

**Town of Auburn
Board of Selectmen
September 25, 2017
Town Hall
7:00 p.m.**

() Call to Order – Pledge of Allegiance

Approval of Payroll for Week of September 18, 2017 -- \$50,227.38

Approval of Election Payroll for Week of September 18, 2017 - \$1,375.00

Approval of Accounts Payables for Week of September 25, 2017

Consent Agenda – as of September 25, 2017

() Appointments with the Board

Fire Department Promotions – Fire Chief Ed Gannon

Presentation of Fire Department SOPs / SOGs – Fire Chief Ed Gannon

Irrigation of Soccer Field at Eddows Field – Patrick Kelly

() FY 2018 Budget Presentations

Supervisors of the Checklist – Susan Jenkins

Tax Collector – Susan Jenkins

Executive Department

Legal

General Government Buildings & Maintenance

Regional Associations

Solid Waste

() New Business

MOU to Adjust Shift Differentials in Collective Bargaining Agreement

Proposal for November PFAs Sampling Requested by NHDES

() Old Business

Sale of Tax Deeded Property

Update on Griffin Mill Bridge

() Other Business

() Minutes

- September 11th, 2017 Public Meeting
- September 20th, 2017 Public Meeting

() Non-Public Session

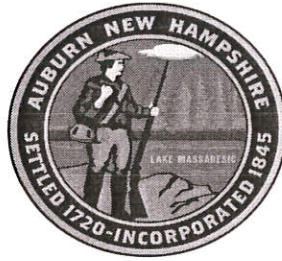
Pursuant to the provisions of RSA 91-A: 3, II (a) and (c) – Job Performance Review of Public Employee and Reputation of Someone other than a Member of the Board

() Adjourn

Note: "Any person with a disability who wishes to attend this public meeting and needs to be provided reasonable accommodations in order to participate, please contact the Board of Selectmen's Secretary at (603) 483-5052 x100, so that arrangements can be made."

Town of Auburn

Town Hall
47 Chester Road
P.O. Box 309
Auburn, NH 03032



Town Administrator

William G. Herman, CPM
Phone: (603) 483-5052 Ext. 111
Fax: (603) 483-0518
E-Mail:
townadmin@townofauburnnh.com

To: Board of Selectmen

From: Bill Herman, CPM, Town Administrator

Date: September 18, 2017

Re: Reimbursement Request for Eddows Fields Irrigation System Improvement

We have been asked by representatives of the Auburn Little League and the Auburn Soccer League to provide the Board of Selectmen with the attached request to reimburse the Auburn Little League for the cost of making improvements to the irrigation system at the soccer field at Eddows Recreational Fields in November 2016.

This was not included in the FY 2017 Town budget and, in fact, the Budget Committee took the unusual step of specifically voting on December 8th, 2016 not to include funds for this project in the Town budget.

I believe the e-mail string attached explains how the Auburn Little League took the Board of Selectmen's approval of funding this work in your review of the Recreation Improvements account on November 14th and they immediately had the work done on November 16th. They did not turn in the expense for the work until March 2017, at which point the Town did not pay it as it was specifically not included in the Town budget.

As the documents attached details, the Auburn Little League spent a total of \$4,500 on all work on the irrigation system for multiple fields. The work on the soccer field is the first item listed on the invoice for \$1,400.

At this point, the Board has approximately \$28,000 of unbudgeted expenses you have already incurred and need to be addressed including the two special elections for State Representative, two rounds of water testing at the former landfill property ordered by NHDES and the plans being prepared for a potential multi-purpose building at the Safety Complex property.

From a strict accounting standpoint, there is a problem paying for the expense of work in one budget year that was actually accomplished in a previous budget year. And from a practical standpoint, there would be a longer term problem should the Board choose to fund an expense that the Budget Committee specifically chose not to include in the budget in the first place.

Thank you for your consideration.

Attachments

MATT PLAZA
32 HEATHER CIRCLE
AUBURN NH 03032
5 Plazas@Comcast.net
603 370 2123

Invoice

Number: 4005

Date: 10/10/2016

Bill To:

AUBURN RECREATION
ATTN - ZACH EATON
PRISCILLA LN
AUBURN, NH, 03032

Ship To:

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Description	Amount
IRRIGATION -	
SOCCER FIELDS TIED INTO ARTESIAN WELL. NEW WIRE RUN/CLOCK MOVED FROM OUT DOORS TO INDOORS.	\$1,400.00
FARM FIELD - 1 ZONE ADDED W/4 HEADS. 1 HEAD ADDED INFIELD ON A MAIN LINE W/BALL VALVE.	\$875.00
T-BALL FIELD - ADD 1 ZONE W/4 HEADS	\$750.00
WELL LINE TIED INTO DUG WELL LINE W/SHUTOFF AND FLOAT. NEWA HUNTER MODULAR CLOCK ADDED	\$975.00
PAYMENT - \$2000	(\$2,000.00)
SYSTEM WINTERIZED - 11/7	\$150.00
3 IN - GROUND BOXES W/LOCKING BOLTS AND NUTS INSTALLED W/SHUTOFFS FOR BOILER DRAINS AT THE T-BALL FIELD/FARM FIELD/BABE RUTH FIELD.	\$350.00

SubTotal	\$2,500.00
0.00% on \$0.00	\$0.00
0.00% on \$0.00	\$0.00

0 - 30 days	31 - 60 days	61 - 90 days	> 90 days	Total
\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00

Bill Herman

From: Zach Eaton <zach@prmulch.com>
Sent: Monday, September 18, 2017 1:38 PM
To: Bill Herman
Cc: Patrick Kelly; Amy Lachance
Subject: Re: sprinkler invoice

Yes that is correct.

On Mon, Sep 18, 2017 at 1:35 PM, Bill Herman <townadmin@townofauburnnh.com> wrote:

Thank you Zach.

And just so the situation is clear to the BOS – Auburn Little League covered the entire expense and is seeking reimbursement for just the Soccer Field portion – so if the Town were to pay they would be reimbursing Auburn Little League.

Bill

From: Zach Eaton [mailto:zach@prmulch.com]
Sent: Monday, September 18, 2017 1:28 PM
To: Bill Herman <townadmin@townofauburnnh.com>
Cc: Patrick Kelly <pat@kellyemail.net>; Amy Lachance <recreation@townofauburnnh.com>
Subject: Re: sprinkler invoice

We did the whole job. We are Just looking to have the soccer field portion of the invoice reimbursed. That line item totals 1400\$

On Mon, Sep 18, 2017 at 11:37 AM, Bill Herman <townadmin@townofauburnnh.com> wrote:

We will be certain to have this on the Board's agenda for August 25th.

There is nothing in the e-mail stream below to indicate what the actual expense to the Auburn Little League was for this improvement. I know the budget amount requested was \$4,000, but there is no indication if that was the amount spend on the improvements that was made.

Please provide what you can on this so we can provide it to the BOS in advance.

Thank you.

Bill

Bill Herman, CPM

Town Administrator

Town of Auburn

PO Box 309

Auburn, NH 03032

(603) 483-5052, ext. 111



NOTICE: Privacy should not be assumed with e-mails associated with Town business. Under New Hampshire's Right-to-Know law (RSA 91-A), documents – including e-mail communications – in the possession of public officials or public agencies concerning Town business are classified as public records that may be subject to public disclosure.

From: Patrick Kelly [mailto:pat@kellyemail.net]
Sent: Friday, September 15, 2017 1:45 PM
To: Amy Lachance <recreation@townofauburnnh.com>; 'Zach Eaton' <zach@prmulch.com>; Bill Herman <townadmin@townofauburnnh.com>
Subject: RE: sprinkler invoice

Hi Bill, please put us on the agenda for the 9/25 BOS meeting.

Thanks,

Pat Kelly

603-289-4041

From: Amy Lachance [mailto:recreation@townofauburnnh.com]
Sent: Thursday, September 14, 2017 2:22 PM
To: Patrick Kelly <pat@kellyemail.net>; Zach Eaton (zach@prmulch.com) <zach@prmulch.com>
Subject: RE: sprinkler invoice

One more thing....

I am heading out on vacation very shortly. I will be back in the office on 9/25. If you decide to speak to the BOS, please contact Bill Herman to put you on the agenda. I talked to him so he's aware it's a possibility.

~Amy

From: Amy Lachance
Sent: Thursday, September 14, 2017 2:05 PM
To: Patrick Kelly

Cc: Dave Nye ; Melissa Gates; Lisa Canavan (lisacanavan@comcast.net); BK Bazan (BKBazan@msn.com)
Subject: FW: sprinkler invoice

FYI.... This is where we stand with the irrigation.

From: Amy Lachance
Sent: Thursday, September 14, 2017 1:55 PM
To: 'Zach Eaton'
Subject: RE: sprinkler invoice

Hi Zach,

I talked with Bill Herman about submitting this bill. Because it was declined by the Budget Committee, it is not in the budget anywhere to be paid. (You already know this.) The next step to take, if you chose to do so, would be to get on the agenda for a meeting with the Board of Selectmen and request to have the Little League reimbursed for the amount your organization already spent on the sprinkler system in November of 2016. The next meeting of the Board of Selectmen is September 25th.

I don't mind being in the middle. It's all a learning experience for me.

~Amy

From: Zach Eaton [<mailto:zach@prmulch.com>]
Sent: Thursday, September 14, 2017 9:44 AM
To: Amy Lachance
Subject: Re: sprinkler invoice

Oh sorry, I did receive your email. I did know that it was denied from the budget committee but at that point it was too late. I had the job done the day after the first meeting we discussed it. Nov.14 was the bos meeting when they said do it and by mid day 11/16 the job was completed. By the time I got the msg from Bill Herman to hold off it was too late. This is why ALL paid and waited till March to submit.

I think ASC should just pay it and if Pat wants to fight it he can.

What I would do is hand in the bill and if they deny it hand it to Pat.

Thank You, Sorry your in the middle!

On Sep 14, 2017 9:22 AM, "Amy Lachance" <recreation@townofauburnnh.com> wrote:

Hi Zach,

I hope you received all the minutes I sent you regarding the irrigation system. Based on the minutes, it looks like it was denied by the Budget Committee. However after listening again to our meeting minutes this week, it sounds like you and Pat were under the assumption that the Selectmen were going to take care of it either way (which unfortunately was not reflected in any of the old BOS minutes).

How would you like to proceed? Would you like me to set up a meeting with you and Bill Herman or would you like to get on the agenda with the BOS? I'm happy to do what I can to help.

~Amy

Amy Lachance

Parks and Recreation Coordinator

Town of Auburn, NH

47 Chester Road

Auburn, NH 03032

603.483.5052 x101

2018 PROPOSED ELECTION, REGISTRATION & VITAL STATS

TOWN OF AUBURN

		1	2	3	4	5	6	7	8	9
		Expended	Expended	Expended	Budgeted	Expended YTD	Dept/Comm	% Chg	BOS	Budget Comm
		2014	2015	2016	2017	2017	Request	17/18	Approved	Approved
							2018		2018	2018
		As of December	As of December	As of December	As of December	As of September				
General Fund										
Election, Regis & Vital Stats										
1 01-4140-1-165-5	Checklist Supervisors	2,560.00	640.00	5,187.25	1,400.00	1,231.75	3,200.00	129%		
Election, Regis & Vital Stats Total		2,560.00	640.00	5,187.25	1,400.00	1,231.75	3,200.00	129%	0.00	0.00
Grand Total:		2,560.00	640.00	5,187.25	1,400.00	1,231.75	3,200.00	129%	0.00	0.00

2018 PROPOSED FINANCIAL ADMINISTRATION TOWN OF AUBURN

	1	2	3	4	5	6	7	8	9
	Expended	Expended	Expended	Budgeted	Expended YTD	Dept/Comm	% Chg	BOS	Budget Comm
	2014	2015	2016	2017	2017	Request	17/18	Approved	Approved
						2018		2018	2018
	As of December	As of December	As of December	As of December	As of September				
General Fund									
Financial Administration									
1 01-4150-3-310-2 Deed Research	0.00	0.00	210.00	500.00	320.00	500.00			
2 01-4150-3-330-2 Annual Assessing Update	26,799.96	26,977.21	28,175.00	27,000.00	16,258.31	83,400.00	209%	83,400.00	
Narrative for Column # 6									
Statistical Update Year.									
Narrative for Column # 8									
BOS approved 9/11/2017.									
3 01-4150-6-620-1 Tax Bill Printing	2,798.14	2,283.75	3,494.54	3,000.00	2,226.59	3,000.00			
4 01-4150-6-645-1 Tax Collector Education	1,254.70	1,735.85	946.00	1,100.00	766.00	1,100.00			
Financial Administration Total	30,852.80	30,996.81	32,825.54	31,600.00	19,570.90	88,000.00	178%	83,400.00	0.00
Grand Total:	30,852.80	30,996.81	32,825.54	31,600.00	19,570.90	88,000.00	178%	83,400.00	0.00
	405281	401940	465054	460000	331259	460000			

2018 PROPOSED EXECUTIVE DEPARTMENT TOWN OF AUBURN

	1 Expended 2014 As of December	2 Expended 2015 As of December	3 Expended 2016 As of December	4 Budgeted 2017 As of December	5 Expended YTD 2017 As of September	6 Dept/Comm Request 2018	7 % Chg 17/18	8 BOS Approved 2018	9 Budget Comm Approved 2018
General Fund									
Executive Department									
1 01-4130-2-250-1 Selectmen Expenses	3,750.00	3,750.00	3,750.00	3,750.00	1,875.00	3,750.00			
2 01-4130-6-620-1 Town Report	2,217.41	2,250.00	1,172.09	2,000.00	2,043.07	2,000.00			
3 01-4130-6-660-2 Voter Guide	3,919.10	4,100.00	3,289.96	3,700.00	3,700.00	3,700.00			
<i>Narrative for Column # 6</i>									
Deliberative Session mailer (printing & postage) \$1,300; March Voting Day mailer (printing & postage) \$2,400.									
Executive Department Total	9,886.51	10,100.00	8,212.05	9,450.00	7,618.07	9,450.00	0%	0.00	0.00
Grand Total:	9,886.51	10,100.00	8,212.05	9,450.00	7,618.07	9,450.00	0%	0.00	0.00

2018 PROPOSED LEGAL EXPENDITURES

TOWN OF AUBURN

		1	2	3	4	5	6	7	8	9
		Expended	Expended	Expended	Budgeted	Expended YTD	Dept/Comm	% Chg	BOS	Budget Comm
		2014	2015	2016	2017	2017	Request	17/18	Approved	Approved
							2018		2018	2018
		As of December	As of December	As of December	As of December	As of September				
General Fund										
Legal Expenditures										
1 01-4153-3-350-1	Legal Expenditures	114,274.95	50,557.37	15,942.87	50,000.00	17,758.60	35,000.00	-30%		
2 01-4153-3-350-2	Labor Relations	12,567.15	9,962.00	4,862.85	7,000.00	5,513.01	7,000.00			
Legal Expenditures Total		126,842.10	60,519.37	20,805.72	57,000.00	23,271.61	42,000.00	-26%	0.00	0.00
Grand Total:		126,842.10	60,519.37	20,805.72	57,000.00	23,271.61	42,000.00	-26%	0.00	0.00

2018 PROPOSED GOVERNMENT BUILDINGS & MAINTENANCE

TOWN OF AUBURN

		1 Expended 2014 As of December	2 Expended 2015 As of December	3 Expended 2016 As of December	4 Budgeted 2017 As of December	5 Expended YTD 2017 As of September	6 Dept/Comm Request 2018	7 % Chg 17/18	8 BOS Approved 2018	9 Budget Comm Approved 2018
Government Buildings & Mainten										
1 01-4194-5-510-1	Town Hall Telephone/Internet	0.00	0.00	0.00	5,000.00	3,503.93	5,100.00	2%		
Narrative for Column # 6 Increase from Comcast										
2 01-4194-5-510-2	Highway Telephone/Internet	0.00	0.00	0.00	1,200.00	736.75	1,200.00			
3 01-4194-5-510-3	PD/ACO Telephone/Internet	0.00	0.00	0.00	10,050.00	6,446.55	10,250.00	2%		
Narrative for Column # 6 Added 1 AirCard										
4 01-4194-5-510-4	FD/OEM Telephone/Internet	0.00	0.00	0.00	6,800.00	4,771.76	6,900.00	1%		
5 01-4194-5-510-5	P & R Telephone/Internet	0.00	0.00	0.00	600.00	411.77	600.00			
6 01-4194-5-520-1	Town Hall Electric	8,015.94	8,225.55	6,500.90	4,000.00	2,914.00	4,000.00			
7 01-4194-5-520-2	Highway Electric	0.00	0.00	0.00	2,300.00	1,775.24	2,800.00	22%		
8 01-4194-5-520-3	Safety Complex Electric	0.00	0.00	0.00	12,000.00	7,702.18	13,500.00	13%		
9 01-4194-5-520-4	Pingree Hill Electric	0.00	0.00	0.00	2,300.00	2,223.40	2,200.00	-4%		
10 01-4194-5-520-5	P & R Electric	0.00	0.00	0.00	2,500.00	1,054.00	2,000.00	-20%		
11 01-4194-5-530-1	Town Hall Heating	23,388.76	16,596.70	10,417.56	5,500.00	1,133.68	4,500.00	-18%		
12 01-4194-5-530-2	Highway Heating	0.00	0.00	0.00	8,500.00	3,629.83	8,000.00	-6%		
13 01-4194-5-530-3	Safety Complex Heating	0.00	0.00	0.00	13,000.00	5,019.01	12,000.00	-8%		
14 01-4194-5-530-4	Pingree Hill Heating	0.00	0.00	0.00	3,000.00	1,531.14	3,000.00			
15 01-4194-5-550-1	Repairs & Maintenance	8,676.19	6,418.31	7,759.66	5,900.00	1,915.82	5,900.00			
Narrative for Column # 6 TH Furnance clean/repair \$1,000; Highway Furnance clean/repair \$500; TH Generator clean/repair \$500; Smoke Detectors service \$250; Fire Extinguishers service \$150; Fix lighting & electrical \$2,000; Misc. \$1,500.										
16 01-4194-5-550-2	Municipal Property Mowing	27,809.96	28,986.00	25,991.00	28,000.00	16,271.00	28,000.00			
17 01-4194-5-560-1	Plant Costs	1,259.50	1,654.11	1,856.00	4,810.00	3,135.11	4,810.00			
Narrative for Column # 6 Trash \$300; Lift \$600; TH Fire Alarm monitoring \$450; Prunning \$400; Storage Units \$2,760; Misc. \$300.										
18 01-4194-6-660-1	Bottled Water	199.81	276.48	273.59	300.00	186.48	300.00			
19 01-4194-6-660-2	Janitorial Supplies	367.03	362.93	126.04	400.00	421.96	500.00	25%		
20 10-4194-9-920-0	Building Repairs	-38,853.87	0.00	58,252.87	0.00	0.00				
Grand Total:		30,863.32	62,520.08	111,177.62	116,160.00	64,783.61	115,560.00	-1%	0.00	0.00

Acct #	Description	Expended 2014	Expended 2015	Expended 2016	Budgeted 2017	Expended YTD 2017	Dept/Comm 2018	% Chg 17/18	BOS 2018	Budget 2018
01-4194-1-120-1	Janitorial Salary	13,155.50	13,201.39	11,197.67	18,626	7,325.71				
01-4194-5-510-1	Town Hall Telephone/Internet	4,519.33	4,520.87	4,464.50	5,000	3,503.93	5,100	2.00%		
01-4194-5-510-2	Highway Telephone/Internet	957.20	1,262.28	1,112.82	1,200	736.75	1,200	0.00%		
01-4194-5-510-3	PD/ACO Telephone/Internet	9,116.63	9,195.33	8,693.42	10,050	6,692.17	10,250	1.99%		
01-4194-5-510-4	FD/OEM Telephone/Internet	8,013.11	7,379.03	6,568.87	6,800	4,969.14	6,900	1.47%		
01-4194-5-510-5	P & R Telephone/Internet	-	455.19	751.12	600	(13.23)	600	0.00%		
01-4194-5-520-1	Town Hall Electric***	4,329.21	4,814.57	3,653.04	4,000	2,914.00	4,000	0.00%		
01-4194-5-520-2	Highway Electric	2,575.39	2,464.82	2,036.97	2,300	1,775.24	2,800	21.74%		
01-4194-5-520-3	Safety Complex Electric	12,065.92	12,982.06	11,051.82	12,000	7,702.18	13,500	12.50%		
01-4194-5-520-4	Pingree Hill Electric	2,249.64	2,267.79	2,271.66	2,300	2,223.40	2,200	-4.35%		
01-4194-5-520-5	P & R Electric	1,875.40	2,360.74	2,232.95	2,500	1,054.00	2,000	-20.00%		
01-4194-5-530-1	Town Hall Heating***	5,550.07	2,693.05	2,186.91	5,500	1,133.68	4,500	-18.18%		
01-4194-5-530-2	Highway Heating	11,917.16	9,858.00	6,340.81	8,500	3,629.83	8,000	-5.88%		
01-4194-5-530-3	Safety Complex Heating	18,246.96	10,051.59	6,948.34	13,000	5,019.01	12,000	-7.69%		
01-4194-5-530-4	Pingree Hill Heating	5,117.96	2,097.74	1,220.53	3,000	1,531.14	3,000	0.00%		
01-4194-5-550-1	Repairs & Maintenance	8,676.19	6,418.31	7,759.66	5,900	1,915.82	5,900	0.00%		
01-4194-5-550-2	Municipal Property Mowing	27,809.96	28,986.00	25,991.00	28,000	16,271.00	28,000	0.00%		
01-4194-5-560-1	Plant Costs	1,259.50	1,654.11	1,856.00	4,810	3,135.11	4,810	0.00%		
01-4194-6-660-1	Bottled Water	199.81	276.48	273.59	300	186.48	300	0.00%		
01-4194-6-660-2	Janitorial Supplies	367.03	362.93	126.04	400	421.96	500	25.00%		
	Government Buildings & Maint	138,001.97	123,302.28	106,737.72	134,786	72,127.32	115,560	0.00%	-	-

Received \$ 1,550.28 back on Electric

2018 PROPOSED ADVERTISING & REGIONAL ASSOCIATIONS

TOWN OF AUBURN

		1	2	3	4	5	6	7	8	9
		Expended	Expended	Expended	Budgeted	Expended YTD	Dept/Comm	% Chg	BOS	Budget Comm
		2014	2015	2016	2017	2017	Request	17/18	Approved	Approved
							2018		2018	2018
		As of December	As of December	As of December	As of December	As of September				
General Fund										
Advertising & Regional Assoc										
1 01-4197-0-001-1	NH Municipal Association	4,646.86	4,651.00	4,831.00	5,049.00	5,049.00	5,269.00	4%		
Narrative for Column # 6										
Attached.										
2 01-4197-0-001-2	Southern NH Planning	3,158.83	3,215.51	3,268.44	3,534.00	3,534.48	3,560.00	1%		
Narrative for Column # 6										
Attached.										
Advertising & Regional Assoc Total		7,805.69	7,866.51	8,099.44	8,583.00	8,583.48	8,829.00	3%	0.00	0.00
Grand Total:		7,805.69	7,866.51	8,099.44	8,583.00	8,583.48	8,829.00	3%	0.00	0.00

NHMA 2018 Dues

3% Increase, Min = \$1,050 Max = \$27,583

	2017 Dues	2018 Dues	Difference		
Total	1,081,990	1,114,450	32,401	3.00%	
Acworth	1,020	1,050	30	2.86%	Acworth
Albany	1,020	1,050	30	2.65%	Albany
Alexandria	1,465	1,505	40	3.16%	Alexandria
Allenstown	3,173	3,276	104	0.02%	Allenstown
Alstead	1,594	1,594	0	3.57%	Alstead
Alton	7,599	7,880	282	2.16%	Alton
Amherst	11,360	11,611	250	0.74%	Amherst
Andover	2,034	2,049	15	1.77%	Andover
Antrim	2,128	2,166	38	2.75%	Antrim
Ashland	1,863	1,915	53	2.96%	Ashland
Atkinson	6,545	6,745	200	4.18%	Atkinson
Auburn	5,049	5,269	220	3.84%	Auburn
Barnstead	3,890	4,045	155	3.66%	Barnstead
Barrington	7,604	7,893	289	-0.52%	Barrington
Bartlett	4,664	4,640	(24)	2.86%	Bartlett
Bath	1,020	1,050	30	2.84%	Bath
Bedford	23,719	24,412	693	0.46%	Bedford
Belmont	6,045	6,073	28	3.16%	Belmont
Bennington	1,128	1,165	37	2.86%	Bennington
Benton	1,020	1,050	30	0.16%	Benton
Berlin	6,880	6,891	11	5.56%	Berlin
Bethlehem	2,101	2,225	124	3.79%	Bethlehem
Boscawen	2,893	3,007	114	3.42%	Boscawen
Bow	7,735	8,008	274	3.82%	Bow
Bradford	1,502	1,561	60	1.54%	Bradford
Brentwood	4,282	4,349	67	-3.67%	Brentwood
Bridgewater	1,727	1,666	(61)	0.87%	Bridgewater
Bristol	3,114	3,141	27	2.86%	Bristol
Brookfield	1,020	1,050	30	4.38%	Brookfield
Brookline	4,505	4,712	207	2.75%	Brookline
Campton	3,014	3,099	85	1.96%	Campton
Canaan	3,192	3,256	64	5.33%	Canaan
Candia	3,426	3,619	193	1.42%	Candia
Canterbury	2,085	2,115	30	5.98%	Canterbury
Carroll	1,405	1,494	89	7.48%	Carroll
Center Harbor	1,720	1,859	139	2.94%	Center Harbor
Charlestown	3,630	3,740	110	2.86%	Charlestown
Chatham	1,020	1,050	30	4.15%	Chatham
Chester	4,327	4,514	187	1.98%	Chester
Chesterfield	3,494	3,564	71	0.99%	Chesterfield

The membership dues are used for the required match of the NHDOT Unified Planning Work Program (UPWP) and other federal/state contracts. In 2016, the Commission agreed to a 3.5 cents per capita increase beginning with FY 2018 membership dues. The SNHPC Budget Committee has unanimously recommended continuing with the same rate for FY 2019. Using 2016 population estimates from the NH Office of Strategic Initiatives (formerly the NH Office of Energy and Planning), the dues would be as identified below in FY 2019.

FY 2018		
Municipality	2015 Population Estimates	Membership Dues (.665)
Auburn	5,315	\$3,534.48
Bedford	22,236	\$14,786.94
Candia	3,909	\$2,599.49
Chester	4,887	\$3,249.86
Deerfield	4,413	\$2,934.65
Derry	32,948	\$21,910.42
Francestown	1,562	\$1,038.73
Goffstown	17,846	\$11,867.59
Hooksett	14,473	\$9,624.55
Londonderry	24,891	\$16,552.52
Manchester	109,419	\$72,763.64
New Boston	5,457	\$3,628.91
Raymond	10,257	\$6,820.91
Weare	8,811	\$5,859.32
Windham	14,301	\$9,510.17
Total	280,725	\$186,682.13

NH Office of Strategic Initiatives
Population Estimates

FY 2019		
Municipality	2016 Population Estimates	Membership Dues (.665)
Auburn	5,393	\$3,586.35
Bedford	22,733	\$15,117.45
Candia	3,899	\$2,592.84
Chester	4,969	\$3,304.39
Deerfield	4,480	\$2,979.20
Derry	32,914	\$21,887.81
Francestown	1,562	\$1,038.73
Goffstown	17,765	\$11,813.73
Hooksett	14,464	\$9,618.56
Londonderry	25,361	\$16,865.07
Manchester	109,886	\$73,074.19
New Boston	5,541	\$3,684.77
Weare	8,821	\$5,865.97
Windham	14,358	\$9,548.07
Total (FY 2019)		\$180,977.09
Total (FY 2018)	280,725	\$179,861.22

NH Office of Strategic Initiatives
Population Estimates

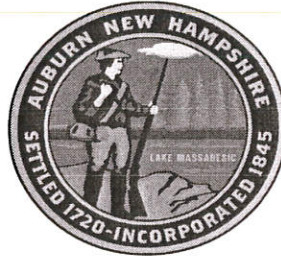
Grey highlight indicates a decrease in population
Yellow highlight indicates a rise in population

2018 PROPOSED SOLID WASTE TOWN OF AUBURN

		1 Expended 2014 As of December	2 Expended 2015 As of December	3 Expended 2016 As of December	4 Budgeted 2017 As of December	5 Expended YTD 2017 As of September	6 Dept/Comm Request 2018	7 % Chg 17/18	8 BOS Approved 2018	9 Budget Comm Approved 2018
General Fund										
Solid Waste Disposal										
1 01-4324-3-390-1	Solid Waste Hazardous	5,126.10	4,651.50	7,557.66	6,500.00	451.50	6,500.00			
Narrative for Column # 6										
E-Waste Collection Day - \$4,000; Household Hazardous Waste Day - \$2,000; Shred Day - \$500.										
2 01-4324-5-390-0	Landfill Monirtoring	10,259.75	9,000.00	4,300.00	4,500.00	9,100.00	10,000.00	122%		
Narrative for Column # 6										
Budget estimate based on known ground water sampling and data submission in April 2018 - \$3,100, and anticipated additional sampling and/or monitoring well to be requested by DES.										
3 01-4324-5-390-1	Roadside PickUp Container	150.00	200.00	200.00	500.00	0.00	300.00	-40%		
Solid Waste Disposal Total		15,535.85	13,851.50	12,057.66	11,500.00	9,551.50	16,800.00	46%	0.00	0.00
Grand Total:		15,535.85	13,851.50	12,057.66	11,500.00	9,551.50	16,800.00	46%	0.00	0.00

Town of Auburn

Town Hall
47 Chester Road
P.O. Box 309
Auburn, NH 03032



Town Administrator

William G. Herman, CPM
Phone: (603) 483-5052 Ext. 111
Fax: (603) 483-0518
E-Mail:
townadmin@townofauburnnh.com

To: Board of Selectmen

From: Bill Herman, CPM, Town Administrator

Date: September 22, 2017

Re: MOU to Adjust Shift Differentials in Collective Bargaining Agreement

The Board may be aware that the schedule for the Auburn Police Department has changed from eight-hour shifts to 12-hour shifts. The change in schedule has been in place for approximately a month and appears to be working very well. It was developed cooperatively between the APD administration and the Union.

As a result of this change, one area in the Collective Bargaining Agreement which needs to be adjusted to accommodate the change in schedule was the section concerning Shift Differential. Instead of carrying four different eight-hour shift schedules as the current contract does, we are looking at establishing three eight-hour blocks as shifts – one which would get no differential and two would receive shift differential that is already included in the contract. This proposal and the attached MOU was developed between APD administration, the Union, Town Hall and Town Counsel.

The Police Union has already met and voted to approve the Memorandum of Understanding that I have attached. And the Police Commissioners will be considering it at their meeting next week on October 3rd.

This proposed change does not require any additional funds on the part of the Town and will make the processing of payroll much easier moving forward. The sooner we complete this process the better.

If the Board is in agreement with the proposed Memorandum of Understanding, the following motion would be appropriate:

Move for the Board of Selectmen to ratify and approve the proposed Memorandum of Understanding between the Town of Auburn and the Auburn Police Union that amends Article 13.8 of the Collective Bargaining Agreement concerning Shift Differentials.

Thank you for your consideration.

Attachment

TOWN OF AUBURN AND AUBURN POLICE UNION, NEBPA #216
MEMORANDUM OF UNDERSTANDING

The parties agree to amend Article 13.8 of the Collective Bargaining Agreement for the period covering April 1, 2016 through March 31, 2019 to read as follows:

13.8 Shift Differentials

Shift differentials will be paid for all hours worked by an officer within the following shifts:

Day shift (8 am/0800 to 4 pm /1600) – no differential

Evening shift (4 pm/1600 to midnight/0000) - \$.50 per hour

Midnight shift (midnight/0000 to 8 am /0800) - \$1.00 per hour

Officers shall be required to complete time records indicating the number of hours worked within each shift.

It is understood that if a swing shift (6 pm/1800 to 2 am/0200) is established, a differential of \$.75 per hour will be paid for hours worked in that shift.

The Town of Auburn

By: _____
Police Commission, Chair
Date: _____

The Auburn Police Union

By: _____
President
Date: _____

By: _____
Board of Selectmen, Chair
Date: _____



Stantec Consulting Services Inc.
5 Dartmouth Drive, Suite 101, Auburn NH 03032
Tel: (603) 669-8672, Fax: (603) 669-7636

September 22, 2017
File: 191710504

Attention: Mr. William Herman
Town Administrator
Town of Auburn
47 Chester Road
Auburn, NH 03032

**Reference: Proposal for 2017 PFAS Sampling and 2018 GMP Monitoring Activities
Auburn Town Landfill, Chester Turnpike, Auburn, NH
NHDES Site #199002015, Project #1521**

Dear Mr. Herman,

Stantec Consulting Services Inc. (Stantec) is pleased to provide the Town of Auburn with this proposal to conduct an additional sampling event for per- and polyfluoralkyl substances (PFAS), as well as the 2018 groundwater monitoring and reporting tasks associated with the above-referenced site. The site location is depicted on Figure 1 (attached). The PFAS sampling event has been requested by the New Hampshire Department of Environmental Services (DES) in their letter to Russell Sullivan dated August 10, 2017 (attached). The 2018 groundwater monitoring and reporting tasks are required by Groundwater Management Permit (GMP) #GWP-199002015-A-003 (attached), which was issued by DES on March 24, 2015 to monitor groundwater and surface water quality in the vicinity of the closed town landfill.

PROPOSED SCOPE OF WORK

PFAS Sampling

Based on the August 10, 2017 DES letter requirements, samples will be collected in November 2017 from the monitoring wells and surface water locations specified in the table below.

Monitoring Location	Sampling Date	Parameters	Reporting Requirements
<u>Monitoring Wells</u> MW-1, MW-2, MW-3, MW-4 <u>Surface Water Locations</u> SW-1, and SW-2 <u>Water Supply Wells</u> 273 Chester Turnpike (Landfill), 519 Raymond Road, and 612 Raymond Road	November 2017	PFAS, Specific Conductance @25°C, pH, and Static Water Levels (monitoring wells only)	Data Submittal due within 45 days of sampling



**Reference: Proposal for 2017 PFAS Sampling and 2018 GMP Monitoring Activities
Auburn Town Landfill, Chester Turnpike, Auburn, NH
NHDES Site #199002015, Project #1521**

The location of the monitoring well, surface water, and supply well sampling locations are shown on attached Figures 2 and 3. Specific information regarding the supply wells to be sampled is provided in the table below.

Owner	Address	Lot Number	Comments
Town of Auburn	273 Chester Turnpike (Auburn Landfill)	000011 000019 000001	Dug well on east side of Town DPW building at landfill
Jean Carol & Michael A. Kimball	518 Raymond Road (residence)	000011 000014 000000	Drilled well on property located southwest diagonally across intersection from landfill
Jay & Frannie Richards (tenant) Deb Richards (owner) 335 Chester Turnpike Auburn, NH 03032	612 Raymond Road (residence)	000011 000011 000001	Drilled well on property located south of landfill across Raymond Road

Water levels and field parameter measurements will be collected from the monitoring wells prior to purging. Purging will include the removal of a minimum of three standing well volumes using the dedicated polyethylene tubing and either a Delrin® foot valve or peristaltic pump. Following purging, samples will be collected using the same dedicated equipment into laboratory-supplied containers, field preserved, and transported to a New Hampshire-certified laboratory for analysis of PFAS by EPA Method 537 modified (isotope dilution method). Surface water samples will be collected as grab samples and also analyzed for PFAS by the same method. A field blank will also be collected and analyzed by EPA Method 537 Rev 1.1 for quality assurance/quality control (QA/QC). Sample collection will be in accordance with DES Standard Operating Procedure (SOP) #HWRB-21. The PFAS isomers to be reported by the laboratory will include the list of nine compounds recommended by the DES as the minimum analytes at PFAS investigations.¹

Stantec will contact the supply well owners to gain permission to access their wells. Once access is obtained, well samples will be collected from an exterior spigot or, if a spigot is not available, an interior faucet. Prior to collecting a water sample, the water piping will be purged by running the faucet or spigot for a minimum of ten (10) minutes. The sample will then be collected in laboratory-supplied containers, field preserved, and transported to a New Hampshire-certified laboratory for analysis of PFAS by EPA Method 537 Rev 1.1.

¹ List of PFAS isomers to be reported include perfluorononanoic acid (PFNA), perfluorooctanoic acid (PFOA), perfluoroheptanoic acid (PFHPA), perfluorohexanoic acid (PFHXA), perfluoropentanoic acid (PFPEA), perfluorobutanoic acid (PFBA), perfluoro-octanesulfonic acid (PFOS), perfluorohexanesulfonic acid (PFHXS), and perfluorobutanesulfonic acid (PFBS).



September 22, 2017
Mr. William Herman
Page 3 of 6

**Reference: Proposal for 2017 PFAS Sampling and 2018 GMP Monitoring Activities
Auburn Town Landfill, Chester Turnpike, Auburn, NH
NHDES Site #199002015, Project #1521**

The results of the analysis will be included in a data submittal, which will include a description of the work performed, summaries of the collected data, appropriate figures, and copies of the laboratory reports. The data submittal will be provided to the Town and to the DES via upload to their OneStop website. The PFAS laboratory data will also be uploaded to the DES Environmental Monitoring Database (EMD). Copies of the data submittal will also be provided to the off-site supply well owners.

GMP Water Quality Monitoring

Based on the GMP requirements, samples will be collected during 2018 from the monitoring wells and surface water locations specified in the table below.

Monitoring Location	Sampling Frequency	Parameters	Reporting Requirements
MW-1, MW-2, MW-3, MW-4, SW-1, and SW-2	April 2018	Specific conductance @25°C, pH, Nitrate, Sulfate, Total Kjeldahl Nitrogen (TKN), Chloride, Dissolved Iron and Manganese (monitoring wells), Total Iron and Manganese (surface water), and Static Water Levels (monitoring wells only)	Data Submittal due within 45 days of sampling

Water levels and field parameter measurements will be collected from the monitoring wells prior to purging. Purging will include the removal of a minimum of three standing well volumes using dedicated polyethylene tubing and either a Delrin® foot valve or peristaltic pump. Following purging, samples will be collected using the same dedicated equipment into laboratory-supplied containers, field preserved, and transported to a New Hampshire-certified laboratory for analysis of the parameters indicated in the table above. Surface water samples will be collected as grab samples and analyzed for the parameters indicated in the table above.

The current GMP requires that a periodic summary report be prepared and submitted twice during the 5-year GMP period, in June 2016 and June 2019. Therefore, Stantec will only submit a data submittal in 2018 to the NHDES within 45 days of sampling.

COST

Stantec will complete the proposed scope of work for the lump sum fees provided in the following table. Please note that the proposed scope of work is based upon current DES requirements as stipulated in the attached GMP and August 10, 2017 DES letter to the Town. It is possible, based on the findings of the proposed November 2017 sample event, that additional work for 2018, beyond that described herein, will be requested by the DES. Additional tasks may include (but are not limited to) modification of the GMP to include PFAS analysis, addition of residential well sampling to



September 22, 2017
Mr. William Herman
Page 4 of 6

**Reference: Proposal for 2017 PFAS Sampling and 2018 GMP Monitoring Activities
Auburn Town Landfill, Chester Turnpike, Auburn, NH
NHDES Site #199002015, Project #1521**

the GMP, and/or possible installation and sampling of additional monitoring wells to define the downgradient extent of PFAS in site groundwater. While the scope and cost of additional DES-required tasks to be completed in 2018, if any, cannot be identified at this time, it would be prudent for the Town to set aside funds in the 2018 municipal budget to cover these items should they be requested.

Task	Cost
November 2017 PFAS Sampling and Data Submittal	\$6,900.00
April 2018 GMP Sampling and Data Submittal	\$3,100.00
Total	\$10,000.00

Assuming no modifications to the proposed scope of work, billings will not exceed the proposed budget without approval from the Town.

SCHEDULE

The project tasks will be completed in accordance with the time frames described above.

PROJECT MANAGEMENT

David A. Allwine, a New Hampshire Professional Geologist, will serve as the Stantec project manager for this work. Ms. Leigh-Anne Sapienza will also be available to assist you should Mr. Allwine not be available.

ACCEPTANCE AND TERMS AND CONDITIONS

If this proposal is acceptable, please provide your authorization to begin work by signing below in the space provided and returning it to our attention via fax at fax number (603) 669-7636 or by email to david.allwine@stantec.com. This work will be conducted in accordance with the attached Stantec Terms and Conditions, which are incorporated herein by reference.



September 22, 2017
Mr. William Herman
Page 5 of 6

**Reference: Proposal for 2017 PFAS Sampling and 2018 GMP Monitoring Activities
Auburn Town Landfill, Chester Turnpike, Auburn, NH
NHDES Site #199002015, Project #1521**

We appreciate the opportunity to continue assisting the Town of Auburn with this project. If you have any questions, please do not hesitate to contact the undersigned.

Regards,

STANTEC CONSULTING SERVICES INC.

David A. Allwine, PG
Senior Associate
Phone: (603) 206-7553
Fax: (603) 669-7636
David.Allwine@stantec.com

Attachments: DES Letter dated August 10, 2017
GMP No. GWP-199002015-A-003
Figure 1 - Site Location Plan
Figure 2 – Site Plan
Figure 3 – PFAS Supply Well Sampling Locations
Stantec Terms and Conditions

c. File



September 22, 2017
Mr. William Herman
Page 6 of 6

**Reference: Proposal for 2017 PFAS Sampling and 2018 GMP Monitoring Activities
Auburn Town Landfill, Chester Turnpike, Auburn, NH
NHDES Site #199002015, Project #1521**

ACCEPTANCE

I accept the Price, Scope, Schedule, and Terms and Conditions of this proposal.

Town of Auburn, NH

Signature

Printed Name/Title

Date

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The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES



Robert R. Scott, Commissioner

EMAIL ONLY

August 10, 2017

Russell Sullivan
Board of Selectmen
Town of Auburn
47 Chester Road, PO Box 309
Auburn, NH 03032

Subject: **Auburn** – Auburn Municipal Landfill, Chester Turnpike
DES Site #199002015, Project #1521

Results of June 2017 PFAS Sampling, prepared by Stantec Consulting
Services, Inc. (Stantec), dated June 30, 2017

Dear Mr. Sullivan,

The New Hampshire Department of Environmental Services (NHDES) has reviewed the above subject Report for the Auburn Landfill (site). Based on our review, we find this report acceptable and consistent with the additional per- and polyfluoroalkyl substances (PFAS) groundwater sampling requested following the initial PFAS sampling completed on April 6, 2017 during regular spring monitoring as required under the site Groundwater Management Permit (**GWP-199002015-A-003**) previously issued by NHDES.

For the initial (April 2017) sampling, PFAS compounds were found in all four permit monitoring wells tested. The samples from two of the wells (MW-3 and MW-4) contained PFAS at concentrations exceeding the NHDES Ambient Groundwater Quality Standard (AGQS) of 70 ng/L (nanograms per liter or parts per trillion (ppt)) for perfluorooctanoic acid (PFOA) and perfluorooctane sulfonate (PFOS) individually or as a sum total of the two. MW-3 contained PFOS at 78 ng/L and PFOA at 56 ng/L, with a combined total above 70 ng/L (134 ng/L). MW-4 contained PFOS at 61 ng/L and PFOA at 26 ng/L, with a combined total above 70 ng/L at 87 ng/L.

Based on these data an additional limited round of PFAS sampling was requested to identify the potential for the PFAS to migrate off-site to the nearby water supply wells at 518 and 612 Raymond Road and at the two permit surface water monitoring locations (SW-1 and SW-2). The dug well up-gradient of the landfill and down-gradient of the on-site ash deposit was also sampled on June 1, 2017 following a number of telephone conversations and email correspondence with your environmental consultant, Stantec.

www.des.nh.gov

PO Box 95, 29 Hazen Drive, Concord, NH 03302-0095

Telephone: (603) 271-2908 Fax: (603) 271-2181 TDD Access: Relay NH 1-800-735-2964

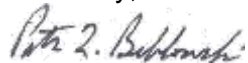
Results of the second (June 1, 2017 round) detected various concentrations of PFAS, all less than the AGQS at the landfill site, and did not detect PFAS at the two off-site water supply wells. Following the acquisition of this additional data, Stantec provided the following recommendations:

1. Groundwater Management Permit GWP-199002015-A-003 should be revised to include PFAS testing.
2. Monitoring under the permit should include PFAS testing of the two off-site water supply wells.
3. In order to better define the down-gradient edge of the PFAS plume, one or more additional monitoring wells should be installed to monitor the PFAS plume down-gradient of MW-3 and MW-4.

While NHDES agrees with the recommendations above in concept, we request that an additional monitoring round for field parameters: specific conductance @ 25°C, pH, and static water elevation (in monitoring wells) and PFAS be obtained during November 2017. This additional sampling would allow for confirmation of the distribution of PFAS compounds in advance of installing additional monitoring wells and/or revising the Groundwater Management Permit. The following sampling locations should be sampled for PFAS in accordance with NHDES protocols: MW-1, MW-2, MW-3, MW-4, SW-1 and SW-2 and the water supply wells at 273 Chester Turnpike (Dug), 518 and 612 Raymond Road.

NHDES acknowledges the on-going efforts of the Town to monitor site groundwater for the presence of PFAS. Should you have any questions, please contact me directly at NHDES' Waste Management Division.

Sincerely,



Peter L. Beblowski, C.P.G.
Hazardous Waste Remediation Bureau
Groundwater Remediation & Permitting
Tel: (603) 271-2999
Fax: (603) 271-2181
Email: peter.bebowski@des.nh.gov

cc: Todd Moore, PE, SWMB Administrator
Paul Rydel, PG, HWRB Supervisor
David Allwine, PG, Stantec Consulting Services, Inc.
William Herman, Auburn Town Administrator
Attention Health Officer, Town of Auburn



The State of New Hampshire
Department of Environmental Services



Thomas S. Burack, Commissioner

March 24, 2015

James Headd, Chairman
Board of Selectmen
Town of Auburn
PO Box 309
47 Chester Road
Auburn, NH 03032

SUBJECT: AUBURN – Town of Auburn Landfill, Chester Turnpike
DES #199002015, Project #1521

Groundwater Management Permit Renewal Application, prepared by Stantec Consulting Services, Inc., dated February 3, 2015.

Dear Mr. Headd:

Please find enclosed Groundwater Management Permit Number **GWP-199002015-A-003**, approved by the Department of Environmental Services (Department). This permit is issued for a period of 5 years to monitor groundwater quality at the closed Auburn Landfill site and is a renewal of the permit which expired on March 11, 2015.

Please note that Permit Condition #7 has been modified from the previous permit due to the groundwater flow direction and observed constituent concentrations. Biannual (April and November) permit monitoring has been revised to annual sampling with permit sampling occurring in April of each year. **Periodic Summary Reports shall occur in June 2016 and 2019.** Also note that standard submission of regular permit monitoring data collected in April each year still need to be submitted within 45 days in accordance with standard permit conditions.

All monitoring summaries and all required sampling results shall be submitted to the Groundwater Management Permits Coordinator at the address below. All correspondence must contain a cover letter that clearly shows the Department identification number for the site (**DES #199002015**). Should you have any questions, please contact me at the Waste Management Division.

Sincerely,

Peter L. Beblowski, C. P.G.
Hazardous Waste Remediation Bureau
Groundwater Remediation & Permitting
Tel: (603) 271-2999
Fax: (603) 271-2181
E-mail: peter.bebowski@des.nh.gov

ec: Michael Guilfoy, PE, SWMB Administrator
Karlee Kenison, PG, HWRB, Supervisor
David Allwine, PG, Stantec Consulting Services, Inc
Attention Health Officer, Town of Auburn

www.des.nh.gov
29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-2908 • TDD Access: Relay NH 1-800-735-2964





The
NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES
hereby issues
GROUNDWATER MANAGEMENT PERMIT NO. GWP-199002015-A-003
to the permittee
TOWN OF AUBURN
to monitor the groundwater quality at the
CLOSED TOWN OF AUBURN LANDFILL
(Chester Turnpike)
in AUBURN, N.H.
via the groundwater monitoring system comprised of
4 monitoring wells and 2 surface water sampling points
as depicted on the Site Plan entitled,
Site Plan
dated January 9, 2015, prepared by Stantec Consulting Services, Inc.

TO: TOWN OF AUBURN
PO BOX 309
47 CHESTER ROAD
AUBURN, NEW HAMPSHIRE 03032-0309

Date of Issuance: March 24, 2015
Date of Expiration: March 23, 2020

Pursuant to authority in N.H. RSA 485-C:6-a, the New Hampshire Department of Environmental Services (Department), hereby grants this permit to monitor groundwater at the above described location for five years subject to the following conditions:

(continued)

STANDARD MANAGEMENT PERMIT CONDITIONS

1. The permittee shall not violate Ambient Groundwater Quality Standards adopted by the Department (N.H. Admin. Rules Env-Or 600) in groundwater outside the boundaries of the Groundwater Management Zone, as shown on the referenced site plan.
2. The permittee shall not cause groundwater degradation that results in a violation of surface water quality standards (N.H. Admin. Rules Env-Ws 1700) in any surface water body.
3. The permittee shall allow any authorized staff of the Department, or its agent, to enter the property covered by this permit for the purpose of collecting information, examining records, collecting samples, or undertaking other action associated with this permit.
4. The permittee shall apply for the renewal of this permit at least 90 days prior to its expiration date.
5. This permit is transferable only upon written request to, and approval of, the Department. Compliance with the existing Permit shall be established prior to permit transfer. Transfer requests shall include the name and address of the person to whom the permit transfer is requested, signature of the current and future permittee, and a summary of all monitoring results to date.
6. The Department reserves the right, under N.H. Admin. Rules Env-Or 600, to require additional hydrogeologic studies and/or remedial measures if the Department receives information indicating the need for such work.
7. The permittee shall maintain a water quality monitoring program and submit monitoring results to the Department's Waste Management Division no later than 45 days after sampling. Samples shall be taken from monitoring wells and surface water sampling points as shown and labeled on the referenced site plan and other sampling points listed on the following table in accordance with the schedule outlined herein:

Monitoring Locations	Sampling Frequency	Parameters
MW-1, MW-2, MW-3, MW-4, SW-1 and SW-2	April each year	Specific Conductance @ 25°C, pH, Nitrate, Sulfate, TKN, Chloride, Iron, Manganese, and Static Water Elevation (in monitor wells).
Same as Above	April 2019	NHDES Waste Management Division Full List of Analytes for Volatile Organics plus 1,4- dioxane (using a 0.25 ug/L reporting limit) and Drinking Water Metals.

Sampling shall be performed in accordance with the documents listed in Env-Or 610.02 (e). Samples shall be analyzed by a laboratory certified by the U.S. Environmental Protection Agency or the New Hampshire Department of Environmental Services pursuant to Env-C 300. All overburden groundwater samples collected for metal analyses (iron, manganese, and Drinking Water Metals) shall be analyzed for dissolved metals; and thus must be field filtered (with a 0.45-micron filter) and acidified after filtration in the field.

Surface water samples and samples collected from bedrock or water supply wells shall be analyzed for total metals, and shall not be filtered. As referred to herein, the term "Drinking Water Metals" refers to arsenic, barium, cadmium, chromium, lead, mercury, selenium and silver.

Summaries of water quality shall be submitted periodically to the Department's Waste Management Division, in the months of **June 2016 and 2019**, using a format acceptable to the Department. The Summary Report shall include the information listed in Env-Or 607.04 (a), as applicable.

The Periodic Summary Report shall be prepared and stamped by a professional engineer or professional geologist licensed in the State of New Hampshire.

8. Issuance of this permit is based on the Groundwater Management Permit Application dated February 3, 2015, and the historical documents found in the Department file **DES #199002015**. The Department may require additional hydrogeologic studies and/or remedial measures if invalid or inaccurate data are submitted.
9. Within 30 days of discovery of a violation of an ambient groundwater quality standard at or beyond the Groundwater Management Zone boundary, the permittee shall notify the Department in writing. Within 60 days of discovery, the permittee shall submit recommendations to correct the violation. The Department shall approve the recommendations if the Department determines that they will correct the violation.
10. All monitoring wells at the site shall be properly maintained and secured from unauthorized access or surface water infiltration

ADDITIONAL CONDITION FOR LANDFILLS

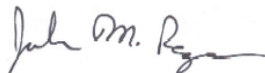
11. The permittee shall maintain a capping system at the facility that meets the standards set forth in Env-Sw 805.10.

SPECIAL CONDITIONS FOR THIS PERMIT

12. Recorded property within the Groundwater Management Zone includes the lot as listed and described in the following table:

Tax Map / Lot No.	Property Address	Owner Name and Address	Deed Reference (Book / Page)
Map 11/ Lot 19-1	Auburn Landfill Chester Turnpike Auburn, NH 03032	Town of Auburn P.O. Box 309 47 Chester Road Auburn, NH 03032	Book 296/ Page 1444

13. The permittee shall update ownership information required by Env-Or 607.03(a)(20) for all properties within the Groundwater Management Zone prior to renewal of the permit or upon a recommendation for site closure.

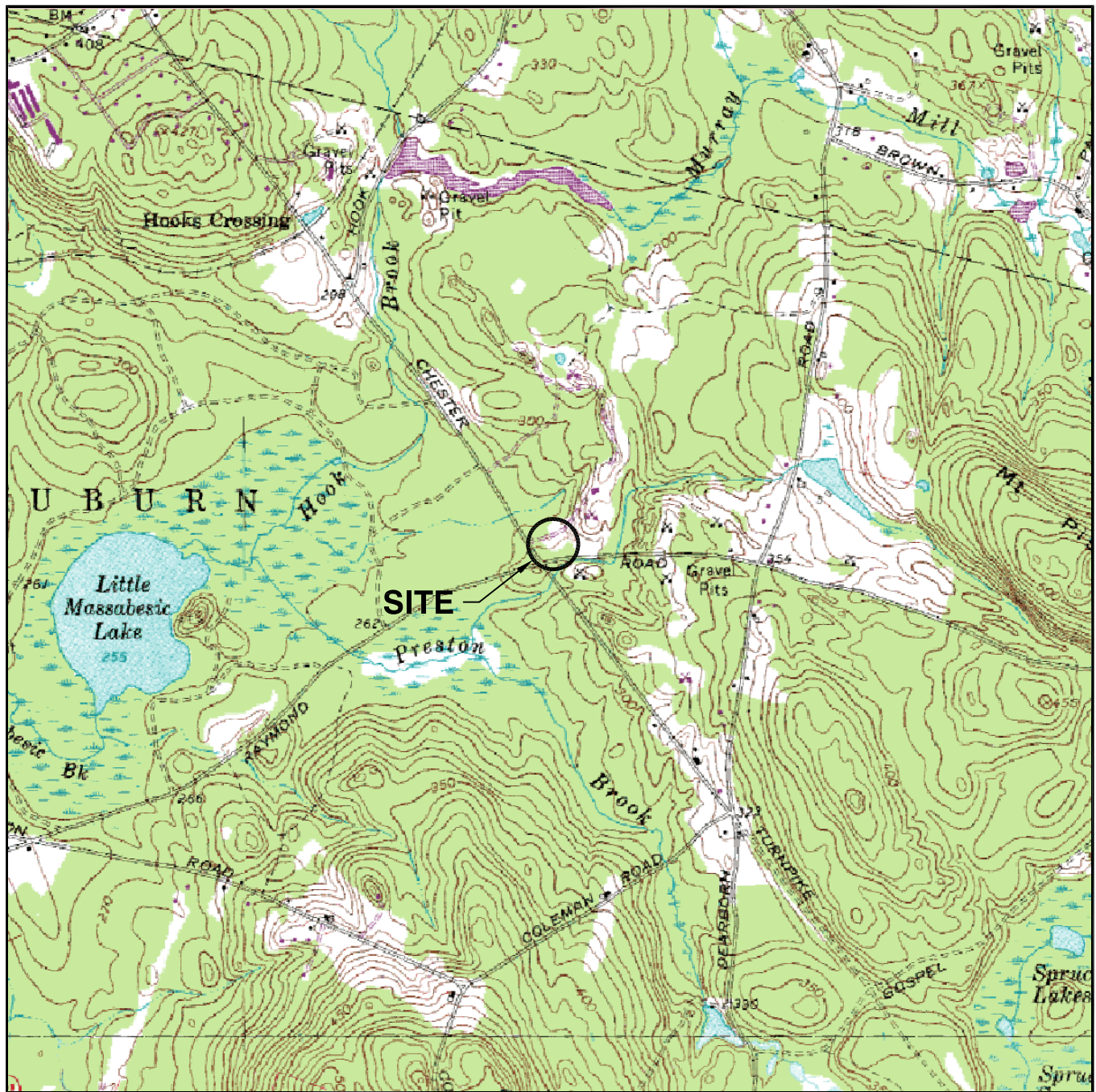


John M. Regan, P.G., Administrator
Hazardous Waste Remediation Bureau
Waste Management Division

Any person aggrieved by any terms or conditions of this permit may appeal to the N.H. Waste Management Council ("Council") by filing an appeal that meets the requirements specified in RSA 21-O:14 and the rules adopted by the Council, Env-WMC 200. The appeal must be filed **directly with the Council within 30 days** of the date of this decision and must set forth fully **every ground** upon which it is claimed that the decision complained of is unlawful or unreasonable. Only those grounds set forth in the notice of appeal can be considered by the Council.

Information about the Council, including a link to the Council's rules, is available at <http://nhec.nh.gov/> (or more directly at <http://nhec.nh.gov/waste/index.htm>). Copies of the rules also are available from the DES Public Information Center at (603) 271-2975.

GWP-199002015-A-003



MAP SOURCE:

WWW.TRAILS.COM

USGS CANDIA [NH] QUAD
43.015°N, 71.32°W (NAD83/WGS84)



2000 0 2000



Scale in feet



Stantec

Stantec Consulting Services Inc.

STANTEC LOCATION:
AUBURN, NEW HAMPSHIRE

DATE PREPARED: 10-20-10	DESIGNED BY: DAA	DRAWN BY: JJW	CHECKED BY: DAA	REVIEWED BY: DAA
REVISION DATE:	REVISION NO:	DRAWN BY:	CHECKED BY:	REVIEWED BY:

PROJECT NAME/FILE NAME:
AUBURN LF

PROJECT NUMBER/PHASE:
191710504

SCALE:
1:24000

DRAWING TITLE:

SITE LOCATION PLAN

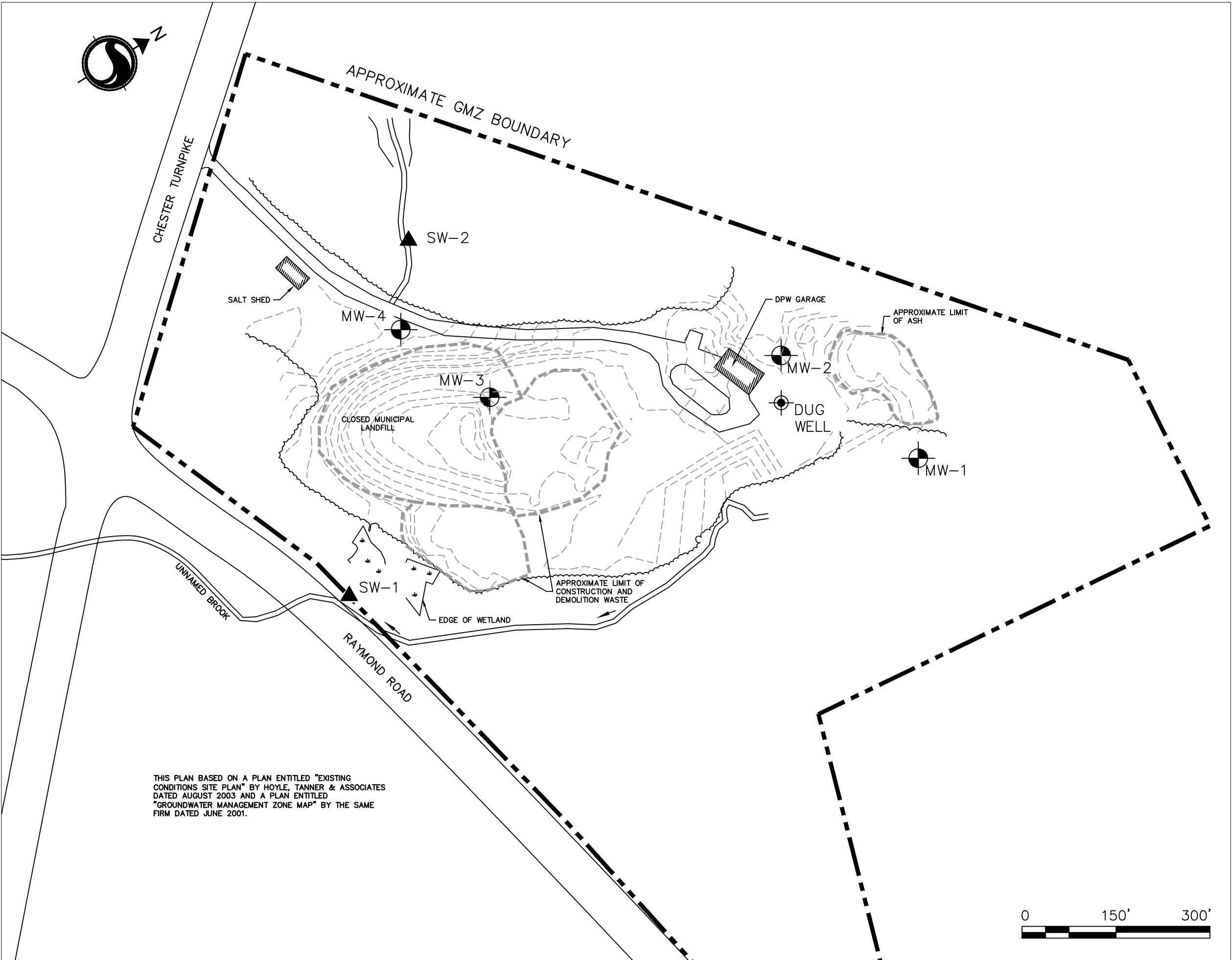
AUBURN LANDFILL
CHESTER TURNPIKE AUBURN NH

PREPARED FOR:
TOWN OF AUBURN

FIGURE NO.

1

V:\1917\active\191710504\Drawing\AUBURN LF SITE 6-8-17.dwg



Stantec Consulting Services Inc.
5 Dartmouth Drive, Suite 101
Auburn NH 03032 U.S.A.
Tel. 603.669.8672
Fax. 603.669.7636
www.stantec.com

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The Contractor shall verify and be responsible for all dimensions. DO NOT scale the drawing - any errors or omissions shall be reported to Stantec without delay.
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Consultants

Legend

- Approximate property boundary
- Monitoring well location
- SW-2 Surface Water Sample location
- Woods
- Water supply well location
- DUG WELL

Notes

Revision	By	Appd.	YY.MM.DD
Issued	By	Appd.	YY.MM.DD

File Name: AUBURN LF SITE 6-8-17.dwg	DJP		JUN, 2016
Permit-Seal	Des.	Chkd.	Dagn. YY.MM.DD

Client/Project
TOWN OF AUBURN, NH

AUBURN LANDFILL POST-CLOSURE MONITORING
273 CHESTER TURNPIKE
AUBURN, NEW HAMPSHIRE

Title
SITE PLAN

Project No. 191710504	Scale AS SHOWN
Drawing No. 2	Sheet 1 of 1
	Revision 0

Auburn Landfill

Figure 3

PFAS Supply Well Sampling Locations

Chester Turnpike

DPW
GARAGE

Dug Well

AUBURN LANDFILL

Raymond Rd

Drilled Well

518 RAYMOND
ROAD (KIMBALL)

Drilled Well

612 RAYMOND
ROAD (RICHARDS)

Google earth

© 2016 Google



600 ft

The following Terms and Conditions are attached to and form part of a proposal for services to be performed by Consultant and together, when the CLIENT authorizes Consultant to proceed with the services, constitute the AGREEMENT. Consultant means the Stantec entity issuing the Proposal.

DESCRIPTION OF WORK: Consultant shall render the services described in the Proposal (hereinafter called the "SERVICES") to the CLIENT.

DESCRIPTION OF CLIENT: The CLIENT confirms and agrees that the CLIENT has authority to enter into this AGREEMENT on its own behalf and on behalf of all parties related to the CLIENT who may have an interest in the PROJECT.

TERMS AND CONDITIONS: No terms, conditions, understandings, or agreements purporting to modify or vary these Terms and Conditions shall be binding unless hereafter made in writing and signed by the CLIENT and Consultant. In the event of any conflict between the Proposal and these Terms and Conditions, these Terms and Conditions shall take precedence. This AGREEMENT supercedes all previous agreements, arrangements or understandings between the parties whether written or oral in connection with or incidental to the PROJECT

COMPENSATION: Payment is due to Consultant upon receipt of invoice. Failure to make any payment when due is a material breach of this AGREEMENT and will entitle Consultant, at its option, to suspend or terminate this AGREEMENT and the provision of the SERVICES. Interest will accrue on accounts overdue by 30 days at the lesser of 1.5 percent per month (18 percent per annum) or the maximum legal rate of interest. Unless otherwise noted, the fees in this agreement do not include any value added, sales, or other taxes that may be applied by Government on fees for services. Such taxes will be added to all invoices as required.

NOTICES: Each party shall designate a representative who is authorized to act on behalf of that party. All notices, consents, and approvals required to be given hereunder shall be in writing and shall be given to the representatives of each party.

TERMINATION: Either party may terminate the AGREEMENT without cause upon thirty (30) days notice in writing. If either party breaches the AGREEMENT and fails to remedy such breach within seven (7) days of notice to do so by the non-defaulting party, the non-defaulting party may immediately terminate the Agreement. Non-payment by the CLIENT of Consultant's invoices within 30 days of Consultant rendering same is agreed to constitute a material breach and, upon written notice as prescribed above, the duties, obligations and responsibilities of Consultant are terminated. On termination by either party, the CLIENT shall forthwith pay Consultant all fees and charges for the SERVICES provided to the effective date of termination.

ENVIRONMENTAL: Except as specifically described in this AGREEMENT, Consultant's field investigation, laboratory testing and engineering recommendations will not address or evaluate pollution of soil or pollution of groundwater.

PROFESSIONAL RESPONSIBILITY: In performing the SERVICES, Consultant will provide and exercise the standard of care, skill and diligence required by customarily accepted professional practices normally provided in the performance of the SERVICES at the time and the location in which the SERVICES were performed.

LIMITATION OF LIABILITY: The CLIENT releases Consultant from any liability and agrees to defend, indemnify and hold Consultant harmless from any and all claims, damages, losses, and/or expenses, direct and indirect, or consequential damages, including but not limited to attorney's fees and charges and court and arbitration costs, arising out of, or claimed to arise out of, the performance of the SERVICES, excepting liability arising from the sole negligence of Consultant. It is further agreed that the total amount of all claims the CLIENT may have against Consultant under this AGREEMENT, including but not limited to claims for negligence, negligent misrepresentation and/or breach of contract, shall be strictly limited to the lesser of professional fees paid to Consultant for the SERVICES or \$50,000.00. No claim may be brought against Consultant more than two (2) years after the cause of action arose. As the CLIENT's sole and exclusive remedy under this AGREEMENT any claim, demand or suit shall be directed and/or asserted only against Consultant and not against any of Consultant's employees, officers or directors.

Consultant's liability with respect to any claims arising out of this AGREEMENT shall be absolutely limited to direct damages arising out of the SERVICES and Consultant shall bear no liability whatsoever for any consequential loss, injury or damage incurred by the CLIENT, including but not limited to claims for loss of use, loss of profits and/or loss of markets.

INDEMNITY FOR MOLD CLAIMS: It is understood by the parties that existing or constructed buildings may contain mold substances that can present health hazards and result in bodily injury, property damage and/or necessary remedial measures. If, during performance of the SERVICES, Consultant knowingly encounters any such substances, Consultant shall notify the CLIENT and, without liability for consequential or any other damages, suspend performance of services until the CLIENT retains a qualified specialist to abate and/or remove the mold substances. The CLIENT agrees to release and waive all claims, including consequential damages, against Consultant, its subconsultants and their officers, directors and employees arising from or in any way connected with the existence of mold on or about the project site whether during or after completion of the SERVICES. The CLIENT further agrees to indemnify and hold Consultant harmless from and against all claims, costs, liabilities and damages, including reasonable attorneys' fees and costs, arising in any way from the existence of mold on the project site whether during or after completion of the SERVICES, except for those claims, liabilities, costs or damages caused by the sole gross negligence and/or knowing or willful misconduct of Consultant. Consultant and the CLIENT waive all rights against each other for mold damages to the extent that such damages sustained by either party are covered by insurance.

DOCUMENTS: All of the documents prepared by or on behalf of Consultant in connection with the PROJECT are instruments of service for the execution of the PROJECT. Consultant retains the property and copyright in these documents, whether the PROJECT is executed or not. These documents may not be used for any other purpose without the prior written consent of Consultant. In the event Consultant's documents are subsequently reused or modified in any material respect without the prior consent of Consultant, the CLIENT agrees to defend, hold harmless and indemnify Consultant from any claims advanced on account of said reuse or modification.

Any document produced by Consultant in relation to the Services is intended for the sole use of Client. The documents may not be relied upon by any other party without the express written consent of Consultant, which may be withheld at Consultant's discretion. Any such consent will provide no greater rights to the third party than those held by the Client under the contract, and will only be authorized pursuant to the conditions of Consultant's standard form reliance letter.

Consultant cannot guarantee the authenticity, integrity or completeness of data files supplied in electronic format ("Electronic Files"). CLIENT shall release, indemnify and hold Consultant, its officers, employees, Consultant's and agents harmless from any claims or damages arising from the use of Electronic Files. Electronic files will not contain stamps or seals, remain the property of Consultant, are not to be used for any purpose other than that for which they were transmitted, and are not to be retransmitted to a third party without Consultant's written consent.

FIELD SERVICES: Consultant shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with work on the PROJECT, and shall not be responsible for any contractor's failure to carry out the work in accordance with the contract documents. Consultant shall not be responsible for the acts or omissions of any contractor, subcontractor, any of their agents or employees, or any other persons performing any of the work in connection with the PROJECT. Consultant shall not be the prime contractor or similar under any occupational health and safety legislation.

GOVERNING LAW/COMPLIANCE WITH LAWS: The AGREEMENT shall be governed, construed and enforced in accordance with the laws of the jurisdiction in which the majority of the SERVICES are performed. Consultant shall observe and comply with all applicable laws, continue to provide equal employment opportunity to all qualified persons, and to recruit, hire, train, promote and compensate persons in all jobs without regard to race, color, religion, sex, age, disability or national origin or any other basis prohibited by applicable laws.

DISPUTE RESOLUTION: If requested in writing by either the CLIENT or Consultant, the CLIENT and Consultant shall attempt to resolve any dispute between them arising out of or in connection with this AGREEMENT by entering into structured non-binding negotiations with the assistance of a mediator on a without prejudice basis. The mediator shall be appointed by agreement of the parties. If a dispute cannot be settled within a period of thirty (30) calendar days with the mediator, if mutually agreed, the dispute shall be referred to arbitration pursuant to laws of the jurisdiction in which the majority of the SERVICES are performed or elsewhere by mutual agreement.

ASSIGNMENT: The CLIENT and Consultant shall not, without the prior written consent of the other party, assign the benefit or in any way transfer the obligations under these Terms and Conditions or any part hereof.

SEVERABILITY: If any term, condition or covenant of the AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of the AGREEMENT shall be binding on the CLIENT and Consultant.

**Town of Auburn
Board of Selectmen
September 25, 2017
Town Hall
3:00 p.m.**

() Call to Order

() Appointments with the Board

Griffin Mill Bridge – Janice & Jim Fusco and Rene LaBranche, Stantec

() Other Business

() Adjourn

Note: "Any person with a disability who wishes to attend this public meeting and needs to be provided reasonable accommodations in order to participate, please contact the Board of Selectmen's Secretary at (603) 483-5052 x100, so that arrangements can be made."

**Town of Auburn
Board of Selectmen
September 20, 2017**

Selectmen Present: James Headd, Richard Eaton & Dale Phillips

Also Present: Road Agent Michael Dross, Rene LaBranche of Stantec Consulting, and William Herman, Town Administrator

Mr. Headd called the public meeting to order at 11:05 a.m.

Appointments with the Board

Update on Status of Griffin Mill Bridge

Mr. LaBranche reported that following the Board's direction from their September 11th meeting, Stantec Consulting performed a field inspection of the Griffin Mill Road Bridge on September 12th. The inspection verified the September 5th notice from the NH Department of Transportation that serious and advanced deterioration of the steel stringers was noted, particularly in the webs near the bottom flanges. Ongoing deterioration will continue to compromise the integrity of the steel stringers until they are replaced. A structural analysis was performed to investigate whether the stringers can continue to support a further reduced vehicular live loads. This analysis found the Griffin Mill Road Bridge cannot continue to reliably support even reduced vehicular loads, and Stantec concurs with the NHDOT recommendation to close the bridge.

Mr. LaBranche noted the two interior stringers are in the worst shape, but the two outer stringers are not in such better shape in order to make up for the structural loss of the other two stringers.

Stantec performed a preliminary investigation to assess whether a temporary strengthening would allow the bridge to remain open at the current 10-ton load posting. The possible project would involve placing two large steel beams in the roadway, each adjacent to the timber bridge curbs, to span over the bridge and carry the vehicle load via a transverse underslung steel beam placed at the mid-span of the existing stringers. It is anticipated the large steel beams would be approximately 40-feet long and would be supported on the approach roadways beyond the ends of the bridge. Threaded rods would be suspended through holes in the timber bridge deck to create a cradle for the underslung beam. The underslung beam would be pulled and wedged tight to the underside of the existing stringers. The remaining roadway width would be approximately 9'-6" to 10'-0" and does not currently provide guardrail or protection for the strengthening beams. Further refinement of this concept may be able to better incorporate these details.

Mr. LaBranche indicated he had made contact with contact with Cohen Steel in Concord to secure a cost estimate for the steel required for the temporary bridge support and was told the cost would be approximately \$5,338.80. In addition, they contacted Geddes Movers of Bow and were provided a budgetary cost of \$17,000 to \$20,000 to install everything. So the temporary measure would cost a total of approximately \$26,000.

Stantec advises it is important to note this strengthening is conceptual in nature and should also be considered to be a temporary interim measure. He indicated it might provide adequate support until the bridge is scheduled for State funding for replacement.

Mr. LaBranche noted the other option is to close the bridge and complete the temporary access road / driveway to the property until such time as the bridge is replaced. He indicated the temporary access road / driveway could be part of the total cost for the bridge project as the temporary access would be required for the construction project, while the temporary interim measure to keep the bridge open would not be eligible for funding through the Municipal Bridge Aid program. He also indicated the Town should petition the NHDOT to see if the Griffin Mill Bridge could be moved up the schedule for funding in the Municipal Bridge Aid program due to potential closure. Mr. LaBranche said the Town might consider handling the replacement work under NHDOT's advanced construction process, but the Town would run the risk of there not being State funds available and not getting reimbursed in a later year.

Mr. Eaton indicated he favored implementing the temporary access road / driveway at this point and closing the bridge. He was not in favor of the temporary repair to the bridge to keep it open. He felt the Board needed to meet with the Fuscus as quickly as possible to determine a course of action.

Mrs. Phillips and Mr. Headd agreed they should meet with the Fuscus as soon as possible to be able to move on whichever means of access is agreed upon. They felt the construction of the temporary access road / driveway was the preferable approach, but they would consider either means moving forward.

Mr. Herman noted the Board should request NHDOT consider advancing Auburn on the schedule of Red Listed Bridges if the bridge is closed, but he indicated it is not likely the Griffin Mill Bridge would be a high priority due to the low volume of traffic it has. He also noted the Town has its 20% share of bridge construction funds in hand, but if the decision was made to attempt advance construction prior to the availability of State funding, the Town would need to raise the remaining 80% share of funds through a Town Meeting appropriation.

Through discussion, the Board members agreed the options appeared to be establishing a temporary road / driveway access and closing the bridge to traffic, or implementing the interim temporary repair to keep the bridge open. They agreed the

Town should ask the NHDOT for consideration in being moved up on the schedule of funding in the Municipal Bridge Aid program, but performing advanced construction without the guarantee of reimbursement was not a good course of action for the Town.

The Board requested scheduling a meeting as quickly as possible with the Fuscus, with their preference being sometime during the day or late afternoon on Monday, September 25th.

Adjourn

Mr. Eaton moved to adjourn; Mrs. Phillips seconded the motion; all were in favor, the meeting ended at 11:41 a.m.