

**Town of Auburn
Board of Selectmen
October 6, 2014**

Selectmen Present: Russell Sullivan, James Headd & Richard Eaton

Also Present: Nancy Mayland, Fay Hanscomb and Jeannie Worster, Library Trustees; Ricky Sirois, Library Director; Paula Marzloff, Linda Dross, John Rolfe, Michael Rolfe, Dennis & Pauline Vieira, Scott & Karen Norris, Kim & Brad Sargent, Frances McFarland, Audrey Trickett, Greg Santuccio and Tom Gonyea, Residents; Ray Pelton, Police Lieutenant; William Herman, Town Administrator; Kathryn Skoglund, Recording Secretary

Mr. Sullivan called the meeting to order at 7:00 p.m.

Approval of Payroll for Week of October 6th, 2014

Mr. Eaton moved to approve the Payroll Manifest in the amount of \$47,772.40 for the week of October 6th, 2014; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

Consent Agenda – Week of October 6th, 2014

State General Election Warrant

Tuesday, November 4, 2014 / Auburn Village School / 7 AM to 7 PM

Void Accounts Payable Manifest

Two Manifest totaling \$1,716.46

Notice of Property Lien Discharge

49 Shore Road (Tax Map #21, Lot #11)

Pistol/Revolver License

Two (2) License(s)

Mr. Headd moved to approve the Consent Agenda for the week of October 6th, 2014; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

FY 2015 Budget Presentations

Library

Account Number	Account Description	Amount Proposed	Amount Approved
01-4550-3-340-0	Library Operating Expenses	\$37,000.00	\$37,000.00

Mr. Sirois presented the Library Budget to the Board explaining the Trustees are shifting funds

around so that the proposed budget is level funding. Equipment/Furnishings is being reduced from \$5,000.00 to \$1.00 to leave the line open in doing this Lending Materials is being increased by \$2,900.00 to cover the increasing cost of materials, replacing collections removed over the past two years due to age and condition, funding purchases of more popular materials and materials to support the needs to AVS Students, Homebound program participants and summer reading. Programs is increasing by \$600; due to budget cuts to the NH Humanities Council budget and adult program grant decreases these funds are needed in order to fund the addition of 2 to 3 paid, professional programs per year. Computer Systems is increasing by \$999.00 to provide a new laptop for use by library patrons. Training/Professional Journals is increasing by \$500.00 to restore funding the Trustees had previously reallocated. This will fund mileage and overnight accommodations which is the professional standard for training appropriate for the library. Maintenance, Supplies and Utilities remain level funded. Mr. Eaton expressed his appreciation of the Library efforts at maintaining a level budget.

- ***Mr. Eaton moved to approve the proposed Library budget as presented and discussed; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.***

Old Business

Anderson v. NH Retirement System

Mr. Herman relayed that this suit did not involve the town however the outcome could have changed the statutory definition of part-time employment for NH Retirement System retirees working for NH Retirement System participating employers, which would have affected the town. The Supreme Court ruled on the 30th upholds the statute. Mr. Herman noted that the town's Personnel Policies are compliant.

New Business

School Care Employer Representative

- Mr. Herman informed the Board that the Auburn employees with health insurance voted Captain Gary Bartis as employee representative. Mr. Herman recommended Ms. Adele Frisella as employer representative.

Mr. Headd moved to appoint Ms. Adele Frisella as School Care Employer Representative; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Mr. Eaton noted that he had Ms. Skoglund and Mr. Herman compile the heating fuel usage and costs for the last two seasons; October to April for 2012 to 2013 and 2013 to 2014. Mr. Eaton relayed that in comparison, there was not a huge spike in price per gallon but in gallons used. Mr. Eaton acknowledged that the 2013-2014 season was much colder than 2012-2013, but he would like to look into some ways to reduce usage. Mr. Eaton suggested using money from the building fund to have someone assess the town buildings for usage reducing recommendations such as added insulation, etc. Mr. Eaton noted that the Town Hall had the least increase in usage, likely due to the newer windows and other recent renovations. Mr. Herman relayed that can be arranged and informed Mr. Eaton that all the buildings have been reviewed for efficiency measures in the last 5 years.

Mrs. Trickett informed the Board that in the past month while driving she has almost been hit

twice by a big truck. Mrs. Trickett went on to relay the locations and describe the incidents but noted that she would not say which truck. Mr. Sullivan noted that this sounds like a matter for the Police Department and suggested that she repeat the information to the Police Commission at their meeting tomorrow evening.

Mrs. Amber Olsen introduced herself to the Board and relayed that she lives at 49 North Reading Street. Mrs. Olsen continued that she recently placed an emergency 911 call and there was confusion regarding which town should be dispatched resulting in almost an hour delay in responding to her call. Lt. Pelton acknowledged that there was a 30 or so minute delay as Mrs. Olsen lives on a street that falls in 3 different towns and 3 different counties. Mrs. Olsen explained that she pays property taxes to Auburn and Hooksett but has a Manchester address. Mrs. Olsen noted that she had a similar situation with a fire a few years ago, it's very unnerving. Lt. Pelton stated that the Auburn Police Department is aware now so this does not happen again. Mr. Sullivan asked if Mrs. Olsen called 911. Mr. Pelton stated yes. Mr. Herman informed the Board that the Town has been in contact with E 9-1-1 Systems to sort this out. Mr. Sullivan stated that a fix is in the works. Mrs. Olsen stated that Officer Chris Beaulieu had mentioned to her that if the Police cruisers had GPS that would have helped. Mr. Pelton stated that the cruisers had computers and the Police Department is looking into upgrading those to units that have GPS capabilities too.

Mr. Headd asked Lt. Pelton if the Police Department could designate an area close to the memorial site across the street for the Governors vehicle, she and her driver will be in attendance at the 101st airborne Route 101 naming dedication on October 18th. Lt. Pelton indicated that he would take care of it. All three Selectmen indicated that they would be present as well.

Mr. Sullivan noted that the 18th is also the annual E-waste Day.

Minutes

September 29th, 2014 Public Meeting

Mr. Headd moved to approve the minutes of the September 29th, 2014 public meeting; Mr. Eaton seconded the motion; All were in favor, the motion passed unanimously.

Non-Public Session

Mr. Eaton moved to enter into non-public session pursuant to RSA 91-A 3, II (c) matters which could adversely affect an individual other than a Board member; A roll call vote was taken; Mr. Headd – yes, Mr. Eaton – yes, Mr. Sullivan – yes. The motion passed.

Meeting in Non-Public Session with the Selectmen was Herb Tardiff, Building Inspector Rouleau-Cote, Town Administrator Herman and Secretary Skoglund

Mr. Eaton moved to exit Non-Public Session; Mr. Headd seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mr. Eaton – yes, Mr. Sullivan – yes. The motion passed.

Mr. Eaton moved to seal the minutes of the non-public meeting; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

Mr. Headd moved to provide a STEP Increase to Firefighter/EMT Patrick Glennon from a Labor Grade 6, Step 13 to Labor Grade 6, Step 14; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Mrs. Sargent expressed her opinion that Auburn has the best Fire and Police Departments in the State.

Mr. Headd moved to adjourn; Mr. Eaton seconded the motion; all were in favor, the public meeting ended.