

**Town of Auburn  
Board of Selectmen  
January 30, 2017**

**Selectmen Present:** James Headd, Richard Eaton & Dale Phillips

**Also Present:** Ed Gannon, Fire Chief, Ray Pelton, Police Lieutenant, Stephen Carroll, David Nye, Amy LaChance, Thomas LaCroix, Mike Dross, Linda Dross, Michael Rolfe, Paula Marzloff, and Mike DiPietro, Residents; William Herman, Town Administrator; Kathryn Lafond, Recording Secretary

Mr. Headd called the public meeting to order at 7:01 p.m. and led the audience in the Pledge of Allegiance.

**Approval of Accounts Payable for Week of January 16<sup>th</sup>, 2017**

***Mr. Eaton moved to approve the Accounts Payable Manifest in the amount of \$244,123.99 for the week of January 16<sup>th</sup>, 2017; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

**Approval of Payroll for Week of January 23<sup>rd</sup>, 2017**

***Mr. Eaton moved to approve the Payroll Manifest in the amount of \$45,441.94 for the week of January 23<sup>rd</sup>, 2017; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

**Approval of Accounts Payable for Week of January 30<sup>th</sup>, 2017**

***Mr. Eaton moved to approve the Accounts Payable Manifest in the amount of \$150,406.34 for the week of January 30<sup>th</sup>, 2017; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

**Consent Agenda – Week of January 30<sup>th</sup>, 2017**

Notice of Intent to Cut Wood or Timber

Rockingham Road (Tax Map #9, Lot #12)

Tax Collector's Land Use Change Tax Warrant

48 Anderson Way (Tax Map #5, Lot #19-6) - \$15,000  
Tax Collector's Yield Tax Warrant

Rockingham Road (Tax Map #9, Lot #12) - \$635.08

Correspondence

House Science, Technology & Energy Committee – House Bill 324 relative to Valuation of Utility Property

Pistol/Revolver License

Twelve (12) Licenses

***Mr. Eaton moved to approve the Consent Agenda as presented; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

**Fire Chief, Ed Gannon – Parking on Rockingham Road**

Chief Gannon explained to the Board that on January 14<sup>th</sup> around 8:00 p.m. the Auburn Police Department responded to a call of shots fired, it ended up being fireworks that were set off at an event held at the Auburn Pitts. Chief Gannon continued that the Police had a difficult time getting the cruiser down the road due to vehicles being parked on both sides of the road. The Police Department contacted the Fire Department to inform them that they would not be able to get fire apparatus through if they needed to. Chief Gannon indicated that he would propose limiting parking on the north side of the road and he would like to meet with the Auburn Pitts management regarding the parking as well as other matters such as occupancy load and posted fire watches. Mrs. Phillips noted that this matter has been before the Board and at the time they chose not to move forward with posting the road “No Parking” but now that the matter is before them again it is clear that there is an issue that needs to be addressed. Mr. Eaton agreed and noted that the Board was concerned previously about setting precedence and having to post every road but he believes they can take matter on a case by case basis and address them appropriately. Mr. Dross asked why not post both sides. Mr. Eaton suggested that the Board post one side first to see if this solves the issue. Chief Gannon commented that his proposal would still allow the Auburn Pitts to still have the event that they want to have just in a safer manner. Mr. Dross asked how many signs he should purchase and how far apart should they be. Mr. Eaton suggested that Mr. Dross should use his judgement and post the signs as he deems appropriate between Champagne Lane and Shea's Drive.

***Mr. Eaton moved to accept the recommendation of the Highway Safety Committee and approve the posting of Rockingham Road between Champagne Lane and Shea's Drive for “No Parking” on the north side of the road and to further direct the***

***Town Administrator to schedule a public hearing for the appropriate amendment to the Town of Auburn Parking Regulation Ordinance; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

### **Stephen Carroll – Zoning Board of Adjustment Applicant**

Ms. Lafond introduced Mr. Carroll to the Board of Selectmen. Mr. Carroll has applied to sit in an alternate position on the Zoning Board of Adjustment. Mr. Eaton asked Mr. Carroll how long he has lived in Auburn. Mr. Carroll indicated 6 years. Mr. Carroll went on to relay that he is a realtor and has opportunity now to contribute to the community. Mr. Eaton stated that he is glad that Mr. Carroll has applied and thinks that starting off as an alternate is a good idea. The Board thanked Mr. Carroll for his willingness to service the community and they believe that as a realtor he will bring a lot to the Zoning Board.

***Mrs. Phillips moved to appoint Mr. Stephen Carroll as alternate of the Zoning Board of Adjustment, Term to expire 2018. Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

### **New Business**

#### **Raffle Permit – 2017 Duck Race**

The Board reviewed the request from the Auburn Historical Association to hold a raffle. Tickets for the 25<sup>th</sup> annual Duck Race event will be sold for \$5.00 each from February 1<sup>st</sup> through September 9<sup>th</sup>. The drawing date will be September 17<sup>th</sup>, the date of this year Duck Race.

***Mrs. Phillips moved to authorize the Auburn Historical Association to sell raffle tickets as described; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

#### **Raffle Permit – Quilt Raffle**

The Board reviewed the request from the Auburn Historical Association to hold a raffle. Tickets for a hand-made quilt will be sold for \$5.00 each of three (3) for \$10.00 from February 1<sup>st</sup> through September 9<sup>th</sup>. The drawing date will be September 9<sup>th</sup>.

***Mrs. Phillips moved to authorize the Auburn Historical Association to sell raffle tickets as described; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

#### **NHDOT Biennial Inspection of Town Bridges**

The Board reviewed the State of New Hampshire biennial inspection of municipally owned bridges in town report. Mr. Headd indicated that the report is status quo and if anyone would like to review the report it is available here tonight and at the town hall during business hours.

#### Cemetery Trustee Vacancy

The Cemetery Trustees have requested that the Board appoint Mr. Donald Marzloff to fill the vacancy on the Trustee Board. Mr. Herman noted that this appointment would only be effective until the March election.

***Mrs. Phillips moved to appoint Mr. Donald Marzloff as member of the Cemetery Trustee Board, Term to expire March 2017; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

#### Proposal for Shred Day 2017

The date of the proposed shred day is Saturday, May 13<sup>th</sup> from 9:00 a.m. to 1:00 p.m. and will be held in the parking lot of the Town Hall. The cost for the event is \$450.00 and the date will be advertised in the Auburn Village Crier as the date gets closer.

#### Paving Prices for 2017

The Board reviewed proposed paving prices from Advanced Excavating & Paving. Mr. Dross indicated that the cost has gone down. Mr. Dross would like to use Advanced Excavating & Paving again for the town's paving needs. The Board was ok with that.

***Mr. Eaton moved to accept the 2017 paving prices as presented by Advanced Excavating & Paving; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

#### 2017 Town Meeting Warrant & Budget

Mr. Herman noted that the Board has signed the documents and they have been posted. The town deliberative session will be held this Saturday, February 4<sup>th</sup>. Mr. Eaton noted that the Budget Committee did not recommend Warrant Article #8 but he hopes it passes. Mr. Eaton continued that the Board would like to use the proceeds from the sale of the former fire/police station to offset the cost of the proposed garage/storage building. Mr. Eaton added that if the warrant article does not pass the funds will remain in the unreserved fund balance but it is less likely that the funds will be spend for this purpose in the future. Mr. Nye informed the Board that he went around and took pictures of all of the things that are currently being stored in people's barns and garages, etc. to show the storage needs to the town. Mr. Herman indicated that the Police department and Recreation department will be making a presentation at the deliberative session on Saturday.

Mr. LaCroix asked regarding the 90 days of service stated in the Veterans Tax Credit Warrant Article. Mr. Herman indicated that the language is what was recently adopted by the legislature. Mr. LaCroix commented that not all who serve for such a short time are truly honorably discharged. Mr. Headd indicated that the town has to go by whatever information is on an applicant's DD214 (discharge papers). Mr. Herman noted that the language cannot be changed but the voters ultimately decided if the warrant article passes or not.

## **Old Business**

### Status of PELRB Complaint

Mr. Herman informed the Board that the trial has been canceled and will be done by written briefs only.

### Status of Hooksett Road

Mr. Headd informed those present that he, Selectmen Eaton, Mr. Herman and Senator Sharon Carson met with NHDOT on January 17<sup>th</sup> to discuss the ownership status of Hooksett Road and the maintenance of drainage systems near Route 101, Exit 2. Mr. Headd commented that NHDOT is adamant in their position. Mr. Eaton added that NHDOT has proposed swapping responsibilities in two sections of the road. The Board would like Stantec Consulting to review the conditions of the road and drainage and provide recommendations to the Board so that the town may take action on the matter.

***Mr. Eaton moved to authorize Stantec Consulting to work with the NH Department of Transportation in the spring of 2017 to review sections and conditions of Hooksett Road and related drainage systems in order to provide information and make recommendations to the Board of Selectmen for potential course of action concerning Hooksett Road; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

## **Minutes**

### January 9<sup>th</sup>, 2017 Public Meeting

***Mrs. Phillips moved to approve the minutes of the January 9<sup>th</sup>, 2017 public meeting; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

Mr. Headd reminded all those present that the town deliberative session will be held Saturday and the school deliberative session will be held Monday, February 6<sup>th</sup> at 7<sup>00</sup> P.M.

## **Non-Public Session**

***Mr. Headd moved to enter into non-public session pursuant to RSA 91-A 3, II (c); Compensation and hiring of a public employee; Mr. Eaton seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mr. Eaton – yes, Mrs. Phillips – yes. The motion passed and the Board entered into Non-Public Session.***

Meeting in Non-Public Session with the Selectmen was Town Administrator Herman and Secretary Lafond, David Nye and Amy LaChance.

***Mr. Headd moved to exit Non-Public Session pursuant to RSA 91-A 3; Mrs. Phillips seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mr. Eaton – yes, Mr. Sullivan – yes. The motion passed and the Board exited out of Non-Public Session.***

***Mr. Eaton moved to seal the minutes of the non-public session; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

***Mr. Eaton moved to approve a step increase for the Finance Director from a Labor Grade 10, Step 17 to Labor Grade 10, Step 18 based on a positive performance evaluation.***

***Mr. Eaton moved to adjourn; Mr. Headd seconded the motion; all were in favor, the public meeting ended at 8:25 p.m.***