

**Town of Auburn
Board of Selectmen
January 4, 2016**

Selectmen Present: James Headd, Richard Eaton & Dale Phillips

Also Present: Deputy Tax Collector Susan Jenkins, Residents Dennis Vieira, Michael Rolfe, Linda Dross, John Rolfe, Tom Gonyea, Russell Sullivan, Paula Marzloff, Sue Thiboult, and Mike DiPietro; Susan Goodhue, Sergeant Dan Goonan and Town Administrator William Herman

Mr. Headd called the meeting to order at 7:04 PM, and lead the audience in the Pledge of Allegiance.

Approval of Payroll for Week of December 28th, 2015:

Mr. Eaton moved to approve the Payroll Manifest in the amount of \$45,549.36 for the week of December 28th, 2015. Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Approval of Accounts Payable for Week of January 4th, 2016:

Mr. Eaton moved to approve the Accounts Payable Manifest in the amount of \$858,751.80 for the week of January 4th, 2016. Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Consent Agenda -- Week of January 4th, 2016:

Correspondence

- ❖ Lorraine Senechal – Resigning Library Trustee
- ❖ Matam Investment Associates – Tanglewood Drive

Notice of Special Assessments

- ❖ Lien Notice for Cottage Avenue Properties / Waterline Project

Abatement Refund

- ❖ Mulvaney Trust – 38 Westford Drive (Tax Map #2, Lot #3-47) – \$247.94

Supplemental Payroll Manifest

- ❖ December 30, 2015 - \$833.45

Void Check Manifest

- ❖ Rockingham County Registry of Deeds - \$18.98

Mr. Eaton moved to approve the Consent Agenda as presented. Mrs. Phillips seconded the motion, all were in favor, the motion passed unanimously.

Public Hearing:

Pursuant to RSA 35 and Article 4 of the 2006 Town Meeting, the Chairman convened a public hearing at 7:06 PM for the purpose of receiving public comment concerning the withdrawal and expenditure of:

- The amount of \$6,500 from the Town Building Rehabilitation Capital Reserve Fund for the repair & retro fit of nine parking lot lights to LED lights and replacement of two Emergency Exterior Wall Sconces at the Town Hall.
- The amount of \$4,700 from the Town Building Rehabilitation Capital Reserve Fund for the replacement of fire boxes / combustion chambers and combustion air actuators for both boilers of the heating system at the Safety Complex.

The Board members noted both projects were previously approved by the Board, and this public hearing was the formal step to withdraw the funding for the projects from the Town Building Rehabilitation Capital Reserve Fund.

There was no public comment offered. The Chairman closed the public hearing at 7:09 PM.

Mrs. Phillips moved to withdraw a total of \$11,200 from the Town Building Rehabilitation Capital Reserve Fund for the two projects previously approved by the Board of Selectmen. Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

New Business:

Highway Garage Roof

Mr. Herman reported to the Board the Road Agent has advised that the roof at the Highway Garage is again leaking. They have made some temporary adjustments, but this is the third time in approximately five years they have had leaks. The Town has invited three firms to come inspect the condition of the roof and propose how best to repair the conditions. Mr. Herman indicated it may be recommended to replace the roof as opposed to patch it again. As soon as proposals are received, they will be brought to the Selectmen.

Library Trustee Resignation

Mr. Headd advised the meeting Library Trustee Lorraine Senechal has resigned her position as a Library Trustee.

Mr. Eaton moved to accept the resignation of Library Trustee Lorraine Senechal with regret. Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Other Business:

Road Acceptance Policy

Michael Rolfe noted when the Board of Selectmen had discussed and voted on the acceptance of roads to be Town roads at their December 21, 2015 meeting, Mr. Eaton had voted on the matter even though one of the roads was in his subdivision. He felt this was a conflict of interest and asked what would be done about it. Mr. Eaton indicated he was going to bring that topic up later in the meeting. He indicated he had felt the Board was not voting on whether to accept the proposed roads or not, but whether the Board should enforce the Town policy. In reading the minutes of the meeting, he realized he had made a mistake in voting and apologized for it.

Mrs. Phillips noted the Board did agree to review the policy and potentially make adjustments moving forward. She in particular wanted to ensure the checklist of requirements for acceptance was full and complete. Mr. Eaton noted with respect to Wellsley Circle and Steam Mill Road, the paving and related work had been done on the roads prior to November 1st, but felt it was the engineers and lawyers who take time to review various aspects of these projects that took longer than the November 1st time frame.

Raymond Road Update

Tom Gonyea asked if there is any news to report about the investigation of the contaminated property on Raymond Road. The Board indicated the Town had not yet received the results of the follow-up testing, so there was nothing to report yet. It is anticipated they will have a report in time for the Board's next meeting.

Minutes:

December 21st, 2015 Public Meeting

Mrs. Phillips moved to approve the minutes of the December 21st, 2015 public meeting as written; Mr. Eaton seconded the motion. All were in favor, the motion passed unanimously.

December 21st, 2015 Non-Public Meeting

Mrs. Phillips moved to approve the minutes of the December 21st, 2015 non-public meeting as written; Mr. Eaton seconded the motion. All were in favor, the motion passed unanimously.

Non-Public Session:

Mr. Eaton moved to enter into Non-Public Session at 7:15 PM pursuant to the provisions of RSA 91-A: 3, II (c) to discuss compensation of a public employee. Second by Mrs. Phillips. A roll call vote was taken: Mr. Headd – yes; Mr. Eaton – yes; Mrs. Phillips – yes. The motion passed.

Meeting in Non-Public Session with the Selectmen were Deputy Tax Collector Susan Jenkins and Town Administrator Herman.

Mr. Eaton moved to come out of Non-Public Session at 7:36 PM. Second by Mrs. Phillips. A roll call vote was taken: Mr. Headd – yes; Mr. Eaton – yes; Mrs. Phillips – yes. The motion passed.

Mr. Eaton moved to seal the minutes of the Non-Public Session. Second by Mrs. Phillips. A vote was taken, all were in favor, the motion carried unanimously.

Adjourn:

Mr. Headd moved to adjourn; Mr. Eaton seconded the motion. All were in favor, the meeting was adjourned at 7:37 PM.