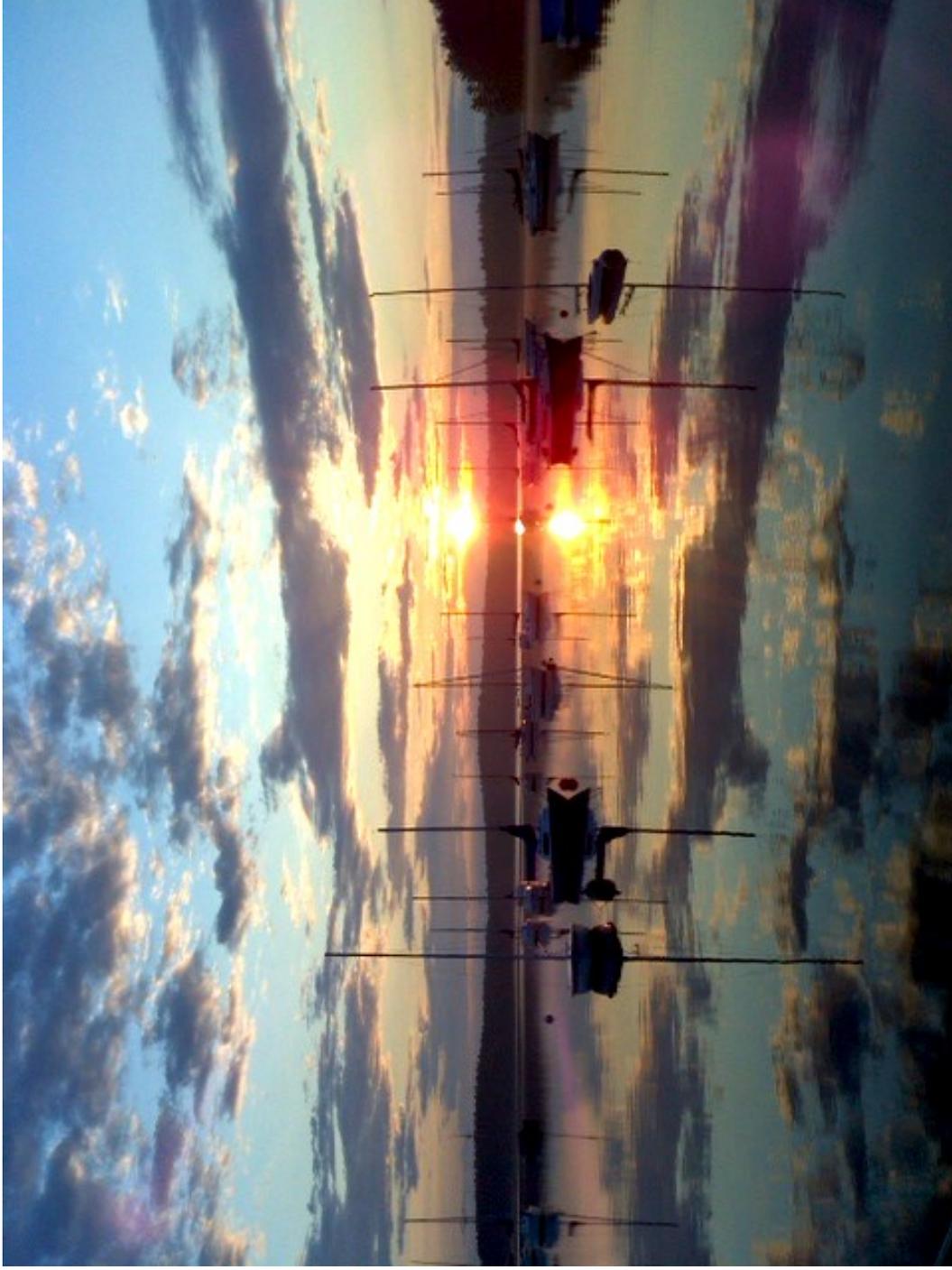


Town of Auburn



2018 Town Report

Cover Photo By: David Jenkins
“Summer Sunrise on Lake Massabesic”

2018 ANNUAL TOWN REPORT
And
2019 TOWN WARRANT & BUDGET

Population- 5,449
Registered Voters- 4,411
2018 Net Property Valuation- \$843,039,816
2018 Tax Rate- \$17.06

AUBURN, NEW HAMPSHIRE

www.auburnnh.us

Table of Contents

<u>Town</u>	<u>Page #</u>	<u>Town</u>	<u>Page #</u>
Notice	4	Library Reports	55-56
2018 Budget Chart	5	Police Report	57-58
Town Officers	6-7	Parks & Recreation Report	59-60
Town 2019 Deliberative	8-10	Planning Board Report	61-62
Town 2019 Warrant	11-13	Road Agent Report	63
Town 2019 Budget	14-22	Southern NH Planning Report	64-66
Town 2019 Default Budget	23-25	Schedule of Town Property	67
Your Tax Dollars 2018	26	Tax Collectors Report MS61	68-74
2018 Election Results	27-29	Tax Rate Calculation	75
Board of Selectmen's Report	30	Town Clerk's Report	76
Town Goals	31-35	Treasurer's Report	77
Town Administrator Report	36	Vendor Report	78-83
Town of Auburn Community Profile	37-39	ZBA Report	84-85
Building Inspector Report	40-41	2018 Balance Sheet	86
Cemetery Report	42	2018 Revenue Report	87
Conservation Report	43	2018 Comparative Statement	88-89
Escrow & Performance Bonds	44	2018 Births	90
Employee Wage & Benefit	45-48	2018 Deaths	91-92
Fire Department Report	49-51	2018 Marriages	93-94
Forest Fire Report	52	2018 SENH Hazardous Materials	95-97
Highway Safety Committee	53	Auburn Facilities Information	98
Net Valuation	54		

Note: School Info. in Back Section

NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

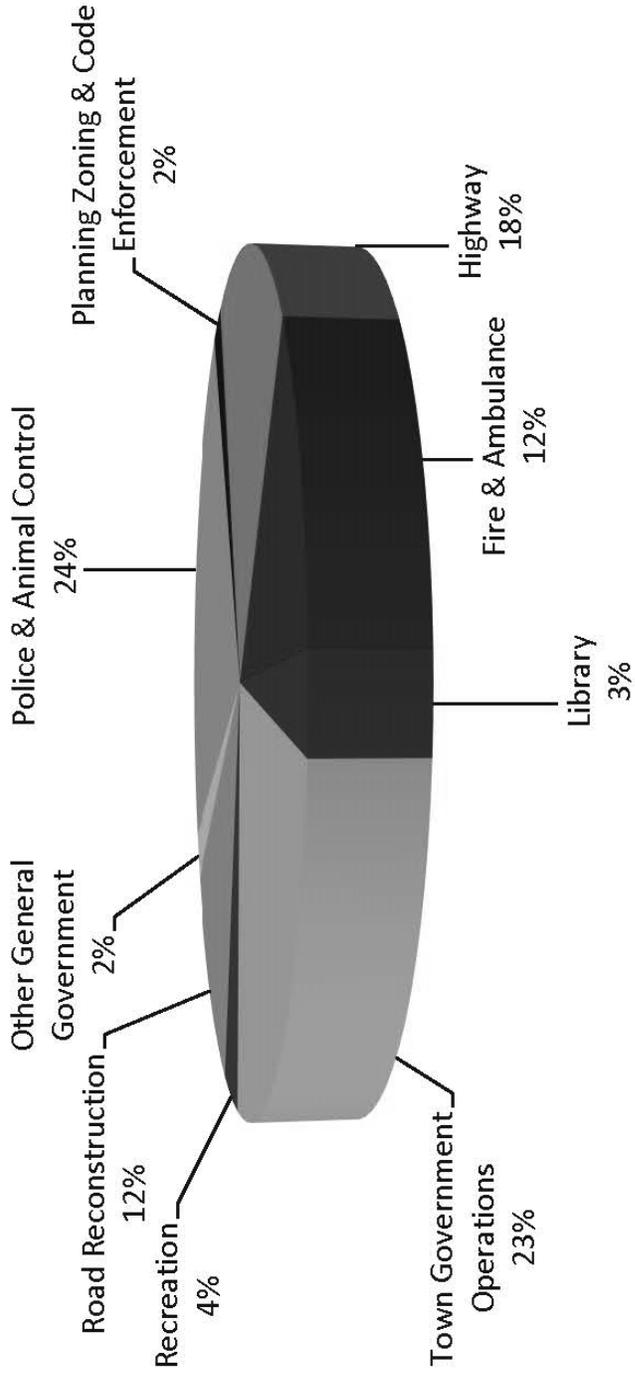
- Make a request to the local governing body
- No later than December 31, 2021.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

Read the full statute at [RSA 674:39-aa Restoration of Involuntarily Merged Lots](#).

2019 TOWN BUDGET BREAKDOWN



TOWN OFFICERS - 2018

SELECTMEN

James F. Headd – 2019
Richard W. Eaton - 2020
Keith Leclair - 2021

TOWN ADMINISTRATOR

William G. Herman, CPM

MODERATOR

Kathleen Porter, Moderator - 2020

TOWN CLERK

Kathleen A. Sylvia - 2020

DEPUTY TOWN CLERK

Lauren Fanning - 2020

TAX COLLECTOR

Susan N. Jenkins - 2020

DEPUTY TAX COLLECTOR

Lauren Fanning - 2020

TREASURER

Walter P. Milne - 2020

DEPUTY TREASURER

Linda Dross – 2020

HIGHWAY AGENT

Michael Dross – 2021

LIBRARY TRUSTEES

Nancy J. Mayland – 2021
Elizabeth A Michaud - 2019
Joseph G. Forest - 2020
Sharon I. Bluhm, Alt – 2019
Jean L. Worster, Alt. - 2019
Brenda Beer, Alt. - 2019

CEMETERY TRUSTEES

Donald W Dollard – 2021
James Thompson – 2020
Scott R Norris - 2019

TRUST FUND TRUSTEES

Dorothy Carpenter – 2021
Barbara Carpenter - 2020
Patricia Allard – 2019

SUPERVISORS OF THE CHECKLIST

Susan Jenkins - 2020
Joanne Linxweiler – 2024
Barbara Coapland – 2022

RECORDS RETENTION COMMITTEE

Kathleen A Sylvia
William G Herman, CPM
Adele Frisella

BUDGET COMMITTEE

Peter Miles, Chairman – 2019
Mary Beth Lufkin, Vice Chairman – 2021
David R Wesche – 2021
Daniel J. Carpenter – 2020
Kevin S. Downing - 2020
Paula Marzloff – 2019
Alan Villeneuve - School Board
Representative
James F Headd - Selectmen's
Representative

POLICE COMMISSION

David Dion, Chairman - 2020
Dennis McCarthy – 2019
Michael Rolfe – 2021

POLICE DEPARTMENT

Full-Time

Chief Edward G. Picard
Lt. Ray Pelton
Det. Sgt. Charles Chabot
Sgt. Kevin Cashman
Officer Christopher Beale
Officer Calvin Kapos
Officer James Huard
Officer Muzafer Aku
Officer Anita Lombardo
Officer Karl Hanson

Part-Time

Sgt. Daniel Goonan
Off. William Barry
Off. Peter Lennon
Off. Jason Ientile
Off. Gregory Santuccio
Off. Gary Bartis
Off. Dana Filip

Animal Control Officer- Jarlene Cornett

FIRE DEPARTMENT

Chief Michael O. Williams
Deputy Robert Selinga
Captain James Saulnier
Firefighter Patrick Glennon

**PART TIME FIRE CHIEF/FOREST
FIRE WARDEN**

Chief Michael O. Williams

DEPUTY FIRE WARDENS

Patrick Glennon James Saulnier
Alex Phillips Joseph Rossino
Kevin Vail **Issuing Agent:**
Kevin McArthur Melissa Gates

**OFFICE OF EMERGENCY
MANAGEMENT/ LOCAL EMERGENCY
PLANNING**

Michael O. Williams, Director

PLANNING BOARD

Ronald Poltak, Chairman – 2021
Steve Grillo, Vice Chairman – 2021
Michael Rolfe – 2019
Jeffrey Porter – 2020
Thomas LaCroix, Alt – 2021
Jess Edwards, Alt - 2019
Paula Marzloff, Alt – 2020
Keith Leclair, Selectmen’s Representative

**SOUTHERN NEW HAMPSHIRE
PLANNING COMMISSION
REPRESENTATIVES**

William Herman
Charles Worster
Ronald Poltak, Alt.

ZONING BOARD OF ADJUSTMENT

Mark Wright, Chairman - 2019
Michael C. Dipietro , Vice Chairman – 2020
Stephen Carroll - 2021
Kevin Stuart – 2020
Margaret Neveu – 2019
Robert G Beaurivage, Alt – 2019 (Resigned)
Dale W. Phillips, Alt – 2021
Dennis M. Vieira, Alt. – 2019
Charles M. Worster, Alt. - 2020

ZONING OFFICER/BUILDING INSPECTOR

Carrie Rouleau-Cote

HIGHWAY SAFETY COMMITTEE

Michael C. Dipietro, Chairman – 2019
Daniel J. Carpenter – 2019
Eva Komaridis – 2019 (Resigned)
Michael Dross, Road Agent
Sgt. Kevin Cashman, Police Representative
Richard W Eaton, Selectmen’s
Representative

PARKS & RECREATION COMMISSION

Lisa Canavan, Chairman – 2020
David Nye – 2021 (Resigned)
Margie McEvoy – 2021
Zachary Eaton - 2018
BK Bazan – 2019 (Resigned)
Patrick Kelly – 2020
Mary Royer - 2021
David Oliveira - 2019
James F. Headd, Selectmen’s
Representative

CONSERVATION COMMISSION

Jeffrey Porter, Chairman – 2020
Margaret P. Donovan, Vice Chair – 2019
Alan Villeneuve – 2019 (Resigned)
Edward Fehrenbach - 2020
Diana Heaton – 2021
Richard Burnham - 2019
Stephanie Hanson, Alt. – 2020
Kayla Beliveau, Alt. - 2021

HEALTH OFFICER

Paul Raiche
James Saulnier- Deputy

WELFARE OFFICER

Patricia Rousseau - 2019

**SOUTHEASTERN NEW HAMPSHIRE
HAZAROUS MATERIAL MUTUAL AID
DISTRICT**

Michael O. Williams, Operating Committee
William Herman, Board of Directors

BOSTON POST CANE HONOREE

George F. Dodd

**DELIBERATIVE SESSION
TOWN OF AUBURN
FEBRUARY 2, 2019**

The meeting was called to order by Moderator Kathleen Porter at **9:00 AM**. She explained the Auburn School District Deliberative Session would immediately follow the Town Deliberative Session this year. There were 59 registered voters in attendance. The Moderator began the meeting with the Pledge of Allegiance. The Moderator explained the rules of the meeting.

Third: To see if the Town will vote to approve the cost items related to the first year of a three-year collective bargaining agreement which resulted from negotiations between the Auburn Board of Selectmen, the Auburn Police Commission and the Auburn Police Union, Local 216 and which represents an estimated increase of \$46,052 over FY 2018 salaries, fringe benefits and other cost items at the current staffing level for the ensuing year; and further to raise and appropriate the sum of Forty-six thousand, fifty-two dollars (**\$46,052**), to fund those cost items for FY 2019. Cost items for FY 2020 and FY 2021 will be presented to the voters for their approval in March 2020 and March 2021 in accordance with the terms of the collective bargaining agreement. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

Selectman Keith Leclair spoke to the article.

There was no discussion. Article Three will appear, as written.

At this point in the meeting the Moderator asked the Board of Selectmen and Town Administrator to introduce themselves. Introducing themselves were Jim Headd, Board of Selectmen Chair, Rick Eaton, Board of Selectmen Vice-chair, Keith Leclair, Member of the Board of Selectmen and Bill Herman, Town Administrator.

Next, the Moderator called upon Selectmen Rick Eaton & Keith Leclair. The two Selectmen presented retiring Selectman Jim Headd with a gift in recognition of his twenty-two years of continuous service to the Town.

Fourth: To see if the Town will vote to change the purpose of the existing Police Detail Revolving Fund previously established in 2008, from only being expended for Police detail payroll and related overhead to being expended for police detail payroll and related overhead and other police service related purposes as allowed in RSA 31:95-h. This account is funded by police detail revenue and there will be no funds raised from general taxation. (Two-thirds vote required) **(Recommended by the Board of Selectmen)**

Lt. Ray Pelton spoke to the article.

There was no discussion. Article Four will appear, as written.

Fifth: To see if the Town will vote to raise and appropriate the sum of Sixty-thousand dollars (\$60,000) to be placed into the Town Buildings Rehabilitation Capital Reserve Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2018 with no additional amount to be raised by taxation in 2019. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

Selectman Keith Leclair spoke to the article.

There was no discussion. Article Five will appear, as written.

Sixth: To see if the Town will vote to establish an Expendable Trust Fund pursuant to the provisions of RSA 31:19-a, for the construction, reconstruction or improvement of Town-owned lands and property to be known as the Town Property Rehabilitation Expendable Trust Fund; to raise and appropriate the sum of Fifty-thousand dollars (\$50,000) to put in the fund, with this amount to come from the unexpended fund balance as of December 31, 2018; and to designate the Board of Selectmen as agents to expend from this fund. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

Selectman Rick Eaton spoke to the article.

Jess Edwards asked what public disclosure rules will be followed when deciding how to use funds.

Town Administrator Bill Herman answered that spending any amount greater than \$2500 would require the Board of Selectmen to hold a public hearing before taking action.

There was no further discussion. Article Six will appear, as written.

Seventh: To see if the Town will vote to discontinue subject to gates and bars the upper portion of Dartmouth Drive at a point just above the driveways of 60 Dartmouth Drive (Tax Map #18, Lot #10) and 65 Dartmouth Drive (Tax Map #18, Lot #5). And to establish a turn-around for highway maintenance vehicles at this point to cease maintenance of the remainder of the road.

Road Agent Mike Dross and Lt. Ray Pelton spoke to the article.

There was no discussion. Article Seven will appear, as written.

Eighth: To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$5,566,310**? Should this article be defeated, the default budget shall be **\$5,428,759**, which is the same as last year with certain adjustments required by previous action of the Town of Auburn or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in any other warrant article. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

Selectman Jim Headd spoke to the article.

There was no discussion. Article Eight will appear, as written.

Ninth: To transact any other business that may legally come before the Town Meeting.
There being no other business brought forth, the Moderator adjourned the Town Deliberative Session of the Town meeting at 9:21 AM

Respectfully submitted,

**Kathleen A. Sylvia
Town Clerk**

**TOWN WARRANT
STATE OF NEW HAMPSHIRE**

To the inhabitants of the Town of Auburn, in the County of Rockingham in said State, qualified to vote in Town affairs:

You are hereby notified that the **First Session** of the annual Town Meeting will be held in the gymnasium of the Auburn Village School in Auburn, New Hampshire, on **Saturday, February 2, 2019, at 9:00 a.m.**, for the explanation, discussion and debate of each Warrant Article, and to transact all business other than voting by official ballot. Warrant articles may be amended at this session per RSA 40:13, IV, subject to the following limitations:

Warrant Articles whose wording is prescribed by law shall not be amended.

Warrant Articles that are amended shall be placed on the official ballot for final vote on the main motion as amended.

No warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this subparagraph.

You are hereby notified that the **Second Session** of the annual Town Meeting will be held in the gymnasium of the Auburn Village School in Auburn, New Hampshire, on **Tuesday, March 12, 2019**, beginning at **7:00 a.m.** and ending at **7:00 p.m.** to elect officers of the Town by official ballot, to vote on questions required by law to be inserted on said official ballot and to vote on all Warrant Articles as accepted or amended by the First Session.

First: To bring your ballots for:

- Selectman for three years
- Library Trustee for three years
- Cemetery Trustee for three years
- Trustee of the Trust Funds for three years
- Police Commission for three years
- Planning Board for three years

Second: To see if the Town will vote to adopt the following amendments to the existing Town Zoning Ordinance as proposed and recommended by the Auburn Planning Board, in conformance with NH RSA 675:1, et seq., and include the following: (The full text of the proposed regulations is posted and available for inspection at the Town Hall and on the Town of Auburn web site – www.auburnnh.us)

Are you in favor of the adoption of Amendment No 1 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows:

Delete Article 6 Flood Plain Development Regulations in its entirety and replace it with Article 6 Floodplain Management Ordinance. If adopted, the ordinance will more clearly identify National Flood Insurance Program regulations and make them more understandable to town officials and the public. Sections identifying the local floodplain administrator responsibilities and to clarify the local administrator's role in regards to floodplain development permitting have been added.

[NOTE: A copy of the text of the proposed amendment is available for review at the Auburn Town Offices and is also posted with the text of the proposed amendments at the Auburn Town Offices and on the Town of Auburn web site – www.auburnnh.us.]

Third: To see if the Town will vote to approve the cost items related to the first year of a three-year collective bargaining agreement which resulted from negotiations between the Auburn Board of Selectmen, the Auburn Police Commission and the Auburn Police Union, Local 216 and which represents an estimated increase of \$46,052 over FY 2018 salaries, fringe benefits and other cost items at the current staffing level for the ensuing year; and further to raise and appropriate the sum of Forty-six thousand, fifty-two dollars (**\$46,052**), to fund those cost items for FY 2019. Cost items for FY 2020 and FY 2021 will be presented to the voters for their approval in March 2020 and March 2021 in accordance with the terms of the collective bargaining agreement. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

Fourth: To see if the Town will vote to change the purpose of the existing Police Detail Revolving Fund previously established in 2008, from only being expended for Police detail payroll and related overhead to being expended for police detail payroll and related overhead and other police service related purposes as allowed in RSA 31:95-h. This account is funded by police detail revenue and there will be no funds raised from general taxation. (Two-thirds vote required) **(Recommended by the Board of Selectmen)**

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Sixth: To see if the Town will vote to establish an Expendable Trust Fund pursuant to the provisions of RSA 31:19-a, for the construction, reconstruction or improvement of Town-owned lands and property to be known as the Town Property Rehabilitation Expendable Trust Fund; to raise and appropriate the sum of Fifty-thousand dollars (**\$50,000**) to put in the fund, with this amount to come from the unexpended fund balance as of December 31, 2018; and to designate the Board of Selectmen as agents to expend from this fund. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

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Eighth: To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$5,566,310**? Should this article be defeated,

the default budget shall be **\$5,428,759**, which is the same as last year with certain adjustments required by previous action of the Town of Auburn or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in any other warrant article. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

Ninth: To transact any other business that may legally come before the Town Meeting.

Given under our hands and seals this 21st day of January 2019.

James F. Headd, Chairman

Richard W. Eaton, Selectman

Keith N. Leclair, Selectman
Auburn Board of Selectmen



Budget/Appropriations

Account	Purpose	Article	YTD Expenses 12/31/2018	Budget 2018	Selectmen's Recommend 2019	Selectmen's Not Recommend 2019	Budget Committee's Recommended 2019	Budget Committee's Not Recommended 2019
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	08	\$249,733	\$268,767	\$279,500	\$0	\$279,500	\$0
4140-4149	Election, Registration, and Vital Statistics	08	\$80,743	\$95,810	\$89,647	\$0	\$89,647	\$0
4150-4151	Financial Administration	08	\$135,980	\$160,833	\$107,854	\$0	\$107,854	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	08	\$29,269	\$42,000	\$36,000	\$0	\$36,000	\$0
4155-4159	Personnel Administration	08	\$405,302	\$433,853	\$406,379	\$0	\$406,379	\$0
4191-4193	Planning and Zoning	08	\$24,562	\$37,651	\$49,151	\$0	\$49,151	\$0
4194	General Government Buildings	08	\$110,321	\$127,443	\$139,230	\$0	\$139,230	\$0
4195	Cemeteries	08	\$23,122	\$25,280	\$33,960	\$0	\$33,960	\$0
4196	Insurance	08	\$114,487	\$115,065	\$118,939	\$0	\$118,939	\$0
4197	Advertising and Regional Association	08	\$8,855	\$8,829	\$9,313	\$0	\$9,313	\$0
4199	Other General Government	08	\$0	\$113,213	\$115,440	\$0	\$115,437	\$3
	General Government Subtotal		\$1,182,374	\$1,428,744	\$1,385,413	\$0	\$1,385,410	\$3
Public Safety								
4210-4214	Police	08	\$1,141,628	\$1,223,741	\$1,283,215	\$0	\$1,283,215	\$0
4215-4219	Ambulance	08	\$83,896	\$83,896	\$84,735	\$0	\$84,735	\$0
4220-4229	Fire	08	\$375,825	\$416,943	\$476,190	\$0	\$476,190	\$0
4240-4249	Building Inspection	08	\$60,239	\$69,864	\$72,518	\$0	\$72,518	\$0
4290-4298	Emergency Management	08	\$48,386	\$8,427	\$7,503	\$0	\$3	\$7,500
4299	Other (Including Communications)	08	\$245	\$1,000	\$1,000	\$0	\$1,000	\$0
	Public Safety Subtotal		\$1,710,219	\$1,803,871	\$1,925,161	\$0	\$1,917,661	\$7,500
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	08	\$938,550	\$942,865	\$997,997	\$0	\$997,997	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	08	\$19,213	\$13,500	\$18,000	\$0	\$18,000	\$0



Budget/Appropriations

Account	Purpose	Article	YTD Expenses 12/31/2018	Budget 2018	Selectmen's Recommend 2019	Selectmen's Not Recommend 2019	Budget Committee's Recommended 2019	Budget Committee's Not Recommended 2019
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$957,763	\$956,365	\$1,015,997	\$0	\$1,015,997	\$0
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	08	\$18,127	\$18,800	\$22,401	\$0	\$22,401	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal			\$18,127	\$18,800	\$22,401	\$0	\$22,401	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Administration	08	\$1,225	\$2,565	\$2,639	\$0	\$2,639	\$0
4414	Pest Control	08	\$19,072	\$20,471	\$21,266	\$0	\$21,266	\$0
4415-4419	Health Agencies, Hospitals, and Other	08	\$3,375	\$5,875	\$5,875	\$0	\$5,875	\$0
Health Subtotal			\$23,672	\$28,911	\$29,780	\$0	\$29,780	\$0
Welfare								



Budget/Appropriations

Account	Purpose	Article	YTD Expenses 12/31/2018	Budget 2018	Selectment's Recommend 2019	Selectment's Not Recommend 2019	Budget Committee's Recommended 2019	Budget Committee's Not Recommended 2019
4441-4442	Administration and Direct Assistance	08	\$7,681	\$19,521	\$17,001	\$0	\$17,001	\$0
4444	Intergovernmental Welfare Payments	08	\$4,471	\$4,471	\$4,471	\$0	\$4,471	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$12,152	\$23,992	\$21,472	\$0	\$21,472	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	08	\$106,289	\$111,171	\$125,867	\$0	\$125,867	\$0
4550-4559	Library	08	\$157,336	\$169,272	\$183,325	\$0	\$183,325	\$0
4583	Patriotic Purposes	08	\$5,402	\$6,850	\$6,500	\$0	\$6,500	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal		\$269,027	\$287,293	\$315,692	\$0	\$315,692	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	08	\$1,137	\$2,351	\$2,571	\$0	\$2,571	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$1,137	\$2,351	\$2,571	\$0	\$2,571	\$0
Debt Service								
4711	Long Term Bonds and Notes - Principal	08	\$0	\$1	\$1	\$0	\$1	\$0
4721	Long Term Bonds and Notes - Interest	08	\$0	\$1	\$1	\$0	\$1	\$0
4723	Tax Anticipation Notes - Interest	08	\$0	\$1	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$0	\$3	\$3	\$0	\$3	\$0
Capital Outlay								
4901	Land	08	\$18,093	\$220,000	\$136,000	\$0	\$91,332	\$44,668
4902	Machinery, Vehicles, and Equipment	08	\$172,696	\$172,696	\$120,910	\$0	\$120,910	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	08	\$659,034	\$700,000	\$650,000	\$0	\$650,000	\$0
	Capital Outlay Subtotal		\$849,823	\$1,092,696	\$906,910	\$0	\$862,242	\$44,668
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0



Budget/Appropriations

Account	Purpose	Article	YTD Expenses 12/31/2018	Budget 2018	Selectmen's Recommend 2019	Selectmen's Not Recommend 2019	Budget Committee's Recommended 2019	Budget Committee's Not Recommended 2019
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$5,625,400	\$0	\$5,573,229	\$52,171



Special Warrant Articles

Account	Purpose	Article	Selectmen's Recommended 2019	Selectmen's Not Recommended 2019	Budget Committee's Recommended 2019	Budget Committee's Not Recommended 2019
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	05	\$60,000	\$0	\$0	\$60,000
		<i>Purpose: Appropriate to Town Buildings CRF</i>				
4916	To Expendable Trusts/Fiduciary Funds	06	\$50,000	\$0	\$0	\$50,000
		<i>Purpose: Establish Town Property ETF</i>				
Total Proposed Special Articles			\$110,000	\$0	\$110,000	\$0

Individual Warrant Articles

0000-0000	Collective Bargaining	03	\$46,052	\$0	\$46,052	\$0
		<i>Purpose: Auburn Police Union Collective Bargaining Agreement</i>				
Total Proposed Individual Articles			\$46,052	\$0	\$46,052	\$0



New Hampshire
 Department of
 Revenue Administration

2019
MS-737

Revenues

Account	Source	Article	YTD Revenues 2018	Selectmen's Estimated Revenues 2019	Budget Committee's Estimated Revenues 2019
Taxes					
3120	Land Use Charge Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	08	\$14,814	\$5,000	\$5,000
3186	Payment in Lieu of Taxes	08	\$300,000	\$300,000	\$300,000
3187	Excavation Tax	08	\$0	\$1,000	\$1,000
3189	Other Taxes	08	\$4,322	\$3,600	\$3,600
3190	Interest and Penalties on Delinquent Taxes	08	\$72,392	\$40,000	\$40,000
9991	Inventory Penalties		\$0	\$0	\$0
	Taxes Subtotal		\$391,528	\$349,600	\$349,600
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	08	\$67,903	\$70,000	\$70,000
3220	Motor Vehicle Permit Fees	08	\$1,713,598	\$1,650,000	\$1,650,000
3230	Building Permits	08	\$79,913	\$80,000	\$80,000
3290	Other Licenses, Permits, and Fees	08	\$18,744	\$16,000	\$16,000
3311-3319	From Federal Government	08	\$40,286	\$5,000	\$5,000
	Licenses, Permits, and Fees Subtotal		\$1,920,444	\$1,821,000	\$1,821,000
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	08	\$281,411	\$280,000	\$280,000
3353	Highway Block Grant	08	\$163,998	\$160,000	\$160,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments	08	\$0	\$1,000	\$1,000
	State Sources Subtotal		\$445,409	\$441,000	\$441,000



New Hampshire
 Department of
 Revenue Administration

2019
MS-737

Revenues

Account	Source	Article	YTD Revenues 2018	Estimated Revenues 2019	Selectmen's Estimated Revenues 2019	Budget Committee's Estimated Revenues 2019
Charges for Services						
3401-3406	Income from Departments	08	\$39,182	\$50,000	\$50,000	\$50,000
3409	Other Charges		\$0	\$0	\$0	\$0
Charges for Services Subtotal			\$39,182	\$50,000	\$50,000	\$50,000
Miscellaneous Revenues						
3501	Sale of Municipal Property	08	\$161,095	\$5,000	\$5,000	\$5,000
3502	Interest on Investments	08	\$8,992	\$4,000	\$4,000	\$4,000
3503-3509	Other	08	\$6,595	\$5,000	\$5,000	\$5,000
Miscellaneous Revenues Subtotal			\$176,682	\$14,000	\$14,000	\$14,000
Interfund Operating Transfers In						
3912	From Special Revenue Funds		\$0	\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$0	\$0	\$0	\$0
Other Financing Sources						
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0	\$0
9998	Amount Voted from Fund Balance	05, 06	\$0	\$110,000	\$110,000	\$110,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$110,000	\$110,000	\$110,000



New Hampshire
 Department of
 Revenue Administration

2019
MS-737

Revenues

Account	Source	Article	YTD Revenues 2018	Estimated Revenues 2019	Selectmen's Estimated Revenues 2019	Budget Committee's Estimated Revenues 2019
	Total Estimated Revenue and Credits		\$2,973,245	\$2,785,600	\$2,785,600	\$2,785,600



Budget Summary

Item	YTD 2018		Selectmen's 2019		Budget Committee's 2019	
	Recommended	Recommended	Recommended	Recommended	Recommended	Recommended
Operating Budget Appropriations		\$5,625,400		\$5,573,229		\$5,573,229
Special Warrant Articles		\$0		\$110,000		\$110,000
Individual Warrant Articles	\$313,865		\$46,052		\$46,052	
Total Appropriations	\$5,643,025		\$5,781,452		\$5,729,281	
Less Amount of Estimated Revenues & Credits	\$2,975,600		\$2,785,600		\$2,785,600	
Estimated Amount of Taxes to be Raised	\$2,667,425		\$2,995,852		\$2,943,681	



New Hampshire
Department of
Revenue Administration

2019
Default Budget
MS-DTB

Account	Purpose	2018 Adopted Budget	Reductions or Increases	One-Time Appropriations	2019 Default Budget
General Government					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$268,767	\$3,941	\$0	\$272,708
4140-4149	Election, Registration, and Vital Statistics	\$95,810	(\$9,700)	\$0	\$86,110
4150-4151	Financial Administration	\$160,833	(\$46,847)	\$0	\$113,986
4152	Revaluation of Property	\$0	\$0	\$0	\$0
4153	Legal Expense	\$42,000	\$0	\$0	\$42,000
4155-4159	Personnel Administration	\$433,853	(\$29,633)	\$0	\$404,220
4191-4193	Planning and Zoning	\$37,651	\$0	\$0	\$37,651
4194	General Government Buildings	\$127,443	\$10,925	\$0	\$138,368
4195	Cemeteries	\$25,280	\$1,270	\$0	\$26,550
4196	Insurance	\$115,065	\$3,874	\$0	\$118,939
4197	Advertising and Regional Association	\$8,829	\$484	\$0	\$9,313
4199	Other General Government	\$113,213	(\$427)	\$0	\$112,786
General Government Subtotal		\$1,428,744	(\$66,113)	\$0	\$1,362,631
Public Safety					
4210-4214	Police	\$1,223,741	\$49,001	\$0	\$1,272,742
4215-4219	Ambulance	\$83,896	\$839	\$0	\$84,735
4220-4229	Fire	\$416,943	\$33,179	\$0	\$450,122
4240-4249	Building Inspection	\$69,864	\$711	\$0	\$70,575
4290-4298	Emergency Management	\$8,427	(\$600)	\$0	\$7,827
4299	Other (Including Communications)	\$1,000	\$0	\$0	\$1,000
Public Safety Subtotal		\$1,803,871	\$83,130	\$0	\$1,887,001
Airport/Aviation Center					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets					
4311	Administration	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$942,865	\$52	\$0	\$942,917
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$13,500	\$4,500	\$0	\$18,000
4319	Other	\$0	\$0	\$0	\$0
Highways and Streets Subtotal		\$956,365	\$4,552	\$0	\$960,917
Sanitation					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$18,800	\$3,900	\$0	\$22,700
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
Sanitation Subtotal		\$18,800	\$3,900	\$0	\$22,700
Water Distribution and Treatment					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0
Electric					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
Electric Subtotal		\$0	\$0	\$0	\$0



New Hampshire
 Department of
 Revenue Administration

2019
 Default Budget
 MS-DTB

Account	Purpose	2018 Adopted Budget	Reductions or Increases	One-Time Appropriations	2019 Default Budget
General Government					
Health					
4411	Administration	\$2,565	(\$1)	\$0	\$2,564
4414	Pest Control	\$20,471	\$284	\$0	\$20,755
4415-4419	Health Agencies, Hospitals, and Other	\$5,875	\$0	\$0	\$5,875
	Health Subtotal	\$28,911	\$283	\$0	\$29,194
Welfare					
4441-4442	Administration and Direct Assistance	\$19,521	(\$2,020)	\$0	\$17,501
4444	Intergovernmental Welfare Payments	\$4,471	\$0	\$0	\$4,471
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
	Welfare Subtotal	\$23,992	(\$2,020)	\$0	\$21,972
Culture and Recreation					
4520-4529	Parks and Recreation	\$111,171	\$6,522	\$0	\$117,693
4550-4559	Library	\$169,272	\$7,064	\$0	\$176,336
4583	Patriotic Purposes	\$6,850	\$0	\$0	\$6,850
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal	\$287,293	\$13,586	\$0	\$300,879
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources	\$2,351	\$200	\$0	\$2,551
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal	\$2,351	\$200	\$0	\$2,551
Debt Service					
4711	Long Term Bonds and Notes - Principal	\$1	\$0	\$0	\$1
4721	Long Term Bonds and Notes - Interest	\$1	\$0	\$0	\$1
4723	Tax Anticipation Notes - Interest	\$1	\$0	\$0	\$1
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
	Debt Service Subtotal	\$3	\$0	\$0	\$3
Capital Outlay					
4901	Land	\$20,000	\$0	\$0	\$20,000
4902	Machinery, Vehicles, and Equipment	\$72,696	\$48,215	\$0	\$120,911
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$700,000	\$0	\$0	\$700,000
	Capital Outlay Subtotal	\$792,696	\$48,215	\$0	\$840,911
Operating Transfers Out					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal	\$0	\$0	\$0	\$0

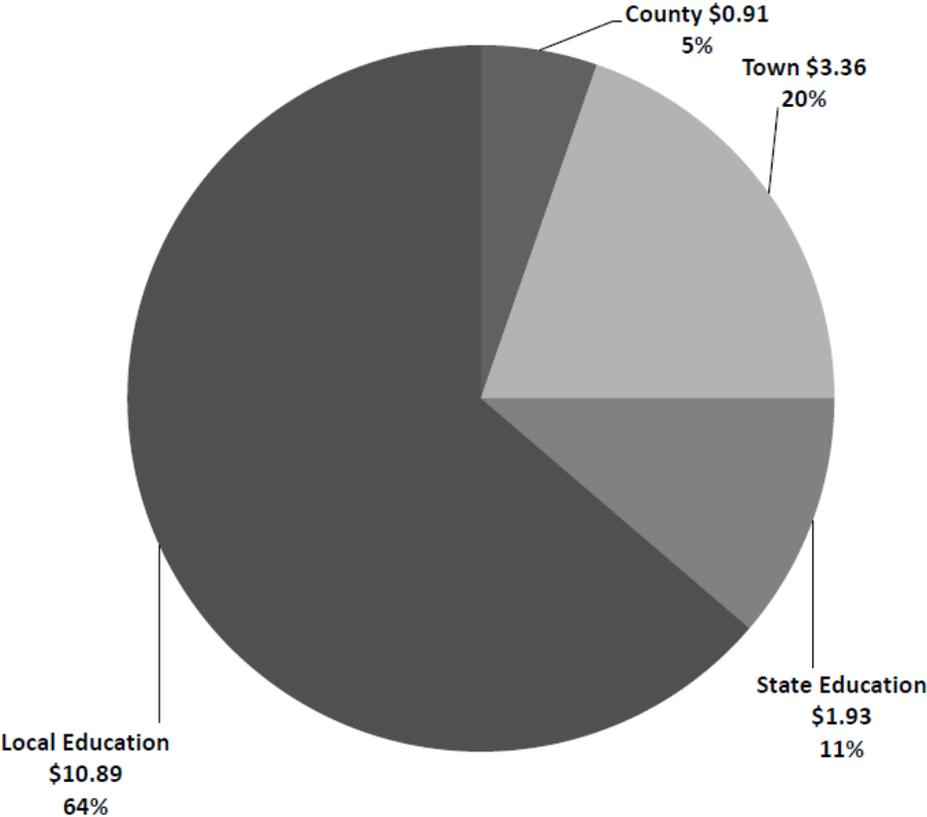


New Hampshire
Department of
Revenue Administration

2019
Default Budget
MS-DTB

Account	Purpose	2018 Adopted Budget	Reductions or Increases	One-Time Appropriations	2019 Default Budget
General Government					
	Total Default Budget	\$5,343,026	\$85,733	\$0	\$5,428,759

Your 2018 Tax Dollars



Total Tax Rate: \$17.06 Per

**ANNUAL TOWN MEETING
AUBURN, NEW HAMPSHIRE
MARCH 13, 2018**

The Annual meeting for the Town of Auburn, New Hampshire, was called to order by the Moderator at 7:00 am on Tuesday, March 13, 2018. Voting continued until 7:00 pm.

First: To bring your ballots for:

Selectman for three years <i>(vote for one)</i>	Keith Leclair Russell Sullivan Write In (Others)	858* 643 4
Moderator for two years <i>(vote for one)</i>	Kathleen Porter Write In (Others)	1335* 5
Highway Agent for three years <i>(vote for one)</i>	Michael Dross Francis Jack McFarland Write In (Others)	1067* 346 6
Library Trustee for three years <i>(vote for one)</i>	Nancy J. Mayland Write In (Others)	1334* 10
Cemetery Trustee for three years <i>(vote for one)</i>	Don Dollard (Write In) Write In (Others)	138* 236
Cemetery Trustee for two years <i>(vote for one)</i>	Jim Thompson (Write In) Write In (Others)	59* 161
Trustee of the Trust Funds for three years <i>(vote for one)</i>	Dorothy J. Carpenter Write In (Others)	1290* 4
Supervisor of the Checklist for six years <i>(vote for one)</i>	Joanne T. Linxweiler Write In (Others)	1325* 5
Police Commission for three years <i>(vote for one)</i>	Michael Rolfe Glenn Shaw Write In (Others)	754* 649 5
Planning Board for three years <i>(vote for two)</i>	Steve Grillo Ronald Poltak Write In (Others)	913* 796* 8

Second: Are you in favor of the Town adopting the following amendments to the existing Town Zoning Ordinance as proposed and recommended by the Auburn Planning Board, in conformance with NH RSA 675:1, et seq., and include the following:

Are you in favor of the adoption of Amendment No 1 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows:

Amend Article 4.04(4) to permit certain structures, with an area of two hundred (200) square feet or less, within side and backyard setbacks, but no closer than fifteen (15) feet to any property line.

Yes	1143*
No	397

Are you in favor of the adoption of Amendment No 2 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows;

Amend Article 3.13(1) to require multi-unit dwellings to have minimum lot sizes no less than the acreage requirement per dwelling unit for the zoning district in which the dwelling is to be located.

Yes	1205*
No	328

Are you in favor of the adoption of Amendment No 3 as proposed by citizen petition for the Town of Auburn Zoning Ordinance as follows:

To amend the Auburn Zoning Ordinance to re-zone Tax Map #10, Lots #19 and #20 from current Residential Two District (R-2) to Commercial Two District (C-2) to be consistent with other immediate properties on both sides of Hooksett Road adjacent to Exit 2 of NH Route 101. **(Not Recommended by the Planning Board)**

Yes	555
No	943*

Are you in favor of the adoption of Amendment No 4 as proposed by citizen petition for the Town of Auburn Zoning Ordinance as follows:

Amend Article 2.02(28) "Dwelling Unit, Accessory" to permit detached Accessory Dwelling Units. **(Not Recommended by the Planning Board)**

Yes	445
No	1076*

Third: Are you in favor of approving the cost items for year three of a three-year collective bargaining agreement which resulted from negotiations between the Auburn Board of Selectmen, the Auburn Police Commission and the Auburn Police Union, Local 216 and which represents an estimated increase of \$13,865 over FY 2017 salaries, fringe benefits and other cost items at the current staffing level for the ensuing year; and further to raise and appropriate the sum of Thirteen thousand eight hundred and sixty-five dollars **(\$13,865)**, such sum representing the negotiated increase over 2017 salaries, fringe benefits and other cost items at the current staffing levels. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

Yes	1194*
No	343

Fourth: Are you in favor of authorizing the Board of Selectmen to enter into a five year lease agreement in the amount of Two hundred-fifteen thousand dollars **(\$215,000.00)** for the purpose of leasing a new Rosenbauer Smartcab FX Medium Rescue Vehicle for the Auburn Fire Department, and to raise and appropriate the sum of One hundred thousand dollars **(\$100,000.00)** for the down payment for the cab and chassis for that purpose, with this amount to come from the unexpended fund balance as of December 31, 2017; This lease agreement contains a non-appropriation (escape) clause. (Majority vote required) **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

Yes 1096*
No 447

Fifth: Are you in favor of raising and appropriating the sum of Two-hundred thousand dollars **(\$200,000)** to purchase the 1.9-acre parcel of land (Tax Map #26, Lot #10) on Hooksett Road adjacent to existing Town property occupied by the Griffin Free Public Library. This sum to come from the unreserved fund balance (surplus) as of December 31, 2017 with no additional amount to be raised by taxation in 2018. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

Yes 1045*
No 488

Sixth: Are you in favor of establishing a Recreation Revolving Fund pursuant to RSA 35-B: 2, II. The money received from fees and charges for recreation programs and donations shall be allowed to accumulate from year to year, and shall not be considered to be part of the Town's general fund. The Town Treasurer shall have custody of all monies in the fund, and shall pay out the same upon order of the Board of Selectmen. These funds may be expended only for recreation purposes as stated in RSA 35-B and subject to a policy to be developed by the Board of Selectmen. No expenditure from this fund shall be made in such a way as to require the expenditure of other town funds that have not been appropriated for that purpose.

Yes 1187*
No 317

Seventh: Are you in favor of permitting the public library to retain all money it receives from its income-generating equipment to be used for general repairs and upgrading and for the purchase of books, supplies and income-generating equipment in accordance with RSA 202-A: 11-b. If approved, this authorization shall remain in effect until specifically rescinded by a future Town Meeting vote.

Yes 1403*
No 99

Eighth: Are you in favor of allowing the operation of keno games within the Town of Auburn?

Yes 905*
No 625

Ninth: Are you in favor of raising and appropriating as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$5,329,161?** Should this article be defeated, the default budget shall be **\$5,346,125**, which is the same as last year with certain adjustments required by previous action of the Town of Auburn or by law; or the governing body may hold one special meeting, in accordance with RSA 40: 13, X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in any other warrant article. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

Yes 1304*
No 213

REPORT OF THE BOARD OF SELECTMEN

To the Citizens of Auburn:

We are pleased to publish the 2018 Auburn Annual Town Report, in which you will read about the many and varied activities and accomplishments of the Town departments, boards, commissions and officers during the past year.

The past year has been a busy one on many different fronts, with the most far reaching being the revaluation of property throughout the community. All municipalities in New Hampshire are required to reevaluate property once every five years. Auburn was able to successfully accomplish this as a cyclical revaluation as opposed to a full measure & list process. This saved time and expense for the taxpayers. The revaluation resulted in an average increase in property valuation of 23%, and a resulting decrease in the tax rate of 19.5%.

As a Board, we believe the most important responsibility of a Town is to provide for the public safety of its residents. In June, Edward Gannon submitted his resignation as Chief of the Auburn Fire Department. Working with the remaining officers and members of the department, the Board agreed on a process to recruit a new Fire Chief from outside the ranks of the department. Following a process that resulted in 15 applicants for the part-time position, the Board was extremely fortunate to be able to hire Michael Williams of Hooksett to be Chief of the Auburn Fire Department. He brings a 27-year career in firefighting and emergency medical service to Auburn, including 13 years as Chief of the Hooksett Fire Department. We hope you have had a chance to meet him.

We have continued to spend time looking at the storage needs of both the Police Department and the Parks & Recreation Commission. A consensus has developed that an addition to the Safety Complex is the best way to address the space needs of the Police Department. A separate, smaller storage facility will be needed for Parks & Recreation. Planning efforts will continue in 2019.

In 2018, the Town including the Board of Selectmen, Police Commissioners, Town Administrator and Police administrators conducted successful negotiations with the Auburn Police Union for a new three-year Collective Bargaining Agreement to commence April 1, 2019. The voters will have the ultimate say in whether the proposal is approved or not at the March 2019 Town voting.

Also this year, the Board received an operational review and risk analysis on the operations of the Town Hall, similar to reviews done in 2017 on the Fire and Police Departments. The Town Hall review provided 21 recommendations for operational improvements and 12 personnel policy updates, most of which the Town has accomplished.

During the year, we have attempted to always try to communicate with each other and with the public in an effort to try and address matters in a constructive manner. Even though we may not always agree with each other, we have tried to reach decisions that are good for the community as a whole.

James F. Headd

Richard W. Eaton

Keith N. Leclair

AUBURN BOARD OF SELECTMEN



Working together is success.
— Henry Ford

GOAL SETTING



Town of Auburn, NH Goal Setting Summary

December 13, 2018



Promoting Excellence in the Public Sector

Purpose and Intended Result of the Session

The purpose of the session is for the Board of Selectmen and Town Administrator to come together and work collectively to establish goals and strategies that will help guide the Town over the next twelve (12) months.

Participants

James Headd - Chair
Richard Eaton
Keith Leclair
Bill Herman - Town Administrator

The exercise was facilitated by:

Rick Alpers, Risk Management Consultant, Primex³
Shelley Walts, Member Service Consultant, Primex³

2018 Discussion / Review

The session began with the Board and Town Administrator reviewing 2018 goals, accomplishments and continued action on goals.

2018 Goals

Goal #1 - Economic Growth

- Re-authorize Auburn Development Authority with a focus of:
 - ✓ Develop innovative ideas and practices to expand Commercial Development in and around Town. **Town Administrator to bring charge by June 1, 2018**
Not put into action at this time. Waiting on Water and Sewer development in this part of town
- Projects to include:
 - ✓ South end water development. **Report from an Engineer by July 1, 2018 if possible**
Report was completed but comes with an expensive price tag
New Developer may offer a partnership with the Town on developing the necessary utilities
 - ✓ Exit 2 development of gas and water lines
Gas line proposal is moving forward at this time
 - ✓ Encourage development of the school property along Exit 2
Zoning Amendment was turned down by voters
- Develop and promote a positive economic development culture for Auburn

Goal #2 - Study and examine the future of the Parks and Recreation Department

- It needs to be determined if the department should remain predominately volunteer driven or should it become a formal town department with further oversight from town staff.
- A conversation with the community has been proposed to help the Town Administrator and Board of Selectmen determine the proper path for the department. This conversation would be similar to the one the community completed this past June regarding the AVS building project which by many measures was a successful model. **Completed by June 30, 2018.**

Facilitation was provided by Primex³. Additional authority has been given to the Recreation Coordinator, who has been provided budgeting and purchasing responsibility, as well as supervision for part-time employees. A Recreation Revolving Fund was passed in March of 2018. This Goal is moving forward in a positive way and will continue to be examined and evaluated.

Goal #3 - Construction of new Town-owned storage building

- Meeting with the Budget Committee January 11, 2018 to discuss project
- The Board and interested parties will continue to work on the details of the project. The final proposal will be presented to the voters at the 2019 Deliberative Session and subsequent ballot vote in March.

Continues to be a work in progress. Storage building was not put on ballot, however a trailer was purchased for movement of Parks and Recreation equipment, and a truck is included in the FY 2019 Budget.

The renovation of the Police Department continues to be reviewed for additional needed storage. A separate storage building has been pushed back to 2021/22.

Goal #4 - Redesign of Town wide budget process

Update:

- The Town Administrator will bring examples to the Board of Selectmen **by March 2018**

The Town Administrator and Finance Director provided the entire Budget to the Board of Selectmen two months ahead of schedule. Once the Board reviewed the entire budget they were then able to look at each Department to see what larger cost items were being requested. The Budget Committee felt it was helpful to see the full picture before Department level reporting.

2019 Goals

The Board of Selectmen jointly discussed Goals for the upcoming twelve months and agreed on the following:

Goal #1 Development of the south end of Auburn

- Water line cost

- ✓ Reputable Developer has approached the Planning Board
- ✓ Enter into discussions with Developer through an invite to the Planning Board in hopes of bringing water lines to the South end.
Projected meeting date February/March 2019

- Amend Zoning of Property
 - ✓ To accommodate development
 - ✓ Cluster zoning to accommodate Senior Housing
 - ✓ Recraft original Amendment - **September 30, 2019**
- Re-authorize Auburn Development Authority with a focus of:
 - ✓ Develop innovative ideas and practices to expand commercial development in and around Town.
 - ✓ Appoint new members
 - ✓ **Projected date to finalize change and appoint members May/June 2019**

Goal #2 Research renovation for the Police Department and storage plan for Parks and Recreation

- Committee is formed and researching Police Department renovation, but is also looking at Parks and Recreation fitting in to the plan
 - ✓ Renovation/Addition to current building 2020
- MRI Police study is 95% implimented
- Parks and Recreation will likely be a separate structure but on the same location
- Architect proposal in process
- Planning for design and funding strategy in 2019
- Potential for Parks and Recreation to occupy and store equipment in a building provided my Manchester Water Works- the Severance School building
 - ✓ Possibility of a Community Room
 - ✓ Storage

Being presented to the Board of Selectmen December 17, 2018

Goal #3 Exploration of digitizing of Town Records

- Have all Town-owned records assessed and obtain estimates on cost - **Fall of 2019**



In Closing

Once again it was an honor for Shelley and I to assist you all in this important annual endeavor. Primex³ appreciates the opportunity to provide assistance to members with goal setting, and help governing bodies develop paths to achieve their visions. A forward-looking community that is deliberate, disciplined, and strategic in developing and accomplishing its goals illustrates how “good management is good risk management.”

REPORT OF THE TOWN ADMINISTRATOR

It is my pleasure to be able to submit my 13th annual report to the residents of Auburn as your Town Administrator.

Looking back over the past year, it never ceases to amaze me both how quickly the time has passed, but also how busy and productive the year has been in many areas and on many levels. Through the pages of this report, you will read about all of the individual Town departments, boards and committees and the activities they have experienced this past year.

For 2018, the Board of Selectmen established four goals for the year, and all of them were either achieved or progress was made towards achievement. These goals included focusing on economic development activities, addressing how Parks & Recreation activity should be managed, constructing a Town storage building, and redesigning the Town's budget process.

One of the more complex undertakings for any municipality occurred in Auburn in 2018 -- the revaluation of property for the purpose of property taxation. Under New Hampshire law, all municipalities are to conduct a revaluation of property once every five years. Due to the nature of the ongoing assessing work Auburn does annually in the area of property assessment, the Town was able to perform a statistical update of data with spot verifications of physical property. This is a much more efficient and economical way to handle this undertaking and is less intrusive to individual homeowners. The work resulted in Auburn property assessments increasing an average of 23%. But that increase led to a corresponding decrease of approximately 20% in the property tax rate.

A recent report published in the *New Hampshire Business Review's* "2019 Book of Lists" reports the Town of Auburn had the 51st strongest total assessed valuation of the Granite State's 234 communities in 2018. And the NH Department of Revenue Administration performed a review of the revaluation work and reported it "complies with all requirements set forth in the Uniform Standards of Professional Appraisal Practice (USPAP), applicable laws and rules".

In addition to serving as Auburn's Town Administrator, I also have been fortunate to be elected to serve on the Board of Directors of the NH Municipal Association that provides professional training, legal and legislative advocacy services to New Hampshire communities. In addition, for the past six years, I have also been a member of the Board of Trustees of the New Hampshire Public Risk Management Exchange (Primex), which is a risk pool of cities, towns, school districts and counties for the provision of liability and property, workers compensation and unemployment compensation coverage. I believe Auburn has realized positive benefits from both organizations as a result of my participation in these capacities.

I continue to "Thank You" for the opportunity to be a part of the Town of Auburn.

Respectfully submitted,

William G. Herman, CPM
Town Administrator



Auburn, NH

Community Contact	Town of Auburn William Herman, CPM, Town Administrator PO Box 309 Auburn, NH 03032-0309
Telephone	(603) 483-5052
Fax	(603) 483-0518
E-mail	townadmin@townofauburnnh.com
Web Site	www.auburnnh.us
Municipal Office Hours	Selectmen: Monday through Friday, 8 am - 4:30 pm; Town Clerk, Tax Collector: Monday, 10 am - 7 pm, Wednesday, Thursday, 8 am - 2 pm, Friday, 8 am - 12 noon
County	Rockingham
Labor Market Area	Manchester, NH Metropolitan NECTA
Tourism Region	Merrimack Valley
Planning Commission	Southern NH
Regional Development	Regional Economic Development Corp.
Election Districts	
US Congress	District 1
Executive Council	District 4
State Senate	District 14
State Representative	Rockingham County District 4

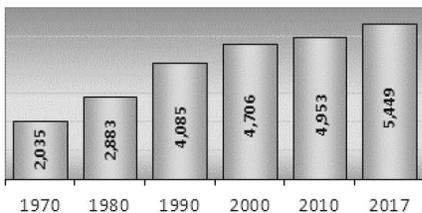
Incorporated: 1845

Origin: This area was first settled in 1720 as part of Chester known as Chester Woods, Chester West Parish, or Long Meadow. It was not incorporated as Auburn until 1845. The name comes from "The Deserted Village" by English poet Oliver Goldsmith, as did Auburns in New York, Massachusetts, and Maine. Auburn includes a large portion of Lake Massabesic, water supply for the city of Manchester and surrounding communities, once a popular resort area.

Villages and Place Names: Hooks Crossing, Severance

Population, Year of the First Census Taken: 810 residents in 1850

Population Trends: Population change for Auburn totaled 4,157 over 57 years, from 1,292 in 1960 to 5,449 in 2017. The largest decennial percent change was a 58 percent increase occurring between 1960 and 1970, followed by a 42 percent increase over each of the next two decades. The 2017 Census estimate for Auburn was 5,449 residents, which ranked 62nd among New Hampshire's incorporated cities and towns.



Population Density and Land Area, 2017 (US Census Bureau): 213.9 persons per square mile of land area. Auburn contains 25.5 square miles of land area and 3.3 square miles of inland water area.

Economic & Labor Market Information Bureau, NH Employment Security, November 2018. Community Response Received 7/30/2018

All information regarding the communities is from sources deemed reliable and is submitted subject to errors, omissions, modifications, and withdrawals without notice. No warranty or representation is made as to the accuracy of the information contained herein. Specific questions regarding individual cities and towns should be directed to the community contact.

MUNICIPAL SERVICES	
Type of Government	Selectmen
Budget: Municipal Appropriations, 2018	\$5,533,438
Budget: School Appropriations, 2018-2019	\$13,815,116
Zoning Ordinance	1967/18
Master Plan	2007
Capital Improvement Plan	Yes
Industrial Plans Reviewed By	Planning Board

Boards and Commissions

Elected: **Selectmen; Library; Cemetery; Police; Trust Funds; Planning**
 Appointed: **Zoning; Conservation; Budget; Recreation**

Public Library **Griffin Free Public**

EMERGENCY SERVICES

Police Department	Full-time
Fire Department	Full-time & volunteer
Emergency Medical Service	Full-time & volunteer

Nearest Hospital(s)	Distance	Staffed Beds
Elliot Hospital, Manchester	6 miles	258
Catholic Medical Center, Manchester	9 miles	258

UTILITIES

Electric Supplier	Eversource Energy; NH Electric Coop
Natural Gas Supplier	Liberty Utilities; Eastern; Viking
Water Supplier	Manchester Water Works; private wells

Sanitation	Private septic
Municipal Wastewater Treatment Plant	No
Solid Waste Disposal	Private
Curbside Trash Pickup	Private
Pay-As-You-Throw Program	No
Recycling Program	Mandatory

Telephone Company	Fairpoint; Granite State
Cellular Telephone Access	Yes
Cable Television Access	Yes
Public Access Television Station	No
High Speed Internet Service: Business	Yes
Residential	Yes

PROPERTY TAXES (NH Dept. of Revenue Administration)

2017 Total Tax Rate (per \$1000 of value)	\$21.15
2017 Equalization Ratio	85.6
2017 Full Value Tax Rate (per \$1000 of value)	\$17.55
2017 Percent of Local Assessed Valuation by Property Type	
Residential Land and Buildings	92.5%
Commercial Land and Buildings	7.1%
Public Utilities, Current Use, and Other	1.2%

HOUSING (ACS 2012-2016)

Total Housing Units	2,052
Single-Family Units, Detached or Attached	1,970
Units in Multiple-Family Structures:	
Two to Four Units in Structure	23
Five or More Units in Structure	59
Mobile Homes and Other Housing Units	0

POPULATION (1-YEAR ESTIMATES/DECENNIAL) (US Census Bureau)

Total Population	Community	County
2017	5,449	306,363
2010	4,953	295,223
2000	4,706	278,748
1990	4,085	246,744
1980	2,883	190,345
1970	2,035	138,951

DEMOGRAPHICS, AMERICAN COMMUNITY SURVEY (ACS) 2012-2016

Population by Gender			
Male	2,652	Female	2,570

Population by Age Group

Under age 5	231
Age 5 to 19	998
Age 20 to 34	419
Age 35 to 54	1,892
Age 55 to 64	837
Age 65 and over	606
Median Age	44.5 years

Educational Attainment, population 25 years and over

High school graduate or higher	97.6%
Bachelor's degree or higher	43.5%

INCOME, INFLATION ADJUSTED \$ (ACS 2012-2016)

Per capita income	\$43,896
Median family income	\$111,121
Median household income	\$110,247

Median Earnings, full-time, year-round workers, 16 years and over

Male	\$66,806
Female	\$56,875

Individuals below the poverty level

2.7%

LABOR FORCE (NHES - ELMI)

Annual Average	2007	2017
Civilian labor force	3,151	3,339
Employed	3,064	3,257
Unemployed	87	82
Unemployment rate	2.8%	2.5%

EMPLOYMENT & WAGES (NHES - ELMI)

Annual Average Covered Employment	2006	2016
Goods Producing Industries		
Average Employment	658	534
Average Weekly Wage	\$ 924	\$1,181
Service Providing Industries		
Average Employment	584	1,165
Average Weekly Wage	\$ 790	\$1,042
Total Private Industry		
Average Employment	1,242	1,699
Average Weekly Wage	\$ 861	\$1,086
Government (Federal, State, and Local)		
Average Employment	151	142
Average Weekly Wage	\$ 606	\$ 806
Total, Private Industry plus Government		
Average Employment	1,393	1,841
Average Weekly Wage	\$ 833	\$1,064

If "n" appears, data do not meet disclosure standards.

EDUCATION AND CHILD CARE

Schools students attend:	Auburn operates grades K-8; grades 9-12 are tuitioned to Manchester or Pinkerton Academy (Derry)	District: SAU 15		
Career Technology Center(s):	Manchester School of Technology; Pinkerton Academy Center for CTE; Salem HS Career & Technical Ed Ctr	Region: 15 & 17		
Educational Facilities (includes Charter Schools)	Elementary	Middle/Junior High	High School	Private/Parochial
Number of Schools	1			
Grade Levels	K 1-8			
Total Enrollment	606			

Nearest Community College: **Manchester**
 Nearest Colleges or Universities: **New England; UNH-Manchester; Southern NH University**

2017 NH Licensed Child Care Facilities (DHHS-Bureau of Child Care Licensing) Total Facilities: **6** Total Capacity: **201**

LARGEST BUSINESSES	PRODUCT/SERVICE	EMPLOYEES	ESTABLISHED
Auburn Village School	Education	93	
Maine Drilling & Blasting	Blasting, drilling contractor	82	1983
Builders Insulation Company	Insulation installation	45	1981
Town of Auburn	Municipal services	45	1845
Heritage Plumbing & Heating	Plumbing & heating repair	29	1998
Daniels Equipment	Commercial laundry equipment	27	1987
Green Mountain Explosives	Explosives	25	
ARC Inc.	Painting	25	1950
NH Blacktop Sealers	Construction	20	1992
Pelmac	Security alarm	18	1987

Employer Information Supplied by Municipality

TRANSPORTATION (distances estimated from city/town hall)

Road Access	US Routes	
	State Routes	101, 121, 28 Bypass
Nearest Interstate, Exit		I-93, Exit 7
	Distance	5 miles
Railroad		No
Public Transportation		No
Nearest Public Use Airport, General Aviation		
	Manchester-Boston Regional	Runway 9,250 ft. asphalt
	Lighted? Yes	Navigation Aids? Yes
Nearest Airport with Scheduled Service		
	Manchester-Boston Regional	Distance 11 miles
	Number of Passenger Airlines Serving Airport	4
Driving distance to select cities:		
	Manchester, NH	8 miles
	Portland, Maine	91 miles
	Boston, Mass.	56 miles
	New York City, NY	255 miles
	Montreal, Quebec	263 miles

COMMUTING TO WORK (ACS 2012-2016)

Workers 16 years and over	
Drove alone, car/truck/van	88.5%
Carpooled, car/truck/van	5.4%
Public transportation	0.0%
Walked	0.9%
Other means	0.8%
Worked at home	4.3%
Mean Travel Time to Work	28.5 minutes
Percent of Working Residents: ACS 2012-2016	
Working in community of residence	11.1
Commuting to another NH community	78.5
Commuting out-of-state	10.4

RECREATION, ATTRACTIONS, AND EVENTS

- X Municipal Parks
- YMCA/YWCA
- Boys Club/Girls Club
- Golf Courses
- Swimming: Indoor Facility
- Swimming: Outdoor Facility
- Tennis Courts: Indoor Facility
- Tennis Courts: Outdoor Facility
- Ice Skating Rink: Indoor Facility
- Bowling Facilities
- Museums
- Cinemas
- Performing Arts Facilities
- Tourist Attractions
- X Youth Organizations (i.e., Scouts, 4-H)
- X Youth Sports: Baseball
- X Youth Sports: Soccer
- Youth Sports: Football
- Youth Sports: Basketball
- Youth Sports: Hockey
- X Campgrounds
- X Fishing/Hunting
- X Boating/Marinas
- X Snowmobile Trails
- X Bicycle Trails
- X Cross Country Skiing
- Beach or Waterfront Recreation Area
- Overnight or Day Camps
- Nearest Ski Area(s): **McIntyre**
- Other: **Ice Skating Rink: Outdoor facility; Massabesic Audubon Center; Annual Duck Race; Town Fair; Auburn Historical Assn.; Griffin Free Public Library**

2018 Town Report

Office of the Auburn Building Inspector/Code Enforcement Officer

The year of 2018 brought a good blend of commercial, residential and multi family housing options to the Town of Auburn. Along with the addition beginning at the Auburn Village School, the office reviewed plans for a two- story commercial office and warehouse addition within the Wellington Business Park, a new commercial business and building at 692 Londonderry Turnpike, a Burger King franchise upfit in the gas station at Route 101 Exit 2, Auburn Family Dentistry got an interior make over and the Historical Society added a traditional timber pole barn to their location on Hooksett Road. Several units in the row of 8 Townhouses on Rockingham Road are ready for occupancy, offering a new option for multi family homes to our community.

We continue to see improvements to many existing single family homes, whether kitchen and bathroom upgrades, pool and outdoor living spaces, accessory dwelling units and energy improvements. The comfort of our homes and appeal of our neighborhoods is what makes Auburn a special place.

Remember to reach out to the Building Inspector's office when planning your home improvement project. Permits are required for most improvements and securing a permit provides a record of who and when work was done, the scope of the work, initiates an inspection to verify code compliance and provides a complete property record for insurance and sales purposes.

You and your contractors can secure permits on line by logging on to the Town of Auburn Website and clicking the E-City Icon. Information is submitted, payment made and permit issued usually within the next business day. I miss some of your friendly faces, but I have heard from many that the convenience of on line permitting has helped stream line the process.

I am available to answer your building code and local zoning questions. Contact the building department at 483-5052, ext # 3 or by email at bldginsp@townofauburnnh.com
Also follow us Facebook.

Respectfully Submitted
Carrie Rouelau-Cote
Building Official/Code Enforcement Officer
Town of Auburn, NH

New Homes Constructed in 2018

Maverick Homes	114 Haven Drive
JMJ Properties	60 Juniper Circle
Sirron Development	24 Sun Valley Rd
Sirron Development	14 Sun Valley Rd
JMJ Properties	55 Juniper Circle
JMJ Properties	61 Juniper Circle
JMJ Properties	59 Juniper Circle
Wayne Kenney Builders	11 Rockingham Rd Unit A
Wayne Kenney Builders	11 Rockingham Rd Unit B
Wayne Kenney Builders	11 Rockingham Rd Unit C
Wayne Kenney Builders	11 Rockingham Rd Unit D
Wayne Kenney Builders	11 Rockingham Rd Unit E
Wayne Kenney Builders	11 Rockingham Rd Unit F
Wayne Kenney Builders	11 Rockingham Rd Unit G
Mark Travassos	405 Wilsons Crossing Road
Summit View	16 Nathaniel Way
Wayne Kenney Builders	11 Rockingham Road Unit H
Strategic Homes	56 Appletree Road
Summit View Devel.	71 Nathaniel Way
Maverick Homes	115 Haven Drive
JMJ Properties	53 Juniper Circle
JMJ Properties	3 Juniper Circle
Summit View Devel	24 Nathaniel Way
Espana Building & Devel	77 Coleman Road
Strategic Homes	12 Tanglewood Drive
Maverick Homes	135 Haven Drive
Ron Panzieri	20 Pasture Road
Strategic Homes	247 Appletree Road

Cemetery Report 2018

In 2018, we had 16 committals attended by at least one Trustee.

1 lot was repurchased and 7 lots sold.

We are please to say the cemetery maps for both cemeteries and accompanying Excel files are now current and on the Town's website for easy review.

This year, both cemeteries were plagued with major infestation of grubs. We hope, with this year's planned extensive fertilization program, It will be brought under control. We had to remove a clump of 4 large trees professionally done from the wall at Longmeadow as it was a danger to the area as well as the wall.

We welcome Jim Thompson to the board in March. He is a great asset and wonderful to work with.

Scott Norris has decided not to run for reelection this year. He will be missed as he was always there with a helpful suggestion and much appreciated support.

We were disappointed to learn of Peter Barbuto's decision not to continue with our mowing. He has done a fine job for us for a number of years. We are currently reviewing bids for 2019 work.

Respectfully submitted,

Donald W. Dollard, Chairman

Scott Norris, Trustee

Jim Thompson, Trustee

**Conservation Commission
Annual Report 2018**

In 2018, the all-volunteer Board discussed 10 wetland buffer issues, one site restoration, one conservation easement possibility and conducted one site walk.

The Conservation Commission continues with the goal in protecting the wildlife, natural resources and rural character of the Town of Auburn. The Conservation Commission welcomes discussions with regard to wetland buffers and site restorations.

All meetings are open to the public, and the Conservation Commission welcomes public involvement in the preservation of the wetlands within the Town of Auburn. Public meetings are generally held the first Tuesday evening of each month at 7:00 p.m. All meetings are held at the Town Hall, 47 Chester Road. The Conservation Commission Board agendas and minutes are also available on line at the Town website.

I also wish to thank the members of the Conservation Commission. Each member commits many hours to meet the challenges of managing the growth and development of the Town.

Respectfully submitted,

Jeffrey Porter,
Chairman

Board members:

Jeffrey Porter, Chairman	2020
Margaret Donovan, Vice Chairman	2019
Alan Villeneuve	2019
Edward Fehrenbach	2020
Diana Heaton	2021
Richard Burnham, Alternate	2019
Stephanie Hanson, Alternate	2020

Denise Royce, Land Use Administrator

**Conservation Commission Fund
Cash Balance Report 2018**

Balance Forward (1/1/2018)	\$478,654.23
Add Income	
Current Use Income	\$264,558.00
Bank Interest Income	<u>2,341.87</u>
Total Income	<u>\$266,899.87</u>
Ending Balance (12/31/2018)***	<u>\$745,554.10</u>

***Unaudited

Escrow & Performance Bonds

Acct #	Description	Yr Est	Amt
<u>Performance Bond</u>			
05-2027-0-000-0	Illsley Hill	2012	46,789.65
05-2027-0-000-1	Waveguide	2018	2,500.00
05-2027-0-000-3	Heiberg/Scarpetti - Performance	2000	24,333.75
05-2027-0-000-8	Matthew Scott (Exp 2 yrs)	2018	6,820.00
05-2027-0-000-9	Wethersfield Phase III	2005	18,687.74
05-2027-0-003-0	Boxwood Estates	2017	546.14
05-2027-0-003-1	Nixon	2011	2,914.12
05-2027-0-003-2	MOUNTAIN ROAD	2015	1,000.00
05-2027-0-003-5	Matam Tanglewood	2014	(50.00)
05-2027-0-003-7	77 Pingree Hill Road	2015	11,697.02
05-2027-0-003-8	Tilton Place	2015	89,160.60
05-2027-0-004-0	Maverick/Haven	2018	55.87
05-2027-0-004-1	11 Rockingham Rd (Wayne Kinney Bldrs)	2017	<u>13,616.36</u>
Total Performance Bonds			218,071.25
<u>Escrow</u>			
05-2027-0-010-0	11 Rockingham Rd (Wayne Kinney Bldrs)	2017	324.26
05-2027-0-010-1	269 Rockingham Rd LLC	2018	209.80
05-2027-0-011-0	Anderson Way/Strategic Contracting	2017	219.09
05-2027-0-013-3	254 Rockingham Rd (David Erwin)	2018	270.25
05-2027-0-014-0	AVS Site Plan	2018	3,482.05
05-2027-0-018-3	Wethersfield, Phase III	2005	52.83
05-2027-0-046-0	TN Site Developement (Nixon)	2004	34.83
05-2027-0-048-0	JMJ Properties (Lover's Lane)	2003	5,822.42
05-2027-0-055-0	Kathleen Heiberg	2005	3,039.57
05-2027-0-057-0	Mount Minor (Tenn & Tenn)	2012	1,055.98
05-2027-0-060-1	Leppert/Sports Zone	2007	(1,965.84)
05-2027-0-068-0	Darthmouth/Ambulatory	2017	1,898.09
05-2027-0-071-0	Chester Hill LLC	2009	83.68
05-2027-0-072-0	55 Minor Rd (Notting Hill)	2011	2.65
05-2027-0-073-0	Mountain Rd (Dane Dev)	2011	63.42
05-2027-0-074-0	HQLC (Matthew Scott)	2018	952.75
05-2027-0-076-0	Illsley Hill	2012	478.41
05-2027-0-080-0	Summitt/Tilton	2013	1,589.20
05-2027-0-081-0	Sunset Realty Escrow	2014	583.64
05-2027-0-082-0	Daniels BAT Realty	2014	48.43
05-2027-0-084-0	Lover's Lane II (JEMCO)	2015	1,656.66
05-2027-0-085-0	77 Pingree Hill Road	2018	128.48
05-2027-0-086-0	Haven/Maverick/Cohas	2015	11,483.18
05-2027-0-087-0	Hills Road Escrow	2015	(582.05)
05-2027-0-088-0	Dollard Drive	2015	339.13
05-2027-0-089-0	Auburn Tavern	2015	126.64
05-2027-0-090-0	Liberty Woods/Dearborn Rd	2015	456.43
05-2027-0-091-0	Hills Road Extension	2015	43,160.05
05-2027-0-092-0	692 Londonderry Tpk (Crown Energy)	2018	1,976.60
05-2027-0-093-0	65 Dartmouth Drive (C Squared)	2017	1,412.47
05-2027-0-094-0	266 Rockingham/Danais	2017	(1.00)
05-2027-0-095-0	Carluccio/Silver Hill	2016	<u>25.65</u>
Total Escrow Accounts			78,427.75

Employee Wages & Benefits

Employee	Position	Regular Wages	OT/DWI Step	Outside Detail	Total Wages	Town Paid Bene/Taxes
TOWN EMPLOYEES						
CARPENTER, BARBARA E	TRUSTEE OF TRUST FUNDS	301.00			301.00	23.03
DOBMEIER, KARL M	MAINTAINANCE RECREATION	18,985.37			18,985.37	1,452.38
DOLLARD, DONALD	CEMETERY MAINTENANCE	413.00			413.00	31.59
DROSS, LINDA L	TREASURER/DEPUTY	340.00			340.00	26.01
DROSS, MICHAEL W	ROAD AGENT	2,362.98			2,362.98	180.77
EATON, RICHARD W	SELECTMAN	3,004.08			3,004.08	229.81
FANNING, LAUREN E	DEPUTY TOWN CLERK/TAX COLL.	4,305.34			4,305.34	329.36
FRISELLA, ADELE A	FINANCE DIRECTOR	63,647.32			63,647.32	22,299.72
HEADD, JAMES F	SELECTMAN	3,380.98			3,380.98	258.64
HERMAN, WILLIAM G	TOWN ADMINISTRATOR	86,810.25			86,810.25	35,184.59
JENKINS, SUSAN N	TAX COLLECTOR	42,751.77			42,751.77	3,270.51
LACHANCE, AMY D	PARK & RECREATION COORDINATOR	16,627.37			16,627.37	1,271.99
LAFOND, KATHRYN R	ADMIN ASSIST/WELFARE OFFICER	15,145.65	231.32		15,376.97	8,020.48
LECLAIR, KEITH N	SELECTMAN	2,462.83			2,462.83	188.41
MCEVOY, MARGIE J	MAINTENANCE RECREATION	10,229.87			10,229.87	782.59
MILNE, WALTER	TREASURER	2,643.00			2,643.00	202.19
NYE, DAVID N	FLAGGER	1,328.48			1,328.48	101.63
NYE, KAITLYN M	FLAGGER	10,277.40			10,277.40	786.22
PHILLIPS, DALE W	SELECTMAN	709.07			709.07	54.24
RAICHE, PAUL M	HEALTH OFFICER	1,672.00			1,672.00	127.91
ROULEAU-COTE, CARRIE A	BUILDING INSPECTOR	60,025.56			60,025.56	14,795.70
ROUSSEAU, PATRICIA A	FINANCE ASSISTANT	32,933.30	1,925.68		34,858.98	17,380.93
ROYCE, DENISE A	LAND USE COORDINATOR	45,849.23	1,318.91		47,168.14	19,234.42
STANTON, JASON K	FLAGGER	5,160.00			5,160.00	394.74
SYLVIA, KATHLEEN A	TOWN CLERK	59,144.89			59,144.89	15,185.38
TOWN EMPLOYEES TOTAL		490,510.74	3,475.91	-	493,986.65	141,813.24

Employee	Position	Regular		OT/DWI		Outside		Total		Town Paid	
		Wages	Step	Detail	Wages	Bene/Taxes	Wages	Bene/Taxes			
POLICE DEPARTMENT											
AKU, MUZAFER A	FULL TIME OFFICER	47,747.38	4,515.82	3,900.00	56,163.20	41,801.20					
BARRY, WILLIAM M	PART TIME OFFICER	3,869.26		1,800.00	5,669.26	82.20					
BARTIS, GARY F	PART TIME OFFICER	8,164.51	371.41	18,660.00	27,195.92	389.43					
BEAULE, CHRISTOPHER	FULL TIME OFFICER	55,297.08	3,311.37	14,820.00	73,428.45	48,894.19					
CASHMAN, KEVEN M	POLICE SERGEANT	63,773.22	13,628.88	6,220.00	83,622.10	29,632.79					
CHABOT JR, CHARLES A	POLICE DETECTIVE SERGEANT	73,198.17	6,981.63	3,980.00	84,159.80	51,194.13					
CORNETT, JARLENE M	ANIMAL CONTROL OFFICER	19,029.11			19,029.11	1,455.73					
DEEB, LILLIAN T	OFFICE MGR/PT POLICE OFFICER	48,566.03	1,596.21		50,162.24	28,391.91					
FILIP, DANA E	PART TIME OFFICER	2,825.09			2,825.09	216.12					
GATES, MELISSA R	RECORDS MANAGER	39,961.55	1,187.11		41,148.66	18,133.70					
GOONAN, DANIEL A	PART TIME OFFICER	4,588.52			4,588.52	351.02					
HANSON, KARL	FULL TIME OFFICER	21,255.34	1,751.39		23,006.73	13,283.90					
HUARD, JAMES F	FULL TIME OFFICER	48,506.09	5,791.99	10,860.00	65,158.08	33,605.45					
IENTILE, JASON	FULL TIME OFFICER	10,129.14	81.14	6,780.00	16,990.28	1,299.76					
KAPOS, CALVIN L	FULL TIME OFFICER	49,970.74	5,505.60	12,660.00	68,136.34	46,443.02					
LENNON, PETER J	PART TIME OFFICER	13,739.12		380.00	14,119.12	1,080.11					
LOMBARDO, ANITA	FULL TIME OFFICER	49,607.09	5,329.00	8,760.00	63,696.09	27,580.78					
PELTON, CHARLES R	POLICE LIEUTENANT	82,797.94	169.11	3,525.48	86,492.53	30,521.85					
PICARD, EDWARD	POLICE CHIEF	86,214.09		160.00	86,374.09	37,088.00					
SANTUCCIO, GREGORY	PART TIME OFFICER	3,429.23		2,040.00	5,469.23	79.30					
POLICE DEPARTMENT TOTAL		732,668.70	50,220.66	94,545.48	877,434.84	411,524.60					

Employee	Position	Regular Wages	OT/DWI Step	Outside Detail	Total Wages	Town Paid Bene/Taxes
LIBRARY						
CHICKERING, CHRISTINE	TECHNICAL ASSISTANT	8,620.51			8,620.51	659.47
GARNER, HOPE S	LIBRARY ASSISTANT	12,526.62			12,526.62	958.29
GROWNEY, KATHRYN M	LIBRARY DIRECTOR	53,679.71			53,679.71	20,491.62
HRUBIEC, MARY E	LIBRARY ASSISTANT	17,659.06			17,659.06	1,350.92
L'ITALIEN, JAMIE L	LIBRARY ASSISTANT	3,890.70			3,890.70	297.64
SZCZESNY, DANIEL J	LIBRARY ASSISTANT	8,014.56			8,014.56	613.11
LIBRARY TOTAL		104,391.16	-	-	104,391.16	24,371.05
FIRE DEPARTMENT						
ALLING, MORTON D IV	VOLUNTEER	550.25			550.25	42.09
AVIZA, JOHN E	VOLUNTEER	295.47			295.47	22.60
BARSALEAU, MATTHEW G	VOLUNTEER	2,728.99			2,728.99	208.77
BOUDREAU, RYAN W	VOLUNTEER	127.72			127.72	9.77
BOYLE, RYAN T	VOLUNTEER	101.39			101.39	7.76
BROWN, DOUGLAS K	VOLUNTEER	3.83			3.83	0.29
CHAPDELANE, ALEXIS J	VOLUNTEER	944.54			944.54	72.26
DIGNARD, TODD	VOLUNTEER	728.81			728.81	55.75
DYER, TAYLOR W	VOLUNTEER	7.69			7.69	0.59
GAAB, DEREK J	VOLUNTEER	84.16			84.16	6.44
GANNON, EDWARD G	FIRE CHIEF	9,834.53			9,834.53	142.60
GLENNON, PATRICK J	FULL TIME FIREFIGHTER	49,912.72	3,819.50		53,732.22	31,057.39
HANSON, AIMEE E	VOLUNTEER	717.03			717.03	54.85
LARSON, FRED L	VOLUNTEER	769.20			769.20	58.84
LAVALLEY, PHILIP E	VOLUNTEER	1,190.62			1,190.62	17.26
LAVOIE, JEREMY G	VOLUNTEER	1,106.77			1,106.77	84.67
MOZER, MICHAEL J	VOLUNTEER	384.16			384.16	29.39
O'HAGAN, CORY E	VOLUNTEER	909.34			909.34	69.56
PHILLIPS, ALEX R	VOLUNTEER	2,211.20			2,211.20	169.16
PROVENCHER, JAMES R	VOLUNTEER	29.00			29.00	2.22
QUIMBY, SAGE R	VOLUNTEER	1,179.99			1,179.99	90.27
ROSSINO, JOSEPH A	VOLUNTEER	414.15			414.15	31.68
RUSSIN, CARLOS J	VOLUNTEER	41.32			41.32	3.16

Employee	Position	Regular Wages	OT/DWI Step	Outside Detail	Total Wages	Town Paid Bene/Taxes
FIRE DEPT (CONT'D)						
SAULNIER, JAMES R	FULL TIME FIRE CAPTAIN	58,722.67	1,606.52		60,329.19	39,335.76
SELINGA, ROBERT D	VOLUNTEER	3,850.73			3,850.73	294.58
SULLIVAN, MICHAEL J	VOLUNTEER	257.96			257.96	19.73
SZATYNSKI, CHRISTOPHER	VOLUNTEER	2,760.55			2,760.55	211.18
THOMPSON, JAMES D	VOLUNTEER	366.84			366.84	28.06
VAIL, KEVIN E	VOLUNTEER	443.55			443.55	33.93
WATERS, DAVID R	VOLUNTEER	1,496.52			1,496.52	114.48
WILLIAMS, MICHAEL O	FIRE CHIEF	8,307.76			8,307.76	120.46
WILLINSKY, MICHAEL	VOLUNTEER	485.61			485.61	37.15
ZIEMBA, CHRISTOPHER A	VOLUNTEER	539.10			539.10	41.24
		151,504.17	5,426.02	-	156,930.19	72,473.97
GRAND TOTALS		1,479,074.77	59,122.59	94,545.48	1,632,742.84	650,182.85



TOWN OF AUBURN, NEW HAMPSHIRE

Fire Department
55 Eaton Hill Road
Auburn, NH 03032
(603) 483-8141



We are honored to submit this annual report to the citizens of Auburn N.H.

The Auburn Fire Department is a combination Fire Department with 2 fulltime Firefighters, A part time fire chief and approximately 30 call firefighters. Auburn Fire responded to 541 incidents in 2018 ranging from in home medical emergencies to building fires. The Auburn Fire Department has 2 fire stations, The Safety Complex is located at 55 Eaton Hill Road and our Station # 2 is located at 6 Pingree Hill Road.

The Complex is staffed Monday thru Friday from 7:00 am. – 4:00 pm. With our 2 fulltime personnel along with our call personnel 24-7.

Fire Station # 2 is staffed by our call firefighters 24-7 housing an Engine and a Tanker truck.

Auburn Fire Department received the following grants in 2018:

- Received a grant to purchase all new breathing apparatus, new air cylinders, RIT packs and testing equipment. This grant was written as a three-community grant Auburn, Chester, and Sandown all receiving this equipment. Training and fit testing is complete with all new equipment currently in place. This new grant will also provide a new cascade system for our new rescue vehicle.
- Received a grant to receive Tactical EMS equipment from NH homeland security. This equipment is currently being purchased and training will begin once all equipment is received.

The members of the Auburn Fire Department all continue to strive to deliver the best possible service. Members continue to advance their education in this fast pace field keeping up with their State EMS licenses and continuing to improve their firefighting skills. A Fire Training Burn and water supply drill was accomplished in 2018 hitting many benchmarks outlined in the recent MRI study.

Your firefighters all continue to work throughout the community on many assignments and tasks in the School, Old Home Days, the annual duck race, and throughout Fire Prevention Week, to name a few. I appreciate all the support and initiative from each and every member of this Fire Department.

In 2019 we have many things to work on, we are looking into an online State of NH burn permit process. This is a program offered by the State of N.H. so burn permits can be obtained online without traveling to the fire stations. This online system does have a \$3.00 fee which goes directly to the state of N.H. Please don't forget you can still obtain free burning permits at the fire stations. We are also looking to

take delivery of our new rescue vehicle in May. This vehicle was approved by the voters in 2018 and should be in-service by this summer.

As your new Fire Chief effective September 1st. All Town residents, the Fire Department members and elected officials have been extremely welcoming. I look forward to providing the leadership and knowledge to this great community as your Fire Chief and Emergency Management Director.

It would behoove me to mention all past members of the Auburn Fire Department and to recognize their time and efforts put forth. Auburn fire Department has always been and will always be a very progressive Fire Department. I look forward to many years leading this Department forward.

I would like to thank all active members of the Fire Department, all members of the Fire Department association, all residents and the elected officials for supporting Auburn Fire Rescue throughout the year.

Thank you,

Michael Williams
Chief of Department

Robert Selinga
Deputy Fire Chief



Auburn Fire Calendar Year 2018 Statistics

Calls by Day of the Week	Calendar 2018
Monday	83
Tuesday	90
Wednesday	64
Thursday	63
Friday	89
Saturday	77
Sunday	75
Total	541

Fire and Rescue Responses by Type Calendar 2018	
Building Fire	6
Vehicle/ Heavy Equipment Fire	2
Brush	2
Fires, other types	3
Alarm call no fire	54
Hazardous Condition	31
Good Intent	65
Service Call	115
Emergency Medical Services	263
Total Responses	541

Mutual Aid/Auto Aid Given	Cal 2018	Mutual Aid Received	Time of Day	Count
Bedford	0	Candia	00:00 - 00:59	14
Candia	11	Chester	01:00 - 01:59	9
Chester	17	Deerfield	02:00 - 02:59	5
Deerfield	1	Derry	03:00 - 03:59	7
Derry	4	Hampstead	04:00 - 04:59	5
Hampstead	2	Hooksett	05:00 - 05:59	8
Hooksett	3	Hudson	06:00 - 06:59	13
Litchfield	1	Litchfield	07:00 - 07:59	23
Lawrence, Ma	1	Litchfield	08:00 - 08:59	27
Londonderry	13	Londonderry	09:00 - 09:59	25
Manchester	1	Manchester	10:00 - 10:59	31
Pelham	2	Manchester	11:00 - 11:59	34
Raymond	0	Raymond	12:00 - 12:59	35
Salem	2	Raymond	13:00 - 13:59	44
Sandown	3	Total	14:00 - 14:59	33
Windham	2		15:00 - 15:59	26
Total	63		16:00 - 16:59	22
			17:00 - 17:59	27
			18:00 - 18:59	44
			19:00 - 19:59	30
			20:00 - 20:59	19
			21:00 - 21:59	25
			22:00 - 22:59	22
			23:00 - 23:59	13
			Total Alarms	541

Fire / EMS Calls for Calendar 2018	Calendar 2018
EMS Calls for Service	282
Fire Calls for Service	259
Total Calls For Service	541

Simultaneous Incidents	Occurrences	Total	Simultaneous Incidents
Single Call	479	479	N/A
Two Calls	21	42	42
Three Calls	4	12	12
Four Calls	2	8	8
Five or More Calls	0	0	0
Totals		541	62
Calendar 2018			11%

Calls by Response Area	Calendar 2018
Grid AFD1	145
Grid AFD2	46
Grid AFD3	92
Grid AFD4	140
Grid AFD5	42
Grid AFD6	13
Mutual Aid Given	63
Total	541

EMD Call Code	Calendar 2018
ALPHA	45
BRAVO	26
CHARLIE	33
DELTA	81
ECHO	14
NONE	82
OMEGA	1
Grand Total	282

Report of Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

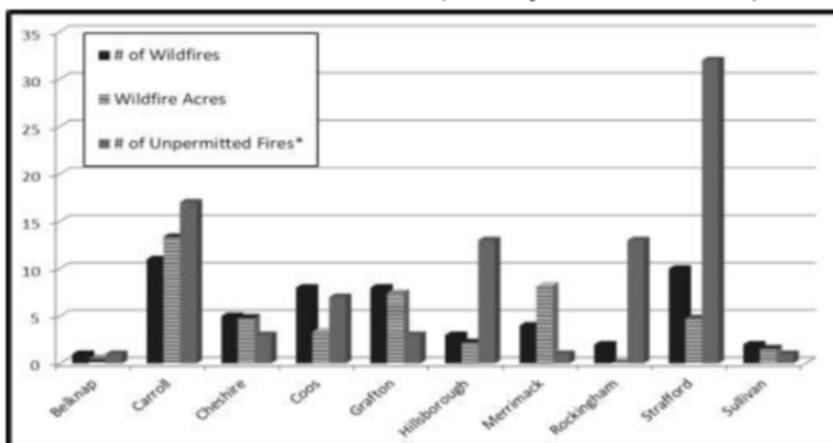
In 2019, we will be recognizing Smokey Bear's 75th birthday! Dressed in a ranger's hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local fire departments will be celebrating Smokey Bear's 75 years of wildfire prevention throughout the year. Smokey's message has always been about personal responsibility – remember his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. "Remember, Only You Can Prevent Wildfires!"



As we prepare for the 2019 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.nhfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

2018 WILDLAND FIRE STATISTICS

(All fires reported as of December 2018)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180
2014	112	72	53

* Unpermitted fires which escape control are considered Wildfires.

CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
1	10	4	1	5	0	6	2	24

REPORT OF THE HIGHWAY SAFETY COMMITTEE

In 2018, the Police Department was successful in securing several grants from the Highway Safety Office at the NH Department of Safety. These grants covered DWI/DUI Roving Patrols and Auburn Selective Traffic Enforcement Patrols (STEP). The grant funded patrols yielded the following statistics in 2018:

DWI 308-18A-056

Patrols Conducted	Car Stops	Warnings Issued	Summons Issued	Arrests
11	107	95	9	5

Step Enforcement Patrols 315-18A-071

Patrols Conducted	Car Stops	Warnings Issued	Summons Issued	Arrests
25	356	278	48	0

The majority of the focus for the Road Agent during 2018 was the reconstruction of the remaining 500-feet of Rockwood Terrace, approximately 1,800-feet of Lovers Lane, and also reconstructing Acorn Avenue, Joan Drive and Walnut Avenue. A major drainage system repair on Dartmouth Drive was also completed. It is intended to prevent future sinkholes that have been experienced in recent years.

The Highway Safety Committee noted there continued to be a significant number of speeding complaints during the past year. The Committee is supportive of the efforts underway to replace the aging mobile radar trailer, as it has been a strong deterrent in the past. Unfortunately, the radar equipment has served its useful life and is no longer operable.

The Committee received a request to consider the location of a school bus stop near Juniper Circle as a safety concern for the school age children in the area. The residents and their concern were referred to the Auburn School District for appropriate follow-up.

After nearly 15 years of service on the Highway Safety Committee, Eva Komaradis resigned her position in November. We thank her for her dedicated service and for her knowledge of Auburn roads and neighborhoods she willingly shared as a committee member.

The Highway Safety Committee meets on the third Wednesday of most months at the Safety Complex at 7:00 PM. The public is always welcome.

Respectfully submitted,

Mike DiPietro, Fire Department Representative, Chairman

Eva Komaradis

Sgt. Kevin Cashman, Police Department Representative

Dan Carpenter

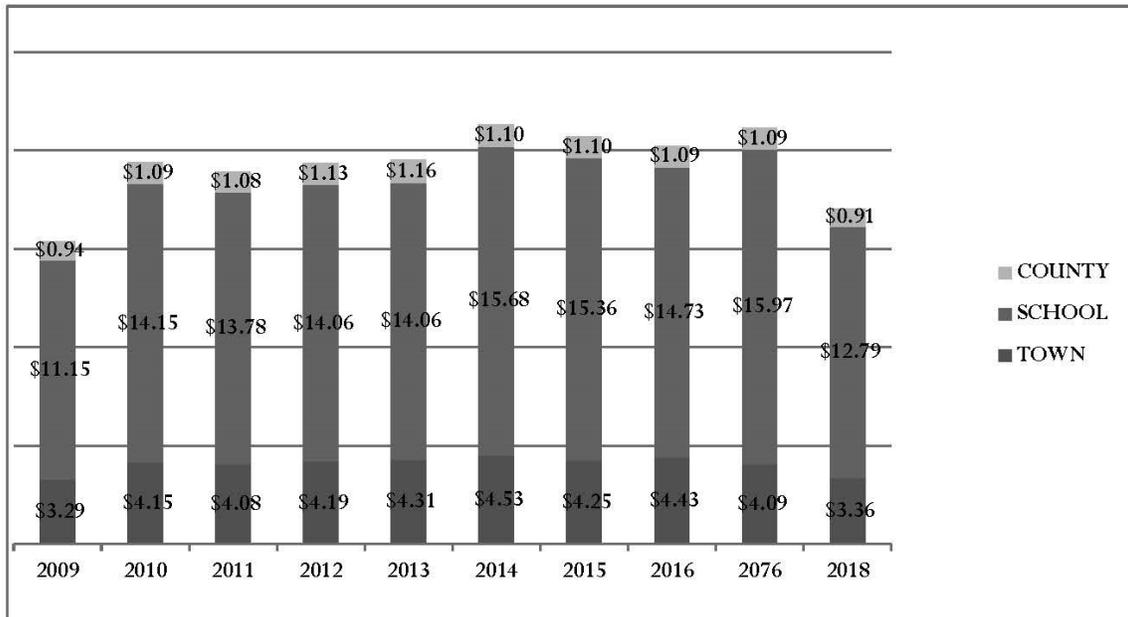
Rick Eaton, Selectmen Representative

Mike Dross, Road Agent

NET VALUATION 2009 - 2018

<u>YEAR</u>	<u>VALUATION</u>
2009	\$692,774,959
2010	\$593,378,088
2011	\$604,154,891
2012	\$611,875,635
2013	\$617,392,456
2014	\$637,372,258
2015	\$644,613,765
2016	\$654,335,959
2017	\$672,981,470
2018	\$845,294,116

TEN-YEAR TAX RATE COMPARISON 2009 - 2018



GRIFFIN FREE PUBLIC LIBRARY

On behalf of the Board of Trustees, it is a pleasure to issue this 2018 report for the library.

The library has a website where the community can find information concerning the library's hours, museum passes, upcoming programs, an on-line catalog of available reading material, as well as access to patron library accounts. The Library saw a 13% increase in both our annual circulation of 20,567 and total patron count of 9,040. We added 1533 new items, withdrew 610 and lost 13 for a total physical collection of 16,546. Our digital collection includes access to 12,639 ebooks and 9,745 audiobooks. To learn more please go to www.griffinfree.org.

Under the leadership of Kathy Growney, our Library Director, we offered 230 programs this year. This was a 25% increase from 2018 and we saw a 51% increase in attendance to these events. Activities included: Story Time hours, adult and teen book clubs, knitting/crochet, two New Hampshire Astronomical Society skywatches, Cook Book Club, Ancestry workshop, 3D design for kids, and Saturday STEM programming. Programs this year included: Feasting with Recipes, poets and authors, Chocolate, Family/Memory/Place writing family stories, Songs of Emigration, and participation in the National Novel Writing Month (NANOWRIMO) program.

We are grateful to have an active Friends of the Library group who do fundraising and make many donations. They are responsible for all the museum passes we offer, Ancestry software and an on-demand film streaming service Kanopy. The Friends extend an invitation to anyone in the community to join them at the library at 6:30pm on the first Monday of each month.

The theme for the Summer Reading program was "Libraries Rock!" The children's program opened with a Rock'n Sing-A-Long and closed with a Rock Band Party. We teamed with both Pinkerton and AVS to provide books on the summer reading lists and provided raffle tickets for pages read by the younger children. These raffle tickets were turned in at the beginning of the school year for chances to win prizes. The adult program offered a Summer Author Series once a week in July-August and included a buffet of styles and genres. We thank the local businesses and organizations who helped to make our summer reading program a huge success: Amerisite Land Survey, Calef Lake Camping Area, ARC Electrostatic Painting, Tower Hill Animal Hospital, Wholesalers Unlimited, Auburn Family Dentistry, and Auburn Supermarket.

The Annual Book Sale received more donations than any other year and was a great success. With the help of the Auburn Community we made over \$4,000 and we could not do it without you. Other non-profit literacy and charity organizations received the balance of what was left at the end of the sale. And we are already filling our sheds with book and DVD donations for the next Book Sale. Some of the money from the sale was used to purchase access to hoopla, a streaming service that offers ebooks, audiobooks, comics, movies, and music. Thank you!

Thank you for all the community support we receive each year. From volunteers who helped us at the library, to all our bakers, to those who worked the fundraisers and to the creative people who made and donated items for the Made in Auburn Craft Table at the Duck Race. A special thanks to all the local businesses that made donations for all these events too! We could not hold these events without all your support. The Trustees would also like to thank our Alternates to the Board, Jeanni Worster, Sharon Bluhm and Brenda Beer, as they are a vital part of our team.

The Trustees and the Library Staff thank the Auburn Community for your support and patronage throughout the year.

Trustees: Nancy Mayland, Chair Joe Forest, Treasurer Liz Michaud, Secretary

Griffin Free Public Library Financial Report, 2018

<u>Income</u>	Subtotals	Totals
Town Appropriation		161,898.65
Payroll & benefits	117,817.65	
Operating	44,081.00 *	
Bank interest (operating acct)		8.03
Book Sale income, Total		4,532.92
Book Sale	4,515.35	
Book Sale Account interest	17.57	
Additional Funds income, total		306.93
Copies/Printing	136.39	
Fr Damaged/Lost	132.97	
Non-Resident memberships	20.00	
Add'l Funds Account Interest	17.57	
Gifts and Grants, Total		1,657.72
Gifts, Restricted	1,251.70	
Summer Reading Program Grant	150.00	
SRP Community donations	630.00	
Grants (Humanities Council (2))	471.70	
Gifts, Unrestricted	406.02	
Gifts, Unrestricted, general	393.03	
Interest	1.27	
Trust fund proceeds	11.72	
Museum account, interest		2.30
Total Income:		<u>168,406.55</u>

<u>Disbursements</u>	<i>Town Budget</i>	<i>All Expenses paid from all sources</i>				Total Costs
	Budgeted	Town Funds	Fines/Lost/ Damaged	Gift	Bk Sale	
Payroll and benefits	116,708.00	110,199.94				110,199.94
Payroll taxes	8,483.00	7,617.71				7,617.71
Operating		43,888.95				
Computer Systems	6,960.00		6,979.65		1,000.00	7,979.65
Equipment, furnishings	3,521.00		3,521.00		35.00	3,556.00
Lending Materials, Printed	9,318.00		8,833.85	212.53	322.24	9,368.62
Lending Materials, Electronic	4,682.00		4,955.15	33.74		4,988.89
Maintenance	6,900.00		8,043.98			8,043.98
Programs, Adult and Children's	1,000.00		888.52		471.70	2,090.73
Summer Reading Program				730.51		
Supplies	1,800.00		2,094.56			2,094.56
Training, Prof. Journals	2,000.00		2,062.26			2,062.26
Utilities	7,900.00		6,509.98			6,509.98
Book Sale Expenses					160.17	160.17
Staff Appreciation				350.00		350.00
Total Expenses:	169,272.00	161,706.60	43,888.95	246.27	1,874.45	1,195.17
		Expenses from Town Funds	Breakdown of Operating			

Notes:

- * Library operating budget (\$43888.95 w/o PR, etc) underspent. Per RSA, \$192.05 was returned to the Town.
- (1) Reflects \$2,415.95 returned to Town, 9-14-2018, from 2017 operating funds
- (2) Includes purchase of four Chromebooks for patron use (STEM program); advance payment for hoopla (Book Sale)
- (3) Purchase of child-safe shelving for Children's Room; two armchairs (Book Sale)
- (4) Replacements for lost/damaged, purchases from memorial funds, Homebound Grant
- (5) Includes installation of energy-efficient LED lighting in patron areas
- (6) Programs supported by Friends, grants, community support
(Note: Unaudited at time of publication.)
(Note: Payroll has not been adjusted for EOY)

Auburn NH Police Department



In 2018 the Auburn Police Department handled 8,248 calls for service, this includes 2,146 motor vehicle stops. We were awarded multiple grants for Safe Commutes and Hands Free Law by the State of New Hampshire Department of Safety. This allowed officers to proactively patrol the town.

All of the police department staff had a great time participating various town events and appreciate all the support with our several community projects.



2018 also brought us some personnel changes.



In June of 2018 the Department hired Officer Karl Hanson full time. Officer Hanson comes to us from the Pembroke Police Department, where he worked for 10 years. He graduated from the 144th Police Academy in 2007 and is also an Armed Forces Veteran. In his free time, Officer Hanson enjoys Scuba diving, gardening, and is an avid Harley Davidson fan.



In December of 2018 the Department hired Officer Dana Filip part time. Officer Filip continues to work full time for the Manchester Water Works Patrol since 2014. Prior to 2014 he worked for the New Hampshire Union Leader for 20 years.

During the year two of our Part-Time Officers, Keith Bike and Scott Rogers resigned for personal reasons. Keith served the town for eleven years. Scott served the town for seven years. Both officers will be greatly missed.

We are so grateful to the community for your constant support to the department and the staff. Not only in our policing but also in the many community projects we have done; and look forward to continuing in the years to come.

Respectfully,

A handwritten signature in black ink, which appears to be 'Edward Picard'.

Chief Edward Picard

THE FOLLOWING IS A BRIEF LIST OF OUR 2018 ACTIVITY:

ACCIDENTS: 77

MOTOR VEHICLE STOPS: 2,146

SUSPICIOUS ACTIVITY CHECKS: 328

INCIDENTS: 191

ARRESTS: 58

ROSTER

FULL TIME:

Chief Edward Picard
Lieutenant Charles Pelton
Detective Sergeant Charles Chabot
Sergeant Kevin Cashman
Officer Chris Beaule
Officer Calvin Kapos
Officer James Huard
Officer Muzafer Aku
Officer Anita Lombardo
Officer Karl Hanson

PART TIME:

Officer Daniel Goonan
Officer Greg Santuccio
Officer William Barry
Officer Peter Lennon
Officer Jason Ientile
Officer Gary Bartis
Officer Dana Filip

SUPPORT STAFF:

Officer Manager
Lillian Deeb

Records Manager/Community
Outreach Coordinator
Melissa Gates

Animal Control Officer
Jarlene Cornett

Parks and Recreation - 2018

It's been a busy and fun year for the Auburn Parks and Recreation Commission. We are so grateful to all who supported our programs and events as well as the many volunteers that have made our programs so successful in 2018.

The new Recreation Revolving Fund has allowed us to easily offer more programs to the residents of Auburn without any additional expense to the tax payers. The new Town-Wide Yard Sale had 69 Auburn families cleaning out their houses and selling their treasures. It was a chilly but successful day. Junior Chefs held multiple sessions of cooking classes for children from ages 5 through 13. One of our most successful new activities was Camp Adventure for students in grades 5-8. This one-week summer camp sent 24 campers to a waterpark, lakes and beaches throughout the state. We are happy to see that all three of these new activities continue on in 2019.

Other programs that started in 2017 and were able to continue in 2018 are Fast Track Summer Running Program and the Babysitting class. Both programs were user funded and were filled to capacity for the second year.

Continuing on with some great Auburn traditions, we held the Winter Carnival and Burning of the Trees in January with the help of the Auburn Fire Department, Old Home Day along with the Auburn Police Department in the Spring and the Rock this Town Concert Series in the Summer with concerts held in June, July and August and the Coffee House Concert in November. Trunk or Treat is a fun new Halloween tradition that began in Auburn in 2017 and grew in 2018. Working with the APD, this event is a fun and safe night time alternative to traditional door to door trick or treating. All events brought Auburn residents together to reconnect with old friends and meet new neighbors.

Senior events are always so well attended in town. Our two senior trips included a delightful lunch and boat ride aboard the Mt. Washington in the spring followed up with trolley tour of spooky Salem, MA in the fall. We also held the annual Senior Holiday Dinner in January and the Senior BBQ in August.



Although we enjoy all the recreation that we can bring to Auburn, we also take great pride in our parks. Thank you to our great team that check the parks daily to be sure they are safe and clean. In 2018, new basketball nets were installed and the courts were striped at the Appletree Park and Safety Complex basketball courts. At Wayne Eddows Memorial Fields, new and updated dugouts were completed as well as part of the fence on the softball field was replaced. Playground equipment was washed, the monuments were cleaned and the shed doors at the field were replaced. We are happily doing our part to keep the Town beautiful.

Thank you to the residents of Auburn for your continued support of the Parks and Recreation Commission and our mission. With lots of new programs planned in the new year, as well as some great new park projects in the works, we are excited to see what 2019 will bring.

Respectfully Submitted,
Parks and Recreation Commission

Lisa Canavan, Chairman	2020
Margie McEvoy, Vice Chairman	2021
Dave Oliveira	2019
Zach Eaton	2019
Patrick Kelly	2020
Mary Royer	2021
James Headd, Selectmen Representative	

Amy Lachance, Parks and Recreation Coordinator
Mike Dobmeier, Facilities Manager

“It’s the mission of the Auburn Parks and Recreation Commission to provide a wide range of recreational and leisure opportunities in an effort to enhance the quality of life for all Auburn residents and promote positive physical, social and emotional experiences. In our effort to achieve this goal we will continue to provide parks and recreation facilities that are safe, accessible, and aesthetically pleasing to the entire community.”



Auburn Planning Board
Annual Report 2018

In 2018, the all-volunteer Board approved the following:

Minor Site Plans	1	Minor/Major Subdivisions	1
Major Site Plans	5	Amend Approved Site Plan/Subdiv	1
Bond/Surety Releases/Reductions	7	Lot Line Adjustments/Mergers	3
Septic setback waivers	1	Informal Discussions	19
Presentations	1	Forestry Harvest	0
Request more Bldg. Permits	0	Conditional Use Permits	0
Extensions of Approval	0	Excavation permits	0 renewal
Zoning Ordinance Amend Mtg	8	Road Acceptance	0
Waivers from Site Plan	3	Master Plan Discussions	2
Voluntary Un-mergers	3	CIP Discussions	2

The Town of Auburn Subdivision and Site Plan Regulations can be found under the Town of Auburn's website or a hard copy can be viewed at the Town Hall. The Subdivision and Site Plan Regulations are there to assist builders and developers to better understand the requirements needed within the Town of Auburn.

At the March election, the Planning Board proposed an amendment to the Zoning Ordinance regarding Article 3 – Section 3.13 – Multi-Family Dwelling Regulation. (a). The minimum lot size for each multi-unit dwelling shall be not less than the acreage requirement per dwelling unit for the zone in which it is located. Amendment recommended by the Planning Board. Mr. Poltak was also voted in as Planning Board Chairman by the Planning Board members. Mr. Grillo was voted in as Planning Board Vice-Chairman by the Planning Board members. Mrs. Marzloff was re-appointed as an alternate by the Planning Board members.

All meetings are open to the public, and the Planning Board welcomes public involvement in the planning process. Public meetings are generally held the first and third Wednesday evening of each month at 7:00 p.m., with Public Hearings held on the third Wednesday of the month, beginning at 7:00 p.m. All meetings are held at the Town Hall, 47 Chester Road. The Planning Board has established a submission schedule for public hearings, which can be found under the Forms and Regulations section of the Town website. The Planning Board agendas and minutes are also available on line at the Town website along with the Town of Auburn's Master Plan and Capital Improvements Plan. A hard copy is also available for viewing at the Planning Office.

In 2009, the Town voted to adopt the procedure set forth in NH RSA 73:2, II, (b)(2) to have the planning board members elected as opposed to appointed as each appointed members' term expires. The members of the Planning Board work hard for the citizens and appreciate the continued support of the citizens of Auburn. Thank you. The Board encourages every resident to participate in its efforts. The Board encourages the citizens of Auburn willing to join us to submit a volunteer application form to the Select Board to become an alternate member of the Planning Board. The Planning Board may have up to four (4) alternates appointed to the Planning Board.

In March 2018, the Planning Board along with the town engineering firm, Stantec approved the Master Plan. In November 2018, the Planning Board along with the town engineering firm, Stantec approved the 2019-2024 CIP (Capital Improvement Plan). The Planning Board will also begin working on Zoning Amendment changes that will be put before the voters at the March 2019 election.

I also wish to thank the members of the Planning Board. Each member commits many hours to meet the challenges of managing the growth and development of the Town.

Respectfully submitted,

Ronald Poltak
Chairman

Board members:

Ronald F. Poltak, Chairman	2021
Steven Grillo, Vice Chairman	2019
Michael Rolfe	2019
Jeffrey Porter	2020
Keith Leclair, Selectmen's Representative	2019
Paula Marzloff, Alternate	2021
Tom LaCroix, Alternate	2020
Jess Edwards, Alternate	2019

Denise Royce, Land Use Administrator

REPORT OF THE ROAD AGENT

The past year has been a fairly typical one for road operations with a cold winter that had more snow than recent years, and a productive construction season with several projects accomplished.

Winter in 2018 saw more snow than we in in 2017, including a March snowstorm that was declared a snow emergency by the State of New Hampshire and the Federal Emergency Management Agency. As a result, the Town of Auburn was reimbursed for approximately \$40,000 in costs for snow removal operations during that declared event.

Once spring arrive, our road work efforts turned towards the reconstruction of approximately 1,800-feet of Lovers Lane, which completed work on the full length of that road. The Town also reconstructed 500-feet of Rockwood Terrace, completing work on the full-length of that road begun in 2017, while also reconstructing Acorn Avenue, Joan Drive and Walnut Avenue. The Town also did a major drainage system repair on Dartmouth Drive intended to prevent future sinkholes that have been experienced in recent years.

Shim and overlay paving was completed on Audubon Way and Spofford Road during 2018; in addition to the regular cleaning out dozens of catch basins and miles of ditches in the Town's road network.

In 2019, our construction efforts will focus on the completion of a portion of Lakeview Way and Spofford Road between Wildwood and Dug Hill, in addition to work on the five-way intersection of Coleman Road, Dearborn Road and Chester Turnpike. Shim and Overlay activity will be performed on portions of Cohas Drive, Sandy Knoll Drive and Spofford Road.

Since first being elected Road Agent in March 2006, we have worked on an overall effort of repairing the Town's roads to a condition that would generally allow basic maintenance and a shim & overlay to then be what would be needed throughout the Town to sustain these improvements. We are getting close to completing the major reconstruction work that is necessary to achieving that goal. I very sincerely appreciate the many positive comments we continue to hear about the condition of our town roads. This reinforces our belief that we are achieving the Town's long-standing goal of improving and maintaining Auburn's roads.

All of this is the result of efforts by a lot of individuals. I want to thank all of the local sub-contractors for their dedicated services to the Town of Auburn. Although residents don't always see it, these individuals work many long hours, and often under the worst of conditions, in order to make sure the Town's roadways are as safe as they can be for the motoring public.

I would also like to thank the Department heads, Town Hall staff, the Board of Selectmen and Budget Committee for continuing to support our efforts.

Respectfully submitted,

Michael Dross
Road Agent

2018 Town of Auburn Report By Southern New Hampshire Planning Commission



The Southern New Hampshire Planning Commission (SNHPC) has a wide range of services and resources available to help member communities deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants selected for their specialized skills or services. Each year, with the approval of appointed representatives, the Commission's staff designs and carries out programs of regional significance mandated by New Hampshire and federal laws or regulations, as well as local projects which pertain more exclusively to a specific community.

Technical assistance is provided in a professional and timely manner by staff at the request of the Town Administrator, Town Departments, Land Use Boards, and/or Board of Selectmen. The Commission conducts planning studies and carries out projects of common interest and benefit to all member communities; keeps community officials apprised of changes in planning and land use regulations; and in conjunction with the New Hampshire Municipal Association, offers annual training workshops for Planning Board and Zoning Board members.



In the past year, it has been the Commission's pleasure to assist the Town of Auburn with conducting traffic counts as well as collecting traffic speed data, identifying fatal and incapacitating crash locations, providing staff support for the Robert Frost/Old Stagecoach Scenic Byway, updating land use maps, and assisting the Town with updating their Hazard Mitigation Plan. New this year was SNHPC's bicycle/pedestrian counting program, including a count conducted at the corner of Hooksett and Eaton Hill Roads.

The following table details services performed for the Town of Auburn during the past year, and includes both hours worked specifically for the Town and for projects involving multiple municipalities. In the latter case, the total hours spent by SNHPC staff are divided equally by the number of communities, resulting in time allotment attributed to each of the communities. Examples of a regional project are the development of the New Hampshire Department of Transportation (NHDOT) Ten-Year Transportation Improvement Plan and the organization of a legislative event for NH Legislators and local officials in the SNHPC region.

No.	Hours	Project Description
1	86.5	Completed and secured approval for the updated Auburn Hazard Mitigation Plan. Organized and led community leaders in updating the Town's Hazard Mitigation Plan, and made revisions as required by NH Department of Homeland Security & Emergency Management;
2	49.25	Performed traffic counts at 15 sites in town;
3	49	Provided staff support to Robert Frost/Old Stagecoach Scenic Byway, including meeting preparation, communication, and follow-up activities;
4	27.4	Conducted research and attended meetings on up-and-coming transportation technology, such as Electric Vehicle charging stations and autonomous vehicles. Conducted public outreach in the region, especially regarding transit availability and the need for coordinating trail systems;
5	26	Identified and created maps identifying fatal and incapacitating crash locations in Auburn to support the development of Road Safety Audit (RSA) and Highway Safety Improvement Program (HISP) funding applications to the NHDOT;
6	23.3	Began updating the SNHPC Long Range Transportation Plan;
7	23	Becoming Age Friendly Pilot Program Phase II: SNHPC invited communities and businesses to create pilot programs in which the Commission worked with the Pilot Community/Business to could tackle various community identified issues related to the one of the elements within the Age-Friendly assessment (transportation, housing, recreation, or economic development).
8	22.7	Vulnerability Assessment Program: As part of SNHPC's work program, staff is providing assistance to municipalities through documentation of transportation network vulnerability. This work identifies climate related risk to culverts and small bridges. In 2018 staff engaged local Road Agents and Engineering Departments to identify the risk factors. Data from SNHPC meetings with local managers was catalogued based on potential future actions and past incidents to be utilized for prioritizing risk among all documented assets. A vulnerability assessment will be provided to each municipality in the SNHPC region in 2019.
9	21.6	Continued updating the regional travel demand model, which is used to forecast traffic volumes on roads in throughout the region;
10	20	Reviewed Transportation Alternatives Program (TAP) applications for eligibility and completeness, organized & facilitated a meeting of the SNHPC TAP Evaluation Subcommittee to score applications, and facilitated the establishment of regional TAP project priorities with the SNHPC Technical Advisory Committee (TAC) and Metropolitan Planning Organization (MPO).
11	16.4	Represented the interests of the Town on the Region 8 Regional Coordinating Council for the Statewide Coordination of Community Transportation Services project;
12	14.1	Statewide Assistance – Initiated and managed a Statewide Scenic Byway Marketing committee and its efforts to plan a statewide forum;
13	13.7	Continued work with the Environmental Protection Agency (EPA) Brownfields Region-wide Assessment Grant for environmental studies and investigations to help move contaminated sites to clean up, redevelopment and reuse;
14	12.6	Coordinated the establishment of regional transportation performance measures through Partnering for Performance NH (PFPNH) workgroup;
18	12.6	Municipal Separate Storm Sewer System (MS4): Staffed the Nashua/Manchester Storm Water Coalition meetings and participated in regional planning commission coordination of MS4 Efforts;
15	12.5	Continued to update the 2012 Regional Trails (RT) Plan, including collaboration with Central New Hampshire Regional Planning Commission (CNHRPC) staff and outreach to local trail groups. Planned and staffed RT Coordinating Council meetings in March, June, and November;

16	10.5	Participated in NH Complete Streets Conference Subcommittee, organizing and carrying out a statewide conference attended by 150 individuals on October 19, 2018;
17	10	Conducted a bicycle/pedestrian count study at the corner of Hooksett Rd. and Eaton Rd. as part of the Bicycle/pedestrian counting program ; analyzed and shared data with interested stakeholders. Planned 2019 counting season, which included researching new and proposed count locations as well as purchasing a second infrared counter for additional capability and responsiveness
19	7.5	Coordinated with regional municipalities and the NHDOT to develop the 2019-2028 Ten-Year Transportation Improvement Plan;
20	6	Provided mapping assistance; updated land use maps base maps and road inventory maps for the town;
21	5.9	The FY 2017-2020 Transportation Improvement Program was developed and approved updated;
22	5.6	Coordinated with regional partners and the NHDOT on NH Rail Transit Authority Advisory and Governance Boards projects;
23	5.5	Conducted a town requested traffic speed count on Hill Dr;
24	5.2	Provided monthly information to the Planning Board regarding upcoming meetings, project and grant updates, webinars and other training opportunities through the planning commission's quarterly Newsletters, monthly Media Blasts and periodic E-Bulletins;
25	3.8	Provided assistance to Statewide Coordinating Council for Community Transportation (SCC);
26	2.5	Conducted research and attended meetings on bicycle/pedestrian events and technology, worked with Bike Manchester in coordinating children's bicycling events, conducted bike/ped outreach throughout the region and stayed up to date on bike/ped initiatives taking place in New Hampshire and New England.
27	2	Identified potential signal warrant study locations in Auburn;
28	1.2	Participated in discussions with the Nashua MPO to cooperatively develop and adjust Transportation Management Area (TMA)-related plans, programs, and schedules to ensure consistency.
29	1	Organized and facilitated the 2018 Legislative Event "Creating a Healthy Response to NH's Substance Abuse Crisis" for NH Legislators and local officials in the SNHPC region

Town of Auburn Representatives to the Commission

Charles "Stoney" Worster
William G. Herman
Ronald F. Poltak, Alternate

Executive Committee Member: Charles "Stoney" Worster.



SCHEDULE OF TOWN PROPERTY

<u>Map</u>	<u>Lot</u>	<u>Location</u>	<u>Acres</u>	<u>Value</u>
1	36	Wayne R. Eddows Memoiral Fields, Priscilla Lane	68.0920	\$513,100
5	12 -- 6	Pingree Hill Fire Station & Land, 6 Pingree Hill Road	2.1030	\$489,600
9	28 - 1 -24	Land, Harvard Drive (Fire Suppression)	0.9220	\$13,300
10	3 -- 2	Public Safety Complex, 55 Eaton Hill Road Extension	9.6970	\$1,310,500
11	19 -- 1	Highway Garage & Land, 273 Chester Turnpike	27.0200	\$526,500
18	48	Sun Valley Park	1.3480	\$135,700
23	10-A	Circle of Fun Playground (Gazebo)	0.0000	\$8,500
26	9	Griffin Free Public Library & Land, 22 Hooksett Road	0.5000	\$406,700
26	27	Town Hall & Land, 47 Chester Road Auburn Village Cemetery, Eaton Hill Road Extension Longmeadow Cemetery, Chester Road	0.8240	\$544,900
<u>Conservation and Green Space Land</u>				
2	3 -- 4	Land, Steam Mill Road (Conservation Easement)	10.1000	\$162,100
2	6	Land, Wilsons Crossing Road (Conservation Easement)	56.6130	\$256,400
2	7 -- 3	Land, Steam Mill Road (Nutt Road - Conservation Easement)	6.0000	\$141,700
2	10	Land, Steam Mill Road (Conservation Easement)	1.2500	\$141,300
4	5 -- 3	Land, Audubon Way (Conservation Easement)	82.0000	\$61,700
4	24 -- 11	Land, Rockwood Terrace	0.5000	\$95,900
5	9	Land, Rattlesnake Hill Road	3.2870	\$128,800
5	10 -- 10	Land, off Pingree Hill Road	2.0000	\$7,000
5	45	Land, Calef Road	2.0000	\$107,600
5	69 -- 8	Land, Hawthorne Drive	4.1900	\$0
5	69 -- 28	Land, Hawthorne Drive	4.2600	\$0
8	8	Land, Bunker Hill Road	5.2860	\$110,000
9	16 -- 19	Land, Star Circle	3.3040	\$122,600
12	16 -- 12	Land, Meadow Lane	5.3400	\$135,600
13	23	Land, Joan Drive	3.0000	\$121,600
<u>Tax Collector Deeds</u>				
1	7	Land, Rattlesnake Hill Road Extension	42.0000	\$148,300
2	40	Land, Pingree Hill Road (Backland)	34.0000	\$54,700
2	48	Land, Pingree Hill Road	1.0000	\$3,200
2	50	Land, off Pingree Hill Road	7.5000	\$23,600
12	16 -- 1	Land, Hooksett & Hills Road	2.0000	\$113,200
12	16 -- 2	Land, Hills Road	2.0000	\$124,600
13	2	Land, Old Candia Road	0.25	\$7,300
13	24	Land, Old Candia & Depot Roads	0.7500	\$72,100
23	12	Land, Bunker Hill Road	0.1100	\$7,300
Total Acreage & Value of Inventory of Town Property			389.2460	\$6,095,400

TAX COLLECTOR'S REPORT

The Office of the Tax Collector is responsible for collecting revenue for property, yield, and current use taxes. Other major departmental responsibilities include responding to inquiries from banks, mortgage companies, attorney's offices and the general public. All of these transactions are handled in a courteous and timely manner.

The committed Property Tax for the Levy Year 2018 was in the amount of \$14,216,202.00 of which we collected \$13,963,107.15. In addition, we collected Land Use Change Tax (LUCT) fees in the amount of \$163,000.

There remains approximately \$143,782 in Unredeemed Liens from prior tax years.

The tax rate for 2018 is \$17.06 with an equalization rate of 99.6%.

Respectfully submitted,

Susan Jenkins, Tax Collector

Lauren Fanning, Deputy Tax Collector



Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION ?

Municipality: County: Report Year:

PREPARER'S INFORMATION ?

First Name Last Name
Street No. Street Name Phone Number
Email (optional)



Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2017	Year: 2016	Year: 2015	
Property Taxes	3110		\$453,286.17			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
Other Taxes	3189		\$1,517.79			
Property Tax Credit Balance ?						
Other Tax or Charges Credit Balance ?						

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2017	
Property Taxes	3110	\$14,216,202.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$203,000.00	\$65,000.00	
Yield Taxes	3185	\$68.57	\$14,787.18	
Excavation Tax	3187			
Other Taxes	3189	\$4,581.12		
-				
Add Line				

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2017	2016	2015
Property Taxes	3110	\$55,011.55	\$42,594.00		
Resident Taxes	3180				
Land Use Change Taxes	3120		\$100,000.00		
Yield Taxes	3185				
Excavation Tax	3187				
-					
Add Line					
Interest and Penalties on Delinquent Taxes	3190		\$23,966.91		
Interest and Penalties on Resident Taxes	3190	\$4,388.75			

Total Debits	\$14,483,251.99	\$701,152.05		
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Credits				
Remitted to Treasurer	Levy for Year of this Report	2017	Prior Levies	
			2016	2015
Property Taxes	\$13,963,107.15	\$322,582.65	<input type="text"/>	<input type="text"/>
Resident Taxes	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Land Use Change Taxes	\$163,000.00	\$65,000.00	<input type="text"/>	<input type="text"/>
Yield Taxes	\$27.19	\$14,787.18	<input type="text"/>	<input type="text"/>
Interest (Include Lien Conversion)	\$4,388.75	\$23,966.91	<input type="text"/>	<input type="text"/>
Penalties	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Excavation Tax	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other Taxes	\$3,130.10	\$1,136.03	<input type="text"/>	<input type="text"/>
Conversion to Lien (Principal Only)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text" value="-"/> Carry-Over	<input type="text"/>	\$127,005.44	<input type="text"/>	<input type="text"/>
<input type="button" value="Add Line"/>				
Discounts Allowed	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Abatements Made	Levy for Year of this Report	2017	Prior Levies	
			2016	2015
Property Taxes	\$5,887.00	\$46,292.08	<input type="text"/>	<input type="text"/>
Resident Taxes	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Land Use Change Taxes	\$40,000.00	\$100,000.00	<input type="text"/>	<input type="text"/>
Yield Taxes	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Excavation Tax	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other Taxes	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text" value="-"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="button" value="Add Line"/>				
Current Levy Deeded	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$302,219.40			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$41.38			
Excavation Tax				
Other Taxes	\$1,451.02	\$381.76		
Property Tax Credit Balance ?				
Other Tax or Charges Credit Balance ?				
Total Credits	\$14,483,251.99	\$701,152.05		

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$304,093.56
Total Unredeemed Liens (Account #1110 - All Years)	\$143,782.43



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2016	Year: 2015	Year: 2014
Unredeemed Liens Balance - Beginning of Year		\$57,089.47	\$34,101.30	\$9,636.24
Liens Executed During Fiscal Year	\$147,581.95			
Interest & Costs Collected (After Lien Execution)	\$1,931.33	\$7,352.43	\$11,002.25	\$1,289.10
<input type="text" value="-"/>				
<input type="button" value="Add Line"/>				
Total Debits	\$149,513.28	\$64,441.90	\$45,103.55	\$10,925.34

Summary of Credits

	Last Year's Levy	Prior Levies		
		2016	2015	2014
Redemptions	\$39,079.06	\$26,992.31	\$34,101.30	\$4,453.86
<input type="text" value="-"/>				
<input type="button" value="Add Line"/>				
Interest & Costs Collected (After Lien Execution) #3190	\$1,931.33	\$7,352.43	\$11,002.25	\$1,289.10
<input type="text" value="-"/>				
<input type="button" value="Add Line"/>				
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110	\$108,502.89	\$30,097.16		\$5,182.38
Total Credits	\$149,513.28	\$64,441.90	\$45,103.55	\$10,925.34

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$304,093.56
Total Unredeemed Liens (Account #1110 - All Years)	\$143,782.43



AUBURN (23)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Susan

Jenkins

Jan 7, 2019

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature and Title

TAX RATE CALCULATION - 2018

TOWN PORTION			
Gross Appropriations	\$ 5,643,026		
Less: Revenue	(2,856,101)		
Less: FB from Surplus	(300,000)		
Add: Overlay	173,302		
Add: War Service Credits	<u>175,000</u>		
Net Town Appropriation			
Approved Town Tax Effort	\$ 2,835,227		
		\$ 3.36	Town Rate
SCHOOL PORTION			
Net Local School Budget	\$ 12,852,136		
Less: Revenue			
Less: Education Grant	(2,066,041)		
Less: State Education Taxes	<u>(1,604,438)</u>		
Approved School Tax Effort	\$ 9,181,657		
		\$ 10.86	Local School Rate
STATE EDUCATION TAXES			
Equalized Valuation (no utilities) x			
829,190,516	\$ 1,584,249		
Divide by Local Assessed Valuation (no utilities)			
845,294,116		\$ 1.93	State School Rate
COUNTY PORTION			
Due to County	\$ 768,316		
Less Shared Revenue	-		
Approved County Tax Effort	\$ 768,316		
		\$ 0.91	County Rate
Total Municipal Tax effort	\$ 14,389,638		
Less: War Service Credits	<u>(175,000)</u>		
Total Property Tax Commitment	\$ 14,214,638		
		\$ 17.06	TOTAL RATE
PROOF OF RATE			
Net Assessed Valuation		Tax Rate	Assessment
State Education Tax (no utilities)	\$ 829,190,516	\$ 1.93	\$ 1,600,338
All Other Taxes	\$ 845,294,116	\$ 15.13	<u>12,789,300</u>
			\$ 14,389,638
Less: War Service Credits			<u>(175,000.00)</u>
			\$ 14,214,638

**REPORT OF TOWN CLERK
2018**

	DEPOSITS	EXPENDITURES	REVENUE
MOTOR VEHICLE Permits & Titles	\$2,175,090.75		
Outstanding NSF Checks & Refunds		\$ 691.90	
LESS REMITTED TO STATE		\$ 461,333.64	
TOTAL TOWN MV REVENUE			\$ 1,713,065.21
BOAT REGISTRATIONS	\$ 19,852.14		
LESS REMITTED TO STATE		\$ 13,956.50	
TOTAL TOWN BOAT REVENUE			\$ 5,895.64
DOG LICENSES	\$ 9,549.46		
FINES & CIVIL FORFEITURES	\$ 1,525.00		
LESS REMITTED TO STATE		\$ 3,296.00	
TOTAL TOWN DOG REVENUE			\$ 7,778.46
OTHER REVENUE			
POLE LICENSES			\$ 50.00
RETURN CHECK FEES			\$ 375.00
UCC FILINGS			\$ 2,760.00
CHECKLIST COPIES			\$ 316.50
TOTAL OTHER TOWN REVENUE			\$ 3,501.50
VITALS			
MARRIAGE LICENSES	\$ 1,300.00		
LESS REMITTED TO STATE		\$ 1,118.00	
VITAL RECORD SEARCHES	\$ 2,455.00		
LESS REMITTED TO STATE		\$ 1,292.00	
TOTAL TOWN VITALS REVENUE			\$ 1,345.00
TOTAL TOWN REVENUE			\$ 1,731,585.81

	2015	2016	2017	2018
TOTAL # VEHICLES REGISTERED	8990	9146	9351	9664
TOTAL # DOGS LICENSED	1318	1281	1409	1423
TOTAL # BOATS REGISTERED	288	304	293	297

		# Voter Participation	# Registered Voters
Deliberative Session	2/3/2018	87	4235
Local Election	3/13/2018	1591	4302
State Primary Election	9/11/2018	1195	4331
State General Election	11/6/2018	2879	4496

Treasurer's Report 2018

TD Bank	Cash Balance		Bank		Payables	Transfers Out	State Motor	Bank	Cash Balance
	1/1/2018	Receipts	Transfers In	Interest			Vehicles Registry	Charges	
General	\$5,745,836.87	18,202,396.61	0.00	8,956.43	(16,646,408.47)	(1,000,552.00)	(475,290.34)	(396.51)	\$ 5,834,542.59
Payroll	6,033.09	0.00	1,500,552.00	0.00	(1,489,861.69)	0.00	0.00	0.00	16,723.40
Conservation	293,330.81	0.00	0.00	2,341.87	0.00	0.00	0.00	0.00	295,672.68
NHPDIP	2,024,560.16	0.00	0.00	35,789.50	0.00	(500,000.00)	0.00	0.00	1,560,349.66
Town Totals	\$ 8,069,760.93	18,202,396.61	1,500,552.00	47,087.80	(18,136,270.16)	(1,500,552.00)	(475,290.34)	(396.51)	\$ 7,707,288.33

Receipts from Selectmen's Office

Building Permits	\$ 80,912.69
Building Legal Fees	3,168.38
Cemetery Plots - Auburn Village	6,600.00
Communication Betterment Fee	3,000.00
Developer Bonds & Escrows	61,708.40
Donations	2,444.00
Election Cost Reimbursement	1,302.20
Electric Return	2,233.72
FEMA Training	40,286.10
Fire Department Stipend	480.00
Franchise Fees	67,903.45
Griffin Library	2,415.98
Health Insurance Reimbursement	22,757.74
Highway Block Grant	163,997.82
In Lieu of Taxes - Manchester Water Works	300,000.00
Insurance Claim	41,789.33
Interest on Details	35.91
Meals & Rooms Tax	281,411.07
Miscellaneous	356.47
Newsletter	10,350.00
Insufficient Funds Fees	50.00
Legal Expense Reimbursement	4,200.00
Planning/Zoning Fees	4,416.18
Police Details	138,489.46
Police Fines	60.00
Police Grant - Step Detail	3,449.82
Police Grant - DUI/DWI	4,405.19
Police Cruiser	13,281.92
Police Photocopies	915.00
Police Pistol Permits	610.00
Police Witness Fees	209.52
Property Rental	100.00
Recreation Income	12,983.20
Reimbursement of Purchases	2,075.15
Sale of Town Property	154,495.00
Senior Trips	1,762.00
Southern NH Planning	3,712.59
Transfer From Trust	10,000.00
Welfare Reimbursements	480.02
Wetland Delineators	100.00
Subtotal Selectmen's Office	\$ 1,448,948.31

Receipts from Tax Collector

2018 Property Taxes	\$ 13,791,648.06
Interest	4,383.32
2017 Property Taxes	357,040.91
Interest	13,306.92
2018 Yield Tax	27.19
2017 Yield Tax	14,787.18
2018 Betterment	3,130.10
2017 Betterment and Interest	1,214.90
2018 Current Use and Interest	163,005.43
2017 Current Use	65,000.00
Tax Liens Redeemed:	
2017 Tax Levy	39,079.06
Interest	1,931.33
2016 Tax Levy	26,992.31
Interest	7,352.43
2015 Tax Levy	34,101.30
Interest	11,002.25
2013 Tax Levy	4,453.86
Interest	1,289.10
Subtotal Tax Collector	\$ 14,539,745.65

Receipts from Town Clerk

Boat Registrations	\$ 19,852.14
Checklists	316.50
Dog Licenses	10,749.46
Dog Fines	325.00
Marriage Licenses	1,300.00
Motor Vehicle Registrations	2,175,519.55
Pole Tax	50.00
Returned Check Fees	375.00
UCC	2,760.00
Vital Statistic	2,455.00
Subtotal Town Clerk	\$ 2,213,702.65

Grand total all receipts

\$ 18,202,396.61

Respectfully Submitted,

Walter Milne
Town Treasurer

Vendor Payments 2018

#	Vendor Name	AMT	#	Vendor Name	AMT
2803	AAA ENERGY SERVICE CO.	\$7,985.71	2705	BELTRONICS, INC.	\$2,819.48
4342	AAA POLICE SUPPLY	\$1,400.00	4154	BEN FRANKLIN PRINTERS	\$424.43
5463	ABSOLUTELY SPOTLESS	\$10,790.00	4142	BENSON LUMBER & HARDWARE, INC	\$14.30
3870	ACCURATE TREE SERVICE LLC	\$23,707.50	2719	BERGERON PROTECTIVE CLOTHING	\$13,679.22
3102	ACME GLASS COMPANY, INC.	\$465.00	2623	BERUBE'S TRUCK ACCESSORIES, INC.	\$649.00
4014	ADVANCED ELECTRONIC DESIGN	\$11,311.22	4363	BESS KELLETT	\$15.00
2691	ADVANCED EXCAVATING & PAVING	\$351,453.09	4167	BEV'S CUSTOM CANVAS	\$20.00
3302	AFLAC	\$6,157.32	4355	BEVERLY J. WHITE	\$54.00
4010	AFTC, INC	\$744.04	2876	BLAZING SADDLES MOWING	\$15,500.00
2238	AFX /AMERICAN IMAGING TECH	\$147.65	4317	BLUE BOOK LAW ENFORCEMENT	\$24.95
3100	AGUILERA, FELIX	\$62.09	4408	BLUHM, SHARON	\$15.00
3346	AH HARRIS	\$52.65	4324	BOB BEAN COMPANY, INC	\$345.53
3734	AKU, MUZAFER	\$811.05	4391	BOB PRATTE	\$400.00
4357	ALLIANCE LANDSCAPING	\$1,335.45	4012	BODY ARMOR OUTLET, LLC	\$3,364.82
4095	ALPHAGRAPHICS #219	\$226.07	3290	BOURQUE OIL & PROPANE	\$19,767.24
4203	ALTERNATIVE DESIGNS, INC.	\$1,000.00	3668	BROKER'S TITLE & CLOSING, LLC	\$2,007.00
4136	AMERICAN THUNDER FIREWORKS	\$6,000.00	2625	BROOK HOLLOW SAND & GRAVEL	\$630.10
4298	AMERIGAS - 5560	\$3,426.70	4952	BROX INDUSTRIES, INC.	\$5,877.88
4394	AMY LACHANCE	\$150.00	4372	BRUCE MASON	\$240.00
4086	ANDES VETERINARY SERVICE, INC	\$740.73	4388	BRYAN HOWELL	\$875.00
5565	ANDREW BALCH, INC.	\$673.00	4425	C.M.S. LIMITED PARTNERSHIP	\$17.00
3053	ANS NETWORKING, INC	\$32,977.63	4005	CAI TECHNOLOGIES, INC.	\$2,400.00
2515	APPAREL 2000	\$213.95	3521	CALEF LAKE CAMPING AREA, LLC	\$66.00
2788	AS-U-WISH CLEANING SERVICE	\$7,505.00	944	CANDIA LUMBER	\$2,271.77
4070	ASAP LANDSCAPING & DESIGN	\$27,000.00	4368	CANDIA TRAILERS & SNOW EQUIP	\$134.00
4143	ATLANTIC TACTICAL, INC.	\$425.55	4386	CARLY COHEN	\$875.00
2475	ATS EQUIPMENT, INC.	\$1,517.94	5434	CARPENTER, DOROTHY (ELECTION)	\$75.00
4380	AUBURN ARMS LLC	\$40.00	2798	CARROT-TOP INDUSTRIES, INC.	\$756.62
4019	AUBURN CEMETERY TRUST	\$4,900.00	3994	CASHMAN, KEVIN	\$873.25
3266	AUBURN ELECTRIC	\$12,174.00	4398	CECILIA MAGDALENA EATON	\$150.00
2259	AUBURN HISTORICAL ASSOC	\$5,000.00	4071	CENTERLINE FENCE	\$9,750.00
5267	AUBURN LITTLE LEAGUE	\$755.78	3023	CENTRAL PAPER PRODUCTS CO.	\$714.28
336	AUBURN SCHOOL DISTRICT	\$11,031,826.04	2367	CHABOT, JR., CHARLES	\$888.53
3138	AUBURN VOL FIREMEN'S ASSOC	\$1,699.00	4405	CHAPDELAINE, ALEX	\$51.76
4030	AUBURN, TOWN OF	\$125.00	2459	CHAPMAN, BARBARA A	\$250.00
4412	AUTOMATC FIRE ALARM ASSOC	\$425.00	4421	CHESTER FIRE DEPARTMENT	\$9,316.76
4069	AVALANCHE SCREEN PRINTING	\$1,005.00	4319	CHICKERING, CHRISTINE	\$300.00
1139	AVITAR ASSOCIATES OF NE	\$94,443.00	4378	CHILD ADVOCACY CENTER	\$1,200.00
4267	AXON ENTERPRISE, INC	\$2,312.00	3843	CHILD AND FAMILY SERVICES OF NH	\$500.00
5612	BARLO SIGNS	\$403.65	4383	CHRISTOPHER ZIEMBA	\$206.50
2690	BATTERIES PLUS # 401	\$938.08	4399	CINDY DESMARAIS	\$99.50
3046	BEAULE, CHRISTOPHER	\$697.55	2268	CIT	\$692.00
2573	BECHARD TIRE COMPANY	\$615.50	48	CITY OF MANCHESTER, NH	\$11,945.50
4318	BEDARD, TODD	\$28.16	4415	CIVIC PLUS	\$1,800.00
2886	BEKTASH SHRINE CLOWNS	\$360.00	4359	CM TRUCK & TRAILER SALES LLC	\$2,695.00
3098	BELLEMMORE CATCH BASIN MAINT	\$5,040.00	2387	COAPLAND, BARBARA	\$1,043.25

Vendor Payments 2018

#	Vendor Name	AMT	#	Vendor Name	AMT
4292	COASTAL CPR & FIRST AID, LLC	\$884.25	4426	ERIK OLSEN	\$294.21
2828	COCHINO VENTURES, LLC	\$2,760.00	4351	ESO	\$1,970.00
3512	COLL, TERRY (ELECTION)	\$75.00	5223	ESPANA BUILDING & DEVELOPMENT	\$33,502.00
5706	COMCAST	\$11,476.25	4336	EVERBRIDGE, INC.	\$8,100.00
3780	COMMONWEALTH OF MASS	\$9.70	55	EVERSOURCE	\$14,381.22
4360	CONNIE SCHOFIELD	\$30.00	3868	EVERSOURCE	\$466.70
4326	CONSOLIDATED COMMUNICATIONS	\$1,518.03	55	EVERSOURCE	\$1,750.70
4306	CORNERSTONE CEMETERY SERVICE	\$900.00	3868	EVERSOURCE	\$300.50
613	CORNETT, JARLENE	\$1,577.23	55	EVERSOURCE	\$1,256.61
3331	COYLE, DIANE	\$475.00	3868	EVERSOURCE	\$360.00
1397	CRAFTSMEN PRESS LLC	\$353.00	55	EVERSOURCE	\$18,836.34
5411	CROWN TROPHY	\$216.55	3685	EVIDENT, INC	\$305.08
3879	CRYSTAL ROCK, LLC	\$642.87	5124	FAIRPOINT COMMUNICATIONS, INC.	\$140.54
4334	CURRIER MUSEUM OF ART	\$50.00	4392	FANNING, LAUREN	\$225.00
4062	D.R. GUILBEAULT AIR COMPRESSER	\$1,825.00	4433	FANNING, LAUREN	\$69.76
4084	DANE DEVELOPMENT, LLC	\$5,618.48	4129	FBI-LEEDA	\$650.00
2614	DAVE'S SEPTIC SERVICE, INC.	\$6,423.07	2644	FERGUSON WATER WORKS #590	\$12,735.50
3553	DAVID DENNEHY	\$160.00	3918	FERRARINI, MICHAEL	\$610.00
2815	DAVID NYE	\$157,590.39	4212	FICHERA, SEAN	\$330.79
4310	DEALERTRACK/REGUSA	\$538.40	1127	FIRE ENGINEERING	\$65.00
4332	DEANGELIS, DONALD	\$250.00	1261	FIRE TECH & SAFETY OF NE	\$5,329.80
3449	DEDHAM SPORTSMEN'S CENTER	\$270.00	5586	FIREMATIC SUPPLY CO, INC.	\$1,814.55
3771	DEEB, LILLIAN	\$397.69	3710	FIRSTLIGHT FIBER	\$735.70
4315	DEEP DISCOUNT OIL	\$272.26	3619	FLEETMASTERS, INC	\$96.36
4251	DEERFIELD VETERINARY CLINIC	\$190.00	5328	FORD CREDIT DEPT 67-434	\$28,946.28
4190	DEL R GILBERT & SON BLOCK	\$95.98	5469	FORD MOTOR CREDIT COMPANY, LLC	\$30,831.23
3175	DELL BUSINESS CREDIT	\$3,534.51	3859	FOREMOST PROMOTIONS	\$1,142.04
2381	DEPT OF AGRICULTURE, MARKETS	\$3,296.00	4217	FREEDOM PRINTERS	\$18,774.29
2243	DERRY, TOWN OF	\$132,137.50	2567	FREIGHTLINER OF NEW HAMPSHIRE	\$142.08
2860	DIGNARD, TODD	\$266.74	3058	FRISELLA, ADELE A	\$134.88
3749	DOBMEIER, KARL M	\$3,073.48	2592	G.K.S. SERVICE COMPANY, INC	\$110.00
4431	DODGE, RICHARD	\$33.99	4385	GAIL LEWIS	\$875.00
3603	DOLLARD, DONALD W.	\$707.75	562	GALLS, AN ARAMARK CO., LLC	\$1,303.86
2752	DONOVAN EQUIPMENT CO., INC.	\$1,250.70	3892	GANNON, EDWARD G.	\$1,718.40
3286	DROSS, MICHAEL	\$114,975.17	3511	GARON, KAREN (ELECTION)	\$225.00
4163	DYNAMIC DRILLING AND BLASTING	\$13,548.00	4011	GATES, MELISSA	\$318.80
3259	EAST COAST ELECTRONICS	\$4,800.00	5148	GEMINI ELECTRIC, INC.	\$1,476.84
3727	EAST COAST EMERGENCY OUTFIT	\$3,567.85	4411	GEORGE E SANSOUCY PE LLC	\$2,284.86
4002	EASTERN MINERALS, INC.	\$203,178.80	3753	GKS SERVICE COMPANY, INC	\$3,762.38
3885	EASTPOINT LASER LLC	\$233.70	3295	GLENNON, PATRICK	\$14.16
3971	EATON, RICHARD W (ELECTION)	\$450.00	4218	GLOBAL EQUIPMENT COMPANY	\$13,195.00
3949	EATON, RICHARD W.	\$1,250.00	4402	GLOBAL PUBLIC SAFETY LLC	\$19,983.00
4160	ECITYSYSTEMS, LLC	\$890.00	2355	GRAINGER	\$3,292.35
2820	ECONO SIGNS LLC	\$1,096.46	4204	GRANITE ST FIRE HELMETS, LLC	\$232.50
4307	ELITE K-9, INC	\$286.19	4155	GRANITE ST POLICE CAREER COUN	\$135.00
3444	EPIC SPORTS, INC	\$599.98	2239	GRANITE ST STAMPS, INC.	\$99.36

Vendor Payment 2018

#	Vendor Name	AMT	#	Vendor Name	AMT
4260	GRANTING OPPORTUNITIES, LLC	\$750.00	4339	JOSEPH E. THIBODEAU III	\$400.00
3163	GREENWOOD EMERGENCY VEHICLES	\$2,187.42	4103	JULIANO, MAUREEN	\$517.16
	450 GRIFFIN FREE PUBLIC LIBRARY	\$44,081.00	2639	KAPOS, CALVIN	\$156.88
4302	H & M HOLDINGS, LLC	\$2,812.50	4393	KEITH LECLAIR	\$300.00
4277	HAMILTON, TIMOTHY J.	\$1,882.77	4099	KELLY, PATRICK	\$1,432.29
5640	HARRIS SCHOOL SOLUTIONS	\$12,295.42	3739	KNOX COMPANY	\$1,090.00
2789	HARRIS TROPHY	\$111.25	3721	KOFILE PRESERVATION INC	\$3,630.00
3463	HARRISON SHRADER ENTERPRISES	\$201.79	4330	L'ITALIEN, JAMIE	\$40.00
4331	HART'S CATERING	\$50.00	4209	L.E.A.D., INC.	\$224.39
4397	HD SUPPLY CONSTRUCTION	\$35.10	4223	LACHANCE, AMY	\$1,907.03
3017	HEADD, JAMES F	\$1,250.00	3225	LAMPREY HEALTH CARE, INC	\$500.00
3018	HEADD, JAMES F. (ELECTION)	\$450.00	4419	LAW OFFICE OF RICHARD SHEA, PC	\$181.00
	313 HEALTHTRUST, INC	\$220,360.48	3844	LEADSONLINE, LLC	\$2,128.00
2736	HERMAN, WILLIAM G.	\$4,419.71	2521	LECLAIR, KEITH N.	\$937.50
4087	HIGHEST QUALITY LAWN CARE, INC	\$10,517.00	3066	LEONARD M. STEIN	\$225.00
3481	HK POWERSPORTS - HOOKSETT	\$774.50	4999	LEXIS NEXIS	\$100.00
2288	HOME DEPOT CREDIT SERVICES	\$2,503.00	5176	LHS ASSOCIATES, INC.	\$6,828.26
4176	HOME HEALTH & HOSPICE CARE	\$1,000.00	3451	LIBERTY INTER TRUCKS OF NH,	\$793.85
2684	HOOKSETT AGWAY	\$399.46	4413	LINDSAY DOUGLAS	\$249.00
4329	HOOKSETT BARKING DOG	\$694.40	2383	LINXWEILER, JOANNE	\$334.93
5274	HOWARD P. FAIRFIELD, LLC	\$2,360.42	5675	LINXWEILER, JOANNE (ELECTION)	\$677.06
3280	HOWARD, LYNN	\$15.00	3094	LOMBARDO, ANITA	\$208.99
4328	HUARD, JAMES	\$276.99	3912	LONNIE MCCAFFREY LAW	\$21,783.29
2968	HUNTRESS UNIFORMS	\$1,704.54	3795	LYNN CARD COMPANY	\$113.00
5007	ICSC	\$1,317.43	4361	LYNN GODDARD	\$15.00
4333	IENILE, JASON	\$4,950.00	4240	LYNN PEAVEY COMPANY	\$212.95
5657	IN THE LINE OF DUTY, INC.	\$150.00	4375	MACMULKIN	\$33,880.00
4007	INDUSTRIAL TRAFFIC LINES, INC.	\$18,183.50	4309	MAILFINANCE	\$953.76
3146	INTERNAL REVENUE SERVICES	\$545.57	3894	MAILINGS UNLIMITED	\$2,852.58
2972	INTERNATIONAL CODE COUNCIL, INC	\$352.00	2506	MAINE OXY/SPEC AIR SPECIALTY GAS	\$381.08
5548	INTERWARE DEVELOPMENT CO., INC.	\$6,304.45	4311	MALO, SCOTT	\$50.00
4376	J. DANIEL TATEM	\$450.00	2989	MANCHESTER AUTO GLASS CO, INC	\$200.00
2254	JAMES A. BROOKS	\$102,760.00	3130	MANCHESTER HARLEY-DAVIDSON	\$69.90
4384	JARED DEGRAFFE	\$875.00	1416	MASSABESIC QUICK LUBE	\$1,509.81
4343	JAYS GUN SHOP	\$796.00	4404	MATAM INVESTMENT ASSOCIATES	\$13,314.94
4252	JCM ASSOCIATES LLC	\$457.28	4382	MATTHEW SOUCY	\$41.50
3899	JENKINS, DAVID	\$2,125.00	3234	MCDEVITT TRUCKS INC	\$591.20
3306	JENKINS, SUSAN	\$1,537.20	4246	MCDONNY'S FARM	\$950.00
	436 JENKINS, SUSAN (ELECTION)	\$816.66	2854	MCEVOY, MARGIE	\$3,256.77
4356	JENNIFER ANDERSON	\$426.00	4327	MCLANE TRUST ACCOUNT	\$199,304.08
4390	JESSE EDWARDS	\$70.00	3925	MEINEKE CAR CARE CENTER	\$4,205.27
	656 JH ROLFE CONSTRUCTION	\$414,435.00	4322	MEINEKE CARE CARE CENTER #384	\$24.95
	184 JIM TROMBLY PLUMBING & HEATING	\$135.00	4422	MICHAEL J TUCKER	\$1,644.00
4362	JOANNA SUMMERLIN	\$15.00	3462	MICHAEL SULLIVAN SIGNS	\$260.00
4403	JOHN'S AUTOMOTIVE SERVICE	\$55.00	2885	MINAKIN, JUDITH (ELECTION)	\$225.00
2253	JORDAN EQUIPMENT, CO.	\$4,187.11	3782	MITCHELL MUNICIPAL GROUP, P.A.	\$3,999.36

Vendor Payments 2018

#	Vendor Name	AMT	#	Vendor Name	AMT
4259	MODERN MARKETING, INC	\$1,121.59	4366	NHTCA	\$50.00
5682	MONGEAU, EVE (ELECTION)	\$75.00	4157	NHTCA/NHCTCA JOINT CERT.	\$260.00
2764	MONGEAU, THEODORE M.	\$4,247.50	4308	NNERPC	\$399.00
2857	MOORE MEDICAL, LLC	\$2,135.88	4424	NNETC	\$12,759.00
3506	MOUNT WASHINGTON CRUISES	\$2,320.00	3763	NORTH CONWAY GRAND HOTEL	\$390.00
4406	MOW TOWN POWER EQUIPMENT, LLC	\$193.20	3951	NORTHEAST RECORD RETENTION	\$602.50
2779	MUNICIPAL MANAGEMENT ASSOC	\$100.00	5714	NORTHERN BUSINESS MACHINES	\$595.00
4225	MUNROE-CALL, TERRY D. (ELECTION)	\$150.00	4347	NORTHERN LIGHTS DISPLAY	\$1,770.00
4350	N.E. FIRE EQUIPMENT & APPARATUS	\$1,100.00	3258	NVB PLAYGROUNDS, INC.	\$2,511.00
3662	N.H. SCHOOL HEALTH CARE COAL.	\$173,365.00	4367	OCWEN LOAN SERVICING LLC	\$4,624.31
4321	NANCY J. HOIJER	\$1,490.84	3743	OLDCASTLE ARCHITECTURAL, INC	\$333.00
4381	NASRO	\$495.00	4050	OMNI MOUNT WASHINGTON RESORT	\$396.76
4365	NATIONAL CPM CONSORTIUM	\$270.00	1420	ON-GRADE CONSTRUCTION, INC.	\$24,050.00
4171	NATIONAL ENGINEERING & TESTING	\$1,095.00	4051	ON-SITE TRUCK REPAIR	\$8,218.51
2311	NATIONAL PEN COMPANY	\$244.90	4207	ONE BEAT CPR	\$466.72
1179	NE LIFT, CO.	\$300.00	3820	OS-NETWORKS, INC	\$9,758.15
4293	NEOFUNDS	\$5,776.97	207	OSSIPEE MOUNTAIN ELECTRONICS	\$10,474.00
199	NEPTUNE UNIFORM & EQUIPMENT	\$2,603.98	558	OVERHEAD DOOR COMPANY	\$2,359.43
3055	NEW ENGLAND ASSOCIATION OF	\$35.00	4429	PAGANO, SANDRO	\$6,483.98
3127	NEW ENGLAND DUPLICATOR	\$288.00	3263	PAGE STREET STORAGE LEASING LLC	\$1,680.00
3231	NEW ENGLAND STATE POLICE	\$100.00	3682	PARADIGM PLUMBING & HEATING &	\$815.57
4239	NH CEMETERY ASSOCIATION	\$20.00	2543	PB PROPERTY SERVICES LLC	\$14,010.00
4346	NH DUMPSTERS LLC	\$385.00	4182	PC WORKS OF NEW HAMPSHIRE	\$76.00
722	NH ELECTRIC COOPERATIVE	\$2,410.60	2780	PELMAC INDUSTRIES, INC.	\$872.00
4231	NH RECREATION &	\$70.00	2533	PHIL BRIEN WATER WELLS	\$2,500.00
2351	NH TAX COLLECTORS ASSO	\$120.00	4354	PHILIP LAVALLEY	\$47.00
803	NFPA	\$219.10	3735	PHILLIPS, ALEX	\$41.50
5500	NFPA	\$201.20	834	PHILLIPS, DALE	\$312.50
2336	NH ASSOC OF CHIEFS OF POLICE, INC	\$200.00	5443	PHILLIPS, DALE (ELECTION)	\$150.00
456	NH ASSO OF ASSESSING OFFICIAL	\$20.00	2471	PHOENIX PRECAST PRODUCTS	\$3,116.10
165	NH ASSO OF CONSERVATION	\$683.00	2546	PICARD, EDWARD	\$165.50
2371	NH ASSO OF FIRE CHIEFS	\$120.00	5033	PIKE INDUSTRIES, INC.	\$4,635.90
2638	NH BLACKTOP SEALERS, INC	\$2,595.00	4428	PISTONE CONTAINER SERVICES LLC	\$489.90
5414	NH BLDG OFFICIALS ASSOCIATION	\$225.00	4184	PLAZA, MATTHEW	\$510.00
3811	NH BLDG OFFICIALS SUPPORT STAFF	\$50.00	2568	PLOURDE SAND & GRAVEL CO., INC	\$13,295.24
5208	NH CITY & TOWN CLERKS ASSOC	\$20.00	2758	PORTER, KATHLEEN (ELECTION)	\$550.00
5283	NH GOV'T FINANCE OFFICERS ASSOC	\$105.00	3445	POWER UP GENERATOR SERVICE CO.	\$490.00
4379	NH GUNS AND AMMO LLC	\$5,178.00	3996	PR RUSSELL	\$2,601.86
251	NH HEALTH OFFICERS ASSOCIATION	\$35.00	3104	PRECISION WEATHER FORECASTING	\$1,195.00
2465	NH MUNICIPAL ASSOCIATION, INC	\$6,251.00	4373	PREMIER COACH CO INC	\$1,220.00
2971	NH PUBLIC WORKS MUTUAL AID PRO	\$25.00	2915	PRICE DIGESTS	\$109.95
2292	NH RETIREMENT SYSTEM	\$412,656.43	148	PRIMEX	\$112,960.00
2965	NHANRS	\$20.00	3040	QUILL	\$1,262.33
4138	NHCTCA	\$90.00	3738	R.C. BRAYSHAW & COMPANY, INC	\$1,351.27
3196	NHCTCA /SEACOAST REGION	\$50.00	3166	RAICHE, PAUL	\$30.00
4320	NHRPA	\$40.00	3600	RAMOS, SHANNON	\$525.00

Vendor Payments 2018

#	Vendor Name	AMT	#	Vendor Name	AMT
4961	RAY'S EXCAVATION	\$67,498.20	4344	SPEEDY RUG BINDING	\$120.00
3281	RAYMOND, TOWN OF	\$2,524.84	3638	SPOONER, JEREMY	\$1,326.00
4420	RED DOOR TITLE	\$405.00	4213	SRR TRAFFIC SAFETY CONSULTING	\$199.00
3099	RED JACKET MT VIEW RESORT	\$486.81	2378	SRW TRUCKING	\$107,751.48
2316	RELYCO	\$353.42	368	STANTEC CONSULTING SERVICES	\$137,261.33
4335	RESCUE SOURCE	\$670.00	3450	STATE MOTORS, INC.	\$8,138.12
4410	RICE SIGNS LLC	\$420.00	2337	STATE OF NEW HAMPSHIRE	\$78.97
2904	RICHARD WENDEL, LANDLORD	\$1,400.00	2735	STATE OF NEW HAMPSHIRE	\$9.50
4400	RITCCA CONFERENCE FUND	\$236.00	2611	STATE OF NEW HAMPSHIRE	\$178.00
5016	ROCKINGHAM COMMUNITY ACTION	\$4,471.00	2284	STATE OF NEW HAMPSHIRE	\$235.00
2505	ROCKINGHAM COUNTY	\$768,316.00	99	STATE OF NEW HAMPSHIRE	\$300.00
3030	ROCKINGHAM CHIEFS ASSOC.	\$75.00	2284	STATE OF NEW HAMPSHIRE	\$637.00
3329	ROCKINGHAM LAW ENFORCEMENT	\$115.00	2337	STATE OF NEW HAMPSHIRE	\$170.10
5474	ROCKINGHAM REGISTRY OF DEEDS	\$253.20	2284	STATE OF NEW HAMPSHIRE	\$505.00
1110	ROCKINGHAM NUTRITION	\$1,375.00	2337	STATE OF NEW HAMPSHIRE	\$45.20
2951	ROLFE BUILDERS LLC	\$20,000.00	2284	STATE OF NEW HAMPSHIRE	\$203.00
4337	ROSENBAUER SOUTH DAKOTA LLC	\$100,000.00	2337	STATE OF NEW HAMPSHIRE	\$89.50
4340	ROULEAU, MARIE	\$19.00	2284	STATE OF NEW HAMPSHIRE	\$577.00
1391	ROULEAU-COTE, CARRIE A.	\$4,210.15	2337	STATE OF NEW HAMPSHIRE	\$50.91
4122	ROUSSEAU, PATRICIA	\$152.46	2284	STATE OF NEW HAMPSHIRE	\$40.00
4224	ROUSSEAU, PATRICIA (ELECTION)	\$250.00	4206	STATE OF NEW HAMPSHIRE - DMV	\$32.00
2604	ROYCE, DENISE A	\$286.67	3184	STATE OF NEW HAMPSHIRE - DMV	\$25.00
2509	ROYCE, DENISE A. (ELECTION)	\$150.00	4220	STERICYCLE, INC.	\$594.90
4314	RYMES PROPANE & OIL	\$310.00	4364	STEVEN SHULA	\$40.00
3636	SAFARILAND, LLC	\$550.00	5691	STUDENT TRANS OF AMERICA	\$6,242.05
4369	SALEM TROLLEY	\$500.00	3071	SULLIVAN TIRE AND AUTO SERVICE	\$1,451.16
4377	SAM'S CLUB	\$684.66	3891	SUMMIT TITLE SERVICES CORP	\$3,482.98
2589	SAM'S CLUB/SYNCHRONY BANK	\$133.04	5620	SUNOCO SUNTRAK	\$27.30
57	SANEL AUTO PARTS CO.	\$2,122.33	2944	SUPERIOR POWER EQUIPMENT	\$2,122.00
3837	SANTANDER LEASING LLC	\$72,695.61	3337	SWEENEY TITLE SERVICES	\$418.00
3717	SANTUCCIO, GREGORY	\$381.43	3637	SWENSON GRANITE WORKS	\$1,459.64
4187	SARGENT, MARY	\$75.00	5461	SYLVIA, KATHLEEN A	\$2,948.31
3247	SAULNIER, JAMES R	\$550.00	2264	SYLVIA, KATHLEEN A. (ELECTION)	\$942.64
4409	SCHOOLLOCKERS.COM	\$574.98	3936	SYNERGY AUTO LAB	\$158.12
4312	SCREEN PRINTED SPECIAL T'S	\$393.05	4418	SZATYNSKI, CHRISTOPHER	\$165.00
339	SEA CREST CAR WASH	\$20.00	4423	TARA VEIT	\$118.00
4175	SEIDNER, JOHN	\$395.00	4352	TARGET NEW ENGLAND	\$41,146.33
2532	SHADE TREE LANDSCAPING, INC.	\$660.99	4256	TATEM, J. DANIEL	\$1,500.00
1342	SIGNATURE DIGITAL IMAGING	\$547.16	4338	THE BIKE BARN	\$225.00
4427	SNHU ARENA	\$833.00	3381	THE COACH COMPANY	\$909.00
3607	SONICWALL SERIVES	\$800.00	3065	THE PICNIC TABLE FACTORY	\$671.00
1178	SOS ALARMS, INC.	\$875.00	3300	THERRIEN, PAUL	\$15.00
2426	SE NH HAZARDOUS MATERIALS	\$6,687.56	2245	THOMPSON, JAMES	\$53.68
161	SOUTHERN NEW HAMPSHIRE	\$7,323.94	3716	TILLERY, JAMES R. (ELECTION)	\$300.00
4130	SOWA ENTERTAINMENT, LLC	\$300.00	3484	TILLINGHAST, ASHLEY A.	\$475.00
2438	SOWA, DONALD W.	\$425.00	2391	TMDE CALIBRATION LAB, INC.	\$575.00

Vendor Payments 2018

#	Vendor Name	AMT	#	Vendor Name	AMT
4140	TOSHIBA BUSINESS SOLUTIONS	\$1,181.26	4128	VERTICAL DREAMS, INC	\$700.00
4349	TOTAL NOTICE	\$528.00	4273	VILLAGE AT MT. MINER, LLC	\$146,027.29
4389	TOWN OF CANDIA	\$378.46	4371	VILLAGE TAVERN	\$1,632.12
3965	TRANSUNION RISK & ALTERNATIVE	\$700.00	4027	VIRTUAL TOWN HALL HOLDINGS	\$1,900.00
541	TREASURER - STATE OF NH	\$6,777.23	3183	W.D. PERKINS	\$25,502.56
2618	TREASURER - STATE OF NH	\$340.00	152	WADLEIGH, STARR & PETERS, P.L.L.C	\$36,132.32
4227	TREASURER - STATE OF NH	\$130.00	3228	WALNUT PRINTING SPECIALTIES	\$737.00
3948	TRI STATE FIRE PROTECTION, LLC	\$177.10	4396	WALTER MILNE	\$165.00
2823	TRIANGLE PORTABLE SERVICES	\$900.00	4341	WAY, CRYSTAL	\$38.00
5024	TRITECH SOFTWARE SYSTEMS	\$300.00	4430	WAYNE E. KENNEY BUILDERS LLC	\$28,172.10
4416	TROMBLY ENTERPRISE	\$5,010.00	5070	WB MASON COMPANY	\$5,042.10
4133	TURF DEPOT	\$108.51	3252	WENDELL, RICHARD	\$2,540.00
4313	UFO PARTY RENTALS	\$730.00	4158	WEX BANK	\$24,801.86
5318	UNION LEADER CORPORATION	\$4,088.18	4370	WHALE'S TALE WATER PARK	\$675.00
4061	UNITED RENTALS	\$1,284.96	3770	WICKED WEAPONRY, LLC	\$365.85
2266	UNITED STATES POST OFFICE	\$5,399.38	4401	WICKLANDER ZULAWSKI	\$425.00
4414	UNITED TITLE & ESCROW SERVICES	\$3,955.00	4407	WILLETT, ELAINE	\$30.00
3201	UTILITY SERVICE & ASSISTANCE	\$580.00	4417	WILLIAMS, MICHAEL	\$157.96
4149	VACHON, CLUKAY & COMPANY	\$11,950.00	3745	WITMER PUBLIC SAFETY GROUP	\$399.48
2722	VALIC	\$33,420.00	4353	WJ SMALLWOOD LANDSCAPING	\$3,886.00
4325	VANDERHOEK, ELIZABETH	\$40.00	4323	ZUERCHER'S IMC SOLUTION	\$6,663.75
4957	VERIZON WIRELESS	\$8,013.55			
Total:					\$16,527,051.05

Auburn Zoning Board of Adjustment

Annual Report 2018

The Zoning Board of Adjustment (ZBA) is the town board which is responsible for applying and interpreting the Zoning Ordinance. The Zoning Ordinance divides the town into "Zoning Districts" each with its own regulations. Specific property uses are permitted in each Zoning District, subject to particular restrictions. For example, you can have a house in the Residential District, or a store in the Commercial District. As long as the use or proposed use of your property is permitted under the Zoning Ordinance, you do not need to come before the ZBA. The ZBA does not have jurisdiction under certain other matters such as a building permit from the Building Inspector, site plan approval from the Planning Board, or a license from a state agency.

The Auburn ZBA considers applications for Special Exceptions, Variances, and Equitable Waivers. The ZBA also interprets the provisions of the Zoning Ordinance. In addition, when another town official or board makes a decision based on an interpretation of the Zoning Ordinance, that interpretation may be appealed to the ZBA.

Whether an applicant seeks a Special Exception, Variance, or Equitable Waiver, it is imperative that he/she understands the ZBA has very little, if any, subjective powers. The applicant must satisfy all of the requirements on which relief he/she seeks. These requirements are mandated by the State of New Hampshire, and are listed on the application, which the applicant must complete and provide to the ZBA several weeks before the hearing. Once accepted, a public hearing is scheduled and abutters are notified by certified mail. During the hearing, the ZBA decides whether the applicant has met all the legal requirements for the relief requested.

Certain uses are permitted by "Special Exception." If a person needs a Special Exception, application must be made to the ZBA. The ZBA then determines whether the use meets specific requirements. For example, home businesses are permitted only by Special Exception in the Residential One District.

Other uses are forbidden, either because they are not listed in the Zoning Ordinance as permitted uses (for example, having an automobile repair station in the Residential District), or because they violate some explicit restriction in the Zoning Ordinance (for example, building a structure too close to wetlands or setbacks). When the Zoning Ordinance deprives an owner of any reasonable use of his or her property, without a compelling benefit to the Town, the ZBA may grant a "Variance," which sets aside specific requirements of the Zoning Ordinance provided the property owner meets very specific requirements.

If prior construction or a subdivision violates the ordinance as the result of a good-faith error (*not* from ignorance of the Zoning Ordinance or failure to check relevant restrictions), the ZBA can grant an "Equitable Waiver;" provided certain conditions are met.

A use which is no longer permitted, but which has been in existence since before the Zoning Ordinance forbade it, is called a "nonconforming" or "grandfathered" use. Most nonconforming uses may continue unchanged, but an increase or change in a nonconforming use may forfeit the grandfathered status and require the owner of the property to apply to the ZBA for relief.

The Zoning Board consists of nine members. Five are appointed as full voting Members and the remaining are Alternate Members. All Board members are appointed by the Board of Selectmen to a three-year term. The Board of Selectmen also reappointed Mark Wright as Chairman of the ZBA to another three-year term. In March, James Lagana resigned as Vice-Chairman of the ZBA of which the Board members regretfully accepted. With Mr. Lagana's resignation, the Board announced that Michael DiPietro, who was a member of the board would become Vice-Chairman. The Board also announced that Stephen Carroll, who was an alternate member of the board would become a full member. With Mr. Beaurivage's resignation as an Alternate Member of the Board, the Zoning Board of Adjustment welcomed Dennis Viera, Dale Phillips and Charles (Stoney) Worster as Alternate Members of the Board.

The Zoning Ordinance undergoes a yearly review by the Planning Board resulting in amendments presented in Warrant Article(s) for Town Meeting and Voted on during the March ballot voting.

The Auburn ZBA meets on demand at 7:00 p.m. on the fourth Tuesday of each month. The meetings are held at the Auburn Town Hall and are open to the public. The public is always welcome to attend ZBA meetings and, interested parties will be given the opportunity to address the Board as Cases are heard. The public hearings are announced under Legal Notices in *The Union Leader*. During 2018 the ZBA reviewed 15 applications in a 12-month period. Many of the applications were for multiple requests for relief. Of the 3 special exception requests, none were withdrawn, none were denied and 3 were granted. Of the 16 variance requests, 15 were granted, none were denied and 1 was withdrawn. There were no requests for extensions. In addition, the ZBA made decisions with regard to 2 Appeals from Administrative Decision; 0 were granted and 2 were withdrawn, none were denied. ZBA Agendas, Minutes, Rules of Procedure, Zoning Ordinance and Application Forms can be reviewed on the Town of Auburn's web site at <http://www.auburnnh.us>. The Zoning Board would like to thank the Town Officials, citizens and businesses for their support, with special thanks to Carrie Rouleau-Cote, Building Inspector/Code Enforcement Officer for her input and support throughout the year.

On behalf of the Town, the Chairman extends appreciation to each and every Board member for their commitment of time, energy and ideas. I would also like to encourage other town residents to consider volunteering and joining the ZBA. If anyone has an interest in joining the ZBA, please contact the Selectmen.

Respectfully submitted,

Mark A. Wright, Esq.
Chairman

Members and Alternates of the Zoning Board of Adjustment are as follows:

Members:	Mark A. Wright, Esq., Chairman	Michael DiPietro, Vice Chairman
	Peggy Neveu	Kevin Stuart, Esq.
	Stephen Carroll	

Alternates:	Dale Phillips	Dennis Viera
	Charles (Stoney) Worster	

Administrator: Denise Royce

GENERAL FUND BALANCE SHEET

As of December 31, 2018

	Beginning of year	End of year
ASSETS		
Current Assets		
Cash and Equivalents	\$7,763,122	\$7,385,152
Taxes Receivable (net)	453,286	453,286
Tax Liens Receivable	105,919	51,436
Intergovernmental Receivable	62,228	26,155
Prepaid Expenses	12,377	47,114
Due from Other Funds	<u>5,610</u>	<u>63,149</u>
TOTAL ASSETS	<u>\$8,402,542</u>	<u>\$8,026,292</u>
 LIABILITIES AND FUND EQUITY		
Current Liabilities		
Accounts Payable	\$ 285,030	\$ 237,294
Accrued Payables	35,256	36,662
Due to School Districts	3,968,791	4,331,726
Due to Other Funds	543,069	718,789
Reserve for Auburn Dev. Authority	21,004	21,004
Escrow and Performance Deposits	397,448	326,189
Auburn Police Trailer	5,237	5,641
Unearned Grant Revenue	62,228	26,155
Deferred Revenue	<u>146,838</u>	<u>127,005</u>
TOTAL LIABILITIES	<u>\$5,464,901</u>	<u>\$ 5,830,465</u>
 FUND EQUITY		
Assigned Fund Balance	\$ 125,235	\$ 126,029
Committed Fund Balance	0	0
Non Spendable Fund Balance	32,774	47,114
Unreserved Fund Balance	<u>2,779,633</u>	<u>2,022,684</u>
TOTAL FUND EQUITY	<u>\$2,937,641</u>	<u>\$2,195,827</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$8,402,542</u>	<u>\$8,026,292</u>

Note: Balance Sheet represents figures prior to adjustments made for closings which are not audited figures.

2018 Revenue Estimates

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	2,270,305	2,270,305	-
Timber	16,000	14,814	(1,186)
Excavation	-	-	-
Payment in Lieu of Taxes	300,000	300,000	-
Other Taxes	4,600	4,316	(284)
Interest & Penalties on Taxes	40,000	39,350	(650)
Total from Taxes	<u>2,630,905</u>	<u>2,628,785</u>	<u>(2,120)</u>
Licenses, Permits & Fees:			
Business Licenses, Permits & Fees	70,000	67,903	(2,097)
Motor Vehicle Permit Fees	1,650,000	1,713,337	63,337
Building Permits	80,000	80,248	248
Other	20,000	18,754	(1,246)
Total from Licenses, Permits & Fees	<u>1,820,000</u>	<u>1,880,242</u>	<u>60,242</u>
Intergovernmental:			
State:			
Meals and Rooms Distribution	281,411	281,411	0
Highway Block Grant	164,090	163,998	(92)
Hazardous Mitigation	-	41,214	41,214
Other	5,000	-	(5,000)
Total from Intergovernmental	<u>450,501</u>	<u>486,623</u>	<u>36,122</u>
Charges for Services:			
Income from Departments	50,000	40,467	(9,533)
Miscellaneous:			
Sale of Municipal Property	150,000	161,095	11,095
Interest on Investments	20,000	17,992	(2,008)
Other	5,000	6,595	1,595
Total from Miscellaneous	<u>175,000</u>	<u>185,682</u>	<u>10,682</u>
Total Revenues	<u>5,126,406</u>	<u>5,221,799</u>	<u>95,393</u>
Interfund Transfers In	4,455	4,455	-

Note: Revenue Figures represent amounts prior to adjustments for closing and are not audited figures

(General Operations)

**COMPARATIVE STATEMENT OF APPROPRIATIONS
Year 2018**

Purpose of Appropriations	Appropriations 2017	Expended 2017	(Over)/Under Appropriations	Appropriations 2018	Expended YTD 2018***	(Over)Under Appropriations
General Government						
Executive Department Total	259,727	256,303	3,424	268,768	261,954	6,814
Election, Regis & Vital Stats Total	85,578	86,640	(1,062)	95,810	83,097	12,713
Financial Administration Total	97,767	94,135	3,632	160,833	153,195	7,638
Legal Expenditures Total	57,000	41,438	15,562	42,000	29,868	12,132
Personnel Administration Total	394,311	384,525	9,786	433,853	439,391	(5,538)
Planning & Zoning Total *1	67,433	50,535	16,898	37,651	25,091	12,560
Government Buildings & Mainten Total	134,786	112,138	22,648	127,443	112,512	14,931
Cemetery*3	36,323	29,484	6,839	25,280	24,916	364
Insurance Total	109,571	74,263	35,308	115,065	114,487	578
Advertising & Regional Assoc Total	8,583	8,461	122	8,829	8,855	(26)
Other Government Total	120,514	120,931	(417)	113,213	95,234	17,979
Total General Government	1,371,593	1,258,853	112,740	1,428,745	1,348,600	80,145
Public Safety						
Police Department Total	1,161,580	1,085,603	75,977	1,223,740	1,204,694	19,046
Ambulance Total	80,083	80,083	1	83,896	83,896	-
Fire Department Total	416,239	395,321	20,918	416,943	403,286	13,657
Building Inspection Total	66,057	64,422	1,635	69,864	60,759	9,105
Emergency Management Total	701	239	462	8,427	48,386	(39,959)
Other Public Safety	1,000	-	1,000	1,000	245	755
Total Public Safety	1,725,660	1,625,668	99,992	1,803,870	1,801,266	2,604
Highway & Streets						
Highways & Streets Total	943,006	1,067,221	(124,215)	942,865	1,004,754	(61,889)
Street Lighting Total	13,500	13,964	(464)	13,500	20,105	(6,605)
Total Highway & Streets	956,506	1,081,185	(124,679)	956,365	1,024,859	(68,494)
Sanitation						
Solid Waste Hazardous	6,500	10,267	(3,767)	8,500	7,927	573
Landfill Monitoring	4,500	9,100	(4,600)	10,000	10,200	(200)
Roadside Pickup	500	-	500	300	-	300
Total Sanitation	11,500	19,367	(7,867)	18,800	18,127	673
Health						
Health Administration Total	2,597	2,409	188	2,564	2,329	235
Animal & Pest Control Total	19,830	19,464	366	20,471	19,831	640
Health Agencies & Hospitals Total	5,800	5,800	-	5,875	3,375	2,500
Total Health	28,227	27,674	553	28,910	25,535	3,375
Welfare						
Direct Assistance Total	16,969	17,416	(447)	19,521	7,681	11,840
Intergovernmental Welfare Pmts Total	4,471	4,471	-	4,471	4,471	-
Total Welfare	21,440	21,887	(447)	23,992	12,152	11,840
Cultural & Recreation						
Parks & Recreation Total	89,438	81,389	8,049	111,171	108,835	2,336
Library	156,544	146,756	9,788	169,272	161,899	7,373
Patriotic Purposes Total	6,650	6,483	168	6,850	5,757	1,093
Total Cultural & Recreation	252,632	234,627	18,005	287,293	276,491	10,802
Conservation Administration						
Conservation Administration Total	2,767	924	1,843	2,351	1,137	1,214
Total Conservation Admin	2,767	924	1,843	2,351	1,137	1,214
Debt Service						
Long Term Bond Principle	1	-	1	1	-	1
Long Term Bond Interest	1	-	1	1	-	1
Tax Anticipation Interest	1	-	1	1	-	1
Total Debt Service	3	-	3	3	-	3

(General Operations)

**COMPARATIVE STATEMENT OF APPROPRIATIONS
Year 2018**

	Appropriations	Expended	(Over)/Under	Appropriations	Expended	(Over)Under
Purpose of Appropriations	2017	2017	Appropriations	2018	YTD 2018***	Appropriations
Capital Outlays (Completed)						
Recreational Improvements	23,000	23,923	(923)	20,000	18,845	1,155
Fire Apparatus Lease (WA)	72,696	72,696	0	72,696	72,696	-
Road Recon &	800,000	791,323	8,677	700,000	659,034	40,966
Old Candia & Raymond Haz Mit *3	85,920	120,724	(34,804)	-	-	-
Total Capitol Outlays	981,616	1,008,666	(27,050)	792,696	750,575	42,121
Sub Total	5,351,944	5,278,850	73,094	5,343,025	5,258,742	84,283
Transfers Out	59,900	59,900	-	304,900	302,799	2,101
Grand Totals	5,411,844	5,338,750	73,094	5,647,925	5,561,541	86,384
Capital Outlays (Encumbered)						
Road Recon Griffin Mill *2	127,191	11,304	115,887	115,887	280	115,607
Center Town Walking Path*4	30,000	3,622	26,378	26,378	15,956	10,422
Salt Shed*4	75,000	76,615	(1,615)			
Darthmouth Drive*4	17,228	1,390	15,838	15,838	30,249	(14,411)
Temporary Driveway*4	15,000	-	15,000	15,000	-	15,000
***Note: Any variances between appropriation reported on this statement and appropriations reported on MS-7 forms are due to accounting adjustments or expenditures postings post budget finalization date. The 2018 figures are unaudited.						
Encumber Funds from 2017						
*1 Master Plan & CIP	3,803					
*2 Road Recon Giffin Mill	115,887					
*3 Longmeadow Cemetery	5,545					
*4 Special Hwy Grant						
- Multi-Use Path	30,000					
- Dartmouth Drive	17,228					
- Salt Shed	75,000					
- Temporary Driveway Griffin Mill	15,000					
	262,463					
Encumber Funds for 2018						
Road Recon Giffin Mill	115,607					
Cemetery from Trusts	5,545					
Center Town Walking Path	10,422					
	131,574					

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT BIRTH REPORT

01/01/2018-12/31/2018

--AUBURN--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
DIVER, MARIE MADELEINE	01/18/2018	MANCHESTER, NH	DIVER, BRADFORD	DIVER, THERESA
CHARTIER, LAWSON ROBERT-THOMAS	01/24/2018	MANCHESTER, NH	CHARTIER, TYSON	CHARTIER, SARAH
PROULX, ANDREW JAMES	01/26/2018	MANCHESTER, NH	PROULX, MICHAEL	PROULX, SARAH
RAND, HENRY STILES	01/26/2018	MANCHESTER, NH	RAND, MATTHEW	RAND, LAUREL
POWERS, EMMA JOY	03/06/2018	MANCHESTER, NH	POWERS, TODD	POWERS, PATRICIA
RAMALHO, RILEY MATTHEW	04/22/2018	MANCHESTER, NH	RAMALHO, NICHOLAS	BLACKWOOD, MELANIE
BUNDZINSKI, BROOKS ALEXANDER	05/17/2018	EXETER, NH	BUNDZINSKI, NICHOLAS	BUNDZINSKI, KORTNEY
MEDeiros, ADELICIA JOSEPHINE	05/21/2018	NASHUA, NH	MEDeiros, ERIC	LYNCH, CASSANDRA
ROBINSON, WILLIAM CHRISTOPHER	05/27/2018	MANCHESTER, NH	ROBINSON, ANDREW	EGAN, ALICIA
ROGERS, MADILYN MARGARET	06/11/2018	MANCHESTER, NH	ROGERS, PATRICK	ROGERS, LAURA
RAND, KATHERINE ISABELLE	08/06/2018	MANCHESTER, NH	RAND, JOSEPH	BISSONNETTE, KRISTIN
PINKHAM, AMELIA LORI	08/10/2018	MANCHESTER, NH	PINKHAM, MICHAEL	PINKHAM, ASJA
HANLON, TYLER THOMAS	08/12/2018	MANCHESTER, NH	HANLON, RYAN	HANLON, KELLY
MEYERS, COLTON DOMINIC	09/05/2018	MANCHESTER, NH		MEYERS, MEGAN
DAOUST, CONNOR MICHAEL	09/18/2018	CONCORD, NH	DAOUST, JASON	DAOUST, SHANNON
DULAC, HANNAH MARIE	10/05/2018	MANCHESTER, NH	DULAC, JUSTIN	DULAC, JILLIAN
RUTHERFORD, HUNTER THOMAS	10/13/2018	MANCHESTER, NH	RUTHERFORD, TREVOR	HENDRICKSON, TIFFANY
BARBER JR, ROSS FADE	10/16/2018	MANCHESTER, NH	BARBER, ROSS	BARBER, ANGELA
HESELTON, AMELIA ROSE	10/19/2018	MANCHESTER, NH	HESELTON JR, BRIAN	DUBOIS, KIMBERLY
LIPPert, CHARLOTTE OLIVIA	10/24/2018	NASHUA, NH	LIPPert, DOUGLAS	LIPPert, MONIQUE
KOPP, MOIRA AMELIE	11/29/2018	MANCHESTER, NH	KOPP, LORENZO	KOPP, DANIELLE
EATON, JOSLYN AVERY	12/04/2018	MANCHESTER, NH	EATON, JOSHUA	FINNERTY, APRIL
THERRIEN, ALLYSON CHEN	12/14/2018	MANCHESTER, NH	THERRIEN, MARC-ALEXANDRE	THERRIEN, CHILING
MERROW, ANTHONY DENNIS	12/31/2018	MANCHESTER, NH	MERROW, BARRY	MERROW, KRISTINE

Total number of records 24



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT DEATH REPORT
01/01/2018 - 12/31/2018
--AUBURN, NH --**

Decedent's Name	Death Date	Death Place	Father's Parent's Name	Mother's Parent's Name Prior to First Marriage/Civil Union	Military
PANZIERI, CARL	01/01/2018	DERRY	PANZIERI, NELLO	CARIGAN, VIVIANNE	N
PATEL, MANGUBEN	01/08/2018	DERRY	PATEL, SOMABHAI	SOMABHAI, FUNABEN	N
PEABODY, MOSES	01/24/2018	MANCHESTER	PEABODY JR, HARLAN	TAYLOR, JOANNA	N
CLOUTIER, ROBERT	02/20/2018	MANCHESTER	CLOUTIER, JOSEPH	MARION, DOROTHY	Y
WHITE, ROGER	02/25/2018	AUBURN	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	Y
LARIVIERE, DAVID	03/20/2018	MANCHESTER	LARIVIERE, ROMEO	LUCIER, LUCILLE	Y
MACAULAY, DAVID	03/31/2018	AUBURN	MACAULAY, KENNETH	LOUETTE, BARBARA	Y
PEABODY, JOANNA	04/21/2018	AUBURN	TAYLOR, EDWIN	NICHOLS, ELIZABETH	N
MERCIER, GEORGE	04/26/2018	AUBURN	MERCIER, JOSEPH	MIGUELON, YVONNE	Y
FRAHER, MARK	04/28/2018	AUBURN	FRAHER, DAVID	DUSTIN, ELOISE	N
MCGRATH, MATTHEW	05/26/2018	MANCHESTER	MCGRATH JR, MATTHEW	LUKEMAN, ANNA	Y
COBUZZI, JOSEPH	06/25/2018	AUBURN	COBUZZI, ANTHONY	FIORE, VERA	Y
SOPEL, ANN MARIE	07/04/2018	MERRIMACK	HEROUX, EDWARD	CASHMAN, BRIDGET	N
DUSTIN, RICHARD	07/15/2018	MANCHESTER	DUSTIN, LIONEL	FAUTEUX, YOLANDE	N
SOWA, MADDY	08/16/2018	MERRIMACK	SOWA, MADDY	ZAPORA, JOSEPHINE	N
BRUSO III, BERNARD	08/17/2018	MANCHESTER	BRUSO JR, BERNARD	FEZETTE, SHEILA	N
HUJAR, PHILIP	08/19/2018	AUBURN	HUJAR, JOSEPH	PROKOPIK, MARY	Y
KITTREDGE, STEPHEN	09/24/2018	CONCORD	KITTREDGE, GERALD	BATISTELLI, LUCIA	Y

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--AUBURN, NH --



Decedent's Name	Death Date	Death Place	Father's Parent's Name	Mother's Parent's Name Prior to First Marriage/Civil Union	Military
CHAMPAGNE, DEBORAH	10/15/2018	MANCHESTER	SKILLINGS, LAWRENCE	MIHOY, EDNA	N
LAYOIE, PAUL	10/23/2018	DERRY	LAYOIE, ARTHUR	SIMARD, JEANNE	N
KARIC, MEHMED	11/03/2018	AUBURN	KARIC, MUGO	KARIC, MEVLIDA	N
STITT, JANE	11/09/2018	AUBURN	MACKENZIE, DONALD	FLAHERTY, MARY	N
MENDONCA, ALFRED	12/04/2018	MERRIMACK	MENDONCA, PEDRO	TEXEIRA, CATARINA	N
DUBOIS, RENA	12/10/2018	MERRIMACK	PRESTON, MINOR	BAINES, EDITH	N
LESSARD, DONAT	12/21/2018	AUBURN	BELAND, HELIN	GENDREAU, YVYMAN	N

Total number of records 25

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- AUBURN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
CARSON, MICHAEL AUBURN, NH	MARQUIS, DANIELLE L AUBURN, NH	AUBURN	MANCHESTER	01/12/2018
THERRIEN, MARC-ALEXANDRE W AUBURN, NH	CHEN, CHILING AUBURN, NH	AUBURN	MANCHESTER	03/10/2018
PICCIONE, NICHOLAS V AUBURN, NH	HUTCHINS, CANDICE P AUBURN, NH	AUBURN	AUBURN	03/24/2018
RIVERA, MARISSA A AUBURN, NH	KOWALSKI, ADAM R HENNIKER, NH	HENNIKER	JACKSON	04/07/2018
TEIXEIRA, ADAM R AUBURN, NH	GENDREAU, MELISSA A AUBURN, NH	AUBURN	BEDFORD	04/14/2018
CASELLA II, CHARLES L AUBURN, NH	EDSON, ALYSHIA M AUBURN, NH	AUBURN	MEREDITH	04/21/2018
LENO, ZACHARY A AUBURN, NH	STEEN, MEGAN B AUBURN, NH	AUBURN	NORTHFIELD	05/04/2018
GILLIS, DANIEL J AUBURN, NH	HEBEISEN, LAURA A AUBURN, NH	AUBURN	BEDFORD	06/13/2018
GIUNTA, MICHAEL G AUBURN, NH	SABLE, SARAH E AUBURN, NH	AUBURN	AMHERST	07/06/2018
GLENNON, PATRICK J AUBURN, NH	LAFOND, KATHRYN R AUBURN, NH	AUBURN	AUBURN	07/21/2018
BAIN III, BRUCE K AUBURN, NH	LINDSEY, TAYLOR C AUBURN, NH	AUBURN	MANCHESTER	09/01/2018

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- AUBURN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
LOWES JR, MATTHEW J AUBURN, NH	HURD, CHRISTINE M AUBURN, NH	AUBURN	EPPING	09/08/2018
MATTE, SHAWN G AUBURN, NH	CANNAMUCIO, AMY L AUBURN, NH	AUBURN	AUBURN	10/20/2018
FARINHA, GEOFFREY M AUBURN, NH	RUPP, KELLY A AUBURN, NH	AUBURN	ATKINSON	10/21/2018
FREY, BRADLEY C AUBURN, NH	UPTON, JULIE M AUBURN, NH	AUBURN	WINDHAM	11/02/2018
FORTIN, RICHARD G AUBURN, NH	DOLLARD, BETTE J AUBURN, NH	AUBURN	HOOKSETT	12/01/2018

Total number of records 16

2018 Annual Report of the Southeastern New Hampshire Hazardous Materials Mutual Aid District

Bruce Breton
Selectman, Windham
Chairman, Board of Directors



Chief Thomas McPherson, Jr.
Windham Fire Department
Chairman, Operations Committee

About the District:

The Southeastern New Hampshire Hazardous Materials Mutual Aid District's membership is comprised of 14 communities, covering approximately 350 square miles with a population of over 175,000 people. The District was formed in 1993 to develop a regional approach for dealing with the increasing amounts of hazardous materials being used and transported within these communities.

The District draws its funding from an annual assessment from each community as well as from grants and donations. The FY 2019 operating budget for the District was \$128,880. Additionally, in 2018 the District applied for and received federal grants for equipment, training, and operational expenses totaling \$45,076. The Fire Chiefs from each member community make-up the Operations Committee of the District. The Operations Committee is overseen by a Board of Directors consisting of elected representatives from each community. It is the Board of Directors who approves the budget and any changes to the bylaws of the District. The Executive Board of the Operations Committee, which consists of the Chairman, Vice-Chairman, Treasurer, Technician Team Liaison, and one Member at Large, manages the operations of the District within the approved budget. The District employs a part-time REPC Director to manage the administrative functions of the District, including but not limited to, grants management, financial management, and emergency planning.

District Facility

The District maintains a facility in Windham that provides space to house several of its response vehicles and trailers, as well as provide office and meeting space for the REPC Director. In addition, the District is able to utilize the facility for monthly training for the Emergency Response Team.

The Emergency Response Team:

The District operates a Technical Emergency Response Team. This Response Team is overseen by one of the member community's Chief Fire Officer who serves in the Technical Team Liaison position. The Team maintains a three level readiness response posture to permit it to immediately deploy an appropriate response to a District community's request for help involving an unplanned release of potentially dangerous chemicals within their jurisdiction. While the Team primarily prepares for response to unplanned accidental chemical releases it is also equipped and trained to deal with a variety of Weapons of Mass Destruction (WMD) scenarios. The team maintains a host of specialized response equipment to deal with chemical and environmental emergencies.

The Emergency Response Team is made up of 27 members drawn from the ranks of the fire departments within the District. The Team consists of 5 Technician Team Leaders, 17 Hazardous Materials Technicians, 2 Communication Specialists, 1 Information Technology Specialist and 2 Support Specialists. In addition to these personnel, the team also includes an industrial chemist from a local industry.

District Resources

The Team maintains a fleet of vehicles and specialized equipment with a value of approximately \$1,000,000. The vehicles consist of a Mobile Command Support Unit, two Response Trucks, three Spill Trailers, a Technician Trailer, an Operations/Spill Trailer and a Firefighting Foam Trailer. In 2018 the District added an Air Supply Trailer that was acquired at no cost through the federal surplus equipment program. This trailer provides the capability of on scene refilling of breathing air tanks for both the hazardous materials team and member fire departments. This trailer is housed at Chester Fire Department.

These mobile apparatus carry the team's equipment which includes chemical detection and identification instruments, containment supplies, plugging, patching and intervention supplies, communication equipment, computer based and other chemical reference guides as well as chemical protective equipment. The Command Support Unit and one Response Truck along with the Technician Trailer are housed in our Windham facility, while spill trailers are located in Derry, Sandown and Plaistow, allowing for rapid deployment. The Foam Trailer is housed by Salem Fire. Activation of the team is made at the request of the local Incident Commander through the Derry Fire Department Dispatch Center.

The second Response Truck, which serves as a firefighter rehabilitation unit is also housed at our Windham facility. This unit is available to our member departments and is equipped with refrigerated cases of water and sports drinks and has the ability to serve hot beverages. The truck is also equipped with a heated inflatable shelter to provide first responders with a place to get out of the weather. In order to remove carcinogens from firefighters as soon as possible this truck is also equipped with garden hoses, soap and brushes to assist with the decontamination of fire fighters at the scene. Staffing of this vehicle is done by a team of dedicated volunteers recruited from some of the District's fire departments.

Response Team Training

In 2018 the Emergency Response Team completed 742 hours of training consisting of monthly training drills and specialized classes attended by team members. These specialized classes included Propane Gas Emergencies, FBI WMD briefing and Compressed Natural Gas Tankers. Several Team members attended the New Hampshire Hazardous Materials Training Conference. Funding provided through a Hazardous Materials Preparedness Grant allowed for four Team Leaders to attend the International Association of Fire Chiefs Hazardous Materials Teams Conference.

Emergency Responses

In 2018 the Hazardous Materials Team responded to 17 incidents. These included spill trailer responses for hydrocarbon fuel spills from motor vehicle crashes involving tanker trucks and fuel spills in lakes. Other responses included identifying unknown substances and suspicious packages, as well as requests for technical assistance for member departments where a Response Team Leader provided consultation to the fire department on the handling of an incident.

The REHAB team responded to 20 incidents including fire scenes and large scale training events.

For further information about the Southeastern New Hampshire Hazardous Materials District please visit our website at www.senhazmat.org

Auburn, NH Town Facilities Information

TOWN HALL
47 Chester Road

Board of Selectmen

483-5052, Ext. 2
FAX 483-0518
Monday - Friday
8:00am - 4:30pm

Town Clerk & Tax Collector

483-2281, Ext. 1
Monday 10:00am - 7:00pm
Tuesday Closed
Wednesday 8:00am - 2:00pm
Thursday 8:00am - 2:00pm
Friday 8:00am - 12:00pm

Building Inspector

483-0516, Ext. 3
Monday - Thursday
8:00am - 12:00pm
Inspections after noon
Friday Closed

Land Use Administrator

(Assessing - Planning/Zoning)
483-5052, Ext. 4
Monday - Friday
8:00am - 4:00 pm

Griffin Free Public Library

22 Hooksett Road
483-5374
Sunday & Monday Closed
Tuesday 10:00am - 6:00pm
Wednesday 1:00pm - 8:00pm
Thursday 10:00am - 6:00pm
Friday 10:00am - 5:00pm
Saturday 10:00am - 2:00pm

Auburn Post Office

61 Raymond Road
483-5428
Monday - Friday
7:30am - 11:30am & 12:30pm - 5:00pm
Saturday 7:30am - 12:00pm
Sunday Closed

TOWN WEBSITE:
www.auburnnh.us

Police Department

55 Eaton Hill Road
Emergency **911**
Non-emergency 483-2134

Animal Control Officer

623-5243

Fire Department

55 Eaton Hill Road
Emergency **911**
Non-emergency 483-8141

Road Agent

303-4223

Parks & Recreation

483-5052
recreation@townofauburnnh.com

Auburn Village School

11 Eaton Hill Road
483-2769
FAX 483-5144

Waste Management Transfer Station

("The Dump")
24 Grey Point Avenue
668-6441
Monday - Friday 7:00am - 5:00pm
Saturday 7:00am - 3:00pm

Mailing addresses:

Board of Selectmen, Assessing, Town Clerk
Building Inspector and Road Agent
PO Box **309**
Auburn, NH 03032

Tax Collector, Auburn Village Crier and
Planning & Zoning Department
PO Box **146**
Auburn, NH 03032