

**Town of Auburn  
Board of Selectmen  
February 17, 2014**

**Selectmen Present:** Russell Sullivan, James Headd & Paul Raiche

**Also Present:** Rene Labranche, Stantec Consulting; Dean Eggert, Wadleigh, Starr & Peters; Michael Dross, Road Agent; Brad & Kim Sargent; Rick Eaton, Audrey Trickett, Scott Norris, Paula Marzloff, Linda Dross, John H. & Mary Ann Rolfe, Mickey Rolfe, Scott Rolfe, Dennis Vieira, Tom Gonyea, Mike DiPietro, Frances McFarland and Ryan Maher, Residents; William Herman, Town Administrator and Kathryn Skoglund, Recording Secretary

Mr. Sullivan called the meeting to order at 7:00 p.m.

**Approval of Accounts Payable for Week of February 3<sup>rd</sup>, 2014**

*Mr. Raiche moved to approve the Accounts Payable Manifest in the amount of \$754,683.72 for the week of February 3<sup>rd</sup>, 2014; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.*

**Approval of Payroll for Week of February 10<sup>th</sup>, 2014**

*Mr. Headd moved to approve the Payroll Manifest in the amount of \$35,235.29 for the week of February 10<sup>th</sup>, 2014; Mr. Raiche seconded the motion; all were in favor, the motion passed unanimously.*

**Consent Agenda – Week of February 3<sup>rd</sup>, 2014**

Town of Auburn Purchasing Policy

Amended Document approved at January 27<sup>th</sup>, 2014 Meeting

Payment in Lieu of Taxes Agreement

Manchester Water Works – 1/1/2014 through 12/31/2018

Town of Auburn Payroll Transfer

Authorization for Federal Tax Payment Transfer - \$9,139.60

Pistol / Revolver License

Two (2) License (s)

**Consent Agenda – Week of February 10<sup>th</sup>, 2014**

Application for Current Use

Dustin & Cindy Bello, 52 Donald Drive (Tax Map #8, Lot # 48-1-3)

Void Check Manifests

Two Separate Checks for Incorrect Posts or Amounts

Accounts Payable Manifest

Replacement of One Void Check \$62.72

Pistol / Revolver License

Seven (7) License (s)

**Consent Agenda – Week of February 17<sup>th</sup>, 2014**

Letter to Derry Fire Department

Request to Re-open Emergency Dispatch Services Contract

Second Issue PILOT Invoice for FY 2013 / Manchester Water Works

Amount Due of \$182,270.55

Abatement on Uncollectable Tax Liens

Dana Wood / Griffin Quarry – 2006 : \$7,502.82

Dana Wood / Griffin Quarry – 2007 : \$7,760.95

Dana Wood / Griffin Quarry – 2008 : \$8,192.62

Dana Wood / Griffin Quarry – 2009 : \$8,697.20

Dana Wood / Griffin Quarry – 2010 : \$5,792.00

Pistol / Revolver License

Three (3) License (s)

***Mr. Raiche moved to approve the Consent Agenda for the weeks of February 3<sup>rd</sup>, 10<sup>th</sup> and 17<sup>th</sup>, 2014; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.***

**New Business**

Well Monitoring Report

The Board was presented with the November 2013 Groundwater Monitoring Data Submittal prepared by Stantec Consulting. Mr. Herman explained that this is the last 2013 report of groundwater and surface water monitoring at the former landfill property on Chester Turnpike. Mr. Herman stated that it was a clean report and it has been submitted to NH DES as required.

W.B. Mason Purchasing Contract

Mr. Herman informed the Board that he signed a Participating Addendum for Office Supplies. The town is not obligated to spend any money however the participating communities receive State contract pricing. Mr. Sullivan asked if this could be passed along to other town departments. Mr. Herman explained Ms. Skoglund does much of the purchasing for the town and will work with the Police Department and Library if they wish to utilize the contract.

## **Old Business**

### Griffin Mill Bridge

Mr. Herman noted to the Board that both the default and proposed budget have an \$800,000 Road Reconstruction budget line, and asked if the Board would like to move forward with design and permitting for the Griffin Mill Bridge. Mr. Labranche informed the Board that there are two approaches the town may take; one with NHDOT funding, one without. Mr. Labranche noted that he had fee schedules for both and explained that with NHDOT funding the process is more involved and it is likely that construction would not occur until 2015. Mr. Herman clarified for the Board that the funding Mr. Labranche is referring to is for design and engineering, not construction. Mr. Labranche spoke in more detail regarding the States process and permits that would be needed including a Tier III Wetlands Permit which is required even though construction would not be going into the water. Mr. Sullivan verified with Mr. Herman that the State would reimburse 80% through this grant. Mr. Herman stated yes. Mr. Raiche stated he did not think the Board should push construction out another year. The Board agreed to proceed without State funding.

***Mr. Raiche moved to authorize Chairman, Russell Sullivan to sign the Authorization for Additional Services with Stantec Consulting for Griffin Mill Bridge; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.***

## **Minutes**

### January 27<sup>th</sup> 2014 Public Meeting

***Mr. Raiche moved to approve the minutes of the January 27<sup>th</sup>, 2014 public meeting as amended; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.***

The Board recessed the public meeting to meet with Legal Counsel pursuant to RSA 91-A:2, I (b).

The Board reconvened the public meeting.

## **Non-Public Session**

***Mr. Raiche moved to enter into non-public session pursuant to RSA 91-A 3, II (c) Reputation of any person, other than a member of the public body; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.***

Meeting in Non-Public Session with the Selectmen were Attorney Eggert, Town Administrator Herman and Secretary Skoglund.

***Mr. Raiche moved to exit Non-Public Session; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.***

***Mr. Raiche moved to seal the minutes to the Non-Public Session and the investigative report of Attorney Staples pending review by the Board of Selectmen; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.***

Mr. Gonyea asked what the cost of the investigation was. Mr. Sullivan stated that the Board does not know yet.

***Mr. Headd moved to adjourn; Mr. Raiche seconded the motion; all were in favor, the public meeting ended at 7:50 p.m.***