

**Town of Auburn  
Board of Selectmen  
April 6, 2015**

**Selectmen Present:** James Headd, Richard Eaton & Dale Phillips

**Also Present:** Andrew Balch, ABI, Inc; David Nye, Parks & Recreation Commission; Erik Wallin, James & Beatrice Blute, Karen Woods, Charles Worster, Dennis & Pauline Vieira, Michael Rolfe, Armand Miclette, Audrey Trickett, Mike DiPietro, John & Mary Ann Rolfe, Scott & Karen Norris, Ryan  
& Christen Maher, Jim Boisvert, Greg Santuccio and Tom Gonyea, Residents; Ray Pelton, Police Lieutenant; Kathryn Lafond, Recording Secretary

Mr. Headd called the meeting to order at 7:00 p.m.

Mr. Headd noted that there was some confusion after the last meeting whether the Boards motion regarding reinstating Mr. William Herman as Town Administrator was voted on. Mr. Headd stated there would be on further discussion about the matter but the Board would again take action for the record.

***Mrs. Phillips moved to appoint Mr. William Herman as Town Administrator, Labor Grade 20, Step 11 and to enter into a negotiated employment contract; Mr. Headd seconded the motion;***

Mr. Eaton indicated that he had a few things that he would like to state for the record before he votes on the motion. Mr. Headd reiterated that he would take no further comments regarding the matter. Ms. Wood stated that the matter was not listed as an agenda item prior to this evening and she was not able to attend the last two meetings. Mr. Headd noted that the Board has no obligation to take public comment on the matter however they did so at the last two meetings. Mr. Eaton wanted it noted in the public record that he was not allowed to make a final statement regarding the matter. Mr. Gonyea asked if Mr. Eaton's comments could be attached to the minutes. Mr. Headd expressed he was fine with that. Mrs. Phillips did not oppose the request.

***A roll call vote was taken on the motion made; Mrs. Phillips in favor, Mr. Headd in favor and Mr. Eaton opposed; the motion passed.***

**Approval of Payroll for Week of April 6<sup>th</sup>, 2015**

***Mrs. Phillips moved to approve the Payroll Manifest in the amount of \$45,999.31 for the week of April 6<sup>th</sup>, 2015; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

**Consent Agenda – Week of April 6<sup>th</sup>, 2015**

Appointment

- David Nye, Parks and Recreation Commission – Oath of Office

- Notice of Intent to Cut Wood or Timber

Manchester Road (Tax Map 22, Lot 6; Tax Map 25, Lot 7 & Tax Map 28, Lot 7)  
Rattlesnake Hill Road (Tax Map 1, Lot 1)

- Notice of Property Lien

48 Manchester Road (Tax Map 7, Lot 26)

Pistol/Revolver License

One (1)

***Mr. Eaton moved to approve the Consent Agenda for the week of April 6<sup>th</sup>, 2015; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

- **Andrew Balch, ABI, Inc – Waste Removal Request**

Mr. Balch informed the Board that the family of Mr. Frank Edelmänn has asked Mr. Balch to discarded household items from Mr. Edelmänn's garage. Mr. Balch is requesting the town's approval to haul a free trailer to the Waste Management Transfer Station. Mr. Headd asked what type of materials will be disposed of. Mr. Balch stated nothing that Waste Management won't take. Mr. Balch also indicated that his customers have requested that he add recycling pick up so he is here tonight asking the Board if they have any objections with him bringing the recycling to Waste Management as he does with the household trash. The Board were not opposed to either request. Mr. Headd was not sure if the Board had authority to authorize either requested under the host agreement. Mrs. Philips indicated that she was provided Mr. Bob Magnusson of Waste Management's phone number but she did not have a chance to call him today. Mr. Headd stated that he would contact Waste Management tomorrow and get back to Mr. Balch.

**New Business**

Parks and Recreation Commission Chairman Position

Mr. Headd stated that the Parks and Recreation Commission would like to appoint Mr. Nye as Chairman of the Commission as a result of Mr. Tim Therrien resigning. Mr. Nye stated that was correct.

Mr. Headd noted that Mr. Nye wanted to discuss with the Board the contract with Stantec that was presented last week. Mr. Nye stated that he would rather see the town spend the almost \$7,000 of the budgeted \$38,000 on the project itself not bidding. Mr. Nye added that the Parks and Recreation Commission has successfully complete projects in the past with local material and time contributions. Mr. Nye would like to talk to Mr. Dross and Brook Hallow to see what materials the town has on hand and what can be donated. Mr. Nye reiterated what work Phase I entails and noted that they intent to maintain wetland protects as we go. Mr. Eaton noted that the town's Purchasing Policy states that over \$25,000 goes out to bid, he suggested that Mr. Nye breakdown the costs and let the Board know how the Parks and Recreation Commission propose to handle the project. The other Board members were agreeable with this suggestion. Ms. Lafond indicated that the Board needs to take a formal vote to appoint Mr. Nye from an

alternate member to a member of the Parks and Recreation Commission in order for him to assume the Chairman position of the Commission.

***Mr. Eaton moved to appoint Mr. David Nye as member of the Parks and Recreation Commission; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

#### Cemetery Trustee Resignation

The Board acknowledged receipt of Mr. R. John Roy's resignation from his position as Cemetery Trustee.

***Mrs. Phillips moved to accept Mr. R. John Roy's resignation as Cemetery Trustee with regrets; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

#### Massabesic Audubon Center Trail Markers

The Board reviewed a proposal from the Massabesic Audubon Center to remark the trails on Battery Point Peninsula. Ms. Lafond summarized that the trails are currently marked with metal markers and nails on trees, the proposal is to remark the yellow trail with Forester's oil based paint on the trees. Ms. Lafond stated that they would like to do this during their scheduled Earth Day Event this Saturday, April 11<sup>th</sup>.

***Mrs. Phillips moved to approve the remarking to the yellow trail as described above; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

#### Stantec Professional Services Agreement – Griffin Mill Bridge

The Board reviewed the Professional Services agreement drafted by Stantec Consulting Services, Inc. for the Griffin Mill Bridge project. Ms. Lafond noted that Mr. Rene LaBranche has indicated that this draft before the Board this evening encompassed changes suggested by the town's attorney. Ms. Lafond stated that before any engineering work can commence this contract needs to be approved by NHDOT and Mr. LaBranche has presented it to Nancy Mayville at NHDOT. Ms. Lafond added that NHDOT has funds available now for engineering and permit. Mr. Headd commented that it makes sense to move forward with the contract and the engineering, depending on the State budget the town will need to reopen the discussion whether to pursue the State funds for construction or to fund the bridge ourselves.

***Mr. Eaton moved to enter into the presented Professional Services Agreement with Stantec Consulting Services, Inc. for the Griffin Mill Bridge Replacement; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

#### **Old Business**

#### Cottage Avenue

Mrs. Phillips noted that a cost estimate was received from Manchester Water Works. Mr. Eaton added that the estimate was in the amount of \$78,000.00. Mr. Blute asked if the estimate included the proposed water hydrant at the end of the street. Mr. Eaton describe the estimate,

which did not include costs for a hydrant. Mr. Eaton proposed applying for a grant in the full amount. The Board agreed that they would follow up with Manchester Water Works regarding the hydrant.

***Mrs. Phillips moved to pursue the Community Development Block Grant Housing and Public Facilities Grant for the replacement of the Cottage Avenue water main; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

Ms. Lafond stated that the Board would need to hold a public hearings to hear public comment and approve the submittal of the grant application and authorize a designee to do as such.

Mr. Gonyea asked when the new Town Administrator employment contract would be available for review. Mr. Headd stated as soon as it is completed and signed.

## **Minutes**

March 27<sup>th</sup>, 2015 Non-Public

***Mr. Eaton moved to approve the minutes of the March 27<sup>th</sup>, 2015 non-public meeting; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

March 30<sup>th</sup>, 2015 Public

***Mr. Eaton moved to approve the minutes of the March 30<sup>th</sup>, 2015 public meeting; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

March 30<sup>th</sup>, 2015 Non-Public

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***Mr. Eaton moved to approve the minutes of the March 30<sup>th</sup>, 2015 non-public meeting (x2); Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

***Mrs. Phillips moved to adjourn; Mr. Eaton seconded the motion; all were in favor, the public meeting ended at 7:26 P.M.***