

**Town of Auburn
Board of Selectmen
March 6, 2017**

Selectmen Present: James Headd, Richard Eaton & Dale Phillips

Also Present: David Nye, Margie McEvoy, Alex Eisman, Mike Dobmeier, Amy Lachance, Zach Eaton, & Pat Kelly, Parks and Recreation; William Herman, Town Administrator; Kathryn Lafond, Recording Secretary

Mr. Headd called the public meeting to order at 7:00 p.m. and led the audience in the Pledge of Allegiance.

Approval of Payroll for Week of March 6th, 2017

Mr. Eaton moved to approve the Payroll Manifest in the amount of \$44,039.29 for the week of March 6th, 2017; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Consent Agenda – Week of March 6th, 2017

Appointment – Oath of Office

Amy Diane Lachance – Alternate Inspector of the Election

Application for Property Tax Credit

Veterans Credit – Kenneth W. Dean, 486 Wilson Crossing Road

Pistol/Revolver License

Three (3) Licenses

Mr. Eaton moved to approve the Consent Agenda as presented; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Minutes

February 27th, 2017 Public Meeting

Mr. Eaton moved to approve the minutes of the February 27th, 2017 public meeting; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

February 27th, 2017 Non-Public Meeting (x3)

Mr. Eaton moved to approve the minutes of the February 27th, 2017 Non-public meetings (x3); Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Non-Public Session

Mr. Eaton moved to enter into non-public session pursuant to RSA 91-A 3, II (c); Matters which if discussed in public could adversely affect the reputation of any person other than a member of the Board; Mrs. Phillips seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mr. Eaton – yes, Mrs. Phillips – yes. The motion passed and the Board entered into Non-Public Session.

Mr. Headd initiated the meeting by indicating that the purpose of this workshop meeting is to establish a roadmap for the Parks and Recreation Commission with their budget. Mrs. Phillips followed up by noting that with Mrs. Lachance now filling the Parks and Recreation Coordinator position the Commission will be able to get back on track. Mrs. Phillips would like to see the Commission address the Parks and Recreation budget at their monthly meetings, as well as approving expenses and signing and submitting invoices timely. Mrs. Phillips added that if the Auburn Village School renovation passes all budgets will likely be cinched and the Commission, Little League, and soccer league need to work together to maintain the current infrastructure. Mr. Eaton asked who is responsible for what with regards to maintenance. Mr. Dobmeier indicated in that past Little League has maintained the fields at the Wayne Eddows Fields through donations and proceeds from the snack bar. Mr. Eaton agreed that the Little League puts a lot of raised money and personal time into maintaining the fields and infrastructure in the area, fences, irrigation, etc. Mr. Nye also agreed and informed the Board that last year the Parks and Recreation helped fund part of the cost for the well at the fields, Little League paid for the balance. Mr. Eaton stated that he would like to see a joint effort from Parks and Recreation, soccer and Little League to determine who is in charge and responsible for paying for what, so that everyone is on the page. Discussion ensued regarding how various things have been maintained to this point. Mrs. Phillips agreed and believed that this would help the Parks and Recreation Commission in the budgeting process so the needs of the three entities can be met. Mr. Eaton added that the Board of Selectmen would like to work with the Parks and Recreation Commission and a plan for needs and wants will help them support the Commissions efforts. Mr. Nye discussed various general maintenance projects in progress for this year. The Selectmen agreed that they would like to go visit the fields to see the improvement needs in person. Mrs. Phillips also suggested that the fields should maybe be put on a maintenance schedule. Those present discussed the cleanliness of the portable toilets and potential of having them cleaned more often. Mr. Eaton suggested that if the Parks and Recreation Commission take the

matter up with the current company. Mrs. Phillips added that the Commission can also look into other companies and their pricing. The septic at the fields was discussed and it was estimated that the tank has not been pumped in at least three years. The Board of Selectmen agreed that the septic at the Wayne Eddows fields needs to be done and they would find the money within the budget for this expense. The Board also directed the Parks and Recreation commission to purchase two sheets of T111 and repair the clubhouse siding. The Board and Commission discussed the electric at the fields and the Board asked that quotes be sought for the next budgeting cycle for next year's budget. The Board thanked the Parks and Recreation members for coming in tonight.

Mr. Headd moved to exit Non-Public Session pursuant to RSA 91-A 3; Mr. Eaton seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mr. Eaton – yes, Mrs. Phillips – yes. The motion passed and the Board exited out of Non-Public Session.

The Board agreed to hold a meeting next Monday, March 13th.

Mr. Headd moved to adjourn; Mr. Eaton seconded the motion; all were in favor, the public meeting ended at 8:25 p.m.