

**Town of Auburn
Board of Selectmen
January 9, 2017**

Selectmen Present: James Headd, Richard Eaton & Dale Phillips

Also Present: Senator Sharon Carson, Joseph Hagen & Jesse Edwards, Auburn State Representatives; Michael Rolfe, Paula Marzloff, and Mike DiPietro, Residents; William Herman, Town Administrator; Kathryn Lafond, Recording Secretary

Mr. Headd called the public meeting to order at 7:00 p.m. and led the audience in the Pledge of Allegiance.

Approval of Payroll for Week of December 26th, 2016

Mr. Eaton moved to approve the Payroll Manifest in the amount of \$46,962.64 for the week of December 26th, 2016; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Approval of Accounts Payable for Week of January 2nd, 2017

Mr. Eaton moved to approve the Accounts Payable Manifest in the amount of \$999,698.00 for the week of January 2nd, 2017; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Approval of Payroll for Week of January 9th, 2017

Mr. Eaton moved to approve the Payroll Manifest in the amount of \$44,601.61 for the week of January 9th, 2017; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Consent Agenda – Week of January 9th, 2017

Updated Town Policy

Town of Auburn Investment Policy – Revised December 19, 2016

Notice of Intent to Cut Wood or Timber

Londonderry Turnpike (Tax Map #3, Lot #3)

Correspondence

House Executive Departments & Administration Committee – House Bill 254 Relative to Assessing Standards Board

User Agreements

NH Department of Transportation – Bureau of Fuel Distribution

Pistol/Revolver License

Seventeen (17) Licenses

Mr. Eaton moved to approve the Consent Agenda as presented; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Senator Sharon Carson and Auburn State Representatives – Legislative Session

Mr. Headd welcomed the Delegation. Senator Carson thanked the Board for the invitation and went on to discuss issues of concern in the Legislature that may have some effect on the Town of Auburn. The issues include the potential increased funding for the State Municipal Bridge Aid Program, the potential return of State funding for a portion of employer costs for the NH Retirement System and the potential restoration of funding for municipal water & wastewater projects. Senator Carson informed the Board that she will work closely with Mr. Herman and the Town

Representative Joseph Hagen introduced himself as the Chairman of the House Judiciary Committee. Mr. Hagen welcomed the Board to call him as needed.

Senator Carson informed the Board that Mr. Hagen is her House counterpart as she is the Chair of the Senate Judiciary Committee.

Representative Jesse Edwards introduced himself to the Board, he is a member of the Health, Human Services and Elderly Affairs Committee. Mr. Edwards is newly elected in his first term in office, he is learning and is willing to meet with the Board periodically.

The Board thanked the Delegation and wished them a success legislative session.

New Business

Draft of 2017 Town Meeting Warrant

Mr. Herman indicated that the draft Warrant has been reviewed by Town Counsel and DRA. The Budget Committee will meet on Thursday for their final approval. The Warrant will be available for the Board at their next meeting on January 23rd.

Goal Setting Session Report

The Board and Town Administrator had previously met with Primex to establish goals and strategies to guide the town in the next year. The report of the meeting will be posted to the town website tomorrow. The Board welcomes any questions or comments from the community.

Re-Establishment of the Auburn Development Authority

Mr. Headd explained to those present that one goal of the Board as to look into ways to expand commercial growth in town with water and sewer extension. The town previously has established the Auburn Development Authority to foster and encourage industrial development within the town. Since the Wellington Business Park development the committees has become inactive. The Board is considering reconstituting the Auburn Development Authority to pursue new goals.

Sale of Surplus Automobile

Mr. Herman informed the Board that the Building Inspector has taken a Ford Taurus that the Police Department was getting rid of, he would like direction from the Board regarding their wishes for the Crown Victoria that the Building Inspector was using. The Board agreed to advertise the vehicle for sale locally first.

Draft of Selectmen's Report for Town Report

The Board reviewed the report and found it acceptable for submission into the Town Report.

Old Business

Wage Rate for Supervisors of the Checklist

The Supervisors of the Checklist have requested an increase to their per hour pay rate due to the changing nature of their position and the additional work that is now necessary. Mr. Herman indicated that currently the Supervisors are paid \$11.00 per hour. It is suggested that the positions be placed on the town's wage scale. Mr. Herman proposed Labor Grade 3, Step 1.

Mrs. Phillips moved to place the positions of Supervisors of the Checklist as a Labor Grade 3 on the Town of Auburn Wage Scale for the sole purpose of establishing a rate of pay for these elected positions effective January 1, 2017; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Transportation Alternatives Program Projects Selection

Mr. Herman informed the Board that Auburns application for funding a sidewalk or multi-use path on Hooksett and Chester Roads was not selected by the New Hampshire Department of Transportation. Mr. Herman pointed out that Auburn faired well placing number 18 out of 46. 12 projects were approved for funding but if those communities don't move forward Auburn may still have a chance. If not, the Board may want to consider reapplying in two years and having the project designed, this may result in a better ranking as it demonstrates commitment.

Minutes

December 19th, 2016 Public Meeting

Mrs. Phillips moved to approve the minutes of the December 19th, 2016 public meeting; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Non-Public Session

Mr. Headd moved to enter into non-public session pursuant to RSA 91-A 3, II (c) Reputation of someone other than a member of the Board – Review of previously sealed Non-Public meeting minutes; Mr. Eaton seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mr. Eaton – yes, Mrs. Phillips – yes. The motion passed and the Board entered into Non-Public Session.

Meeting in Non-Public Session with the Selectmen was Town Administrator Herman and Secretary Lafond.

The Board reviewed previously sealed Non-Public meeting minutes.

Mr. Eaton moved to exit Non-Public Session pursuant to RSA 91-A 3; Mrs. Phillips seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mr. Eaton – yes, Mr. Sullivan – yes. The motion passed and the Board exited out of Non-Public Session at 7:53 P.M.

Mr. Eaton moved to unseal the minutes of September 20th, 2010 & October 1, 2010; Mrs. Phillips seconded the motion; All were in favor, the motion passed unanimously.

Mrs. Phillips moved to adjourn; Mr. Eaton seconded the motion; all were in favor, the public meeting ended at 7:55 p.m.