

**Town of Auburn  
Board of Selectmen  
April 5, 2021  
Minutes  
7:00 PM**

**Selectmen Present:** Keith Leclair, Todd Bedard and Michael Rolfe

**Others Present:** Police Chief Ray Pelton, Michael DiPietro, Allison Goddard, Tim Sentkowski, Luis Arteaga, Town Administrator William Herman and Nancy Hoijer, Recording Secretary

**Call to Order – Pledge of Allegiance**

Mr. Leclair called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

**Approval of Payroll Manifest for the Week of March 29, 2021 - \$64,370.81**

*Mr. Bedard motioned to approve the Payroll Manifest for the week of March 29, 2021 in the amount of \$64,370.81. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.*

**Approval of Accounts Payable Manifest for the Week of April 5, 2021 - \$1,196,222.76**

*Mr. Bedard motioned to approve the Accounts Payable Manifest for the week of April 5, 2021 in the amount of \$1,196,222.96. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.*

**Approval of Accounts Payable Manifest for the Week of April 5, 2021 - \$4,348.00**

*Mr. Bedard motioned to approve the Accounts Payable Manifest for the week of April 5, 2021 in the amount of \$4,348. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.*

**Approval of Accounts Payable Manifest for the Week of April 5, 2021 - \$5,140.00**

*Mr. Bedard motioned to approve the Accounts Payable Manifest for the week of April 5, 2021 in the amount of \$5,140. Mr. Leclair seconded the motion. A vote was taken Mr. Rolfe abstained, Mr. Leclair voted aye and Mr. Bedard voted aye. The motion passed 2-0-1.*

**Approval of Consent Agenda for the week of April 5, 2021**

Mr. Herman summarized the Consent Agenda for the week of April 5, 2021 which included: two (2) pistol permits, one (1) Tax Abatement and one (1) Intent to Cut.

***Mr. Bedard motioned to approve the Consent Agenda for the week of April 5, 2021 as summarized by Mr. Herman. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

## **Appointments with the Board**

### **Residents of Anderson Way – Speed Limit**

The Board received an email from Diana Carillo of 10 Anderson Way dated March 31, 2021 concerning the speed limit on Anderson Way. Mr. Arteaga presented their concerns with many young children living on the road riding bikes and playing outdoors and dog walkers and other pedestrians. There have been many close calls with people and pets nearly being run over. The road is curvy resulting in reduced visibility.

Allison Goddard of 6 Anderson Way raised concerns with motorists speeding more than the posted 35 MPH speed limit on the cul-de-sac and questioned whether the speed limit could be lowered due to the fact the road has no outlet or whether speed bumps could alleviate the problem. There are approximately 17 kids living on the street and there have been multiple incidents lately.

Tim Sentkowski of 53 Anderson Way and Louis Arteaga of 10 Anderson Way questioned whether removing the speed limits signs might discourage motorists from driving over the posted speed limit. Mr. Sentkowski noted the radar trailer had been placed on the road before with no results.

Mr. Leclair noted the Town experiences complaints of this nature a couple of times per year. The State statute is 35 MPH and the Town has no authority to lower the limit without performing a study to demonstrate the road is not designed to that standard. The road is wide and designed for 35 MPH. Mr. Rolfe will speak to the Planning Board to see if removing the speed limit signs would be allowed. Mr. Bedard noted success with that on his own road. Mr. Arteaga will check with the other residents to see if they agree with removing the signs.

Chief Pelton noted the Police Department had not received complaints of speeding on Anderson Way in the last three years and urged residents to call when there is an incident. Chief Pelton will send an officer over tomorrow and recommended posting the new radar trailer which gathers data to help officers determine the best time to be present. Temporary signs can make the road look narrower and has historically reduced speed.

Mr. DiPietro, Chair of the Highway Safety Committee, noted most of the services offered by the Police Department have quelled the speed problems at least temporarily. Mr. Rolfe recommended striping the fog lines in to make the road appear narrower which has shown to reduce speeds.

Mr. Leclair asked Chief Pelton to follow up and let the Board know the results of the data collected by the radar trailer.

## **Town Response to COVID-19 and State Emergency Declaration**

Chief Pelton reported 16 active cases of COVID in Town and a good supply of PPE.

Mr. Herman noted federal COVID relief funding is expected to be received by the State by May 11<sup>th</sup> and then will be distributed to Towns within 30 days.

## **New Business**

### **Resignation of Health Officer**

Mr. Leclair noted Paul Raiche has submitted his resignation as Health Officer.

***Mr. Bedard motioned to accept the resignation of Paul Raiche as Health Officer with regret. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

Mr. Leclair expressed the Board's thanks to Mr. Raiche for his service to the community over the years, also as a member of the Board of Selectmen and chair of the Conservation Commission. Mr. Raiche has dedicated a lot of his time to the Town.

### **Volunteers to Date for Potential Broadband Committee**

Mr. Herman reported three residents have expressed interest in serving on the Broadband Committee so far. The article has been out in the Town Crier for a few days. The Board will take up the matter at its next meeting to see how much interest there is.

### **NH House Budget – Highway Block Grant Funds**

Mr. Herman noted the House Budget is going to vote this week. The Highway Block Grant funding was recommended by the House Finance Committee to be level funded to last year's amount which would mean an increase of \$33,000 in revenue to the Town of Auburn than what had been anticipated.

### **Auburn Safety Complex Recognition Awards Night – April 15<sup>th</sup> at 6:30 PM**

Chief Pelton noted there will be an Awards and Recognition Night on April 15<sup>th</sup> for Citizens and the Police and Fire Department.

### **Tax Deeding for Tax Year 2018**

Mr. Herman provided the Board with a list of seven properties scheduled for tax deeding notices for unpaid taxes in 2018 and noted both owners usually come in and make payment in full prior to the deadline.

## **Old Business**

### **E-Waste Collection Event – Date Change**

Mr. Herman indicated the date of the E-Waste Collection Event was changed to September 25, 2021 so that it would not conflict with the Duck Race.

## **Safety Complex Insulation**

Mr. Rolfe provided a contract from Quality Insulation for \$11,767 for insulating the Safety Complex and has been in touch with Eversource who will provide a rebate of 50% of the cost. Mr. Herman noted the Town would pay the cost in full and then receive the rebate after the work is done.

***Mr. Bedard motioned to authorize the Chair to sign the contract for the insulation work at the Safety Complex with Quality Insulation on behalf of the Board. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

Mr. Rolfe will let Chief Pelton know when the work is scheduled.

## **Storage Building Project**

The Board reviewed the specifications provided by Stantec for the request for proposal for the 20'x60' Storage Building project. Mr. Leclair noted the specifications were lengthy and Mr. Bedard agreed the proposal was too specific, overbuilt and may inflate the price. The specifications could be reduced to a reasonable guidance document. Mr. Rolfe recommended having a Pre-Bid Meeting at the Safety Complex. Sealed bids will be accepted at the Selectmen's Office until 2:00 PM on April 30, 2021 and considered at the Board's May 3, 2021 meeting.

## **Pingree Hill Fire Station Painting**

Mr. Herman noted the Fire Chief was asked to obtain an additional estimate for painting the Pingree Hill Station. A third estimate was provided by JTE Painting of Candia in the amount of \$3,680. The other proposals previously received included Jays Painting of New Boston in the amount of \$5,800 and Steve Tewksbury Painting of Auburn in the amount of \$20,000.

Mr. Herman noted the painting was budgeted. The Board agreed to go with the bid from JTE Painting of Candia in the amount of \$3,680.

## **Other Business**

Mr. Herman provided an update on the status of Griffin Mill Bridge which will have an engineering meeting with NHDOT on April 7<sup>th</sup> and then Stantec will work to schedule a meeting with the homeowners and Town.

## **Next Meeting/Events**

Monday, April 19, 2021 Board of Selectmen's Pre-Bid Meeting – 5:00 PM

Monday, April 19, 2021 Board of Selectmen's Meeting – 7:00 PM

Monday, May 3, 2021 – Board of Selectmen's Meeting – 7:00 PM

## Minutes

March 22, 2021 – Public Meeting Minutes

***Mr. Bedard motioned to approve the March 22, 2021 Public Meeting Minutes as written. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

March 22, 2021 – Non-Public Meeting Minutes (x2)

***Mr. Bedard motioned to approve the March 22, 2021 Non-Public Meeting Minutes (x2). Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

March 8, 2021 – Non-Public Meeting Minutes (x4)

***Mr. Bedard motioned to approve the March 8, 2021 Non-Public Meeting Minutes (x4). Mr. Leclair seconded the motion. A vote was taken, Mr. Rolfe abstained, Mr. Leclair voted aye, and Mr. Bedard voted aye. The motion passed 2-0-1.***

## Adjourn

***Mr. Bedard motioned to adjourn at 8:23 PM. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

Respectfully submitted,

Nancy Hoijer  
Recording Secretary