

**Town of Auburn
Board of Selectmen
March 5, 2018**

Selectmen Present: James Headd, Richard Eaton & Dale Phillips

Also Present: Town Administrator William Herman, Road Agent Michael Dross, Linda Dross, Mike DiPietro, Paula Marzloff, Michael Rolfe, Keith LeClair School Board Chair, Alan Villeneuve, School Board, Tom Lacroix, Ed Gannon Fire Chief, Christine McLaughlin, Marion Miller and Nancy J. Hoijer Recording Secretary.

Mr. Headd called the public meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance.

Approval of Payroll for the Week of March 5, 2018 - \$42,319.21

Mr. Eaton moved to approve the Payroll in the amount of \$42,319.21 for the week of March 5, 2018; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Appointments with the Board

Fire Chief Gannon and Road Agent Dross – Pingree Hill Road Closure

Fire Chief Gannon spoke to the matter of the temporary road closure on Pingree Hill Road caused by a live power line that came down in the storm. While Eversource reported the closure was for several hours the road was closed for 49 minutes. The Road Agent found out about the closure second hand and needed to be added to the notification system. The Selectmen can also be added to the system. Mr. Eaton agreed and will provide their phone numbers. Fire Chief Gannon added that the only complaint about the notification system had been the voice which was hard to understand. He has changed that so that you will hear his voice or Melissa's at the police station.

Alan Villeneuve – Potential Access for School Construction Project

Mr. Villeneuve presented a proposal for an access road during the school construction which will be purely an entrance for construction, using the ball fields as a staging area. This will also allow emergency response to access the fields and will be permanent.

New Business

Codification of Town Ordinances

Mr. Herman will be working with Melissa on a project to have the town ordinances and policies accessible in one place.

EMS Fast Response Vehicle

Fire Chief Gannon would like to use the former Ford Explorer police cruiser which is being used

as a command vehicle while the new one is in service, as an EMS Fast Response Vehicle. Fire Chief Gannon suggested that it could be used by the inspector during the day and at night be a primary EMS vehicle kept in service when the new command vehicle comes in. Mrs. Phillips asked if it could be used for transports. Chief Gannon advised that only a licensed registered ambulance could do transports. Chief Gannon offered that its already paid for and the mechanical service costs are less. Mr. Eaton agreed that it made sense and could get into a lot of places. Chief Gannon will have the vehicle marked. Mr. Eaton asked if it were insured. Chief Gannon advised that Mrs. Frisella had already taken care of that.

Maple Farm Road – Hazardous Mitigation Grant Program

Road Agent Michael Dross spoke to the condition of Maple Farm Road which will require the road to be raised 6" to a foot and 3-4 culverts installed. Mr. Herman presented the accompanying application for Hazard Mitigation Grant Program funding. Mr. Eaton asked about the other end. Mr. Dross advised that the road was heaving, unless you redo the whole road its going to be a problem.

Old Business

Update of Finance Assistant Job Posting

Mr. Herman reported that the advertisement for the Finance Assistant job had been posted in the paper and the Municipal Association web page, the town web page, Town Hall and Post Office and he has received six applicants as of today. The position will run "open until filled." March 19th is the target date to begin interviews.

Update on Multi-Use Trail Project

Mr. Herman advised that he did not hear from Dan, he has the data and will be meeting with all parties within the next two weeks.

Other Business

Town & School District Voting Day – Tuesday, March 13th from 7 AM to 7 PM

Board of Selectmen's Meeting – Monday, March 19th at 7 PM

Mr. Eaton reminded everyone that Tuesday, March 13th is voting day from 7 AM to 7 PM and there will be no Selectmen's meeting next week.

Mr. Eaton advised that today was Mrs. Phillips last meeting as her term is up and thanked her for her service. Mrs. Phillips received applause from the audience for her service.

Minutes

February 26, 2018 Public Meeting

Mrs. Phillips motioned to accept the February 26, 2018 Public Meeting Minutes, as written. Mr. Eaton seconded the motion, all were in favor, the motion passed unanimously.

February 26, 2018 Non-Public Meeting (x3)

Mrs. Phillips motioned to accept the February 26, 2018 Non-Public Meeting Minutes, as written. Mr. Eaton seconded the motion, all were in favor, the motion passed unanimously.

Non-Public Session pursuant to 91-A:3, II (c)

Review of correspondence on a pending legal issue and Review of previously sealed Non-Public Meeting Minutes.

Mr. Eaton motioned to go into Non-Public Session pursuant to 91-A:3, II (c) matters which could affect the reputation of someone other than a member of the Board. Mrs. Phillips seconded the motion. Mr. Headd – yes, Mr. Eaton – yes, Mrs. Phillips – yes. The motion was passed and the Board entered into Non-Public Session at 7:27 pm

The meeting room was closed to the Public at 7:27 p.m.,

The meeting room was reopened at 7:42 pm

Mrs. Phillips motioned to seal the non-public meeting minutes. Mr. Eaton seconded the motion, all were in favor, the motion passed unanimously.

Mr. Eaton motioned to unseal the Non-Public Meeting Minutes of December 28, 2012 and October 23, 2017. Mr. Headd seconded the motion, all were in favor, the motion passed unanimously.

Adjourn

Mr. Headd motioned to adjourn the meeting. Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

The meeting was adjourned at 7:46 p.m.

Respectfully submitted,

Nancy J. Hoijer,
Recording Secretary

**Town of Auburn
Board of Selectmen
March 5, 2018
Non-Public Session #2
(Not Sealed)**

Selectmen Present: James Headd, Richard Eaton & Dale Phillips

Also Present: Town Administrator William Herman and Nancy J. Hoijer, Recording Secretary

Upon motion duly made and seconded, it was unanimously moved to open the sealed minutes of December 28, 2012 and October 23, 2017.

The non public minutes were read by the Selectmen and it was agreed that they would motion to open and unseal those minutes in public session.

Respectfully submitted,

Nancy J. Hoijer,
Recording Secretary