

**Town of Auburn
Board of Selectmen
February 9, 2015**

Selectmen Present: Russell Sullivan & Richard Eaton

Selectmen Absent: James Headd

Also Present: Armand Miclette, Audrey Trickett, Mike DiPietro, Linda & Jill Dross, John & Mary Ann Rolfe, Dennis & Pauline Vieira; Greg Santuccio, Scott & Karen Norris and Tom Gonyea, Residents; Ray Pelton Police Lieutenant; William Herman, Town Administrator; Kathryn Lafond, Recording Secretary

Mr. Sullivan called the meeting to order at 7:00 p.m.

Approval of Payroll for Week of January 26th, 2015

Mr. Eaton moved to approve the Payroll Manifest in the amount of \$41,822.26 for the week of January 26th, 2015; Mr. Sullivan seconded the motion; all were in favor, the motion passed unanimously.

Approval of Accounts Payable for Week of February 2nd, 2015

Mr. Eaton moved to approve the Accounts Payable Manifest in the amount of \$814,774.91 for the week of February 2nd 2015; Mr. Sullivan seconded the motion; all were in favor, the motion passed unanimously.

Approval of Payroll for Week of February 9th, 2015

Mr. Eaton moved to approve the Payroll Manifest in the amount of \$35,141.01 for the week of February 9th, 2015; Mr. Sullivan seconded the motion; all were in favor, the motion passed unanimously.

Consent Agenda – Week of February 9th, 2015

Abatement Applications

Granted – Christopher Kean, Silver Hill Road (Tax Map #2, Lot #19) – Assessment reduction of \$59,200

Renewal Application / Groundwater Management Permit

NHDES – Auburn Landfill, Chester Turnpike

Notice of Property Lien

13 Neal Avenue (Tax map #22, Lot #26)

Letter to NH House Ways & Means Committee

Opposition to reinstate taxation exemption for telephone poles and conduits (HB 547)

Acknowledgement of Donation / Skate Park Project

- Espana Building & Development, Inc - \$500

Notice of Intent to Cut Wood or Timber

Manchester Water Works, Manchester Road (Tax Map #1, Lot #1)

Pistol/Revolver License

Seven (7)

Mr. Eaton moved to approve the Consent Agenda for the week of February 9th, 2015; Mr. Sullivan seconded the motion; all were in favor, the motion passed unanimously.

Old Business

Update of Taxing the Telephone Poles

The Board was provided a Notice of Decision from the Merrimack County Superior Court, the judge ruled that FairPoint Communications has to pay a "right-of-way" tax to the city of Concord when its utility poles cross publicly owned land. Mr. Herman noted that there are many other municipalities subject to this litigation, including Auburn; hopefully this decision will impact the municipalities favorably in the cases moving forward.

Mr. Herman informed the Board that in addition the Legislature will be asked this Friday to consider reestablishing the exemption from property taxation for telecommunications poles and conduits. Mr. Herman continued that if this exemption is reinstated it would eliminate Fairpoint's Auburn approximate tax bill of \$50,632.56 and would result in a \$.08 increase in the tax rate (based on 2014 figures). Mr. Herman indicated that Selectmen Headd intends to testify to encourage it not be approved.

Update of Website Project

- Mr. Herman informed the Board that a contract was signed with the vendor Virtual Town and Schools and a meeting was held last week to discuss the design of the site, the ball is in the vendors' court now to design the site.

New Business

Winter Storm Update

- Mr. Herman indicated that the town has very little salt as of Friday, other towns are experiencing the same issues in like of the recent storms. Mr. Eaton asked if the issue for Auburn was supply or storage. Mr. Herman indicated that the suppliers have salt however they

do not have enough trucks to make deliveries fast enough, if Auburn had more storage capacity the Road Agent could get more salt earlier in the season and be in better shape. Mr. Herman and the Board acknowledged that enlarged and additional storage has been discussed with the Road Agent at previous meetings.

Deliberative Session Review

Mr. Sullivan commented that he thinks the Deliberative Session went smoothly. Mr. Eaton agreed that it went well.

"Shred Day" Proposal

The Board reviewed a proposal to host a paper shredding event. Mr. Herman informed the Board that the Town has cases of confidential records such as cast ballots from past elections and payroll/finance records to be disposed of. Mr. Herman continued that for a fee of \$450 a "Shred Day" event would also be open to town residents and business. The Board was in agreement with scheduling and advertising an event for a Saturday in late April or early May.

Road Race Request

The Board reviewed a request from TI Event Services to hold a 3 and 5.5 mile running race in Auburn on Saturday, April 4th at 10:30 a.m. Ms. Lafond indicated that the requestor has met with the Fire and Police Departments who are on Board with the proposed race. Mr. Eaton noted that the proposed race routes present nothing major traffic wise and a portion of the proceeds will be donated to the Police and Fire Department. Mr. Sullivan commented that the 3 mile route includes Lake Forest Drive and Woodhill Drive which are private roads; the requestor should seek permission from the homeowners association regarding use of those roads.

Mr. Eaton moved to approve the road race as presented with the condition that the requestor seek permission from the appropriate entity for use of the private roads indicated in the request and that the Town of Auburn be named additionally insured on the insurance certificate for the race event date; Mr. Sullivan seconded the motion; All were in favor, the motion passed unanimously.

Miner Road Surety & Escrow Release

The Board reviewed the recommendation from the Planning board to release the surety and escrow held on behalf of Pamela Guilmain, Trustee of the Notting Hill Trust for 55 Miner Road. Ms. Lafond noted that Stantec has confirmed that the site improvements are complete, an as-built has been received and there will be no further billing for this project.

Mr. Eaton moved to release the surety and escrow held for 55 Miner Road; Mr. Sullivan seconded the motion; All were in favor, the motion passed unanimously.

Mr. Sullivan informed those present that it was asked at the last Police Commission meeting if the Police employees were drug and alcohol tested as they respond to emergencies. Mr. Sullivan continued that this is common practice generally for CDL License holders; his business is part of a consortium. Mr. Sullivan indicated that this is something that he would like to look into for all town employees. Mr. Herman informed the Board that Firefighters are exempt by law unless they are involved in an accident and with the Police Union it would have to be a

negotiated term. The Board agrees they would like to look into further.

Minutes

January 12th, 2015

Mr. Eaton moved to approve the minutes of the January 12th, 2015 public meeting; Mr. Sullivan seconded the motion; All were in favor, the motion passed unanimously.

January 20th, 2015

Mr. Eaton moved to approve the minutes of the January 20th, 2015 public meeting; Mr. Sullivan seconded the motion; All were in favor, the motion passed unanimously.

January 5th, 2015 Non-Public (x3)

Mr. Eaton moved to approve the minutes of the January 5th, 2015 non-public meetings (x3); Mr. Sullivan seconded the motion; All were in favor, the motion passed unanimously.

January 12th, 2015 Non-Public

Mr. Eaton moved to approve the minutes of the January 12th, 2015 non-public meeting; Mr. Sullivan seconded the motion; All were in favor, the motion passed unanimously.

January 20th, 2015 Non-Public (x3)

Mr. Eaton moved to approve the minutes of the January 20th, 2015 non-public meetings (x3); Mr. Sullivan seconded the motion; All were in favor, the motion passed unanimously.

Non-Public Session

Mr. Sullivan moved to enter into non-public session pursuant to RSA 91-A 3, II (a) Personnel Performance Review; Mr. Eaton seconded the motion; A roll call vote was taken; Mr. Eaton – yes, Mr. Sullivan – yes. The motion passed.

Meeting in Non-Public Session with the Selectmen was Town Administrator Herman and Secretary Lafond.

Mr. Sullivan asked Ms. Lafond to exit the meeting and meeting with the Selectmen was Town Administrator Herman.

Mr. Eaton moved to exit Non-Public Session; Mr. Sullivan seconded the motion; A roll call vote was taken; Mr. Eaton – yes, Mr. Sullivan – yes. The motion passed.

Mr. Eaton moved to seal the Non-Public meeting minutes; Mr. Sullivan seconded the motion; All were in favor, the motion passed unanimously.

Mr. Eaton moved to provide a STEP increase from a Labor Grade 11, Step 8 to Labor Grade 11, Step 9 to Fire Captain, James Saulnier; Mr. Sullivan seconded the motion; All were in favor, the motion passed unanimously.

Mr. Eaton moved to adjourn; Mr. Sullivan seconded the motion; all were in favor, the public meeting ended at 8:00 P.M.