

**Town of Auburn  
Board of Selectmen  
April 7, 2014**

**Selectmen Present:** Russell Sullivan, James Headd & Richard Eaton

**Also Present:** Janice and Jim Fusco, Rene LaBranche, Stantec Consulting; Mike Dross, Road Agent, Mike DiPietro, Kim and Brad Sargent, John and Mary Ann Rolfe, Dennis Vieira & Mickey Rolfe, Residents; and William Herman, Town Administrator

Mr. Sullivan called the meeting to order at 8:00 a.m.

**Griffin Mill Bridge – Project Update**

Mr. Labranche provided the meeting with a status update for the design and permitting of the Griffin Mill Bridge project. He displayed a sketch that showed the planned rigid frame concrete bridge envisioned for this project. He indicated it was similar to the open box culvert bridge placed at Depot Road a few years ago. Mr. LaBranche indicated not too much has changed since his last meeting with the Board of Selectmen on March 27<sup>th</sup>. He outlined the overall game plan of removing all of the existing bridge except for the stone abutments; installing a coffer dam to deal with the stream; place abutment footings on one side of the stream, and then repeat the process on the opposite side; and then place the pre-cast span in place.

A temporary access road would be required for construction vehicles and equipment, in addition to the residential traffic from the two properties. He displayed a plan with two options of access coming from Route 121 (Manchester Road). One had all of the access road entirely on property owned by the Fuscos, while the other option was having a major portion of the access road on property owned by Manchester Water Works and a small portion owned by the Fuscos. Mr. Labranche indicated a memorandum of understanding for access would need to be entered into between the Town and the Fuscos as the required Wetlands Permit and Shoreline Protection permits require demonstrated agreement and approval of the landowners.

Mrs. Fusco asked if it were possible to have more attractive guardrails instead of the black painted galvanized steel that had been shown. Mr. Labranche noted the Town needs to meet NHDOT standards for motor vehicle impact, which will limit to some extent what can be put into place. Stantec will look to find other alternatives for guardrail that will fall within the expected cost \$150 to \$200 per liner foot.

Mr. Fusco questioned the need for an access road. He felt if construction was handled mainly in July and August, there wouldn't be the need for an access road. Mr. Sullivan indicated the Town has to have a temporary access road for the various construction vehicles and equipment, in addition to the potential need for access by emergency service vehicles. He also noted the access would benefit the residents as well. Mr. Fusco asked if the loam scrapped up for this purpose would remain on site, and the Selectmen indicated it would.

Mr. Labranche estimated the total construction time frame would be 60 to 75 days, depending on weather conditions.

Mr. Labranche provided a draft memo of understanding between the Fuscus and the Town of Auburn for use of their property for a temporary access. Mr. Fusco indicated instead of providing access until January 2015, he would prefer the access be removed 30 to 60 days after bridge construction has been completed.

Mrs. Fusco asked how many trees might be lost to this project. Mr. Labranche indicated the intent is to take only downstream trees, and he believed only two would be removed.

When asked by Mr. Labranche, the Fuscus indicated their preference would be for the access to be all on their property and not the combination of Manchester Water Works and Fusco properties. They felt it would be less disruptive to a stonewall on the Manchester Road side of the property, in addition to the overall area and topography. The Selectmen asked Mr. Labranche to review the property and offer an opinion as to the best location for the access road.

### **Policy for Pick-Up of Roadside Waste**

Mr. Labranche advised the Board he has been having conversations with David Allwine at Stantec concerning the Town's concern about the handling of potential hazardous materials that might be found left along the roadside. Mr. Allwine has suggested the Town have a contract in place with an appropriate vendor who could be called in to handle something found of that nature. He noted there would be a cost to it, but that such material needed to be dealt with appropriately, and they felt the Town would not want the Road Agent to have to handle such materials. Mr. Labranche felt if Waste Management would not accept waste oil that might be found not in original containers, then that waste could also be dealt with by the same firm.

Dennis Vierria noted Clean Harbors was probably the best known and responsive to this type of material, but also may be the most expensive. Mr. Labranche indicated Stantec will provide the Town with a list of vendors for consideration, and Clean Harbors would be on the list.

Mr. Sullivan felt the Town needed to be able to store small amounts of this type of material in order to have a volume that might make it cost effective for a company to deal with. Mr. Labranche reported they have designed a small 12 x 12 facility for another client for this purpose, and he could provide information to the Town. It was suggested the structure could be a bit larger to also include the TVs and computer monitors that are currently stored inside the Highway Garage until the annual E-Waste Collection Day. Mr. Herman noted we could secure an E-Waste specific dumpster from the Town's vendor for this purpose, which would then only require the Road Agent or his crew to handle those items once to be done with them.

### **New Business**

#### **Consent Agenda – Week of April 7, 2014**

##### Oath of Office / Appointments

Eva Komaridis, Highway Safety Committee  
Daniel Carpenter, Highway Safety Committee  
Edward Fehrenbach, Conservation Commission

Application for Discretionary Preservation Easement / Historic Barn

Mark & Susan Hedstrom, 95 Raymond Road (Tax Map #26, Lot #7)

NH Department of Revenue Administration

MS – 2 – Report of Appropriations Actually Voted

Notice of Property Lien

13 Neal Avenue (Tax Map #18, Lot #36)

159 Appletree Road (Tax Map #17, Lot #55)

Voided Check Manifest

Accounts Payable - \$109.99

Pistol/Revolver License

Three (3) Licenses

***Mr. Eaton moved to approve the Consent Agenda for the week of April 7, 2014; Mr. Headd seconded the motion. All were in favor, the motion passed unanimously.***

**Town Properties Lawn Care & Mowing**

Mr. Herman provided the Board with a report outlining the eight proposals received by the Town for the annual lawn care mowing and maintenance of approximately 12 Town properties. The proposals received included:

Jasmine's Landscapes, Auburn -- \$25,000

Bill Jones & Sons Lawn Care & Landscaping, Manchester -- \$26,900

Grover & Sons Landscaping, Epping -- \$27,000

ANA ProScape's, Milford -- \$27,300

Parker Landscapes, Bedford -- \$31,300

Jungle Jim's, Epsom -- \$42,000

Streamline Maintenance Group, LLC, Bow -- \$44,460

Hodgkins Painting and Maintenance, Northwood -- \$35 / hour

Mr. Herman reported he did not have any specific recommendation to offer the Board. He noted the proposals were received and publicly opened on April 2<sup>nd</sup> at 2 PM. He did note that one of the proposals included two different numbers within the proposal. One was \$33,500 and the other was \$25,000, which was marked as 15% less than last year's budgeted amount. Mr. Herman expressed a concern due to the inconsistency of the numbers. He also noted the Town's current vendor is Parker Landscapes of Bedford, and that the Town has had a good and positive experience with the firm, who first won the Town's bid process since 2007.

The Board members requested references be checked on the apparent four lowest bids and

provided to the Board. Mr. Headd also wanted to make certain appropriate liability insurance and workers compensation coverage will be provided by the chosen contractor.

## **Minutes**

### March 31st, 2014 Public Meeting

***Mr. Headd moved to approve the minutes of the March 31<sup>st</sup>, 2014 public meeting as written; Mr. Eaton seconded the motion. All were in favor, the motion passed unanimously.***

### April 3rd, 2014 Public Meeting

***Mr. Eaton moved to approve the minutes of the April 3<sup>rd</sup>, 2014 public meeting as written; Mr. Headd seconded the motion. All were in favor, the motion passed unanimously.***

## **Adjourn**

***Mr. Headd moved to adjourn; Mr. Eaton seconded the motion; all were in favor, the meeting adjourned at 8:45 a.m.***