

**Town of Auburn  
Board of Selectmen  
August 11, 2014**

**Selectmen Present:** Russell Sullivan, James Headd & Richard Eaton

**Also Present:** Rene Labranche, Stantec Consulting; Michael Dross, Road Agent; Linda Dross, John Rolfe, Paula Marzloff, Scott & Karen Norris, Michael Rolfe, Kim & Brad Sargent, Greg Santuccio and Tom Gonyea, Residents; Chris Beaule, Police Officer; William Herman, Town Administrator; Kathryn Skoglund, Recording Secretary

Mr. Sullivan called the meeting to order at 7:00 p.m.

**Approval of Accounts Payable for Week of August 4<sup>th</sup>, 2014**

*Mr. Eaton moved to approve the Accounts Payable Manifest in the amount of \$1,604,460.29 for the week of August 4<sup>th</sup>, 2014; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.*

**Approval of Payroll for Week of August 11<sup>th</sup>, 2014**

*Mr. Eaton moved to approve the Payroll Manifest in the amount of \$43,455.75 for the week of August 11<sup>th</sup>, 2014; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.*

**Consent Agenda – Week of August 11<sup>th</sup>, 2014**

Void Check Manifest

Fire & Rescue Training - \$70.00

Pistol/Revolver License

-  
One (1) License

-  
*Mr. Headd moved to approve the Consent Agenda for the week of August 11<sup>th</sup>, 2014; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.*

**Jack Chapman – Sucker Brook Cross Event**

Mr. Chapman was not present.

**New Business**

Surplus Police Cruisers

Mr. Herman informed the Board that the town has two cruisers up for sale and bids are due in

August 20<sup>th</sup>.

## **Old Business**

### Town Hall Septic System Replacement

Mr. Labranche provided with a Contract Award Recommendation and summarized that 4 bids were received for the project. Viking Excavation, LLC was the lowered bidder with a bid amount of \$26,961.24. Mr. Labranche continued that Stantec checked several of Viking's referenced and received favorable responses. Mr. Labranche indicated that Viking's bank provided a letter relaying that the company is in good standing. Mr. Sullivan commented that the bid review completed by Stantec appears to be thorough. Mr. Headd noted that he doesn't believe there is a conflict of interest but one of Viking's references is his nephew.

***Mr. Headd moved to award the Town Hall Septic Replacement project to Viking Excavation, LLC in the amount of \$26,961.24 and authorized Town Administrator Herman to sign the Notice of the Award; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

The Board reviewed a proposed Bidding and Construction Services Estimate from Stantec for the Town Hall Septic Replacement.

***Mr. Eaton moved to accept the Bidding and Construction Services Estimate from Stantec for the Town Hall Septic project in the amount of \$5,390.00 and authorized Town Administrator Herman to sign the Notice of the Proceed; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.***

Mrs. Marzloff asked regarding the time capsule buried in the front yard of the Town Hall. Mr. Herman indicated that the town has a diagram showing its location.

Mr. Dross asked the Board why the town subcontractors were not asked to do the project and commented that the accepted bid is a lot of money to spend on a septic. Mr. Dross indicated that he feels that the town not doing the work themselves is a disservice to the town.

Mr. Eaton clarified that the pump is a commercial pump. Mr. Labranche verified that it is a commercial explosion proof pump.

### Road Salt 2014-2015

Mr. Dross indicated that the Town has been dealing with Morton Salt for the last 5 or 6 years after having delivery issues with Granite State Minerals. Eastern Minerals and Granite State Minerals are sister companies and were awarded the State Bid; they are quoting almost \$6.00 less than Morton Salt. Mr. Dross suggested the town go with Eastern Minerals and hopefully there won't be any issues with deliveries. Mr. Eaton informed the other Board members that other towns have also had issues with Granite State Minerals. The Board was agreeable to obtaining winter road salt from Eastern Minerals.

Mr. Eaton and Mr. Dross discussed tracking road salt amounts used. Mr. Dross indicated that the finance department has the delivery slips and costs and can provide amounts to the Board. Mr. Dross continued that he does not track amounts used, it is irrelevant as the amounts used

will vary year to year depending on the weather.

Mr. Eaton and Mr. Dross discussed lessening the amount of salt used. Mr. Dross indicated that the subcontractors use the least amount of salt to keep the roads open. Mr. Dross noted that calibrations with RPMs won't work due to the hills, stops, frost heaves, etc and speed calibration costs \$10,000 to \$13,000 to set up. Mr. Eaton noted that some roads are straight for 4 or 5 miles like Hooksett Road. Mr. Dross agreed but noted that particular route also includes side roads such as Harvard Ave. and Cedar Crest Ln. Mr. Dross added that in his opinion calibration is more suitable for highways. Mr. Eaton suggested that perhaps they could adjust the gait on the spreaders or make other little adjustment to try to lessen the amount used. Mr. Dross noted that he is not against saving salt or money however he has been doing this a long enough time to have an idea how to do a good job and he and his subcontractors do what is necessary to keep the roads safe. Mr. Dross suggested that if the town would like to pay the subcontractors a 4 hour minimum to adjust spreaders on their trucks he can arrange that. Mrs. Marzloff comment that they can take about money but what about the quality of the roads; Auburn roads are good in the winter. Mrs. Marzloff suggested leaving judgment to Road Agent Dross. Mr. Headd agreed and questioned how the town could force an independent contractor to install a calibration system at \$10,000 a truck. Mr. Eaton suggested maybe not calibrate the trucks but look into other ideas to save salt usage. Mr. Dross reiterated that he and the subcontractors don't salt more than they have to but will keep his ears open of savings ideas.

### Skateboard Park

Mrs. Norris passed out a sample design of a skate park and noted that she and Mr. Norris measured an area of 100 feet by 50 feet almost the size of the basketball court. Mr. Norris also clarified the location of the proposed skate board park is behind the basketball court. Mr. Dross noted that there is a stump dump back there that may create a challenge. Mr. Eaton suggested that some test pits be done. Mr. Michael Rolfe volunteered to dig some test pits. Officer Chris Beaule reiterated his opinion that a skate park is a good thing. The Board gave Mrs. Norris the go ahead to commence fundraising efforts.

### Board of Selectmen Rules of Procedures

The Board members indicated that they had reviewed the drafted Board of Selectmen Rules of Procedures and it basically mirrors what they currently do.

***Mr. Sullivan moved to adopt the Board of Selectmen Rules of Procedures; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

Mr. Labranche provided the Board with a Memo stating that it is not necessary to obtain a wetlands permit on Margate Drive, Map 15, Lots 20 & 27; NHDES and Army Corps permits are also not required.

The Board reviewed a Memo regarding a Chester Turnpike residents concern with the truck traffic coming from the gravel pit from which town materials is supplied. Mr. Dross informed the Board that he spoke with the resident and addressed the concerns by explaining that the volume of trucks and route of the trucks is due to the construction project on Margate Drive and would not remain a constant over the 10-year agreement that the town has to remove material from that site.

Mr. Headd relayed to the other Board members that the ant problem at the Wayne Eddows Fields is quite extreme, the sprinkler system is infested. Mr. Headd continued that the town's current landscaping company does not treat for ants but another quote received is for \$535.00. Mr. Herman believed that \$500.00 could be expended from the town property mowing budget line. Mr. Headd asked if the ant problem was treated last year. Mr. Herman believed it was. Mr. Sullivan suggested that perhaps the treatments should be budget for. The board agreed.

***Mr. Headd moved to expend \$535.00 from the Municipal Property Mowing budget line for the purpose of ant treatment at Wayne Eddows Fields; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

Mr. Dross informed the Board that construction on Margate Drive is moving along; unsuitables have been removed, ledges blown, boulders cracked and now drainage will be started.

## **Minutes**

### July 28<sup>th</sup>, 2014 Public Meeting

***Mr. Eaton moved to approve the minutes of the July 28<sup>th</sup>, 2014 public meeting as written; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.***

### July 28<sup>th</sup>, 2014 Non-Public Meeting (x2)

***Mr. Headd moved to approve the minutes of the July 28<sup>th</sup>, 2014 Non-public meetings as written; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

### July 30<sup>th</sup>, 2014 Public Meeting

***Mr. Eaton moved to approve the minutes of the July 30<sup>th</sup>, 2014 public meetings as written; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.***

### July 30<sup>th</sup>, 2014 Non-Public Meeting

***Mr. Headd moved to approve the minutes of the July 30<sup>th</sup>, 2014 Non-public meeting as written; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

## **Non-Public Session**

***Mr. Headd moved to enter into non-public session pursuant to RSA 91-A 3, II (c) Reputation of any person other than a Board Member & (e) Consideration of Pending Litigation; Mr. Eaton seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mr. Eaton – yes, Mr. Sullivan – yes. The motion passed.***

Meeting in Non-Public Session with the Selectmen was Town Administrator Herman and Secretary Skoglund.

***Mr. Sullivan moved to exit Non-Public Session; Mr. Headd seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mr. Eaton – yes, Mr. Sullivan – yes. The motion passed.***

***Mr. Eaton moved to seal the minutes of the non-public meeting; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.***

***Mr. Headd moved to adjourn; Mr. Eaton seconded the motion; all were in favor, the public meeting ended at 8:28 p.m.***