

**Town of Auburn  
Board of Selectmen  
February 27, 2017**

**Selectmen Present:** James Headd, Richard Eaton & Dale Phillips

**Also Present:** Mike DiPietro, Michael and Linda Dross, Michael Rolfe, Paula Marzloff, Susan Goodhue, Russell Sullivan, Scott Norris and Thomas LaCroix, Residents, and William Herman, Town Administrator

Mr. Headd called the public meeting to order at 7:02 p.m. and led the audience in the Pledge of Allegiance.

**Approval of Payroll for Week of February 20<sup>th</sup>, 2017**

***Mr. Eaton moved to approve the Payroll Manifest in the amount of \$42,659.41 for the week of February 20<sup>th</sup>, 2017; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

**Approval of Accounts Payable for Week of February 27<sup>th</sup>, 2017**

***Mr. Eaton moved to approve the Accounts Payable Manifest in the amount of \$968,505.58 for the week of February 27<sup>th</sup>, 2017; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

**Consent Agenda – Week of February 27<sup>th</sup>, 2017**

Revised Town Parking Regulations Ordinance:  
Amended 2/13/2017 to include parking restriction on section of Rockingham Road

Memorandum of Agreement with NH Department of Transportation:  
Robert Frost / Old Stage Coach Scenic Byway Designation

Corrective Warranty Deed:  
Three Tracts of land comprising the former Town property at 50 Raymond Road

Correspondence:  
Vaughan Awards Committee, Concord

Pistol/Revolver License:  
Six (6) Licenses

***Mr. Eaton moved to approve the Consent Agenda as presented; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

## **New Business**

### Encumbered Funds from 2016

The Board received a report from Finance Director Adele Frisella outlining the funds appropriated in previous years for projects that are still ongoing. The funds would need to be encumbered by the Board of Selectmen in order to carry them forward in 2017 for these projects. The funds identified include:

Master Plan & Capital Improvement Program - \$33,682.36

Griffin Mill Bridge - \$127,190.96

Old Candia Road Hazard Mitigation Project - \$85,920.14

***Mrs. Phillips moved to encumber funds from FY 2016 to include \$33,682.36 for Master Plan & CIP Updates; \$127,190.96 for Griffin Mill Bridge design & construction, and \$85,920.14 for Old Candia Road Hazard Mitigation Project. Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

### Griffin Mill Bridge Project Funding

Mr. Herman reported to the Board that he has requested Stantec Consulting focus on completing the design and permitting work required for the Griffin Mill Bridge project during 2017. He noted the project remains on the NHDOT schedule for State FY 2022 funding (which begins on July 1, 2021). But the Governor's budget proposal includes additional funding for municipal roads & bridges and other infrastructure projects. If the additional funding makes it through the state budget process, it could mean that the Griffin Mill Bridge project could be advanced on the calendar. He recommended the Town be in a position to potentially be ready earlier than July 1, 2021 should state funding be available sooner. The Board was in agreement with this approach.

### Perambulation of Town Line with Hooksett

Mr. Herman informed the Board the Town of Hooksett is interested in perambulating the town boundaries at some point this spring. A specific date has not been suggested, but he anticipated further information perhaps in April or May. The Town of Hooksett has also identified one of the granite bounds near Jamie Lane is missing and needs to be replaced. The cost for the purchase and installation of the boundary marker that would be marked with an "A" on one side and an "H" of the other was \$329, and was asking if the Town of Auburn would split the cost with the Town of Hooksett. The Board was in agreement to share this expense.

## 2017 Road Reconstruction

Road Agent Mike Dross requested the Board reconsider the road reconstruction projects for 2017. During the budget process, the Road Agent and Board of Selectmen had determined the roads to be worked on in 2017 would be Lovers Lane, Nutt Road and Walnut Drive, Acorn Avenue and Joan Drive. The Road Agent he felt that Rockwood Terrace is in horrible condition and may be the worst road in town. He would recommend the reconstruction work for 2017 include Lovers Lane, Nutt Road and Rockwood Terrace, moving Walnut Drive, Acorn Avenue and Joan Drive off to the following year. The Board discussed the idea with the Road Agent and gave their unanimous consensus to proceed in that direction.

## **Old Business**

### Rockingham County Fiscal Issues

Mr. Herman provided the Board with a letter from the Rockingham County Commissioners that address some of the questions raised concerning the County's plans to change fiscal years from a calendar year to a July 1 through June 30<sup>th</sup> fiscal year beginning in 2018. Mr. Herman reported there remains some discussion to be had on this issue and process to enable all Rockingham County municipalities to adequately prepare for the financial impact this will have on municipal governments and their cash flow. He indicated a half-dozen or more Rockingham County municipal managers and administrators will be meeting in mid-March on this issue, and will then be asking to meet with the County to discuss the situation. At this point, there was no action for the Board to take.

### Soils Testing

Michael Rolfe advised the Board that he had met with Casella Environmental for work on his property, and he mentioned the soils testing the Board was interested in for the Eddows Recreational Fields. He reported they agreed to provide the testing and advise the Town on what fertilization efforts would best suit the recreational fields' property. The Board appreciated Mr. Rolfe's efforts and feel the information will be very helpful to the Town in their efforts moving forward.

## **Minutes**

### February 14<sup>th</sup>, 2017 Public Meetings

***Mrs. Phillips moved to approve the minutes of the February 14<sup>th</sup>, 2017 public meeting. Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

## **Non-Public Session:**

***Mrs. Phillips moved to enter into Non-Public Session at 7:16 PM pursuant to the provisions of RSA 91-A:3, II (c ) and (d) – consideration for the reputation of persons other than a member of the Board and consideration of the acquisition, sale or lease of property. Mr. Eaton seconded the motion. A roll call vote was taken: Mr. Headd – yes; Mr. Eaton – yes; Mrs. Phillips – yes.***

Meeting in Non-Public Session with the Selectmen was Town Administrator Herman.

***Mrs. Phillips moved to adjourn the Non-Public Session at 8:00 PM. Seconded by Mr. Eaton. A roll call vote was taken: Mr. Headd – yes; Mr. Eaton – yes; Mrs. Phillips – yes.***

***Mrs. Phillips moved to seal the minutes of the non-public session. Seconded by Mr. Eaton. A vote was taken, all were in favor, the motion carried unanimously.***

## **Adjourn**

***Mrs. Phillips moved to adjourn; Mr. Eaton seconded the motion; all were in favor, the meeting ended at 8:02 p.m.***