

**Town of Auburn
Board of Selectmen
August 17, 2015**

Selectmen Present: James Headd, Richard Eaton & Dale Phillips

Also Present: Rene LaBranche, Stantec Consulting; Mike Dross, Dennis & Pauline Vieira, Tom Gonyea, Paula Marzloff, Susan Goodhue, Scott & Karen Norris, Michael Rolfe, Audrey Trickett, Residents; Kevin Cashman, Police Officer; William Herman, Town Administrator; Kathryn Lafond, Recording Secretary

Mr. Headd called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

Approval of Payroll for Week of August 10th, 2015

Mr. Eaton moved to approve the Payroll Manifest in the amount of \$48,169.99 for the week of August 10th, 2015; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Approval of Accounts Payable for Week of August 17th, 2015

Mr. Eaton moved to approve the Accounts Payable Manifest in the amount of \$143,292.64 for the week of August 17th, 2015; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Consent Agenda – Week of August 17th, 2015

Correspondence

Alan Villeneuve – Auburn Day Committee

Acknowledge of Donation / Skate Park Project

Jemco Builder & Developer, Inc. - \$1,000

NH Department of Revenue Administration / Form MS 535

Combined Financial Report for the Town – FY 2014

Pistol/Revolver License

Six (6) Licenses

Old Business

Hills Road Extension

Mr. Herman stated that Mr. LaBranche is here to answer any questions and pointed out that the Planning Board Notice of Decision stated only one condition that the applicant and the Auburn Board of Selectmen will agree on the equitable sharing of the cost of road improvements. Mr. Herman added that the Board and the developer came of an agreement in June. Mrs. Phillips indicated that the developer has provided the appropriate bonds and escrow. Mr. Clunie asked if there were any other conditions on the subdivision plans. Mr. Herman stated there were none on the 1976 plan. Another resident in the audience referenced the September 10th 2001 Planning Board minutes and believed there may be other conditions. Mr. LaBranche indicated that the subdivision plan was going through the approval process in Hooksett at the same time and there was concern that construction traffic would go through Hills Road, so it was decided that the connection would be done last, Hooksett is now requiring the road connection to happen in order for the developer to obtain Certificate of Occupancy's and sell the last two lots. Mr. Dross questioned why the connection needed to happen and suggested that the road be discontinued and giving to the property owners. A resident asked if the wetlands permit that the developer had to obtain was still valid. Mr. Herman indicated that the work that the Alteration of Terrain permit was for was completed, the developer is not in violation of a DES permit. A resident asked why the work was shut down the last time around. Mr. LaBranche explained that the developer and the Selectmen had not come to an equitable agreement and the developer had not posted the appropriate bonds and escrow. A resident asked who conducted the traffic count and what the results were. Mr. Herman explained that Southern NH Planning Commission conducted the traffic count at the request of the town, the results are posted on the town's website and averaged 300 car trips per day. A resident asked if a stop sign could be placed at the Hooksett and Auburn town line. Mr. LaBranche indicated that it is awkward and not engineering standard to put a stop sign on a straight-a-way. Another resident asked if one could be placed at the Hills Road/Meadow Lane intersection. Mr. Headd stated that the Board can take that under advisement and have Stantec and the Police Department look into it. Two

residents suggested that the sight distance was poor and one of them suggested a stop sign be installed at both intersections of Hills Road and Meadow Lane. A resident stated that there is some brush that impedes sight distance. Mr. Headd stated that the town could also look into that. Mr. Clunie asked if the town could limit the throughway hours. Mrs. Phillips thinks that limitations can only be for truck traffic. Mr. Clunie stated that any effort or signage would be helpful. Mrs. Clunie stated that there is currently construction traffic on the road. Mr. Herman indicated that “no construction traffic” was part of the pre-construction meeting discussions. Mr. LaBranche indicated that he would follow up with the developer about this. A resident asked what the schedule was for completion. Mr. LaBranche stated that the developer will complete his work and the town will likely complete their work to the road next year. Mr. Headd stated that based on the conversation so far this evening the Board will look into installing stop signs at both Meadow Lane intersections, brush that may be impeding sight distance, construction traffic using Hills Road inappropriately. Mr. Headd added that another traffic count will be done a few months after construction is complete. A resident asked why. Mr. Herman stated for information purposes. Mrs. Phillips added that perhaps the Planning Board can use the information for better future planning. A resident who spoke previously stated that she is still finding references to other conditions. Mrs. Phillips stated that she can ask the Planning Board on Wednesday at their scheduled meeting but the Notice of Decision from March 14th, 2001 is the only condition that they have found. Mr. Vieira commented that the Planning Board needs to pay attention for the future. Mrs. Phillips stated that the Planning Board is currently actively trying to resolve some issues. Mr. Headd stated that he would like to see dates certain for project completion. Mrs. Marzloff informed those present that if there has been active/substantial construction there is no time limit to finish the project according to the approved plan. Mrs. Marzloff noted that she reviewed the recorded Hills Road Subdivision plan and there are no conditions on the plan. A resident asked what the developer’s time frame for completion is. Mr. LaBranche stated the estimate was within 60 days. Another resident stated that the developer should be done in about two weeks and then the cul de sac will be removed when the paving company is available. Mr. Gonyea stated that he senses a voice of urgency and asked if the Board would meet next week. Mr. LaBranche indicated that with the compiled list of things to looking it will likely take about two weeks to complete. A resident asked about the street numbers on the road. Mrs. Phillips stated that it is understood that the house numbers in Auburn would not change but the town would look into the matter of having two of the same house numbers on the road. Officer Kevin Cashman indicated that is a non-issue for 9-1-1 emergencies, they are dispatched to the appropriate town. Mr. Dross asked if the

town is bound to allow the Hooksett traffic through. The Board agreed that they believe they are. A resident asked why they need to connect. Mr. Eaton stated that the Planning Board looks to connect roads for ease for police, fire, ambulance, etc. Mr. Headd stated that the Board can't go back and change the rules. Mr. Herman indicated that the road is a class 5 road, so it cannot be gated. Mrs. Phillips stated that she has seen so much growth in her years in Auburn and she truly does understand the residents' concerns and the Board will do as they have said they will tonight. A resident stated that the town is bound to a plan from 30+ years ago to connect Auburn to a 40 house subdivision in Hooksett that is now approximately 90 houses. The Board stated yes. The Board thanked the residents for their input.

Stop Sign / Limit Lines Request

Mr. Herman informed the Board that in April of 2014 the Highway Safety moved to make a recommendation to the Board of Selectmen that included painting stop lines at signs in the Steam Mill Road area and Mr. Russell Sullivan reported as such back to the Board of Selectmen. Mr. Herman continued that the Board at the time did direct traffic counts to take place on Steam Mill Road and Winters Way but gave no direction regarding the paint lines. Mrs. Phillips commented that she took a ride up Willow Court and Hawthorne Drive and the paint lines are faded and don't serve any purpose. Mrs. Marzloff acknowledged that painted stop lines are not customary, it is not something that the Planning Board requires. Mr. Dross noted that painting stop lines is not something the town has previously done and is not budgeted for. Mrs. Phillips indicated that she would not be in favor of painting stop lines for the reason described. Mr. Headd stated that he would agree with Mrs. Phillips argument. Mr. Eaton abstained from the discussions as it relates to the Wethersfield Subdivision.

Mrs. Phillips moved to NOT paint stop lines at stop signs; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

NHDES Permits for Town Reports

Mr. Herman reported to the Board that it is anticipated that the permit applications for the culvert replacement/driveway access widening for the Wayne Eddows Memorial fields and the parking lot expansion for the Griffin Free Public Library will be acted upon in the next 30 to 60 days.

New Business

Property Tax Supreme Court Decision

Mr. Herman informed the Board that the NH Supreme Court upheld the Rockingham County Superior Court decision in favor of the town concerning the handling of property taxes and a Land Use Change Tax for the JMJ Properties 18-lot cluster sub-division being developed off of Lovers Lane. Mr. Herman noted that this claim involved tax years 2011 and 2012, trial is scheduled for October to resolve the pending claims for tax year 2013 and 2014.

Other Business

Mr. Eaton indicated that is not in favor of the beer garden at the annual duck race. Mr. Headd and Mr. Herman explained the insurance coverages for the town and the vendor, indicated that the town is well covered. Mrs. Phillips noted that when Auburn used to have an old homes days of sorts there was a cordoned off beer tent. Mr. Eaton reiterated that he is not in favor of it; adding that this is a family event, there are too many children and there is no need for it.

Mr. Gonyea questioned the cost to complete the Raymond Road culvert project that was discussed at the previous meeting. The Board did not have the information in hand to answer but Mr. Herman believed the amount to be approximately \$58,000. Mr. Gonyea asked if this project would be prepared for bid per the purchasing policy. Mr. Herman indicated that the rates for public works workers will be paid per the policy and the other expenses, such as materials are under \$25,000 which the Road Agent has discretionary purchasing authority up to.

Minutes

August 3rd, 2015 Public Meeting

Mr. Eaton moved to approve the minutes of the August 3rd, 2015 Public meeting as written; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

August 3rd, 2015 Non-Public Meeting (x3)

Mr. Eaton moved to approve the minutes of the August 3rd, 2015 Non-Public meetings as written; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

July 20th, 2015 Non-Public Meeting (x2)

Mr. Eaton moved to approve the minutes of the July 20th, 2015 Non-Public meetings as written; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Mr. Dross informed the Board that Cottage Avenue is half completed, the project was started last Wednesday and except for the taps the project should be completed by the weekend.

Mrs. Phillips moved to adjourn; Mr. Eaton seconded the motion; all were in favor, the public meeting ended at 8:18 p.m.