

**Town of Auburn  
Board of Selectmen  
January 6, 2014**

**Selectmen Present:** Russell Sullivan, James Headd & Paul Raiche

**Also Present:** Bruce Phillips, Fire Chief; Rick & Scott Eaton, Audrey Trickett, Scott Norris, Paula Marzloff, Linda Dross, John H. & Mary Ann Rolfe, Mickey Rolfe, Jill Wheeler, Dennis Vieira, Tom Gonyea and Jim Boisvert, Residents; William Herman, Town Administrator and Kathryn Skoglund, Recording Secretary

Mr. Sullivan called the meeting to order at 7:00 p.m.

**Approval of Accounts Payable for Week of December January 6, 2014**

***Mr. Raiche moved to approve the Accounts Payable Manifest in the amount of \$1,009,338.83 for the week of January 6, 2014; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.***

**Consent Agenda – Week of January 6, 2014**

Petition and Pole Licenses / Public Service of NH and Fairpoint Communications:

Nine (9) Poles – Londonderry Turnpike

One (1) Pole – Londonderry Turnpike

One (1) Pole – Chester Road

Mr. Sullivan stated that the items on the Consent Agenda would be tabled for the time being because the documents need modification.

**New Business**

Fire Department Proposed Warrant Article

Chief Phillips stated that he has two Warrant Article options; the first is to raise \$45,550 to purchase a new four-wheel drive Fire Command Vehicle. The second is to enter into a 3 year lease purchase agreement and to raise \$15,777 for the first year's payment. Chief Phillips went on that the current Chevy Tahoe is 11 years old with 130,000 miles, it is getting tired. He is hoping to purchase a 2014 vehicle but may have to go with a 2015, dealerships will not commit to anything until funding is available. Chief Phillips noted that he looked into the Ford Explorers like the Police Department has but the interior is not big enough for all the necessary equipment that the Command Vehicle needs. Mr. Raiche asked if there was a savings between the two. Chief Phillips stated yes and noted that the lease purchase would be easier on the tax payers. Chief Phillips noted that the Tahoe could be used by the Building Inspector or traded in for a more reduced cost of the new purchase. Mr. Rick Eaton verified that the Town would keep the vehicle when the lease is up. Chief Phillips confirmed that the town would own the vehicle after the 3<sup>rd</sup> year of the lease. Mr. Gonyea asked who uses the Command Vehicle. Chief Phillips stated mainly him but other qualified fire personnel can as well. Mr. Vieira stated that he like to see the town go with a 2014. Chief Phillips stated that he would like to as well. Conversation between Mr. Vieira and Chief Phillips ensued regarding dealerships. Mr. Gonyea asked if Chief

Phillips had gone to other dealerships. Chief Phillips stated that he has talked to McMullen to obtain pricing information for the Warrant Articles, quoting and bidding come later if the Warrant Article is approved by the voters.

***Mr. Headd moved to recommend a Warrant Article to see if the Town will vote to authorize the Board of Selectmen to enter into a three year lease – purchase agreement for \$45,500 for the purpose of leasing a new four-wheel drive replacement of the Fire Command Vehicle for the Auburn Fire Department, and to raise and appropriate the sum of fifteen thousand seven hundred and seventy-seven dollars (\$15,777) for the first years payment for that purpose. This lease agreement contains a non-appropriation clause; Mr. Raiche seconded the motion; all were in favor, the motion passed unanimously.***

#### Proposed Update to Town Purchasing Policy

Mr. Herman stated that the Board member have the proposed draft of updated Purchasing Policy and suggested the Board takes time to consider the changes. Mr. Raiche commented that this was talked about at the meeting of the three Boards. Mr. Herman confirmed that the Board has takes about pieces of this policy. The Board asked that the policy be placed on the website for public review and tabled the matter until their next meeting. Click [here](#) to view policy.

#### Road Reconstruction Report

The Board was presented a breakdown of the Road Reconstruction budget by Road. Mr. Sullivan reiterated his sentiment that things like shim and overlay on a road should not come out of the Road Reconstruction budget and thought there needed to be discussion regarding how to better budget for things. Mr. Headd stated that he liked the flexibility of the budget lines as they are. Mr. Mickey Rolfe noted that Pingree Hill was not a road reconstruction project that was budgeted for it was a drainage project that the Board directed the Road Agent to complete. Mr. Vieira stated that the roads in Auburn are quality. Mr. Sullivan agreed but stated that the intent of the Road Reconstruction budget was for reconstruction projects separate from the highway budget lines that are for road maintenance. Mr. Gonyea commented that quality of road work is not in question. Mr. Sullivan commented that he isn't trying to take funds away from the roads but would like to see other lines increased if necessary so that the Road Reconstruction budget is used for its intent. Mr. Headd and Mrs. Marzloff spoke to how the Road Reconstruction budget line came about and has progressed. The Board asked that the Road Reconstruction report be included in the minutes. Click [here](#) to view report.

#### **Other Business**

Mr. Headd noted that the Parks and Recreation Commission discussed Manchester residents taking over the skating rinks and possibly posting for Auburn residents only. Mr. Mickey Rolfe suggested verifying Auburn residents by dump stickers on their vehicles. Mr. Boisvert agreed with that idea. Mr. Raiche asked who would enforce the Auburn only rule. Mr. Headd concurred that is the problem. It was noted that if rinks are Auburn only that takes away from other children who come and responsibly use the rinks that perhaps can not afford to use skate facilities in their own communities. Mr. Scott Eaton suggested a skate guard be hired for during peak hours to enforce the current rules. The Board agreed they would like more information before making any decision regarding posting Auburn only. Another resident from the audience commented off subject a bit that the rinks could use a rubber walk way, he has noticed the

sitting area where people put on their skates is a paved area resulting in people having to walk on the pavement in skates to the rinks.

Mr. Headd reported that the hockey nets provided via Eagle Scout Project have already been destroyed, due to vandalism or weather is unknown but they have been taken down.

Mr. Headd informed the Board that the Audubon would like to set up a table the upcoming Parks and Rec. event and would like to sell raffle tickets. Mr. Herman stated that the Audubon would need to apply for a permit through the Board in order to do so. Mrs. Trickett commented that the Parks and Recreation Commission were apprehensive of other organizations fundraising at town events.

Mr. Herman presented the Board with a funding request from Big Brothers Big Sisters of Greater Manchester in the amount of \$500.00. Mr. Raiche noted that it was late in the budget process. Mr. Herman agreed but noted that the budget is not complete yet. Mr. Herman went on that he asked for Auburn specific information and there are 5 littles and 9 bigs residing in Auburn and there are 6 more littles looking for bigs. Two of the Big Brothers Big Sisters Board members are also from Auburn. Mr. Headd commented that the organization does a wonderful job. The Board agreed to put forth the funding request in the form of Warrant Article.

Mr. Sullivan noted that the Town has received a draft deed for Hawthorne Drive; the remaining issue is the road extension at the end of the cul de sac is not constructed and is included in the deed. Mr. Sullivan stated that the question is does the Board of Selectmen want this land. Mrs. Skoglund commented that in an email dated December 30<sup>th</sup> Jennifer St. Hilaire advises that the Town include this land.

## **Minutes**

### December 30th, 2013 Public Meeting

-

***Mr. Raiche moved to approve the minutes of the December 30<sup>th</sup>, 2013 public meeting as written; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.***

### December 30th, 2013 Non-Public Meeting

***Mr. Raiche moved to approve the minutes of the December 30<sup>th</sup>, 2013 Non-Public meeting as written; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.***

## **Non-Public Session**

***Mr. Raiche moved to enter into non-public session pursuant to RSA 91-A 3, II (c) Review of Non-Public Meeting Minutes; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.***

Meeting in Non-Public Session with the Selectmen were Town Administrator Herman and Secretary Skoglund.

***Mr. Raiche moved to exit Non-Public Session; Mr. Headd seconded the motion; all were***

***in favor, the motion passed unanimously.***

***Mr. Raiche moved to keep sealed the minutes of the January 3<sup>rd</sup>, 2011 Non-Public meeting, the minutes of the January 10<sup>th</sup>, 2011 Non-Public meeting, the minutes of the January 24<sup>th</sup>, 2011 Non-Public meeting, the minutes of the January 31<sup>st</sup>, 2011 Non-Public meeting, the minutes of the July 11<sup>th</sup>, 2011 Non-Public meeting and to release the minutes of the May 16<sup>th</sup>, 2011 Non-Public meeting; Mr. Headd moved to second the motion; All were in favor, the motion passed unanimously.***

***Mr. Headd moved to adjourn; Mr. Raiche seconded the motion; all were in favor, the public meeting ended at 7:57 p.m.***