 SHED AT THE SAFETY COMPLEX FIELD \$2,000 WALKING PATH AT CIRCLE OF FUN \$15,000 PAVE WALLBALL AREA AT CIRCLE OF FUN \$15,000 FENCE AT WAYNE EDDOWS \$10,000 SOCCER FIELD LIGHTS PHASE 1 (POLE,TRENCHING,WIRING) \$20,000 <i>Narrative for Column # 8</i> MAJORS LIGHT UPGRADE - \$35,000 SOCCER WITH WOOD POLES - \$48,000 SOFTBALL WITH WOOD POLES - \$53,000									
<b>Grand Total:</b>	<b>0.00</b>	<b>59,189.36</b>	<b>23,922.93</b>	<b>20,000.00</b>	<b>9,343.20</b>	<b>350,000.00</b>	<b>1,750%</b>	<b>136,000.00</b>	<b>0.00</b>



Project Component	Light Poles Plus	Eaton/Ephesus Lighting (verbal)	Musco LED	Tom Skeffington/USA verbal	IC Reed	JCR	Gemini Electric	Dave Nye verbal	Auburn Electric	Matt Plaza
Baseball Retrofit Labor			\$ 45,000		\$ 20,000		\$ 3,600		8940	
Baseball Retrofit LED Fixtures/mounts	\$ 30,000	\$ 36,000	\$ 120,000							
Soccer Field Wood Poles/Install				\$ 5,000	\$ 8,500	\$ 6,900				
Soccer Field Metal Poles/Install	\$ 13,148		\$ 45,000	\$ 20,000						
Soccer Field Grass/Asphalt repair				\$ 5,000	\$ 16,500			3500		2000
Soccer Field wiring/Trenching				\$ 10,000	\$ 25,000				4500	
Soccer Field LED Fixtures/mounts	\$ 28,500	\$ 31,500	\$ 115,000							
Soccer Field Fixture labor									4800	
Softball Field Wood Poles/Install					\$ 8,500	\$ 6,900				
Softball Field LED Fixtures/mounts	\$ 33,500	\$ 36,500								
Softball Field Grass/Asphalt repair					\$ 16,500			3500		2000
Softball Field Wiring					\$ 25,000				4500	
Softball Field Fixture labor									5800	
	Assuming 24 fixtures for baseball/softball, 20 for soccer. Assumes that baseball cross arms are reused. 5 Year Warranty on LPP Fixtures	Assuming 16 fixtures for baseball/softball, 14 for soccer, and one Ephesus controller that covers all fields. (\$3k for Ephesus Fixtures	Concrete and Galvanized towers, 25 year warranty and maintenance		24 inch wide trench, 24-36" deep, conservative estimates and could possibly		Quote to Z. Eaton	Suggested Cody Electric and Peck-Levasseur	18" Depth Trench required	Poly pipe for conduit
<b>Baseball field retrofit total</b>	<b>\$ 35,000</b>	<b>\$ 41,000</b>								
<b>Soccer field with wood poles</b>	<b>\$ 48,000</b>	<b>\$ 52,000</b>								
<b>Softball field with wood poles</b>	<b>\$ 53,000</b>	<b>\$ 57,000</b>								

# 2019 PROPOSED FINANCIAL ADMINISTRATION

## TOWN OF AUBURN

	1 Expended 2015  As of December	2 Expended 2016  As of December	3 Expended 2017  As of December	4 Budgeted 2018  As of December	5 Expended YTD 2018  As of December	6 Dept/Comm Request 2019	7 % Chg 18/19	8 BOS Approved 2019	9 Budget Comm Approved 2019
<b>General Fund</b>									
<b>Financial Administration</b>									
1 01-4150-3-310-1      Audit	16,579.00	13,818.75	11,500.00	14,000.00	11,950.00	13,000.00	93%	13,000.00	
Narrative for Column # 8									
BOS approved 12/17/18.									
<b>Financial Administration Total</b>	<b>16,579.00</b>	<b>13,818.75</b>	<b>11,500.00</b>	<b>14,000.00</b>	<b>11,950.00</b>	<b>13,000.00</b>	<b>93%</b>	<b>13,000.00</b>	<b>0.00</b>
<b>Grand Total:</b>	<b>16,579.00</b>	<b>13,818.75</b>	<b>11,500.00</b>	<b>14,000.00</b>	<b>11,950.00</b>	<b>13,000.00</b>	<b>93%</b>	<b>13,000.00</b>	<b>0.00</b>

# 2019 PROPOSED EXECUTIVE DEPARTMENT TOWN OF AUBURN

	1 Expended 2015  As of December	2 Expended 2016  As of December	3 Expended 2017  As of December	4 Budgeted 2018  As of December	5 Expended YTD 2018  As of December	6 Dept/Comm Request 2019	7 % Chg 18/19	8 BOS Approved 2019	9 Budget Comm Approved 2019
<b>General Fund</b>									
<b>Executive Department</b>									
1 01-4130-2-250-1      Selectmen Expenses	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	100%	3,750.00	_____
Narrative for Column # 8									
BOS APPROVED 09/24/2018									
2 01-4130-6-620-1      Town Report	2,250.00	1,172.09	2,043.07	2,000.00	1,451.27	2,000.00	100%	2,000.00	_____
Narrative for Column # 8									
BOS APPROVED 09/24/2018									
3 01-4130-6-660-2      Voter Guide	4,100.00	3,289.96	3,700.00	3,700.00	3,902.60	4,275.00	116%	4,275.00	_____
Narrative for Column # 6									
Advanced mailer for deliberative session (printing and postage) \$1,400; Voter guide for March balloting (printing and postage) \$2,875									
Narrative for Column # 8									
BOS APPROVED 09/24/2018									
<b>Executive Department Total</b>	<b>10,100.00</b>	<b>8,212.05</b>	<b>9,493.07</b>	<b>9,450.00</b>	<b>9,103.87</b>	<b>10,025.00</b>	<b>106%</b>	<b>10,025.00</b>	<b>0.00</b>
<b>Grand Total:</b>	<b>10,100.00</b>	<b>8,212.05</b>	<b>9,493.07</b>	<b>9,450.00</b>	<b>9,103.87</b>	<b>10,025.00</b>	<b>106%</b>	<b>10,025.00</b>	<b>0.00</b>

# 2019 PROPOSED GOVERNMENT BUILDINGS & MAINTENANCE

## TOWN OF AUBURN

		1	2	3	4	5	6	7	8	9	
		Expended	Expended	Expended	Budgeted	Expended YTD	Dept/Comm	% Chg	BOS	Budget Comm	
		2015	2016	2017	2018	2018	Request	18/19	Approved	Approved	
							2019		2019	2019	
		As of December	As of December	As of December	As of December	As of December					
<b>Government Buildings &amp; Mainten</b>											
1	<b>01-4194-5-510-1</b>	Town Hall Telephone/Internet	0.00	0.00	4,594.77	5,100.00	3,700.92	4,500.00	88%	4,500.00	_____
	Narrative for Column # 8										
	BOS approved 12/17/18.										
2	<b>01-4194-5-510-2</b>	Highway Telephone/Internet	0.00	0.00	1,069.73	1,200.00	1,042.04	1,200.00	100%	1,200.00	_____
	Narrative for Column # 8										
	BOS approved 12/17/2018.										
3	<b>01-4194-5-510-3</b>	PD/ACO Telephone/Internet	0.00	0.00	9,932.18	10,250.00	8,427.51	10,000.00	98%	10,000.00	_____
	Narrative for Column # 8										
	BOS approved 12/17/2018.										
4	<b>01-4194-5-510-4</b>	FD/OEM Telephone/Internet	0.00	0.00	7,058.86	6,900.00	7,168.38	7,500.00	109%	7,500.00	_____
	Narrative for Column # 8										
	BOS approved 12/17/2018.										
5	<b>01-4194-5-510-5</b>	P & R Telephone/Internet	0.00	0.00	-13.23	600.00	0.00	100.00	17%	100.00	_____
	Narrative for Column # 8										
	BOS approved 12/17/2018.										
6	<b>01-4194-5-520-1</b>	Town Hall Electric	8,225.55	6,500.90	4,264.46	4,000.00	2,841.26	4,800.00	120%	4,800.00	_____
	Narrative for Column # 8										
	BOS approved 12/17/2018.										
7	<b>01-4194-5-520-2</b>	Highway Electric	0.00	0.00	2,561.58	2,800.00	1,581.86	3,000.00	107%	3,000.00	_____
	Narrative for Column # 8										
	BOS approved 12/17/2018.										
8	<b>01-4194-5-520-3</b>	Safety Complex Electric	0.00	0.00	13,097.53	13,500.00	9,123.67	13,500.00	100%	13,500.00	_____
	Narrative for Column # 8										
	BOS approved 12/17/2018.										
9	<b>01-4194-5-520-4</b>	Pingree Hill Electric	0.00	0.00	1,993.53	2,200.00	1,331.54	2,500.00	114%	2,500.00	_____
	Narrative for Column # 8										
	BOS approved 12/17/2018.										
10	<b>01-4194-5-520-5</b>	P & R Electric	0.00	0.00	2,093.10	2,000.00	2,074.26	2,200.00	110%	2,200.00	_____
	Narrative for Column # 8										
	BOS approved 12/17/2018.										
11	<b>01-4194-5-530-1</b>	Town Hall Heating	16,596.70	10,417.56	2,377.19	3,940.00	3,632.59	5,200.00	132%	5,200.00	_____
	Narrative for Column # 8										
	BOS approved 12/17/2018.										
12	<b>01-4194-5-530-2</b>	Highway Heating	0.00	0.00	6,661.49	7,500.00	2,286.44	4,500.00	60%	4,500.00	_____
	Narrative for Column # 8										
	BOS approved 12/17/2018.										
13	<b>01-4194-5-530-3</b>	Safety Complex Heating	0.00	0.00	8,862.29	11,000.00	10,981.15	14,000.00	127%	14,000.00	_____

# 2019 PROPOSED GOVERNMENT BUILDINGS & MAINTENANCE

## TOWN OF AUBURN

		1 Expended 2015  As of December	2 Expended 2016  As of December	3 Expended 2017  As of December	4 Budgeted 2018  As of December	5 Expended YTD 2018  As of December	6 Dept/Comm Request 2019	7 % Chg 18/19	8 BOS Approved 2019	9 Budget Comm Approved 2019
<i>Narrative for Column # 8</i>										
BOS approved 12/17/2018.										
14 01-4194-5-530-4	Pingree Hill Heating	0.00	0.00	2,128.55	2,500.00	2,772.84	3,000.00	120%	3,000.00	
<i>Narrative for Column # 8</i>										
BOS approved 12/17/2018.										
15 01-4194-5-550-1	Repairs & Maintenance	6,418.31	7,759.66	2,760.26	5,900.00	2,499.50	4,900.00	83%	4,900.00	
<i>Narrative for Column # 6</i>										
TH Furnance Clean/Repair \$1,000, Highway Furnance Clean/Repair \$500, TH Generator Maint. \$500, Smoke Detectors \$250, Fire Extinguishers \$150, Lighting Repairs \$1,000, Misc. \$1,500.										
<i>Narrative for Column # 8</i>										
BOS approved 12/17/2018.										
16 01-4194-5-550-2	Municipal Property Mowing	28,986.00	25,991.00	25,807.00	28,000.00	27,910.00	30,000.00	107%	30,000.00	
<i>Narrative for Column # 6</i>										
Mowing Est. \$28,000, Fertilizer Est \$2,000.										
<i>Narrative for Column # 8</i>										
BOS approved 12/17/2018.										
17 01-4194-5-560-1	Plant Costs	1,654.11	1,856.00	4,974.61	4,810.00	4,157.62	4,660.00	97%	4,660.00	
<i>Narrative for Column # 6</i>										
Trash P/U \$300, Lift Insp \$350, State Safety Checks Boiler/Lift \$300, TH Fire Alarm Monitoring \$450, Storage Units \$2,760, Misc. \$500.										
<i>Narrative for Column # 8</i>										
BOS approved 12/17/2018.										
18 01-4194-6-660-1	Bottled Water	276.48	273.59	325.83	300.00	152.23	300.00	100%	300.00	
<i>Narrative for Column # 8</i>										
BOS approved 12/17/2018.										
19 01-4194-6-660-2	Janitorial Supplies	362.93	126.04	565.21	500.00	6.26	400.00	80%	400.00	
<i>Narrative for Column # 8</i>										
BOS approved 12/17/2018.										
<b>Grand Total:</b>		<b>62,520.08</b>	<b>52,924.75</b>	<b>101,114.94</b>	<b>113,000.00</b>	<b>91,690.07</b>	<b>116,260.00</b>	<b>103%</b>	<b>116,260.00</b>	<b>0.00</b>

# 2019 PROPOSED GENERAL GOVERNMENT TOWN OF AUBURN

		1	2	3	4	5	6	7	8	9	
		Expended	Expended	Expended	Budgeted	Expended YTD	Dept/Comm	% Chg	BOS	Budget Comm	
		2015	2016	2017	2018	2018	Request	18/19	Approved	Approved	
							2019		2019	2019	
		As of December	As of December	As of December	As of December	As of December					
<b>General Fund</b>											
<b>General Government</b>											
1	01-4199-2-290-2	General Reimbursement	4,217.79	4,136.87	4,246.29	4,200.00	3,384.20	3,700.00	88%	3,700.00	_____
		<i>Narrative for Column # 8</i> BOS approved 12/17/2018.									
2	01-4199-3-310-2	General Consulting Services	31,886.19	14,528.75	31,057.68	21,490.00	12,349.30	32,490.00	151%	20,490.00	_____
		<i>Narrative for Column # 6</i> ANS Monthly maint (\$332.50 x 12) \$3,990; Est In house support \$2,000; Stantec \$13,000; CIP Yearly update \$1,500. <i>Narrative for Column # 8</i> BOS approved 12/17/2018.									
3	01-4199-3-340-1	Contracts Software & Maintenance	28,264.61	44,728.69	31,690.85	33,544.00	33,232.69	41,528.00	124%	41,525.00	_____
		<i>Narrative for Column # 6</i> Harris \$12,972; Avitar (\$6,700) \$6,800; Precision Forecasting (\$1,200) \$1,200; Civicplus \$2,000; Cloud Back Up (\$1,260) \$1,300; E-Mail (\$2,000) \$2,500; Archive E-Mail (\$700) \$800; Copier Service (\$600) \$700; Interware \$5,611. No request for on line tax payments. New server for Town Hall \$5,644.91 hardware plus \$2,000 installation. <i>Narrative for Column # 8</i> BOS approved 12/17/2018.									
4	01-4199-3-390-1	Tax Map Update	119.50	7,900.00	5,250.00	6,100.00	2,400.00	6,100.00	100%	6,100.00	_____
		<i>Narrative for Column # 6</i> GIS \$2,400; Mapping \$3,700 <i>Narrative for Column # 8</i> BOS approved 12/17/2018.									
5	01-4199-3-390-4	General Recording Fees	431.74	563.13	298.22	600.00	248.70	450.00	75%	450.00	_____
		<i>Narrative for Column # 8</i> BOS approved 12/17/2018.									
6	01-4199-5-410-1	Bank Charges/Fees	0.00	140.80	393.49	300.00	317.75	320.00	107%	320.00	_____
		<i>Narrative for Column # 8</i> BOS approved 12/17/2018.									
7	01-4199-6-610-1	General Office Equipment	5,623.49	4,447.35	6,080.86	5,500.00	4,474.73	5,500.00	100%	5,500.00	_____
		<i>Narrative for Column # 8</i> BOS approved 12/17/2018.									
8	01-4199-6-611-1	Copy Machine Lease	669.00	1,188.00	1,128.39	1,200.00	653.61	1.00	0%	1.00	_____
		<i>Narrative for Column # 8</i> BOS approved 12/17/2018.									
9	01-4199-6-620-3	Newsletter	15,408.85	16,193.00	19,355.39	18,500.00	18,423.90	18,500.00	100%	18,500.00	_____
		<i>Narrative for Column # 8</i> BOS approved 12/17/2018.									
10	01-4199-6-630-1	General Postage	9,617.47	6,516.06	7,467.92	7,500.00	5,826.87	7,000.00	93%	7,000.00	_____
		<i>Narrative for Column # 8</i> BOS approved 12/17/2018.									
11	01-4199-6-645-1	Conferences, Seminars & Dues	2,275.21	1,006.25	1,345.39	3,300.00	2,839.59	4,000.00	121%	4,000.00	_____

# 2019 PROPOSED GENERAL GOVERNMENT TOWN OF AUBURN

	1 Expended 2015  As of December	2 Expended 2016  As of December	3 Expended 2017  As of December	4 Budgeted 2018  As of December	5 Expended YTD 2018  As of December	6 Dept/Comm Request 2019	7 % Chg 18/19	8 BOS Approved 2019	9 Budget Comm Approved 2019
<i>Narrative for Column # 8</i> BOS approved 12/17/2018.									
12 01-4199-6-670-1 General Office Supplies	7,643.44	5,714.51	4,831.69	7,500.00	4,496.81	6,000.00	80%	6,000.00	
<i>Narrative for Column # 8</i> BOS approved 12/17/2018.									
13 01-4199-6-680-1 General Advertising	1,106.35	754.89	582.56	1,000.00	298.15	600.00	60%	600.00	
<i>Narrative for Column # 8</i> BOS approved 12/17/2018.									
14 01-4199-6-690-1 Miscellaneous Budget Expenditures	95.63	376.80	958.95	750.00	1,451.89	1,250.00	167%	1,250.00	
<i>Narrative for Column # 6</i> Dump stickers \$750; Other \$500. <i>Narrative for Column # 8</i> BOS approved 12/17/2018.									
<b>General Government Total</b>	<b>107,359.27</b>	<b>108,195.10</b>	<b>114,687.68</b>	<b>111,484.00</b>	<b>90,398.19</b>	<b>127,439.00</b>	<b>114%</b>	<b>115,436.00</b>	<b>0.00</b>
<b>Grand Total:</b>	<b>107,359.27</b>	<b>108,195.10</b>	<b>114,687.68</b>	<b>111,484.00</b>	<b>90,398.19</b>	<b>127,439.00</b>	<b>114%</b>	<b>115,436.00</b>	<b>0.00</b>

# 2019 OTHER PUBLIC SAFETY

## TOWN OF AUBURN

	1 Expended 2015  As of December	2 Expended 2016  As of December	3 Expended 2017  As of December	4 Budgeted 2018  As of December	5 Expended YTD 2018  As of December	6 Dept/Comm Requested 2019	7 % Chg 18/19	8 BOS Approved 2019	9 Budget Comm Approved 2019
<b>General Fund</b>									
<b>Other Public Safety</b>									
01-4299-0-391-0      Town Details	0.00	1,084.23	0.00	1,000.00	244.54	1,000.00	100%	1,000.00	
Narrative for Column # 8									
BOS APPROVED 09/24/2018									
<b>Other Public Safety Total</b>	0.00	1,084.23	0.00	1,000.00	244.54	1,000.00	100%	1,000.00	0.00
<b>Grand Total:</b>	0.00	1,084.23	0.00	1,000.00	244.54	1,000.00	100%	1,000.00	0.00



# 2019 PROPOSED HEALTH ADMINISTRATION TOWN OF AUBURN

	1 Expended 2015  As of December	2 Expended 2016  As of December	3 Expended 2017  As of December	4 Budgeted 2018  As of December	5 Expended YTD 2018  As of December	6 Dept/Comm Request 2019	7 % Chg 18/19	8 BOS Approved 2019	9 Budget Comm Approved 2019
<b>General Fund</b>									
<b>Health Administration</b>									
1 01-4411-2-250-1 Health Mileage	25.30	17.28	8.42	100.00	0.00	100.00	100%	100.00	
Narrative for Column # 8									
BOS approved 12/17/2018.									
2 01-4411-6-645-1 Health Dues & Memberships	175.00	105.00	255.00	255.00	70.00	255.00	100%	255.00	
Narrative for Column # 8									
BOS approved 12/17/2018.									
<b>Health Administration Total</b>	<b>200.30</b>	<b>122.28</b>	<b>263.42</b>	<b>355.00</b>	<b>70.00</b>	<b>355.00</b>	<b>100%</b>	<b>355.00</b>	<b>0.00</b>
<b>Grand Total:</b>	<b>200.30</b>	<b>122.28</b>	<b>263.42</b>	<b>355.00</b>	<b>70.00</b>	<b>355.00</b>	<b>100%</b>	<b>355.00</b>	<b>0.00</b>