

**Town of Auburn
Board of Selectmen
August 25, 2014**

Selectmen Present: James Headd & Richard Eaton

Selectmen Absent: Russell Sullivan

Also Present: Bill Polwarczyk, NH State Rep. Candidate; Michael Dross, Road Agent; Linda Dross, John & Mary Ann Rolfe, Michael Rolfe, Dennis & Pauline Vieira, Kim & Brad Sargent, Frances McFarland, Audrey Trickett, Greg Santuccio and Tom Gonyea, Residents; Ray Pelton, Police Lieutenant; William Herman, Town Administrator; Kathryn Skoglund, Recording Secretary

Mr. Headd called the meeting to order at 7:00 p.m.

Approval of Accounts Payable for Week of August 18th, 2014

Mr. Eaton moved to approve the Accounts Payable Manifest in the amount of \$117,033.26 for the week of August 18th, 2014; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

Approval of Payroll for Week of August 25th, 2014

Mr. Eaton moved to approve the Payroll Manifest in the amount of \$40,485.48 for the week of August 25th, 2014; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

Consent Agenda – Week of August 11th, 2014

Supplemental Warrant / Land Use Change Tax

8 Winchester Way (Tax Map #2, Lot #9-2) -- \$12,500
18 Winchester Way (Tax Map #2, Lot9-4)

Hazard Mitigation Grant Agreement / Old Candia Road Culvert

Project Total \$69,231.25 of which \$55,385 is grant funded

Board of Selectmen Rules of Procedure

Adopted August 11, 2014

Notice of Property Lien

49 Shore Road (Tax Map #21, Lot #11) - \$516.66
36 Rockwood Terrace (Tax Map \$3, Lot #24-8) - \$42.75
13 Neal Avenue (Tax Map #18, Lot #36 - \$148.10

Escrow Agreement / Elmer Pease, PD Associates, LLC

Richards Subdivision Review \$500.00

Check Registers

United States Post Officer - \$100.00

Voided Check #5411 – Issued to Wrong Vendor

Pistol/Revolver License

-
One (1) License

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Mr. Eaton moved to approve the Consent Agenda for the week of August 25th, 2014; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

Public Hearing

Pursuant to RSA 35 and Article 4 of the 2006 Town Meeting, the Auburn Board of Selectmen held a public hearing for the purpose of receiving public comment concerning the withdrawal and expenditure of:

- ♦ The amount of \$2,562.00 from the Town Building Rehabilitation Capital Reserve Fund for the repair of the central air conditioning system for the Police Department portion of the Safety Complex.
- ♦ The amount of \$1,117.50 from the Town Building Rehabilitation Capital Reserve Fund for the repair of the holding cell toilets at the Police Department.
- ♦ The amount of \$32,251.24 from the Town Building Rehabilitation Capital Reserve Fund for the replacement of the Town Hall septic system, and the associated bidding and construction administration by the town's engineering firm.

Mr. Herman indicated that all three projects the Board has previously awarded. There were no comments from the public.

Mr. Eaton moved to approve the withdrawal and expenditure of:

- ♦ ***The amount of \$2,562.00 from the Town Building Rehabilitation Capital Reserve Fund for the repair of the central air conditioning system for the Police Department portion of the Safety Complex.***
- ♦ ***The amount of \$1,117.50 from the Town Building Rehabilitation Capital Reserve Fund for the repair of the holding cell toilets at the Police Department.***
- ♦ ***The amount of \$32,251.24 from the Town Building Rehabilitation Capital Reserve Fund for the replacement of the Town Hall septic system, and the associated bidding and construction administration by the town's engineering firm.;***

Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

The Board then held a public hearing pursuant to RSA 165:1 for the purpose of receiving public comment concerning the adoption of the proposed Town of Auburn Welfare Regulations for the administration of public assistance.

Mr. Herman informed the Board that RSA 165 requires that the Board of Selectmen adopt guidelines. Mr. Headd stated that he has no issues with the proposed regulations. Mr. Eaton agreed and expressed that he thinks it's a good guideline to go by. Mr. Herman noted that the rental allowance amounts should be reviewed annually by the Board of Selectmen.

Mr. Eaton moved to adopt the Town of Auburn Welfare Guidelines; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

Bill Polewarczyk – NH State Rep. District 4 Candidate

Mr. Polewarczyk introduced himself to those present and indicated that he is running for NH State Representative for District 4, which represents Auburn, Chester and Sandown. Mr. Polewarczyk relayed that he is a long time resident of Chester, prior to that he lived in Derry and Londonderry. Mr. Polewarczyk also relayed his work background in electrical engineering and noted he is retired from the postal service. Mr. Polewarczyk stated that he believes government is crushing small business and would like the opportunity to work in Concord to do something about that.

New Business

Ms. Skoglund relayed to the Board a request from Auburn Youth Basketball to have a link to their Facebook page on the Town's Community Links webpage. The Board agreed that they were not in favor of linking to a Facebook page. .

Old Business

Mr. Dross informed the Board that work on Margate Drive is moving along and in a couple of weeks the Board should make a decision regarding what work they would like to be done on Lantern Lane. Mr. Dross suggested ripping up the pavement and checking what is underneath before repaving. Mr. Dross also indicated that it will be less expensive if both Margate Drive and Lantern Lane are paved at the same time. Mr. Eaton agrees and would also like to have the drainage looked at. Mr. Headd stated that he was in favor of Mr. Dross's suggestion.

Matthew Scott – King Street Permit to Dig Surety

Ms. Skoglund indicated that Mr. Scott did not have to cut into the pavement to connect to the water line. Mr. Dross confirmed that and notes that there is a small area that needs to be loamed and seeded and believes that Mr. Scott will get that done.

Mr. Eaton moved to release the \$1,500.00 surety held per the conditions of the Permit to Dig; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

Bid Canvas Report – Surplus Police Cruisers

The Board reviewed a summary of the bids. Chicago Motor, Inc bid \$3,807.00 for the 2009 Ford Crown Victoria and \$4,107.00 for the 2010 Crown Victoria. Grace Quality Used Cars bid \$2,808 for the 2009 and \$3,059 for the 2010. Adamson Industries Corp. bid \$7,000.00 in Adamson Industries credit for both cruisers.

Mr. Eaton moved to award the bid for one (1) 2009 Ford Crown Victoria and one (1) 2010 Ford Crown Victoria to Chicago Motors, Inc. as described above; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

Mr. Vieira suggested that the Board look into the auctions to sell the vehicles; he believes the town could have gotten more money for the vehicles. The Board indicated that they will take that into consideration next year.

NHMA 2015-2016 Legislative Policy Proposals

Mr. Herman indicated that this was presented to the Board about a month ago for their review. Mr. Headd indicated his willingness to act as Auburns delegate at the Policy Conference being held on Friday, September 26th at 9:00 a.m. at NHMA's office.

Mr. Eaton moved to appoint Mr. James Headd as the Voting Delegate at the NHMA Legislative Policy Conference; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

Mr. Eaton asked regarding an update of the proposed location for the proposed skateboard park. Mr. Michael Rolfe indicated that he preformed test pits and there are tree stumps, he provided Mrs. Norris a sketch. It does not seem that the whole area is filled with stumps but stumps are present. Mr. Eaton verified with Lt. Pelton that the proposed location of the park will not interfere with the Police Department. Lt. Pelton did not believe so. Mr. Michael Rolfe suggested that the Board verify that the proposed skateboard park will not interfere with any expansion of the Safety Complex septic system.

Minutes

August 11th, 2014 Public Meeting

Mr. Eaton moved to approve the minutes of the August 11th, 2014 public meeting as written; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

August 11th, 2014 Non-Public Meeting (x2)

Mr. Eaton moved to approve the minutes of the August 11th, 2014 Non-public meetings as written; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

Mrs. Trickett asked if the Board had heard from the State of NH regarding the request to install a blinking light at the intersection of Manchester Road, Hooksett Road, Raymond Road and Chester Road. Mr. Herman stated no. Mrs. Trickett informed the Board that she was almost t-boned last week. Mr. Herman noted that the Board sent a letter to the State about a month ago. Mr. Headd suggested sending a follow up letter.

Non-Public Session

Mr. Eaton moved to enter into non-public session pursuant to RSA 91-A 3, II (e)

Consideration of Pending Claims or Litigation; Mr. Headd seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mr. Eaton – yes, Mr. Sullivan – yes. The motion passed.

Meeting in Non-Public Session with the Selectmen was Town Administrator Herman and Secretary Skoglund.

Mr. Eaton moved to exit Non-Public Session; Mr. Headd seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mr. Eaton – yes, Mr. Sullivan – yes. The motion passed.

Mr. Eaton moved to seal the minutes of the non-public meeting; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

Mr. Eaton moved to adjourn; Mr. Headd seconded the motion; all were in favor, the public meeting ended at 7:36 p.m.