

**Town of Auburn
Board of Selectmen
March 17, 2014**

Selectmen Present: Russell Sullivan, James Headd & Richard Eaton

Also Present: Dean Eggert, Attorney; Dennis McCarthy, Dave Dion and Ken Robinson, Police Commissioners; Michael Dross, Road Agent; Brad & Kim Sargent, Karen Norris, Paula Marzloff, Linda and Kristen Dross, John H. & Mary Ann Rolfe, Mickey Rolfe, Scott Eaton, Dennis and Pauline Vieira, Tom Gonyea, Jim Boisvert, Frances McFarland, Cecelia Eaton, Mike DiPietro, Dave and Sue Jenkins and Armand Miclette, Residents; William Herman, Town Administrator; Kathryn Skoglund, Recording Secretary

Mr. Sullivan called the meeting to order at 6:00 p.m.

The Board recessed the meeting at 6:03 p.m. to consult with Legal Counsel Pursuant to RSA 91-A: 2, I (b)

The meeting reconvened at 6:35 p.m.

Non-Public Session

Mr. Headd moved to enter into non-public session pursuant to RSA 91-A 3, II (c) & (e) Review of Sealed Non-Public Minutes; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Meeting in Non-Public Session with the Selectmen were Attorney Eggert, Town Administrator Herman and Secretary Skoglund.

Mr. Sullivan moved to exit Non-Public Session; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

Mr. Headd moved to approve the minutes of the February 17th, 2014 Non-Public Session; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Mr. Headd moved to unseal the minutes of the July 29th, 2013 Non-Public Session pertaining to the claim of buried waste at the former landfill property; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Election of Board Chair and Vice Chair

Mr. Headd moved to appoint Mr. Russell Sullivan as Chair of the Board of Selectmen; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Mr. Sullivan moved to appoint Mr. James Headd as Vice Chair of the Board of Selectmen;

Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Approval of Accounts Payable for Week of March 17th, 2014

Mr. Eaton moved to approve the Accounts Payable Manifest in the amount of \$171,428.42 for the week of March 17th, 2014; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

Consent Agenda – Week of March 17th, 2014

Certificates of Achievement & Letters to Student Art Contest Participants

- 13 Auburn Village School Students providing Artwork for 2014 Auburn Town Report

Property Tax Abatement Applications

- David, Lorraine & Shawn Koerner, 19 Drouin Circle (Tax Map #12, Lot #18) - \$852,400 – Denied
- Ann McLaughlin, 408 Manchester Road (Tax Map #25, Lot #38) - \$170,000 – Denied
- Robert J. Desfosses, 969 Londonderry Turnpike (Tax Map #2, Lot #1) - \$233,870 – Approved

Supplemental Warrant / Collection of Land Use Change Tax

- Espana Building & Development, 52 Winchester Way (Tax Map #2, Lot #9) - \$12,500

Applications / Highway Safety Grants

- Alcohol Traffic Safety & Drunk Driving Prevention - \$8,580
- Seat Belt Enforcement Campaign “Join the NH Clique” - \$2,574

Pistol / Revolver License

- Five (5) Licenses

Mr. Headd moved to approve the Consent Agenda for the week of March 17th, 2014; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

New Business

Signing of Auburn Police Union Collective Bargaining Agreement

Mr. Herman noted that the cost items of the agreement were passed by voters at the March 11th, 2014 election. The Board of Selectmen and the Police Commission signed the Agreement between the Town of Auburn and the Auburn Police Union, NEBPA Local #216.

Re-appointment – Alternate Library Trustee

- The Board reviewed an email from Library Trustee, Jean Worster notifying the Board that the Library Trustees would like to nominate Sharon Bluhm and Lorraine Senechal as Trustee Alternates for another term.

Mr. Headd moved to re-appoint Sharon Bluhm and Lorraine Senechal as Library Trustee Alternates, terms to expire March 2015; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Re-appointment – Deputy Town Clerk

- Mr. Herman informed the Board that Town Clerk, Joanne Linxweiler would request that Kathleen Sylvia be reappointed as Deputy Town Clerk.

Mr. Headd moved to re-appoint Kathleen Sylvia as Deputy Town Clerk, term to expire March 2017; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Re-appointment – Ex-Officio members to Town Boards & Commissions

- Mr. Headd stated he was willing to continue to serve as the Selectmen's representative on the Budget Committee and the Parks and Recreation Commission. Mr. Sullivan stated he was willing to continue on Planning Board. Mr. Eaton stated he was willing to fill former Selectmen Raiche's position on the Conservation Commission and the Highway Safety Committee.

Mr. Headd moved to appoint the Selectmen's Representatives as discussed, terms to expire March 2015; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Re-appointment – Town Board & Committees

Ms. Skoglund noted that she has confirmed the willingness to be re-appointed with all but Mr. Edward Fehrenbach, Mr. Dan Carpenter and Ms. Eva Komaridis. Ms. Skoglund added that the respective committees secretaries will be re-contact those individuals.

Mr. Headd moved to reappoint Jeffrey Porter as member of the Conservation Commission, term to expire March 2017;

Stephanie Hanson as Alternate member of the Conservation Commission, term to expire March 2017;

Michael DiPietro as member of the Highway Safety Committee, term to expire March 2015;

Lisa Canavan as member of the Parks and Recreation Commission, term to expire March 2017;

Patrick Kelly as Alternate member of the Parks and Recreation Commission, term to

expire March 2017;

Michael DiPietro as member of the Zoning Board of Adjustments, term to expire March 2017;

Elizabeth Robidoux as member of the Zoning Board of Adjustments, term to expire March 2017;

Robert Beaurivage as Alternate member of the Zoning Board of Adjustments, term to expire March 2016;

and Kevin Stuart as Alternate member of the Zoning Board of Adjustments, term to expire March 2017;

Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Contracts for 2014 Mosquito Control Program

Mr. Herman stated the voters passed via Warrant Article to raise and appropriate funds to implement a mosquito control program. The Board reviewed the contract from Municipal Pest Management Services, Inc/Swamp Inc.

Mr. Eaton moved to authorize Selectmen Chair, Russell Sullivan to sign the contracts with Municipal Pest Management Services, Inc and Swamp, Inc; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

Horseback Riding on Watershed Trails

The Board of Selectmen was provided copies of a letter from Laurie A. Gill to Mayor Gatsas regarding Manchester Water Works consideration of banning horses from the watershed trails. Mr. Herman continued that this is just information for the Board. Mrs. Marzloff informed those present of a public hearing concerning the matter at the Manchester City Library.

Old Business

Environmental Quality Report – Safety Complex

Mr. Herman stated this is the formal report from The Scott Lawson Group, Ltd. and summarized again for the Board that there was a small nickel size amount of mold found on the Fire Department side of the Safety Complex in the HVAC room. No mold was found on the Police Department side.

Other Business

Mr. Dross commented that the Personnel Investigation Report went to the Police Commission and asked if the Board was expecting a response. Mr. Sullivan stated that the Police Commission has asked the Police Department to wrap up their investigation. Mr. Dross again asked if the Board was expecting a response. Mr. Dion stated that the Commission is waiting to hear back from the Police Chief and the County Attorney who will decide if the investigation warrants charges. Mr. Dross asked who was investigating the Officers named in the investigation report, our own Officers. Mr. Dross continued by asking if the Police Commission was investigating the Police Chief or does someone need to file a complaint for that to happen. Mr. Dion stated that no complaint has been received yet. Mr. Dross stated that one will be and

asked if there was an alternative for an outside agency to look into the matter. Mr. Robinson suggested filing a complaint to start.

Mr. Mickey Rolfe asked why the Personnel Investigation Report was removed from the town's website. Ms. Skoglund replied that she removed it from the scrolling section to make room for new and upcoming events. Mrs. Dross asked if the report could be attached to the minutes. The Board agreed to have the Personnel Investigation Report attached to the minutes in which the report was publicly released.

Mr. Mickey Rolfe asked what department was funding the cost of this whole investigation. Mr. Herman stated that he would have some funding proposals for the Board next Monday.

Mr. Dross informed the Board that a catch basin on Heather Circle seems to have collapsed; he will need to wait until the ground thaws to replace it.

Mr. McFarland asked the Board regarding the Silva property matter. Mr. Sullivan stated that was a Planning Board and civil matter.

Mr. Dross commented that a few years ago funds for a Police Department management study were appropriated, he would like to see those fund reinstated and the study conducted. Mr. Sullivan stated that would need to be budgeted for again and suggested it be brought forth again to the Board around budget time. Mrs. Marzloff asked what the cost of the study was. Mr. Herman stated \$8,000 to \$10,000. Mr. Dross asked why it wasn't done. Mr. Dion explained that the Police Commission and the Board of Selectmen met and discussed the matter and agreed no to do the study.

Mr. Vieira commented that the Board was coming up with a protocol for picking up trash off the roadside. Mr. Herman stated that was something that he was working on this week. Further discussion ensued regarding potentially getting a dumpster onsite at the highway garage.

Mr. Vieira noted that a lot of people have access to the highway garage sight and suggested video surveillance. Mr. Dross stated that there is video surveillance now 24 hours a day. The type of surveillance and who had access to the video was discussed. Mr. Vieira suggested that the video footage go to an outside source too so it is not corruptible. Mr. Sullivan directed Mr. Dross to look into costs to do so.

Minutes

March 3rd, 2014 Public Meeting

Mr. Headd moved to approve the minutes of the March 3rd, 2014 public meeting as written; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Mr. Headd moved to adjourn; Mr. Eaton seconded the motion; all were in favor, the public meeting ended at 7:38 p.m.