

**Town of Auburn
Board of Selectmen
January 12, 2015**

Selectmen Present: Russell Sullivan, James Headd & Richard Eaton

Also Present: Barbara Carpenter, Patricia Allard and Dorothy Carpenter; Trustees of the Trust Funds; Audrey Trickett, Mike DiPietro, Mike & Linda Dross, John & Mary Ann Rolfe, Michael Rolfe, Dennis Vieira; Frances McFarland, Greg Santuccio, Scott & Karen Norris and Tom Gonyea, Residents; Kevin Cashman, Police Officer; William Herman, Town Administrator; Kathryn Lafond, Recording Secretary

Mr. Sullivan called the meeting to order at 7:00 p.m.

Approval of Payroll for Week of January 12th, 2015

Mr. Eaton moved to approve the Payroll Manifest in the amount of \$40,928.74 for the week of January 12th, 2015; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

Consent Agenda – Week of January 12th, 2015

Deed to Cemetery Sites

William & Brenda Clunie – Longmeadow Cemetery
Francis & Fera Hanscomb – Longmeadow Cemetery

Notice of Property Lien

122 Buttonwood Drive (Tax Map #11, Lot #37-8)
48 Manchester Road (Tax map #7, Lot #26)

Escrow Agreement

- Dane Development, LLC – Reclamation subdivision improvements for Mountain Road (Tax Map #9, Lots #4, #4-1 & #4-2) - \$44,792.00
Dane Development, LLC – Construction monitoring for Mountain Road (Tax Map #9, Lots #4, #4-1 & #4-1) - \$9,176.42

Notice of Intent to Cut Wood or Timber

C.M.S Limited Partnership, 876 Londonderry Turnpike (Tax map #1, Lot #22)

Permanent Application/Veterans Tax Credit

John J. Carroll, 162 Eaton Hill Road (Tax Map #7, Lot #5)

Pistol/Revolver License

Five (5)

Mr. Headd moved to approve the Consent Agenda for the week of January 12th, 2015; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Old Business

FY 2015 Budget Update

The Board reviewed a comparison of the 2014 Fiscal Year budget and the 2015 Board of Selectmen approved budget and the 2015 Budget Committee approved budget. Mr. Herman noted that there is an approximate \$59,000 difference between the Board of Selectmen approved and the Budget Committee approved budget; mainly due to the Budget Committee not recommending the Mosquito Control Warrant Article. Mr. Herman reminded the Board that the Budget Committee will hold a public hearing on Thursday at 7:00 p.m.

New Business

NHDOT Bridge Inspection – Windsor Drive

The Board reviewed the State of NH Bridge Inspection report for Windsor Dive over Cohas Brook.

ZBA Appointments

The Board reviewed a request from Mark Wright, Zoning Board Chairman asking that the Board of Selectmen temporarily move Peggy Neveu from a member to an alternate member of the ZBA due to personal reasons. Current alternate member Jeffrey Benson is willing to fill Mrs. Neveu's position to term which is March 31, 2016.

Mr. Eaton moved to elevate Mr. Jeffrey Benson to Mrs. Margaret Neveu's position on the Zoning Board of Adjustment, term to expire March 2016 and for Mrs. Neveu to complete the remaining term of Mr. Benson alternate position; Mr. Headd moved to second the motion; All were in favor, the motion passed unanimously.

Review of Town Meeting Warrant

The Board reviewed the draft town Warrant. Mr. Herman noted that the deadline is tomorrow for petition warrant articles and Friday is the deadline for the Deliberative Session flier to be submitted to the printer. Mr. Herman summarized the proposed Warrant Articles for the Board. The second article relating to the Zoning Ordinance, the third is the proposed monetary increase for the Auburn Police Union, the fourth being Mosquito Control, the fifth to replenish the Capital Reserve Building Fund from surplus, the sixth to replace the Fire Department Forestry Vehicle, the seventh for the Trustees of the Trust Funds to pay from investment management services from the Capital Reserve income. Mr. Eaton read aloud the article aloud at the request of Trustee, Barbara Carpenter. Mr. Herman stated that the language is statutory. The eighth article amends the 1985 vote establishing a three member Conservation Commission in order to reflect what the town currently has which is a five member appointed Conservation Commission, the ninth is the annual budget and the tenth is a submitted petition

warrant article to eliminate the elected Road Agent position and create and budget for a hired position. Mr. Sullivan asked if the Supervisors of the Checklist had reviewed the articles signatures. Mr. Herman stated that they have and have eliminated 4 but there are still enough signatures to move the article forward. Mr. DiPietro asked if there are other appointed Road Agents in New Hampshire. Mr. Herman indicated probably more than half are, not all are called Road Agents, and some are Public Works Directors. Mr. Herman added that there is very definitive RSA language with regards to moving from an elected position to an appointed position, it would take affect one year out.

Website Upgrade

The Board reviewed a proposal to contract with Virtual Town's and Schools for a redesign and hosting of the town's website. Mr. Herman explained that he received positive reviews from other towns and Ms. Lafond has gone through a demonstration of their system and platform with a satisfactory opinion. Mr. Herman indicated that there are funds available for this update in both the proposed and default budget and asked if the Board would like to move forward now with this endeavor or wait until after the town vote. Mr. Herman added that it would take approximately 12 weeks to design and get the new site online. Ms. Lafond stated that the current site is in need of revamping and the town's software is antiquated. The Board agreed to move forward now.

Minutes

January 5th, 2015

Mr. Eaton moved to approve the minutes of the January 5th, 2015 public meeting; Mr. Headd seconded the motion; All were in favor, the motion passed unanimously.

Non-Public Session

Mr. Eaton moved to enter into non-public session pursuant to RSA 91-A 3, II (c) Review of previously sealed non-public meeting minutes & presentation of former employee exit interview; Mr. Headd seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mr. Eaton – yes, Mr. Sullivan – yes. The motion passed.

Meeting in Non-Public Session with the Selectmen was Town Administrator Herman and Secretary Lafond.

Mr. Eaton moved to exit Non-Public Session; Mr. Headd seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mr. Eaton – yes, Mr. Sullivan – yes. The motion passed.

Mr. Eaton moved to seal the Non-Public meeting minutes; Mr. Headd seconded the motion; All were in favor, the motion passed unanimously.

Mr. Headd moved to unseal the minutes of the November 3, 2008, December 7th, 2009 and December 21st, 2009 non-public meeting minutes; Mr. Eaton seconded the motion; All were in favor, the motion passed unanimously.

Mr. Headd moved to adjourn; Mr. Eaton seconded the motion; all were in favor, the public meeting ended.

